

**CLARK COUNTY MENTAL HEALTH FOUNDATION
FEBRUARY 15, 2012 BOARD MEETING
MINUTES**

PRESENT:

Doug Paugh (Chair), John Federer, Randall Comer, Tracy Engel, Joy Galluch, Judy Hoy, Frank Otway, Roseann Pratt, Carolyn Swanger, Gail Welsh

Mental Health & Recovery Board staff: Nancy Chiles, Kent Youngman

OPENING REMARKS:

Doug Paugh opened the meeting by welcoming all those present. He then introduced the three new Board members and asked each new member to tell a little bit about themselves. The new members are: Joy Galluch, Judy Hoy and Roseann Pratt.

APPROVAL OF MINUTES:

It was moved by John Federer, seconded by Carolyn Swanger to approve the minutes of the November 15, 2011 Board meeting as submitted.

Motion carried.

FINANCIAL REPORT:

Nancy Chiles reviewed the financial information as of December 31, 2011 as prepared by staff of the Springfield Foundation. Total net assets as of December 31, 2011 are \$226,199, reflecting an increase of \$16,243 as compared to September 2011. Included in this increase is approximately \$6,000 generated via the fall letter campaign. Joy Hoy asked how these funds were invested. Randall Comer and Gail Welsh explained that the investments of the Springfield Foundation are very diverse and the Mental Health Foundation benefits from being part of the pooled funding. Gail suggested that Ted Vander Roest, Executive Director of the Springfield Foundation, attend the next Board meeting and explain the Springfield Foundation's investment philosophy. The membership felt that would be very beneficial. It was moved by Randall Comer, seconded by Roseann Pratt to approve the financial report as submitted.

Motion carried.

NOMINATING/GOVERNANCE COMMITTEE REPORT:

Tracy Engel, Chair of the Committee, reported that a few of the Committee members met with Jerry Newport and Darrin Spitzer on January 12th. Darrin has been in this area for many years and is employed by Clark Schaefer Hackett. Gail Welch then reported that Jerry has been in the mental health field for many years including working for Mental Health Services for Clark County and Eastway in Dayton. He is now retired. Both Tracy and Gail felt these two individuals would be excellent Board members; both have said they would be happy to serve on our Board.

It was moved by Randall Comer, seconded by John Federer to accept Darrin Spitzer as a new Mental Health Foundation Board member for a three year term.

Motion carried.

It was moved by John Federer, seconded by Randall Comer to accept Jerry Newport as a new Mental Health Foundation Board member for a three year term.

Motion carried.

Nancy Chiles is to send a letter of congratulations to each new member, determine which committee they are interested in and notify them of the next Board meeting.

FUNDING COMMITTEE REPORT:

Randall Comer reported that the Funding Committee met at noon on Thursday, February 2, 2012 for the purpose of discussing the letter campaign efforts. The group reviewed the results of the fall letter campaign and discussed the possibility of a spring letter campaign.

Result of FY 2012 letter campaign compared to FY 2011 letter campaign:

FY 2012

- Total of \$6,500 in gross revenue was generated.
- Total of 89 donors averaging \$73 per donation.
- Of the 89 donations received, 56 or 63% had a personal note on the letter.
- 55 of the 89 donors also gave in 2011

FY 2011

- Total of \$7,465 in gross revenue was generated.
- Total of 114 donors averaging \$65 per donation
- Of the 114 donations received, 74 or 65% had a personal note on the letter.

Below is the consensus of the committee regarding a spring 2012 letter campaign:

- A letter will be developed with a target mailing date of April 15th.
- The letter will be send to the individuals on the current mailing list with the exception of those individuals who donated in the FY 2012 (fall letter campaign).
- The letter will request donations for the benefit of Project Woman's shelter facility.
- This facility, owned by the MHR Board, was built in 1988 and is in need of interior renovation.
- The MHR Board may consider matching, at 100%, the funds that are donated (This will be discussed at the MHR Board's Executive Committee meeting on 2-17-12.)
- Funds generated from this letter campaign would come to the MHF and then be paid to Project Woman, along with the matching funds. (This could possibly require a change in the By-Laws.)

- The annual grant process that occurs in August each year would exclude Project Woman in FY 2013.
- If this spring letter campaign is conducted in 2013, a different agency would be chosen.

After much discussion, it was determined that the Nominating/Governance Committee should meet to develop the amendments to the By-Laws. Kent Youngman is to follow thru with the MHR Board Executive Committee regarding matching funds. A Funding Committee meeting is to be scheduled with Linda Niles, Executive Director of Project Woman, to discuss the needs of the shelter facility. Once the date and time is determined, all other MHF Board members will be notified and are welcome to attend. Randal suggested that the current mailing list be sent to the three new Board members for their review. It was also determined that the original target mailing date suggested by the Committee of April 15th, was too optimistic; a new target mailing date of May 15th was established.

MISCELLANEOUS

The next Board meeting was scheduled for May 3, 2012 at noon at the Mental Health & Recovery Board Administrative Offices.

ADJOURNMENT

It was moved by Frank Otway to adjourn the meeting. Meeting adjourned.

Respectfully submitted,

Nancy L. Chiles
Secretary/Treasurer