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**BOARD AGENDA MONDAY,
OCTOBER 20, 2014
6:00 - 8:00 P.M.**

**CLARK STATE COMMUNITY COLLEGE
LIBRARY RESOURCE CENTER ROOM
209
570 E. LEFFEL LANE
SPRINGFIELD, OHIO**

- I. OPENING REMARKS** *Jim Vernon, Chair*
Welcome Guests & Introductions

- II. APPROVAL OF MINUTES - September 15, 2014** **Attachment A**

- III. REVIEW OF VOUCHERS** **Attachment B**
September 5, 2014 September 12, 2014
September 19, 2014 September 26, 2014
October 3, 2014

- IV. CEO REPORT** *Kent Youngman*
 - 1. CIT Representative *Jennifer Deal*
 - 2. United Senior Services Levy (Elderly United) *Maureen Fagans*
 - 3. Greene County Public Library Levy *Beth Rumple*
 - 4. Recognition of Mini Grant Recipient *Stephanie McCuiston*
 Wittenberg Community Alliance Youth

- V. ADMINISTRATIVE** **Attachment C**
MHR Board Financial Update *Mark Huff*
 - 1. Board Financials – September
 - 2. Administrative Budget - First Quarter
 - 3. Cash Flow Projections

VI. MENTAL HEALTH AND ADDICTION

**Mental Health & Addiction Services Summary
Report of Committee Chair**

Attachment D
Delvin Harshaw, Chair

1. Ratify and Confirm Action Taken at Mental Health & Addiction Services Program Committee Meeting – October 7, 2014
 - a. Recommendation

VII. FINANCE

**Finance Committee Summary – October 3, 2014
Report of Committee Chair**

Attachment E
Julie Anthony, Chair

1. Amended County Appropriations Calendar Year 2014
 - a. Recommendation
2. County Appropriations Calendar Year 2015
 - a. Five year projections
 - b. Fiscal Year 2015 Revenue Sources
 1. Recommendation
3. Amended Use of Board's Credit Card
 - a. Recommendation

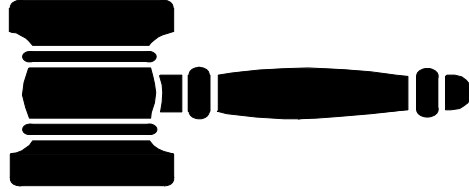
VIII. MISCELLANEOUS

IX. AUDIENCE PARTICIPATION

X. BOARD MEMBER COMMENTS

XI. ADJOURNMENT

ATTACHMENT A



MINUTES – September 15, 2014

The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in regular session on Monday, September 15, 2014 at 6:00 p.m. at the Clark State Community College, Library Resource Center, Room 207, 570 East Leffel Lane, Springfield, Ohio.

PRESENT: *Jim Vernon, Chairperson, Presiding; Julie Anthony, Marilyn Demma, Linda Griffith, Ben Harrison, Delvin Harshaw, Jim Hutchins, Kimberly Michael, Kellie Phillips, Roger Roberts and Lauren Ross*

Staff: Dr. Kent Youngman, CEO; Mark Huff, Michelle Humphrey, Dr. Greta Mayer and Tracey Stute

GUESTS: *Sherry Baldwin, Madison County Family Council
Carolyn Destefani, Bellbrook-Sugarcreek Family Resource Center for Youth
Christy Detrick, Mental Health Services, Clark County – Youth Challenges
Sara Dixon, Perrin Woods Elementary
Dennis Driscoll, Matt Talbot House
Curt Gillespie, Mental Health Services for Clark and Madison Counties
William Hoffman, Clark County Prosecutor's Office
Renee Lammers, Greene County Family & Children First Council
Deborah Matheson, Family Violence Prevention Center
Melissa McFarland, Greene Leaf Therapeutic Community
Jennifer Powell, Springfield Metropolitan Housing Authority
Adam Sorensen, Oesterlen Services for Youth
Robert Welker, Springfield Promise Neighborhood*

OPENING REMARKS

Jim Vernon, Chairperson, called the meeting to order, welcomed the Board membership and guests, and then asked the Board members and audience to introduce themselves.

APPROVAL OF MINUTES

The Board Minutes for the June 16, 2014 Mental Health & Recovery Board meeting were reviewed. Kellie Phillips stated that she attended the June Board meeting but that her name was left off of those present.

IT was MOVED BY DELVIN HARSHAW, SECONDED BY LINDA GRIFFITH, TO APPROVE THE MINUTES OF THE JUNE 16, 2014 BOARD MEETING, AS CORRECTED.

MOTION CARRIED.

REVIEW OF VOUCHERS

Voucher lists dated June 6, 2014, June 13, 2014, June 20, 2014, June 27, 2014, July 4, 2014, July 11, 2014, July 18, 2014, July 25, 2014, August 1, 2014, August 8, 2014, August 15, 2014, August 22, 2014, August 29, 2014 were reviewed.

CEO REPORT

Jim called on Kent Youngman to give the CEO report. Kent started the report by welcoming the SFY '15 mini grant recipients. Each recipient explained to the Board what their grant is for and gave an update on the implementation of their projects. Next, Kent discussed the Crisis Intervention Training that occurred the last week of August. He stated that this was the largest training so far with 32 graduates; 11 from Clark County, 15 from Greene County, 3 from Madison County, one from the Department of Natural Resources and 2 from Grandview Medical.

Kent called on Greta Mayer to introduce Peggy Hanna with the Youth Promise Act. Peggy stated that the goal of this legislation is to address the root causes of youth crime and violence to prevent it from happening. Peggy told her personal story behind starting the program and stated that she is trying to get it to the House and Senate and asked for the Board to support it. Kent read the endorsement.

IT was MOVED BY BEN HARRISON, SECONDED BY ROGER ROBERTS TO APPROVE THE ENDORSEMENT.

MOTION CARRIED.

Next, Kent reported that it had been a busy summer. He stated that MHRB staff member Tracey Stute attended F.I.T. training in Chicago. Also, the new G.O.S.H. hardware and software have been installed with a projected go live date around the first of the year. MHRB staff member Kevin Taylor will make a presentation and demonstration in the coming months at a Program Committee meeting. Kent stated that Judge Root and the Board hosted an Opiate Town Hall Meeting in Greene County with 300 in attendance. There is presently a coalition under development. Also, Kent stated that the Board Administrative office did some reorganizing and

moving of offices and that the front offices have been painted. Last, Kent reported that Mark Huff, MHRB Assistant Finance Director, is taking over reporting to the Board the Monthly Finance Reports, allowing Kevin Taylor more time to focus on G.O.S.H.

That concluded the CEO report.

ADMINISTRATIVE

Jim called on Mark Huff to review the Mental Health & Recovery Board financials. Mark referred the membership to Attachment C in the agenda packet and first reviewed the Statement of Cash Position and Fund Balances as of June 30, 2014. This report is strictly on a cash basis with total cash receipts of \$20,693,988 and total disbursements of (\$19,521,451) with excess cash receipts over disbursements of \$1,219,913 and an ending fund balance as of June 30, 2014 of \$10,961,102.

The next section was the Statement of Receipts and Disbursements for Fiscal Year 2014 activity. The General Fund had an ending cash balance of \$8,628,452 which included prior year intra fund transfer; special revenue had a balance of \$138,807; fiduciary had a balance of \$303,278.

The next financial section Mark reviewed was the Statement of Cash Position and Fund Balances as of August 31, 2014. Total receipts were \$5,027,508; total disbursements were (\$2,591,150) with excess cash receipts over disbursements of \$2,536,358 and an ending fund balance as of August 31, 2014 of \$13,497,460.

The next section was the Statement of Receipts and Disbursements for Fiscal Year 2015 activity. The General Fund had an ending cash balance of \$3,448,383; special revenue had a balance of \$573,145; a new report this fiscal year, Capital Projects, had no activity to date; fiduciary fund had no activity to date.

The final section Mark reviewed was the Budget to Actual – Administration and Support Budget Summary for FY 2014 activity. Total actual expenses were \$1,220,528.77; budgeted expenses were \$1,337,562. Actual expenses were under budget by \$117,033.23.

Kellie Phillips complimented Mark on his reporting style.

OFFICERS' MEETING

Jim stated that there was a Board Officers' Meeting held on August 11, 2014 at the Mental Health & Recovery Board, 1055 E. High Street, Springfield, Ohio and requested that the recommended actions from that meeting be ratified and confirmed and approve the minutes. Jim first reviewed the Parkside Community Church's request that they renovate one room at Project Woman, building Murphy Beds, adding a table and chair and possibly a computer, all at Parkside's expense. Jim stated that they wanted to do this to show the community their good deeds and to put it on their website. Jim also stated that there were some concerns about liability language in the contract and that Lauren Ross, MHR Board Member, rectified them.

The second item on the Agenda was McKinley Hall Vocational Services and TCNBHS request to no longer contract with Opportunities for Ohioans with Disabilities (OOD) to provide vocational coordinators. McKinley Hall and TCN feel that they spend more time reporting to OOD than assisting clients. OOD is no longer paying for treatment services that are provided to clients in recovery. OOD wants to pay more for vocational services and less for treatment services.

Jim called for a motion to ratify and confirm these actions and approve the minutes and read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTIONS TAKEN BY THE BOARD OFFICERS AT THEIR AUGUST 11, 2014 OFFICERS' BOARD MEETING AND APPROVE THE MINUTES.

IT was MOVED BY MARILYN DEMMA, SECONDED BY KIM MICHAEL TO RATIFY AND CONFIRM THE ACTIONS TAKEN BY THE BOARD OFFICERS AT THEIR AUGUST 11, 2014 BOARD MEETING AND APPROVE THE MINUTES.

MOTION CARRIED.

That concluded the Officers' Meeting report.

MENTAL HEALTH AND ADDICTION SERVICES PROGRAM COMMITTEE

Jim stated that the Mental Health and Addiction Services Program Committee met on Tuesday September 2, 2014 at 5:30 p.m. at the Greene County ESC, 360 East Enon Road, Yellow Springs, Ohio. Jim pointed out that the Minutes incorrectly reflected the date of August 2, 2014 for the meeting. Jim then called on Delvin Harshaw, Committee Chair, to report on the actions at the meeting.

Delvin stated that they had a very good meeting and then reviewed the minutes and read the first recommendation.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH GREENE COUNTY ADULT PROBATION DEPARTMENT TO FUND A CRIMINAL JUSTICE BEHAVIORAL HEALTH LIAISON FOR STATE FISCAL YEAR 2015 IN THE AMOUNT OF \$29,998.

IT was MOVED BY BEN HARRISON, SECONDED BY KELLIE PHILLIPS TO APPROVE THE CONTRACT WITH GREENE COUNTY ADULT PROBATION DEPARTMENT TO FUND A CRIMINAL JUSTICE BEHAVIORAL HEALTH LIAISON.

MOTION CARRIED.

Delvin described the next agenda item, Greene County Family & Children First Council Family Resource Centers and read the recommendation.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE GREENE COUNTY FAMILY & CHILDREN FIRST DEPARTMENT TO FUND PREVENTION ACTIVITIES FOR STATE FISCAL YEAR 2015 IN THE AMOUNT OF \$18,018.

IT was MOVED BY JULIE ANTHONY, SECONDED BY BEN HARRISON TO APPROVE THE CONTRACT WITH GREENE COUNTY FAMILY & CHILDREN FIRST DEPARTMENT TO FUND PREVENTION ACTIVITIES.

MOTION CARRIED.

Next on the agenda was a Hot Spot Alcohol/Drug Expansion Recovery Supports recommendation.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH VARIOUS PROJECT VENDORS FOR STATE FISCAL YEAR 2015 IN THE AMOUNT OF \$74,463 TO IMPLEMENT LOCAL STRATEGIES FOR RECOVERY SUPPORT.

IT was MOVED BY KIM MICHAEL, SECONDED BY LAUREN ROSS TO APPROVE THE CONTRACT WITH VARIOUS PROJECT VENDORS TO IMPLEMENT LOCAL STRATEGIES FOR RECOVERY SUPPORT.

MOTION CARRIED.

Delvin then presented a recommendation for Hot Spot Mental Health Expansion Housing Assistance.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH HOUSING SOLUTIONS OF GREENE COUNTY AND MENTAL HEALTH SERVICES OF CLARK AND MADISON COUNTIES TO FUND HOUSING ASSISTANCE AND SUPPORT FOR STATE FISCAL YEAR 2015 IN THE AMOUNT OF \$54,592 PER AGENCY FOR A TOTAL AMOUNT OF \$109,184.

IT was MOVED BY ROGER ROBERTS, SECONDED BY JIM HUTCHINS TO APPROVE THE CONTRACT WITH HOUSING SOLUTIONS OF GREENE COUNTY AND

MENTAL HEALTH SERVICES OF CLARK AND MADISON COUNTIES TO FUND HOUSING ASSISTANCE AND SUPPORT.

MOTION CARRIED.

Next, Delvin presented a recommendation for Ryan Training & Consulting.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH RYAN TRAINING & CONSULTING FOR STATE FISCAL YEAR 2015 IN AN AMOUNT NOT TO EXCEED \$10,000 FOR THE PURPOSE OF ASSISTING COALITIONS.

IT was MOVED BY MARILYN DEMMA, SECONDED BY ROGER ROBERTS TO APPROVE THE CONTRACT WITH RYAN TRAINING & CONSULTING.

MOTION CARRIED.

Delvin asked Kent to explain to the membership why it is giving Ryan Training & Consulting additional funds. Kent explained that the Board uses him in coalition development and support in a number of coalitions; the newest being the one in Greene County. He is also used in the suicide prevention and substance abuse coalition in Madison County and some of the other projects.

The next recommendation was for TCN Behavioral Health Services.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH AND ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH TCN BEHAVIORAL HEALTH SERVICES FOR THE REMAINING THREE QUARTERS OF STATE FISCAL YEAR 2015 IN THE AMOUNT OF \$2,940,917. ANY UNEARNED FIRST QUARTER ALLOCATION WILL BE AVAILABLE THE REMAINDER OF THE FISCAL YEAR. ATTACHED IS THE ALLOCATION BY SERVICE CATEGORY. PREVENTION SERVICES WILL BE ON A COST REIMBURSEMENT BASIS.

THE FOLLOWING SERVICES WILL BE FUNDED ON A GRANT BASIS:

- **INPATIENT SERVICES**
- **OTHER (INDIGENT CLIENT FOOD)**

Delvin asked Kent to explain to those who were not at the Committee meeting what indigent client food means. Kent stated that it is used for emergency situations where someone needs some short term help with food and housing to get them through a tough time

IT was MOVED BY LINDA GRIFFITH, SECONDED BY BEN HARRISON TO APPROVE THE CONTRACT WITH TCN FOR THE REMAINING THREE QUARTERS OF SFY 2015.

MOTION CARRIED.

This concluded the Mental Health and Addiction Services Committee Report.

MISCELLANEOUS

Jim asked Kent to explain the next item on the agenda regarding Oesterlen Service for Youth Crisis Respite Grant. Kent stated that, first, he had a question that he was struggling with and wanted some suggestions from the membership. He said that since the Board went to one combined Committee meeting, most of the members have the opportunity to hear all of the motions. He is trying to figure out how to be more efficient with the members' time here but also allow for optimal opportunity for discussion and feedback if a member was not at the Committee meeting. Kent stated that there is not a requirement that the membership has to approve every single motion; it can approve the actions of the Committee. But, in doing that, it could remove the opportunity for discussion here. He stated that if the membership is comfortable going through each motion then it can continue doing it that way. He would like to find a way to streamline that process by presenting one motion; the members have an opportunity to review the motions in the packet that they receive. Kent stated that he does not want to shut down discussion or not allow people the opportunity to talk, but the question is if you reviewed it once, do you need to review it again. Linda Griffith agreed that it should be streamlined as Kent suggested. Jim Vernon asked if everyone is on the Committee. Lauren Ross agreed that it should be streamlined unless there is someone in the audience and then the motions should be addressed. Delvin suggested that when he opens up the Program Committee discussion, he could ask if anyone wants to discuss the motions. The Board will address this at a later date. Kent stated that he did not want to suppress discussion but there is no need to go over the motions twice.

Kent then discussed the Oesterlen Service for Youth Crisis Respite Grant. He stated that the Board is trying to work with the State and still do not have finalization on this; the money is going to come, it just has not been released yet. Kent stated Oesterlen Service for Youth opened a facility and renovated the building and the Board needs to allocate the second year of the grant. Kent then asked Adam Sorensen to describe the program. Adam stated that the program is functioning the way that it was intended to. It is allowing families to be unified with each other instead of going into foster care placement. He stated that the Board should be proud of its role because it took tremendous vision and oversight and grant writing to accomplish this and Oesterlen staff appreciates it very much.

Kent went on to say that this is a State grant and the holdup is that they are trying to finalize the previous year and move forward into this year. Roger Roberts asked if, at the end, would there be a way to create a cost benefit analysis that would show how much was saved by reunification in lieu of out-of-county or out-of-home placement. Adam stated that should be a requirement of the grant reporting. Roger thought that would be an impressive number to see.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE, AND MADISON COUNTIES AUTHORIZE THE CEO TO ENTER INTO CONTRACT WITH OESTERLEN SERVICES FOR YOUTH, INC. FOR CRISIS RESPITE SERVICES DURING SFY 2015 IN AN AMOUNT NOT TO EXCEED \$171,056. PAYMENT WILL BE ON A REIMBURSEMENT BASIS FUNDED BY OHIO MENTAL HEALTH AND ADDICTION SERVICES AND IS CONTINGENT UPON RECEIPT OF FUNDS.

IT was MOVED BY JULIE ANTHONY, SECONDED BY KELLIE PHILLIPS TO APPROVE THE HELPING OHIO'S CHILDREN YOUTH CRISIS RESPITE CENTER.

MOTION CARRIED.

AUDIENCE PARTICIPATION

None.

BOARD MEMBER COMMENTS

Kim Michael thanked the MHRB staff for the effort put into the C.I.T. training. Jim Vernon complimented Roselin for together C.I.T. Jim also stated that a woman gave her story about how well the police handled her mentally ill son when he was out of control.

Linda Griffith stated that mental health first aid training is being held in Yellow Springs for the community. She will e-mail Greta the information.

ADJOURNMENT

A MOTION WAS MADE BY JIM HUTCHINS AND THE MEETING WAS ADJOURNED.


Julie Anthony, Secretary

Michelle Humphrey, MHR Board Staff

To: John S. Federer, Clark County Auditor

On September 5, 2014, The President/CEO of The Mental Health & Recovery Board of Clark, Greene, and Madison Counties approved payment of the following purchase orders:

Line	PO Number	Payee	Description	Amount
75413	27619	Family Violence Prevention Center of Greene Co.	Clarb.245, July MACSIS treatment svcs	30,213.00
75413	27620	Greene County ESC Learning Center	Clarb.245, July MACSIS treatment svcs	3,828.01
75413	27621	McKinley Hall, Inc.	Clarb.245, July-Aug MACSIS treatment svcs	24,605.17
75413	27622	Netcare Corporation	Clarb.245, July MACSIS treatment svcs	492.04
75413	27623	Project Woman	Clarb.245, July-Aug MACSIS treatment svcs	12,668.85
75413	27624	TCN Behavioral Health Services, Inc.	Clarb.245, Dec-Aug MACSIS treatment svcs	138,033.15
75413	27625	Elderly United	July expense reimbursement	9,523.00
75413	27626	McKinley Hall, Inc.	Residential building ramp allocation	4,800.00
75413	27627	TCN Behavioral Health Services, Inc.	Temporary housing allocation	1,125.00
75413	27643	DWD Technology Group	MIP A/P system report/form add-on	1,950.00
75957	26829	Hart, Donna	Business expense reimbursement, 7/2-8/29	39.20
75957	26849	Hassler Communication Systems Technology, Inc.	Replace hard drive	139.56
75957	26959	Sheehan Bros. Vending, Inc.	Coffee and supplies	64.40
75957	27628	ADPRO.org, Inc.	MHRB shirts for Board members	369.00
75957	27629	All Phase Electric Supply Co.	Building supplies	108.74
75957	27630	Brain Lumber Company	Maintenance and building supplies	645.32
75957	27631	City of Springfield	Water/sewer/storm water	39.76
75957	27632	Garrigan's, Inc.	Office supplies	305.86
75957	27633	H.W. Mann & Sons Hauling Services	August trash pickup, Clark County	635.00
75957	27634	Hassler Communication Systems Technology, Inc.	Cordless phones	442.71
75957	27635	Michelle Humphrey	Business expense reimbursement, 7/15-8/25	60.48
75957	27636	Jani-Turf Maintenance Services, Inc.	August janitorial services	338.00
75957	27637	PNC Bank, N.A.	September mortgage	7,628.67
75957	27638	Purchase Power	Postage	1,000.00
75957	27639	R.D. Bennett Construction, Inc.	Remove & replace deck, 619 Xenia Ave	1,600.00
75957	27640	Sheehan Bros. Vending, Inc.	Coffee and supplies	19.10
75957	27641	Treasurer, State of Ohio	Audit fees	1,578.50
75957	27642	Village of Yellow Springs	July utilities, 619 Xenia Ave	691.17


W. Kent Youngman, President/CEO

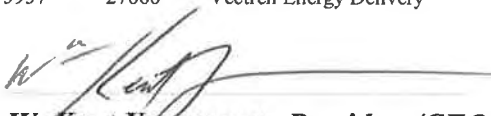
Grand Total

\$242,943.69

To: John S. Federer, Clark County Auditor

On September 12, 2014, The President/CEO of The Mental Health & Recovery Board of Clark, Greene, and Madison Counties approved payment of the following purchase orders:

Line	PO Number	Payee	Description	Amount
75413	27644	McKinley Hall, Inc.	Clarb.251, July-Aug MACSIS treatment svcs	19,940.05
75413	27645	Mental Health Services for Clark & Madison Counties	Clarb.230 237 251, Jan-June MACSIS treatment svcs	44,587.08
75413	27646	Project Woman	Clarb.251, July-Aug MACSIS treatment svcs	821.13
75413	27647	Scioto Paint Valley MH Center	Clarb.251, July MACSIS treatment svcs	77.18
75413	27648	Eastway Corporation	August inpatient independent evaluations	1,800.00
75413	27649	Eastway Corporation	First half FY2015 forensic monitoring svcs	6,760.65
75413	27650	Matt Talbot House	Work voucher program allocation	570.00
75413	27651	Hassler Communication Systems Technology, Inc.	GOSH equipment installation	1,713.50
75413	27652	Greene County Family & Children First Council	Additional September allocation	9,950.00
75413	27653	OACBHA Foundation	Ohio 2014 Opiate Conference	480.00
75957	27654	All Phase Electric Supply Co.	Building supplies	22.00
75957	27655	Brower Insurance Agency, LLC	Quarterly installment property & liability premium	3,752.00
75957	27656	Canon Financial Services, Inc.	Lease copiers, September	461.10
75957	27657	Cintas Corporation Loc. 02	Uniforms and building supplies	444.48
75957	27658	Columbia Gas of Ohio, Inc.	August gas bills	755.94
75957	27659	Garrigan's, Inc.	Office supplies	83.23
75957	27660	Hassler Communication Systems Technology, Inc.	August software support and PBX mgmt	234.50
75957	27661	John's Sewer & Drain Cleaning	Drains cleaned, 1101 & 1074 E. High St.	150.00
75957	27662	Lowe's Commercial Services	Doors, 21-29 Wright Ave.	7,793.14
75957	27663	Mitchell Painting	Repair & paint walls, install cove base, 1055 E. High	1,680.00
75957	27664	Ohio Edison	August electric	493.55
75957	27665	PNC Bank	Utility payments by credit card	1,688.11
75957	27666	Vectren Energy Delivery	August gas bills	321.27


W. Kent Youngman, President/CEO

Grand Total

\$104,578.91

To: John S. Federer, Clark County Auditor

On September 19, 2014, The President/CEO of The Mental Health & Recovery Board of Clark, Greene, and Madison Counties approved payment of the following purchase orders:

Line	PO Number	Payee	Description	Amount
75413	27667	McKinley Hall, Inc.	Clarb.258, July-Aug MACSIS treatment svcs	23,915.14
75413	27668	Mental Health Services for Clark & Madison Counties	Clarb.258, July MACSIS treatment svcs	153,624.42
75413	27669	TCN Behavioral Health Services, Inc.	Clarb.258, Feb-Aug MACSIS treatment svcs	54,964.18
75413	27670	McKinley Hall, Inc.	July RSC/VRP3 allocation	820.18
75413	27671	TCN Behavioral Health Services, Inc.	July RSC/VRP3 allocation	8,118.69
75413	27672	Greene County Juvenile Court	August expense reimbursement	3,239.00
75413	27673	TCN Behavioral Health Services, Inc.	August independent evaluation, temporary housing allocation	1,675.00
75413	27689	Hassler Communication Systems Technology, Inc.	Server/network upgrade	2,641.57
75413	27690	Tiger Direct	Crystal reports developer	503.94
75413	27691	OIC of Clark County, Inc.	September allocation	4,515.00
75413	27692	Clark County Prosecutor's Office	Mini grant allocation	3,237.50
75957	27674	Madison County Department of Family & Children	MCSAC Banner & markers	100.99
75957	27675	ADPRO.org, Inc.	MHRB shirts for staff	101.00
75957	27676	Boop, Nancy	Business expense reimbursement, 7/16-9/11	497.92
75957	27677	Dayton Power & Light Co.	Greene utilities	384.71
75957	27678	Handyman Hardware	Building supplies	17.99
75957	27679	Impact Network Solutions, Inc.	August long distance charges	10.00
75957	27680	J&J Remodeling	Repair light-1101, Fascia Chimney Gutter-224, trim trees-255	1,125.00
75957	27681	Lawn Masters Lawn/Landscaping	Summer lawn treatments	430.00
75957	27682	Fred Peters & Sons	Repairs, 1101 E. High	177.50
75957	27683	Pitney Bowes Global Financial Services LLC	Quarterly mail equipment lease, Jul-Sep	327.00
75957	27684	Time Warner Cable	September phone bill	674.53
75957	27685	Vectren Energy Delivery	Greene utilities	44.66
75957	27686	Housing Solutions of Greene County, Inc.	Reimburse entry doors 21 & 29 Wright Ave	4,992.40
75957	27687	R.D. Bennett Construction, Inc.	New door, 476 W. Market, Electric, 619 Xenia	14,479.00
75957	27688	Speedway SuperAmerica	August fuel purchases	113.10


W. Kent Youngman, President/CEO

Grand Total

\$280,730.42

To: John S. Federer, Clark County Auditor

On September 26, 2014, The President/CEO of The Mental Health & Recovery Board of Clark, Greene, and Madison Counties approved payment of the following purchase orders:

Line	PO Number	Payee	Description	Amount
75413	27708	Collins, Alan E.	October legal fee, commitment hearings	4,097.68
75413	27709	Greene County Family & Children First Council	October allocation	14,124.00
75413	27710	Greene Leaf Therapeutic	October allocation	2,487.00
75413	27711	Housing Solutions of Greene County, Inc.	October allocation	66,049.00
75413	27712	Matt Talbot House	October allocation	5,959.00
75413	27713	McKinley Hall, Inc.	October allocation	6,666.00
75413	27714	Mental Health Services for Clark & Madison Counties	October allocation	149,854.00
75413	27715	NAMI of Clark & Greene Co.	October allocation	19,485.00
75413	27716	Oesterlen Services for Youth	October allocation	16,250.00
75413	27717	TCN Behavioral Health Services, Inc.	October allocation	23,125.00
75413	27718	Women's Recovery Center	October allocation	12,006.00
75413	27719	Elderly United	August expense reimbursement	9,342.00
75957	27694	Cintas Corporation Loc. 02	Uniforms and building supplies	417.65
75957	27695	City of Springfield	Clark Utilities	1,151.30
75957	27696	Companion Life	October life insurance	41.80
75957	27697	Dayton Power & Light Co.	Greene utilities	4,830.90
75957	27698	Poole's Continuous Spouting	Spouting, 1074 E. High	995.00
75957	27699	Riley's Asphalt Paving Service	Asphalt patch, 255 East St.	450.00
75957	27700	Nancy Williams	Business expense reimbursement, 8/29-9/18	22.27
75957	27701	Vectren Energy Delivery	Greene utilities	61.54
75957	27702	Ohio Edison	Clark Utilities	6,500.77
75957	27703	Koorsen Fire & Security	Annual fire extinguisher service	2,059.05
75957	27704	Profile Display, Inc.	Ad display, Madison Co. Chamber of Commerce	695.00
75957	27705	Greene County Career Center	Catering for FY2014 CIT training	1,667.00
75957	27706	PNC Bank	Utility payments by credit card	1,033.91
75957	27707	R.D. Bennett Construction, Inc.	Electric, heat/air, bathroom upgrades, 619 Xenia	24,480.00
75957	27720	Sparkle-N-Shine, LLC	September janitorial services, clean carpet	1,790.00


W. Kent Youngman, President/CEO

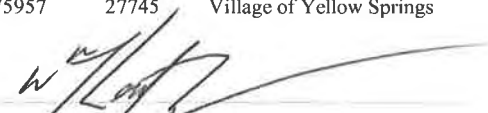
Grand Total

\$375,640.87

To: John S. Federer, Clark County Auditor

On October 3, 2014, The President/CEO of The Mental Health & Recovery Board of Clark, Greene, and Madison Counties approved payment of the following purchase orders:

Line	PO Number	Payee	Description	Amount
75413	27721	Greene County ESC Learning Center	Clarb.265 272, Aug. MACSIS treatment svcs	22,440.85
75413	27722	McKinley Hall, Inc.	Clarb.265 272, Jul-Aug MACSIS treatment svcs	18,124.93
75413	27723	Project Woman	Clarb.265, Jul-Aug MACSIS treatment svcs	8,998.90
75413	27724	TCN Behavioral Health Services, Inc.	Clarb.265 272, Jul-Aug MACSIS treatment svcs	154,624.91
75413	27725	McKinley Hall, Inc.	August RSC/VRP3 allocation	520.21
75413	27726	TCN Behavioral Health Services, Inc.	August RSC/VRP3 allocation	10,284.87
75413	27727	WellSpring	July-Sept expense reimbursement	4,785.00
75957	27352	NAMI of Ohio	Renew membership, 1 year	200.00
75957	27729	All Phase Electric Supply Co.	Building supplies	97.98
75957	27730	City of Springfield	Clark utilities	44.50
75957	27731	Cooper Security Systems	Alarm monitoring, Oct-Dec	66.00
75957	27732	Compton Power Equipment	Equipment maintenance supplies	24.03
75957	27733	Delaney Plumbing & Heating, LLC	Plumbing backflow tests	900.00
75957	27734	Doug Richey Construction & Maintenance	Exhaust fans, 255 E., duplex receptacles, 1074 E. High	1,550.00
75957	27735	Garrigan's, Inc.	Office supplies	125.31
75957	27736	Ohio Edison	Clark utilities	375.20
75957	27737	PNC Bank, N.A.	October mortgage	7,628.67
75957	27738	Hart, Donna	Business expense reimbursement, 9/3-9/26	20.72
75957	27739	Springfield News-Sun	Renew subscription, 1 year	138.56
75957	27740	Worley, Marianna	Business expense reimbursement, 7/18-9/18	181.22
75957	27741	Dayton Power & Light Co.	Greene utilities	3,099.99
75957	27742	Treasurer, State of Ohio	Audit fees	4,735.50
75957	27743	Doctor Drain	Clean drain, 1101 E. High	95.00
75957	27744	H.W. Mann & Sons Hauling Services	September trash pickup, Clark County	660.00
75957	27745	Village of Yellow Springs	Greene utilities	686.41


W. Kent Youngman, President/CEO

Grand Total

\$240,408.76

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Cash Position and Fund Balances

As of 9/30/2014

(In Whole Numbers)

	General Fund	Special Revenue Fund	Fiduciary Fund	Total
Cash Receipts				
Taxes	4,204,235	0	0	4,204,235
Intergovernmental	651,675	727,571	183,646	1,562,892
Rental	185,221	0	0	185,221
Miscellaneous	1,635	5,079	0	6,714
Total Cash Receipts	5,042,766	732,650	183,646	5,959,062
Cash Disbursements				
Salaries	(203,271)	(24,081)	0	(227,351)
Benefits	(61,469)	(58)	0	(61,527)
Treatment Services	(2,187,861)	(856,567)	(31,980)	(3,076,407)
Professional Services	(32,232)	0	0	(32,232)
Operating	(10,852)	0	0	(10,852)
Rent/Utilities	(66,871)	(1,522)	0	(68,393)
Repairs/Maintenance	(7,680)	0	0	(7,680)
Capital Outlays/Equipment	(146,788)	(125)	0	(146,913)
Advertising/Printing	(1,249)	0	(101)	(1,350)
Principle/Interest	(22,886)	0	0	(22,886)
Insurance	(20,307)	0	0	(20,307)
Lease	(2,792)	0	0	(2,792)
Travel/Conference	(3,954)	(40)	0	(3,994)
Other	(61,743)	0	0	(61,743)
Total Cash Disbursements	(2,829,954)	(882,393)	(32,081)	(3,744,427)
Total receipts over/(under) disbursements	2,212,813	(149,743)	151,565	2,214,635
Other financing receipts/(disbursements)				
Advance To/From	0	0	0	0
Transfer In/Out	(125,000)	125,000	0	0
Prior Year Refund	0	0	0	0
Total Other financing receipts/(disbursements)	(125,000)	125,000	0	0
Excess cash receipts over/(under) disbursements	2,087,813	(24,743)	151,565	2,214,635
Fund Balance at beginning of year	10,307,862	344,790	308,450	10,961,102
Fund balances at end of period	12,395,674	320,048	460,016	13,175,738

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Revenues and Expenditures

General Fund

FY 2015

From 9/1/2014 Through 9/30/2014

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Taxes	10,035,308	10,035,308	0	4,855,910	(5,179,398)
Rental	728,489	728,489	0	185,221	(543,268)
Miscellaneous	9,180	9,180	0	1,635	(7,545)
Total Cash Receipts	<u>10,772,977</u>	<u>10,772,977</u>	0	5,042,766	(5,730,211)
Cash Disbursements					
Salaries	896,367	896,367	0	203,271	693,097
Benefits	292,224	292,224	0	61,469	230,755
Treatment Services/Activities	6,999,909	9,301,004	2,301,095	1,004,760	8,296,244
Professional Services	108,710	108,710	0	32,232	76,478
Operating	56,250	56,250	0	9,574	46,676
Rent/Utilities	354,355	354,355	0	42,390	311,965
Repairs/Maintenance	32,100	32,100	0	4,944	27,156
Capital Outlay/Equipment	387,650	387,650	0	111,434	276,216
Advertising/Printing	15,000	15,000	0	1,249	13,751
Principle/Interest	91,545	91,545	0	22,886	68,659
Insurance	44,232	44,232	0	20,307	23,925
Lease	11,000	11,000	0	2,465	8,535
Travel/Conference	15,775	15,775	0	1,714	14,060
Other	203,950	203,950	0	61,544	142,406
Total Cash Disbursements	<u>9,509,067</u>	<u>11,810,162</u>	2,301,095	1,580,239	10,229,923
Transfers/Advances					
Transfer In/(Out)	<u>(125,000)</u>	<u>(34,349)</u>	90,652	<u>(34,349)</u>	0
Total Transfers/Advances	<u>(125,000)</u>	<u>(34,349)</u>	90,652	<u>(34,349)</u>	0
Cash Receipts Over/(Under) Disbursements	<u><u>1,138,910</u></u>	<u><u>(1,071,533)</u></u>	<u><u>(2,210,444)</u></u>	<u><u>3,428,179</u></u>	<u><u>4,499,712</u></u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Revenues and Expenditures

Special Revenue Fund

FY 2015

From 9/1/2014 Through 9/30/2014

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	3,240,987	3,448,975	207,988	743,159	(2,705,816)
Miscellaneous	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>1,044</u>	<u>(3,956)</u>
Total Cash Receipts	3,245,987	3,453,975	207,988	744,203	(2,709,772)
Cash Disbursements					
Salaries	48,982	48,982	0	7,287	41,695
Benefits	0	0	0	58	(58)
Treatment Services/Activities	2,814,186	3,583,407	769,221	641,147	2,942,261
Rent/Utilities	1,573	1,573	0	507	1,066
Capital Outlay/Equipment	129	129	0	42	87
Travel/Conference	<u>1,086</u>	<u>1,086</u>	<u>0</u>	<u>40</u>	<u>1,046</u>
Total Cash Disbursements	2,865,956	3,635,177	769,221	649,081	2,986,096
Transfers/Advances					
Transfer In/(Out)	<u>142,942</u>	<u>185,706</u>	<u>42,764</u>	<u>185,706</u>	<u>0</u>
Total Transfers/Advances	142,942	185,706	42,764	185,706	0
Cash Receipts Over/(Under) Disbursements	<u><u>522,973</u></u>	<u><u>4,504</u></u>	<u><u>(518,469)</u></u>	<u><u>280,829</u></u>	<u><u>276,325</u></u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Revenues and Expenditures

Capital Projects

FY 2015

From 9/1/2014 Through 9/30/2014

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	<u>600,000</u>	<u>600,000</u>	<u>0</u>	<u>0</u>	<u>(600,000)</u>
Total Cash Receipts	<u>600,000</u>	<u>600,000</u>	<u>0</u>	<u>0</u>	<u>(600,000)</u>
Cash Disbursements					
Capital Outlay/Equipment	<u>600,000</u>	<u>600,000</u>	<u>0</u>	<u>0</u>	<u>600,000</u>
Total Cash Disbursements	<u>600,000</u>	<u>600,000</u>	<u>0</u>	<u>0</u>	<u>600,000</u>
Cash Receipts Over/(Under) Disbursements	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Revenues and Expenditures

Fiduciary Fund

FY 2015

From 9/1/2014 Through 9/30/2014

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	<u>0</u>	<u>323,647</u>	<u>323,647</u>	<u>183,646</u>	<u>(140,001)</u>
Total Cash Receipts	<u>0</u>	<u>323,647</u>	<u>323,647</u>	<u>183,646</u>	<u>(140,001)</u>
Cash Disbursements					
Treatment Services/Activities	<u>0</u>	<u>323,647</u>	<u>323,647</u>	<u>19,998</u>	<u>303,649</u>
Total Cash Disbursements	<u>0</u>	<u>323,647</u>	<u>323,647</u>	<u>19,998</u>	<u>303,649</u>
Cash Receipts Over/(Under) Disbursements	<u>0</u>	<u>0</u>	<u>0</u>	<u>163,648</u>	<u>163,648</u>

Mental Health & Recovery Board of Clark, Greene and Madison

Budget to Actual - Administration & Support Summary

FY 2015

From 7/1/2014 Through 9/30/2014

<u>Actual</u>	<u>Budget</u>	<u>Variance</u>		<u>YTD Actual</u>	<u>YTD Budget</u>	<u>YTD Variance</u>
			Cash Disbursements			
175,710.61	179,622.00	3,911.39	Salaries	175,710.61	179,622.00	3,911.39
55,470.56	63,138.00	7,667.44	Benefits	55,470.56	63,138.00	7,667.44
32,232.30	27,162.00	(5,070.30)	Professional Services	32,232.30	27,162.00	(5,070.30)
6,942.53	9,873.00	2,930.47	Operating	6,942.53	9,873.00	2,930.47
4,794.77	7,718.00	2,923.23	Rent/Utilities	4,794.77	7,718.00	2,923.23
706.57	2,961.00	2,254.43	Repairs/Maintenance	706.57	2,961.00	2,254.43
2,122.71	6,048.00	3,925.29	Capital Outlay/Equipment	2,122.71	6,048.00	3,925.29
1,249.46	3,750.00	2,500.54	Advertising/Printing	1,249.46	3,750.00	2,500.54
5,717.00	2,292.00	(3,425.00)	Insurance	5,717.00	2,292.00	(3,425.00)
2,464.81	2,751.00	286.19	Lease	2,464.81	2,751.00	286.19
1,714.34	3,828.00	2,113.66	Travel/Conference	1,714.34	3,828.00	2,113.66
784.53	498.00	(286.53)	Other	784.53	498.00	(286.53)
<u>289,910.19</u>	<u>309,641.00</u>	<u>19,730.81</u>	Total Cash Disbursements	<u>289,910.19</u>	<u>309,641.00</u>	<u>19,730.81</u>

Mental Health & Recovery Board of Clark, Greene and Madison Counties
 Cash Position (Actual and Projected)
 FY 2015

Period ending September 30, 2014

Month	Beginning Balance	Inflows	Outflows		Ending Balance
		Revenues	Expenses	Payroll	
June 2014	11,212,437	451,865	923,250	88,400	10,652,652
July 2014	10,652,652	604,712	1,080,606	88,769	10,087,989
August 2014	10,087,989	4,422,797	1,228,644	87,960	13,194,182
September 2014	13,194,182	747,908	1,138,245	88,123	12,715,722
October 2014	12,715,722	311,582	1,047,634	142,342	11,837,328
November 2014	11,837,328	830,617	1,247,215	94,222	11,326,508
December 2014	11,326,508	104,082	623,485	94,222	10,712,883
January 2015	10,712,883	61,582	1,628,783	94,222	9,051,460
February 2015	9,051,460	5,451,360	1,163,634	94,222	13,244,964
March 2015	13,244,964	254,082	967,760	94,222	12,437,064
April 2015	12,437,064	311,582	1,203,834	94,222	11,450,590
May 2015	11,450,590	830,618	1,120,514	142,342	11,018,352
June 2015	11,018,352	104,082	1,311,182	94,222	9,717,030
July 2015	9,717,030	61,374	1,189,684	97,500	8,491,220
August 2015	8,491,220	5,494,269	1,159,684	97,500	12,728,305
September 2015	12,728,305	253,874	1,159,684	97,500	11,724,995

ATTACHMENT D

Mental Health & Addiction Services Program Committee Meeting Summary
Tuesday, October 7, 2014

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE ON OCTOBER 7, 2014. APPROVED MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

PRESENT: Delvin Harshaw, Chairperson; Julie Anthony; Marilyn Demma; Linda Griffith, Ben Harrison; Joe Keferl, Kim Michael, Roger Roberts, Steve Shelton, Julie Vann, and Jim Vernon

STAFF: Dr. Kent Youngman, Roselin Runnels, and Tracey Stute

GUEST: Scott Campbell, Women's Recovery Center

The meeting began with comments about the new greenhouse at Oesterlen Youth Services in Springfield. Funded by the Clark County Mental Health Foundation (CCMHF), the Mental Health & Recovery Board of Clark, Greene and Madison Counties (MHRB), and the Kroger Foundation, the hydroponic garden represents an ecologically sound approach to the growing of plants. Several members of the MHRB and CCMHF were present for the opening.

Delvin Harshaw, Chairperson, thanked those in attendance and asked Dr. Kent Youngman to introduce the first item on the agenda. Kent stated that as Women's Recovery Center (WRC) reviewed the impact of Medicaid expansion on the revenue of the organization, the agency realized the value of re-directing dollars within their budget in a way that supports the benefit of Medicaid expansion. Scott Campbell indicated that WRC historically has had about sixteen (16) women per month whose payer source is Medicaid. With Medicaid expansion this has increased to the upper twenties (20s) per month. Kent reminded the Committee that other agencies have taken this same action, mentioning McKinley Hall and TCN Behavioral Health Services.

Delvin read the motion as follows:

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE ON OCTOBER 7, 2014. BELOW IS A LISTING OF THE APPROVED MOTIONS:

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON

COUNTIES AUTHORIZE THE CEO TO AMEND THE CURRENT CONTRACT WITH WOMEN’S RECOVERY CENTER AS REFLECTED IN THE TABLE BELOW:

AOD Services	Units			Funding Request		
	Revised	Original	Change	Revised	Original	Change
NMCR	4,500	5,840	(1,340)	375,558	414,428	(38,870)
Room & Board	4,300	-	4,300	38,870	-	38,870
AOD Total	8,800	5,840	2,960	414,428	414,428	-

PAYMENT WILL BE ON A ONE-TWELFTH BASIS, UNITS WILL BE ENTERED AS WITHHOLD IN FEE-FOR-SERVICE.

IMPLEMENTATION OF THIS MOTION IS CONTINGENT UPON RECEIPT OF FUNDS FROM THE OHIO DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES.

Joe Keferl moved for approval of the recommendation and Jim Vernon provided the second. The motion passed unanimously.

Delvin asked Tracey Stute to introduce the next item: Peer Support Specialists. Tracey stated that the MHRB has a strong interest in supporting the inclusion of Peer Support Specialists in the continuum of care offered to consumers. Peer Support Specialists must complete a twelve-hour online training, a forty-hour face-to-face training and pass a test in order to be certified to provide Peer Support Services, also referred to as Recovery Coaches. Kent explained that the funding for Peer Support Services comes from the Ohio Department of Mental Health & Addiction Services (OhioMHAS) SFY 2015 Allocation Line Item (ALI) 507. OhioMHAS provides priorities for spending the funds in ALI 507 and Boards select initiatives for implementation within these priorities. Kent stated that the training will be paid for by a grant the OhioMHAS has with the Ohio Empowerment Coalition (OEC) and Ohio Citizen Advocates for Addiction Recovery (OAC). MHRB staff are currently working with these organizations to implement the training. He also stated that the goal is to have at least one (1) Certified Peer Support Specialist in each county during SFY 2015. The funds can be used to provide stipends, salaries, additional training, etc. Linda Griffith stated the need for appropriate screening in the selection of Peer Support Specialists.

Delvin read the motion as follows:

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH VARIOUS VENDORS FOR STATE FISCAL YEAR 2015 IN AN AMOUNT NOT TO EXCEED \$15,000.

NOTE: THE SOURCE OF THESE FUNDS IS “ALI 507 FUNDING SECTION” OF THE OHIO DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES SFY 2015 BUDGET.

MHRB IMPLEMENTATION OF THIS MOTION IS CONTINGENT UPON RECEIPT OF FUNDS FROM THE OHIO DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES.

Ben Harrison moved for approval of the recommendation and Marilyn Demma provided the second. The motion passed unanimously.

Delvin called on Roselin Runnels to introduce the next item: Medication Assisted Treatment/Transportation/Court Project. Roselin begin by stating that OhioMHAS divides the state into Collaboratives that fulfill certain responsibilities/functions within the mission of OhioMHAS and Boards. MHRB is in the Central Collaborative. Conversation with the Southwest Collaborative revealed both Collaboratives share a common need for additional access to detoxification, medication assisted treatment (MAT) and transportation to and from these services. In the MHRB area, both the Greene and Madison County Courts have expressed strong interest in having access to these services. Greene County is in the process of creating a “specialized docket” (essentially a drug court) and plans to use Vivitrol®. Madison County is interested in access to detoxification and MAT as a part of court programming. These services will be available through Nova House, located in Dayton, Ohio. MHRB will purchase 2.5 bed days from October 2014 and June 30, 2015, providing services to approximately 65 individuals, depending on length of stay. It will be the responsibility of the MHRB to serve in a fiduciary and monitoring capacity. Evaluation measures will include but are not limited to: percentage of clients engaged and retained in treatment, total number of clients served, medication assisted treatment protocols completed, relapse occurrences, and transportation effectiveness. Again the funding comes from the ALI 507 allocation.

Delvin read the motion as follows:

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH VARIOUS VENDORS FOR THE PERIOD COVERING OCTOBER 1, 2014 THROUGH JUNE 30, 2015 IN THE AMOUNT OF \$254,681 FOR THE PURCHASE OF MEDICATION ASSISTED TREATMENT, DRUG TESTING, AND TRANSPORTATION.* BUDGETED ESTIMATES ARE AS FOLLOWS:

MEDICATION/DRUG TESTING	\$50,000
MEDICATION ASSISTED TREATMENT/TRANSPORTATION	\$204,681

***THE TOTAL BUDGETED AMOUNT FOR THIS PROJECT IS \$394,681. OF THIS AMOUNT \$140,000 WAS ALLOCATED TO TCN BEHAVIORAL HEALTH**

SERVICES AND MCKINLEY HALL FOR VOCATIONAL SERVICES DURING THE REGULAR SFY 2015 ALLOCATION PROCESS.

NOTE: THE SOURCE OF THESE FUNDS IS “ALI 507 FUNDING SECTION” OF THE OHIO DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES SFY 2015 BUDGET.

IMPLEMENTATION OF THIS MOTION IS CONTINGENT UPON RECEIPT OF FUNDS FROM THE OHIO DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES.

Linda Griffith moved for approval of the recommendation and Jim Vernon provided the second.

Delvin called on Tracey to provide information on Service Enriched Housing Supports. Tracey explained that this has to do with the purchase of property to provide housing for clients in Clark County who have been identified as hard to house, to keep engaged in services and to fulfill medication requirements. The Forensic Intensive Supportive Housing (FISH) model, an interdisciplinary, multi-system approach, will be implemented with the residents and necessary systems of care. The intent is to utilize a different set of approaches to increase community tenure. Ideally the facility will have a meeting room which can be used by residents and agency staff who are vital to successful recovery, e.g., probation officers, case workers, CPST staff, etc. Behavioral health services will most commonly be provided by a partner agency of the MHRB. Again, it was noted that these funds come from ALI 507. When an appropriate facility is located, the Building & Grounds Committee will become involved.

Delvin asked Kent to address the next item: OhioMHAS Capital Request. Kent stated that in July 2014 the MHRB submitted a request to OhioMHAS for capital funds for two projects. The first priority project is additional sober housing in Greene County. TCN Behavioral Health Services (TCNBHS) has located a suitable property. MHRB staff will have a conference call with OhioMHAS and TCNBHS to discuss the project. Kent explained that the second priority project came about as a result of a meeting with Clark County Commissioners and Administrator in July 2014. He described the plan as having several aspects that must fall into place to make it feasible. The proposal is to renovate a portion of Springview Government Center and relocate the administrative offices of the Clark County Sheriff's Office. The vacated area of the Safety Building in downtown Springfield would be renovated to provide transitional, drug-free housing for approximately forty (40) males. The MHRB submitted a request for the maximum allowed amount of \$500,000 from OhioMHAS Capital Funds to renovate the Safety Building. Most treatment costs would be covered by Medicaid. While the Department has not yet responded to this request, Kent described this as great opportunity that would represent collaboration between county government, the court system, law enforcement and the local Board.

Delvin thanked those who presented recommendations and information and asked for any miscellaneous items.

Joe Keferl spoke about the Department's grants involving the Strategic Prevention Framework State Incentive Grants (SPF SIG). He is anticipating that Wright State University (WSU) may have opportunities to work with the state in developing curriculum that will provide medical students with additional education and training around prescription drug issues.

Linda Griffith moved for adjournment at 6:43 p.m.

**Finance Committee Report
Friday, October 3, 2014**

The Finance Committee met Friday, October 3, 2014 at 7:30 a.m. at the Mental Health & Recovery Board of Clark, Greene and Madison Counties, 1055 East High Street, Springfield, Ohio.

PRESENT: Julie Anthony, Chairperson; Kimberly Michael, Roger Roberts and Lauren Ross

Staff: Kent Youngman, CEO; Mark Huff and Kevin Taylor

The first item on the agenda was a motion to amend the county appropriations for calendar year 2014. Mark Huff described to committee members that the county appropriations is a control function at the county auditor's office for spending authority of the MHRB fund. Mark told members that several things changed which required the amended appropriations be sent to the auditor before end of the calendar year. The two biggest changes were that when the calendar year 2014 appropriations were approved in February, 2014 the board anticipated that the 507 special allocation dollars would continue at SFY '14 levels and that Hot Spot activity for the entire central Ohio region would continue to flow through the Board. Neither of these occurred so a reduction of estimated revenue of \$1,725,940 and a reduction of \$1,604,797 to appropriations is needed.

IT IS THE RECOMMENDATION OF THE FINANCE COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE AN AMENDMENT FOR THE 2014 CALENDAR YEAR, A REDUCTION TO ESTIMATED REVENUE \$1,725,940 AND A REDUCTION TO THE APPROPRIATIONS \$1,604,797 TO BE SUBMITTED TO THE CLARK COUNTY AUDITOR'S OFFICE.

IT was MOVED BY ROGER ROBERTS, SECONDED BY LAUREN ROSS TO RECOMMEND TO THE FULL BOARD TO APPROVE THE AMENDED CALENDAR YEAR 2014 APPROPRIATIONS.

MOTION CARRIED.

The next agenda item was a motion to approve the calendar year 2015 appropriations to the county auditor's office. Kevin asked Mark to review the documents supporting the motion. The first document was the Five Year Projections covering SFY years 2015 through 2019. Mark highlighted changes to the projections over the course of the five years in summary for the three counties and also walked members through each of the three counties' five year projections individually. Mark explained to members the various assumptions made to construct the projections.

Next, Mark reviewed the SFY '15 Revenue Sources attachment. The documents showed the revenue needed to support the budgeted expenditures for SFY '15 and walked members through the various reports that broke down the revenue in different ways.

Mark walked members through the tables with supporting information that described the Calendar Year 2015 Estimated Revenue and Appropriations. The total estimated revenue for calendar year 2015 is \$14,798,889 and estimated appropriations of \$16,749,610; these amounts will be submitted to the Clark County Auditor's office.

IT IS THE RECOMMENDATION OF THE FINANCE COMMITTEE THAT MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE CALENDAR YEAR 2015 ESTIMATED REVENUE OF \$14,798,889 AND APPROPRIATIONS OF \$16,749,610 TO BE SUBMITTED TO THE CLARK COUNTY AUDITOR'S OFFICE.

IT was MOVED BY KIM MICHAEL, SECONDED BY ROGER ROBERTS TO RECOMMEND TO THE FULL BOARD TO APPROVE THE CALENDAR YEAR 2015 APPROPRIATIONS.

MOTION CARRIED.

The next agenda item was a discussion about the use of the Board's bank credit card. Kent and Kevin explained to members that more vendors are requiring credit cards for payment. Kevin said that a recent example of this was Microsoft's cloud based services that the Board wanted to purchase/lease that required monthly credit card payments for use of certain software. The original motion authorizing use of a credit card, approved in October 2009 explicitly stated that the bank credit card would be used only to pay utilities for Board owned facilities.

Staff wanted committee members' opinion on whether payment of these other activities was permissible under the originally approved motion. After discussion committee members thought it best if a new motion were passed to amend the original motion to include additional ongoing or routine payments to vendors that support Board administrative operations.

Kevin distributed to members a motion that committee members then reviewed and amended before taking a vote.

IT IS THE RECOMMENDATION OF THE FINANCE COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AMEND THE ORIGINALLY APPROVED MOTION ON CREDIT CARD USE TO INCLUDE PAYMENTS OTHER THAN UTILITY PAYMENTS FOR BOARD FACILITIES. THIS WOULD INCLUDE OTHER ONGOING OR ROUTINE PAYMENTS THAT SUPPORT BOARD ADMINISTRATIVE OPERATIONS. USE OF THE CREDIT CARD WOULD BE IN ACCORDANCE WITH INTERNAL PROCEDURES AS DIRECTED IN THE BOARD'S FINANCE DESKTOP MANUAL.

IT was MOVED BY KIM MICHAEL, SECONDED BY ROGER ROBERTS TO RECOMMEND TO THE FULL BOARD TO APPROVE AMENDED MOTION ON USE OF BOARD'S CREDIT CARD.

MOTION CARRIED.

MISCELLANEOUS

Kevin reported that the fieldwork for the Board's annual financial audit for SFY '14 was completed and that things went well but that it had not yet received the draft report from the State auditors. The audit will be reviewed and discussed at the February Finance Committee meeting.

That concludes the Finance Committee report.