

**CLARK COUNTY MENTAL HEALTH FOUNDATION
NOVEMBER 15, 2012 BOARD MEETING
MINUTES**

PRESENT:

John Federer (Vice Chair), Randall Comer, Judy Hoy, Larry McCoy, Jerry Newport, Melissa Patsiavos, Carolyn Swanger, Gail Welsh

Mental Health & Recovery Board staff: Nancy Chiles

OPENING REMARKS:

John Federer, Vice Chair, opened the meeting by welcoming all those present and stated that Chair, Doug Paugh, had a previous work commitment and was unable to attend the meeting.

APPROVAL OF MINUTES:

It was moved by Larry McCoy, seconded by Gail Welsh to approve the minutes of the August 23, 2012 Board meeting as submitted.

Motion carried.

FINANCIAL REPORT:

Nancy Chiles reviewed the financial information as of September 30, 2012, the first quarter of the fiscal year, as prepared by staff of the Springfield Foundation. Total net assets as of September 30, 2012 are \$240,416, reflecting an increase of \$6,265 as compared to June 30, 2012. Nancy pointed out that the Grants Expense of \$5,270 represents the awards to provider agencies for Fiscal Year 2013.

Randall Comer explained that he had talked with Suzie Carey, Accountant for the Springfield Foundation, regarding the growth in our endowment fund. Our fund has grown approximately 3% annually since inception (2004). Randall stated he would share specific details of this calculation at the next Board meeting. It was the consensus of the membership that this was very good, especially with the downturn in 2008/2009.

It was moved by Randall Comer, seconded by John Federer to approve the financial report as submitted.

Motion carried.

FUNDING COMMITTEE REPORT:

Randall Comer reported that the Funding Committee met on September 20, 2012. The first topic discussed was the planned fall letter campaign. The group reviewed two draft letters and suggested minor revisions. The plan was to have the letters ready for Board members' personal notes by October 2nd; then mailing would begin October 18th thru the end of the month. Nancy reported that the mailing occurred as planned and as of November 14th, the MHF had received 90 donations totaling \$6,670, representing an average donation of \$74.00.

Next Randall reported that the Committee discussed future fund raising efforts. It was the consensus of the group that a second spring letter campaign should occur in 2013 (as it proved to be successful in 2012) and that any other fund raising efforts would be in addition to this letter campaign. Various fund raising ideas were

discussed including a “Closest to the Pin” contest, similar to the “Rubber Duck” contest conducted by other non-profit organizations locally in prior years. Other ideas included partnering with the Montgomery County Mental Health Foundation for a large event resulting in splitting expenses and proceeds. A third idea was to consider a fund raising event in conjunction with the kickoff for the Clark County levy campaign. This event would occur in the late summer/early fall of 2013. The committee plans to meet in January and continue to discuss and develop these fund raising efforts.

Randall and Nancy then reported that the letter campaign for the benefit of Project Woman’s Domestic Violence Shelter facility resulted in donations totaling \$2,795. The Mental Health & Recovery Board matched these donations dollar for dollar. The \$5,590 has been presented to Project Woman to be used to purchase sixteen new beds and a new television with stand. Laura Baxter, Executive Director of Project Woman, was very thankful for these needed furnishings. Articles and pictures were sent to the local newspapers.

ELECTION OF OFFICERS

John Federer then presented the proposed slate of officers for the next two calendar years – 2013 & 2014. Below is the slate:

Chair – John Federer
Vice Chair – Randall Comer
Secretary/Treasurer – Nancy Chiles

It was moved by Gail Welsh, seconded by Larry McCoy to accept the proposed slate of officers for calendar years 2013 and 2014.

Motion carried.

MISCELLANEOUS

Nancy reminded Board members to submit their Conflict of Interest Statements to her; Nancy is still missing forms from two Board members.

John Federer then stated that Doug Paugh and Larry McCoy will both be going off the Board effective at the end of the calendar year. Both Larry and Doug have been Board members since the inception of the Clark County Mental Health Foundation, more than twenty five years. They both have been chairs of committees and the Board and have devoted many hours to our mission. It was the consensus of the membership to recognize Doug and Larry for their hard work and devotion. John, Randall and Nancy agreed to meet to plan a recognition and “thank you” luncheon.

The next Board meeting will occur in February 2013; date is yet to be determined.

ADJOURNMENT

It was moved by Melissa Patsiavos to adjourn the meeting. Meeting adjourned.

Respectfully submitted,

Nancy L. Chiles
Secretary/Treasurer