

**CLARK COUNTY MENTAL HEALTH FOUNDATION
NOVEMBER 15, 2011 BOARD MEETING
MINUTES**

PRESENT:

Doug Paugh (Chair), Brock Burcham, John Federer, Frank Otway, Melissa Patsiavos, Gail Welsh

Mental Health & Recovery Board staff: Nancy Chiles, Kent Youngman

OPENING REMARKS:

Doug Paugh opened the meeting by welcoming all those present.

APPROVAL OF MINUTES:

It was moved by John Federer, seconded by Gail Welsh to approve the minutes of the August 31, 2011 Board meeting as submitted.

Motion carried.

FINANCIAL REPORT:

Nancy reviewed the financial information as of September 30, 2011 as prepared by staff of the Springfield Foundation. Total net assets as of September 30, 2011 are \$209,956, reflecting a decrease of \$28,483 for the first quarter of the new fiscal year. It was moved by John Federer, seconded by Gail Welsh to approve the financial report as submitted.

Motion carried.

FUNDING COMMITTEE REPORT:

Doug reported that at the last minute Randall Comer, Chair of the Funding Committee, was unable to attend the meeting due to a business commitment. In his absence, Nancy Chiles gave the committee report. Nancy reiterated that in the fall of 2010, the MHF conducted its first letter campaign for the purpose of awareness and fund raising. The existing mailing list was expanded to include approximately 1,400 names and addresses. This effort resulted in the MHF receiving \$7,465 from 114 donors, averaging \$65.00 per donation.

For the current year, letters were mailed the week of October 10th. If an individual made a donation last year, they received a letter thanking them for their previous donation and asking for support again this year. If no previous donation had been made, the individual received a letter explaining who we are and what we do and asking for a donation. Five Board members, plus Kent Youngman, CEO of MHRB, took time out of their busy schedules to stop in the office and write personal notes on letters. Of the 1,400 letters mailed, 319 (23%) had personal notes.

As of November 14th, 62 donations have been received, totaling \$4,185, representing an average donation of \$67.50. Of these 62 donations received, 42 had personal notes on them or 68%. The only direct costs related to this mailing were the cost of folding newsletters and printing return envelopes totaling \$225.36. All other costs were provided on an in-kind basis by the Mental Health & Recovery Board.

Melissa Patsiavos suggested that the process next year for Board members writing personal notes could be improved by having one designated time for all Board members to sign letters. Nancy will follow through.

That concludes the Funding Committee Report.

NOMINATING/GOVERNANCE COMMITTEE REPORT:

Doug reported that Tracy Engel has agreed to be the chair of the Nominating/Governance Committee; however, Tracy was unable to attend this Board meeting. Doug reported that the committee met on September 15th and developed a list of potential MHF Board members. They then determined how contacts would be made and decided that a luncheon would be held to meet potential members and explain the Mental Health Foundation.

The committee is presenting three potential Board members; Doug asked Melissa Patsiavos to present Joy Galluch. Melissa stated that Joy is a teacher; however, she is currently a stay-at-home mom raising four children. Joy is very committed to children and families and has been searching for a board that would suit her interests and talents. Joy's husband, Dave, is an Orthopedic Surgeon in Springfield.

Doug then asked Kent Youngman to present Judy Hoy. Kent stated that Judy had most recently been a member of the Mental Health & Recovery Board for eight years and had chaired the Board for the past two years. Prior to that Judy was the CEO of McKinley Hall for a number of years. She has been retired for approximately 7-8 years and wants to continue to be involved in the Mental Health System.

Lastly, Doug presented Roseann Pratt. Roseann is currently the Executive Director of the Springfield Academy of Excellence charter school and also operates their daycare center. She and her husband are very involved in the community; her husband is Cecil Pratt, pastor of the Church of Jesus in Springfield.

It was moved by Gail Welsh, seconded by Melissa Patsiavos that the Mental Health Foundation accept three new Board members for a three year term each. They are as follows:

Joy Galluch
Judy Hoy
Roseann Pratt

Motion carried.

Nancy Chiles is to send a letter of congratulations to each new member, determine which committee they are interested in and notify them of the next Board meeting.

MISCELLANEOUS

The next Board meeting was scheduled for February 15, 2012 at noon at the Mental Health & Recovery Board Administrative Offices. The agenda items include meeting the new Board members, additional potential Board members and Finance Committee report.

ADJOURNMENT

It was moved by Frank Otway to adjourn the meeting. Meeting adjourned.

Respectfully submitted,

Nancy L. Chiles
Secretary/Treasurer