

**CLARK COUNTY MENTAL HEALTH FOUNDATION  
OCTOBER 2, 2014 BOARD MEETING  
MINUTES**

**PRESENT:**

John Federer, Chair; Brock Burcham, Randall Comer, Judy Hoy, Jerry Newport, Frank Otway, Melissa Patsiavos, Roseann Pratt, Darrin Spitzer, Gail Welsh

Mental Health & Recovery Board staff: Nancy Boop, Michelle Humphrey, Kent Youngman

**OPENING REMARKS:**

John Federer, Chair, opened the meeting by welcoming all those present. John then discussed the Oesterlen Greenhouse event that occurred on October 1, 2014. He stated that it was a great event and that he and Dr. Kent Youngman gave speeches. He encouraged the Board members who could not attend to stop by and see it and thanked the Board membership for their hard work.

**APPROVAL OF MINUTES:**

John asked if there were any changes to the Minutes of the August 14, 2014 Board minutes. It was moved by Frank Otway, seconded by Roseann Pratt to approve the minutes of the August 14, 2014 Board meeting.

Motion carried.

**FUNDING COMMITTEE REPORT:**

Randall Comer, Chair, reviewed the Funding Committee minutes. He asked that 100% of the Board membership stop in at the MHRB and sign the Fall Campaign letters. Nancy Boop asked that the members call next week to schedule a time to sign on October 8, 9 or 10. Nancy said that two letters will go out; one for prior givers and one for possible givers. Randall asked that the members edit the mailing list as necessary while they are reviewing it. John asked that everyone use a colored ink in lieu of black so that people can see that it is an original signature, not a stamp or copy. John also asked Michelle to send an e-mail to Board members reminding them of the 10/8, 9 and 10 signing. John then asked Michelle to start e-mailing the membership for reminders about meetings. He said it is much easier to respond than by telephone. Frank Otway and Carolyn Swanger will still need to be called.

**PROPOSED REVISIONS TO BYLAWS:**

Randall Comer stated that he has reviewed the MHF's Bylaws and originally proposed revisions to these Bylaws that addressed limitations for giving. However, Randall asked his partner in the firm, Mike Osborne, to review his proposed revisions to ensure they are legally compliant; this type of work falls into Mike's area of expertise. Mike's belief is that Bylaws do not normally include endowment distributions; these are usually covered in the organization's Investment Policy. Mike also suggested that the Bylaws be renamed Code of Regulations, to be in agreement with the state of Ohio.

Below is a summary of the proposed revisions:

- The Amended Bylaws be renamed Code of Regulations

- Article II, PURPOSE Section 1. B.

Eliminate verbiage that talks about the “proceeds” of the endowment fund

- Article VII, STANDING COMMITTEES Section 3. A. & B.

Define the responsibilities of the Grants Committee as “proposing annual grant recipients and funding amount for each recipient” and “policy and procedures for grant-making process”.

It was moved by Randall Comer and seconded by Gail Welsh to approve the above proposed amendments to the Clark County Mental Health Foundation Bylaws.

Motion Carried.

Randall then passed out an Investment Policy which was supplied by Ted Vander Roest, Executive Director of the Springfield Foundation. Randall’s suggestion is that the policy be more tailored to meet the needs of the Mental Health Foundation. This will be addressed at the committee level and a proposed Investment Policy will be submitted to the Board at a later date.

### **ROCKING HORSE COMMUNITY HEALTH CENTER:**

Nancy Boop stated that the Rocking Horse Center was awarded a \$1,000 grant in FY 2014 but they did not implement their proposal and she requested that the funds be returned to the Foundation. Nancy received a letter from Chris Cook, CEO of Rocking Horse, stating that the person who was in charge of implementing the program quit but that Rocking Horse had actually done everything that was covered by the award. This particular program was continued in to FY 2015. He asked if they could keep the FY 2014 funds to be used for FY 2015 services. Nancy stated that the new contract would clearly say “unspent funds from FY 2014 to be used for services provided in FY 2015.”

It was moved by Randall Comer and seconded by Roseann Pratt to allow Rocking Horse Center to use FY 2014 funds for FY 2015 services.

Motion carried.

### **MISCELLANEOUS:**

Brock Burcham stated that he contacted the YMCA about the funding request letter that was received by Joy Galluch in July and addressed “To The Mental Health Services Board.” The Board determined that no action should be taken on this and that Brock would reply back to the YMCA letting them know that this request is not within the Foundation’s jurisdiction. Nancy Boop added that the Foundation only awards grants to service providers who contract with MHRB.

### **ADJOURNMENT:**

It was moved by Randall Comer, to adjourn the meeting. Meeting adjourned.

Respectfully submitted,

Nancy L. Boop  
Secretary/Treasurer