



Mental Health & Recovery Board
of Clark, Greene & Madison Counties

Help for Today. Hope for Tomorrow.

1055 East High Street
Springfield, OH 45505

Phone: (937) 322-0648

Toll-free: 1-800-435-7968

Fax: (937) 322-7631

General Email: mhrb@mhrb.org

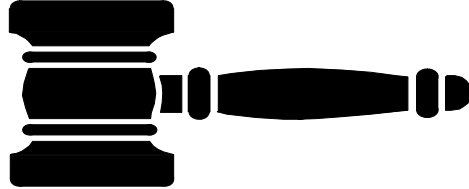
www.mhrb.org

**BOARD AGENDA
SATURDAY, MARCH 14, 2015
2:15 - 3:00 P.M.**

**BERGAMO CENTER
4400 SHAKERTOWN ROAD
BEAVERCREEK, OH 45430**

- | | |
|---|--------------------------|
| I. <u>OPENING REMARKS</u> | <i>Jim Vernon, Chair</i> |
| A. Welcome Guests & Introductions | |
| II. <u>APPROVAL OF MINUTES</u> – February 17, 2015 | Attachment A |
| III. <u>REVIEW OF ACCOUNTS PAYABLE REGISTER</u> | Attachment B |
| IV. <u>CEO REPORT</u> | <i>Kent Youngman</i> |
| 1. Madison County Levy | Attachment C |
| A. Recommendation | |
| V. <u>NOMINATING COMMITTEE</u> | <i>Jim Vernon, Chair</i> |
| A. Appointment of Nominating Committee Members | |
| VI. <u>ADMINISTRATIVE</u> | <i>Kevin Taylor</i> |
| A. MHR Board Financial Update | Attachment D |
| 1. Board Financials – February 2015 | |
| VII. <u>MISCELLANEOUS</u> | |
| VIII. <u>AUDIENCE PARTICIPATION</u> | |
| IX. <u>BOARD MEMBER COMMENTS</u> | |
| X. <u>ADJOURNMENT</u> | |

ATTACHMENT A



MINUTES – February 17, 2015

The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in regular session on Tuesday, February 17, 2015 at 6:00 p.m. at the Clark State Community College, Library Resource Center, Room 207, 570 East Leffel Lane, Springfield, Ohio.

PRESENT: *Jim Vernon, Chairperson, Presiding; Scott Anger, Julie Anthony, Lexie Boblitt, Marilyn Demma, Linda Griffith, Ben Harrison, Jim Hutchins, Joseph Keferl, Kimberly Michael, Roger Roberts and Lauren Ross*

Staff: Dr. Kent Youngman, CEO; Nancy Boop, Mark Huff, Michelle Humphrey, Dr. Greta Mayer, Roselin Runnels and Tracey Stute

GUESTS: *Rhonda Baer, Director, Housing Solutions
Rabecca Bozeman, Peer Support Specialist, London Recovery Project
Kathy Brinkman, Peer Support Specialist, Madison County
James Clark, Peer Support Specialist, Housing Solutions
George Dustin Combs, N.A.M.I., Fairborn
Kimberly Davis, Peer Support Specialist, McKinley Hall
Dacinda Foster, Peer Support Specialist, Gemini Reliance
Shane Keyton, Peer Support Specialist, McKinley Hall
Sarah Lansing, N.A.M.I., Yellow Springs
Jean Perry, London Recovery Project, Madison County Substance Abuse Coalition
Keith Robinson, Peer Support Specialist, Clark County
Charles Rollins, Peer Support Specialist, Gemini Reliance
Michael Rollins, Sr., Peer Support Specialist, McKinley Hall
Donna Sorrell, N.A.M.I., Yellow Springs
Debra West, Peer Support Specialist, Recovery Support*

OPENING REMARKS

Jim Vernon, Chairperson, called the meeting to order, welcomed the Board membership and guests, and then asked the Board members and audience to introduce themselves.

APPROVAL OF MINUTES

The Board Minutes for the January 20, 2015 Mental Health & Recovery Board meeting were reviewed.

IT was MOVED BY LAUREN ROSS, SECONDED BY SCOTT ANGER, TO APPROVE THE MINUTES OF THE JANUARY 20, 2015 BOARD MEETING.

MOTION CARRIED.

REVIEW OF ACCOUNTS PAYABLE REGISTER

Jim asked the Membership to review Attachment B, Accounts Payable Register. There were no comments.

CEO REPORT

Jim called on Kent to give the CEO report. Kent began by recognizing the Peer Support Specialists and asked Roselin to describe the program. Roselin explained that Peer Support Specialists are individuals who use their lived experience with mental illness or addiction to assist others who are also in long term recovery. She went on to say that a Peer Support Training was held on five consecutive Saturdays in January and asked those in the audience that attended the training to stand up and say a few words about their experience. The participants introduced themselves and gave a short statement about what they took away from the training. Kent stated that these are the people that really help make the Recovery Oriented Systems of Care in our region happen. He stated that he was pleased with the amount of people who were willing to give up five Saturdays in January and do the additional online training.

Kent then moved on to Attachment C, 120 Day Notice. Kent stated that this is sent out to the Agencies at the same time every year to notify them that their contracts are expiring and that, while the Board intends to continue with them, it is not known what their state budget will be and changes may be necessary.

Kent read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES INFORM EACH OF ITS CONTRACT AGENCIES THAT PURSUANT TO OHIO REVISED CODE 340.03 (A) (6) (A) AND/OR 340.033 (D) IS HEREBY NOTIFIED THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES HAS PROPOSED TO NOT RENEW THE FISCAL YEAR 2015 CONTRACTS FOR THE AGENCIES LISTED BELOW, WHICH EXPIRE JUNE 30, 2015.

IT IS THE BOARD'S INTENT TO ENGAGE IN GOOD FAITH COLLABORATION AND NEGOTIATION. IF SUCH GOOD FAITH NEGOTIATIONS RESULT IN THE BOARD RENEWING ITS CONTRACT WITH A GIVEN PROVIDER AGENCY, THE NEW CONTRACT MAY REFLECT SUBSTANTIAL CHANGE.

MHR BOARD AGENCIES

**Clark County Family & Children First Council
Elderly United – DBA United Senior Services
Family Violence Prevention Center of Greene County
Greene County Adult Probation Department
Greene County Educational Service Center
Greene County Family & Children First
Greene County Juvenile Court
Greene Leaf Therapeutic Community
Housing Solutions of Greene County
Madison County Department of Family & Children
Matt Talbot House
McKinley Hall, Inc.
Mental Health Services for Clark & Madison Counties
NAMI of Clark & Greene Counties
Oesterlen Services for Youth
OIC of Clark County
Project Woman
Rocking Horse Center
Springfield Metropolitan Housing Authority
TCN Behavioral Health Services
WellSpring
Women's Recovery Center**

IT was MOVED BY ROGER ROBERTS, SECONDED BY JIM HUTCHINS TO APPROVE BOARD/AGENCY CONTRACTS 120 DAY NOTICE TO NOT RENEW OR SUBSTANTIALLY CHANGE.

MOTION CARRIED.

Kent informed the Peer Supporters that they were welcome to stay for the rest of the business meeting that they could leave if they were so inclined. The membership thanked them for attending.

Kent then directed the membership to their reminder of the Board Retreat and reviewed the Agenda. He also stated that the Board meeting will be at 2:15 p.m. at the Retreat in lieu of Monday, March 16.

Next, Kent stated that Danielle Smoot of Cole's Warriors will be moving to Florida and Andy Wilson, Clark County Prosecutor who funds Danielle's work, approached Kent and said

that he would like to keep Cole's Warriors operational in the county and asked if there was something to be done together to make that happen. Kent said the plan is that the Prosecutor's Office will hire Emily Magoto, who previously ran Greene County Strengthening Families Program, and continue to provide all of the material support that they have been providing but Emily will be housed in the Board's Administrative Office. The Prosecutor's Office will absorb the cost but Dr. Greta Mayer will work with Emily, getting her incorporated into various things and finding other opportunities to get her involved. Kent stated that the Board has an empty office that Emily can utilize when she needs to and the Board will provide her with peer support and possibly some administrative support, etc. This way the program can stay operational and help get her integrated more fully into the community system. Kent also stated that Cole's Warriors will no longer be under the wing of Family & Youth Initiatives (F.Y.I.) in New Carlisle. Kent stated that this is a good opportunity for the Board to support this program and it gives the Board an opportunity to infuse things such as PAX Principles and Community Kernels into the operations. This will occur later in the spring and the Board will need to develop a Memorandum of Understanding with the Prosecutor's Office around roles and responsibilities, etc. The Prosecutor's Office will have the administrative supervision and Greta will supervise Emily day-to-day. Scott Anger asked if the drug testing that was being done in the high schools will continue under Emily and Kent stated that it would.

Kent reported that on Friday, March 6, 2015 from 9-1 p.m. there will be a Recovery Oriented Systems of Care Training (R.O.S.C.). He explained that this is a roll out community training that will be held at the Greene County Educational Service Center and is targeted at agencies to help them begin to understand what R.O.S.C. is about. Peer Support Specialists who are working in other counties will be coming as well as some agency people and they will talk about what they are doing and the benefit that R.O.S.C. has brought to their organization.

Next, Kent gave a state budget update. He stated that Medicaid Expansion will not be the hot topic with the General Assembly that it was originally thought to be. He stated that the Leadership in both the House and Senate has come forward and said that they are not going to oppose the continuation of Medicaid Expansion. Kent said that there are a couple of nuanced changes that they are proposing; one being that folks in the 100 to 138% of poverty range would have a monthly premium and also that probably in 2017 Medicaid will move under Managed Care. Kent stated that no one knows what this will mean.

Kent then stated that he wanted to bring a proposal to the Board at the March meeting regarding the Madison County Levy. He reminded everyone that this needs to be acted on in November. Kent then gave a short tutorial in changes in levies. Kent stated that until recently, if a levy was already in existence you had three options. You could go with a renewal which is same dollar, you could go with a replacement which was same millage but current dollar or you could go with something new. There are current tax breaks for certain groups of people that are called rollbacks. Those would continue under the renewals. If however, you have a replacement or a new levy, that tax break is no longer in effect. It does not affect what taxes are collected but it affects what people pay; it makes it more expensive. As a result, what some groups have done has been to run a renewal with increase. This locks in the tax breaks for what currently is in place and the increase is a small amount like .1 or .2, so the new tax laws only apply to that portion of the levy. Therefore, it is less expensive for property owners and it can generate

additional revenue. For replacement, the idea is you would bring the rates up to current value. Kent stated that the Madison County Levy is 13 years old so it is actually generating .37 instead of .5 mill. Kent gave an example that, currently in Madison County, the cost per \$100,000 for a homeowner is \$9.80 annually and that generates \$391,000 for the Board annually. To go to a replacement, same millage but current rates, that jumps up to \$17.50 annually and it generates \$560,000. So it is a \$7.70 raise in terms of cost and \$169,000 in terms of revenue. If we were to look at a renewal with a .2 mill increase, the cost would be \$16.80 and the revenue would be \$615,000. Kent stated that there are new rules and there will need to be new education unless the assumption is we simply stay with what we have. There are also options on the length of time on the levy; typically, it is either five years or ten years. Kent stated that he still has a few more bases to touch but he has received cautious encouragement to look at trying to increase the amount of revenue. He said that he learned that there has been a significant increase in tax cost to farmers recently so that is a consideration. Kent stated that the simplest thing to do is to stay with what we have and know you are only going to get what you have. A more difficult thing to do would be to make a case saying we think there are additional needs and we need additional revenue to meet them. Kent said that the Commissioners actually put the levy on the ballot. This Board makes a recommendation that we would take to the Commissioners and they would then evaluate what they wanted to do; ultimately it is their call. Ben Harrison asked if the reason for the decrease in the millage was due to the property values. Kent stated that it was mostly because of time. He explained that the dollar amount is fixed so the \$391,000 is \$391,000 so if the base expands and the amount stays the same, then the millage goes down accordingly. Kent stated that if the Board and the Commissioners decided to go for something that was additional and, if it did not pass in November, then there would be May and November to try again. If that did not pass, then you would lose that revenue for at least a year until a new levy passed. Kent stated that the message of renewal is pretty simple and to replace a levy now is more expensive for homeowners than it is to keep what you have and do a percentage increase on the millage. Jim Vernon stated that it would be interesting to see what the entities that passed their levies did in terms of educating and advertising, etc. Several Board members questioned if any type of increase would pass.

That concluded the CEO report.

Jim Vernon thanked Roselin for the time that she spent with the Peer Support Training.

ADMINISTRATIVE

Jim called on Mark Huff to review the Mental Health & Recovery Board financials. Mark referred the membership to Attachment D in the agenda packet and first reviewed the Statement of Cash Position and Fund Balances as of January 31, 2015. This report is strictly on a cash basis with total cash receipts of \$8,046,408 and total disbursements of (\$9,792,443) with excess cash receipts over disbursements of (\$1,746,034) and an ending fund balance as of January 31, 2015 of \$9,215,068.

The next section was the Statement of Receipts and Disbursements for Fiscal Year 2015 activity. The General Fund had an ending cash balance of (\$375,937); special revenue had a

balance of \$442,244; fiduciary had a balance of \$599,817; Capital Projects had no activity to date.

That concluded the Administrative report.

EXECUTIVE COMMITTEE

Jim then moved on to Attachment E of the Agenda which was the report of the Executive Committee that was held on Friday, January 30, 2015 at the Board Administration offices. Jim stated that the purpose of the meeting was to begin the search for a replacement for the Board's current CEO. Jim said that it was officially declared as a closed meeting and then a discussion was had. Jim stated that the committee is reviewing and refining the Position Description and he hopes to have that published in early summer, May or June, receive applications and begin the interview process during the summer months. Jim hopes to have the interviews completed no later than October. He would like to make an announcement by the first part of November and then have a thirty day transition time wherein the new hire would work with Kent to get acquainted with the job duties. Jim stated that the committee will meet again at the end of March to review any suggested changes to the job description and application. Jim said that he will keep the Board informed as the committee moves forward. He stated that he would like to involve some of the staff in some of the process and perhaps some of the Board members but nothing has been determined yet. Dr. Keferl asked who has the final authority to determine who is hired and Kent stated that it was the Board. Kent also stated that, on occasion in situations like this, there are Board members who are interested in a position and there are ethics that people would have to be aware of. Jim Hutchins questioned the Board staff being involved and Jim Vernon stated that perhaps some of the staff would sit in to listen to an applicant's presentation. Jim Hutchins said that he thinks it is important that the staff be involved and have a voice. Jim Vernon stated that the committee's biggest concern is hiring someone who does not disrupt the professional behavior and cohesiveness of the Board staff.

MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE

Jim stated that the Mental Health & Addiction Services Program Committee met on Tuesday, February 3, 2015 at the Greene County Educational Service Center, 360 Enon Road, Yellow Springs, Ohio and asked Scott Anger, Co-Chair to give a report. Scott stated that there were several items on the Agenda. He said the Kent gave a Service Enriched Housing Project Update and Roselin gave the Community Plan update. He stated that Roselin also gave a presentation on Clark County Recovery Supports and that Wendy Doolittle, CEO of McKinley Hall, described McKinley Hall's role in the project. Scott stated that Decinda Foster of Gemini Reliance gave a summary of her experience with addiction and described how the space will be utilized at the building on the corner of Lagonda and Belmont to facilitate the project. Scott then stated that Curt Gillespie, CEO of Clark County Mental Health Services, spoke about the need for a budget revision to include Medication Assisted Treatment and Medical Somatic services change. Curt said that a doctor will be hired from Madison County and that they are excited about partnering with the courts to provide the new service. Scott stated that Greta presented the recent mini-grant awards for suicide prevention in Madison and Greene Counties.

Scott then stated that Kevin Taylor, Director of Finance, gave a detailed G.O.S.H. presentation. Last, Scott read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE ON FEBRUARY 3, 2015. MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

IT was MOVED BY BEN HARRISON, SECONDED BY JULIE ANTHONY TO RATIFY AND CONFIRM THE ACTIONS TAKEN BY THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE ON TUESDAY, FEBRUARY 3, 2015.

MOTION CARRIED.

FINANCE COMMITTEE

Jim stated that the Finance Committee met on Friday, February 6, 2015 at 7:30 a.m. at the Mental Health & Recovery Board of Clark, Greene and Madison Counties, 1055 E. High Street, Springfield, Ohio and asked Julie Anthony, Committee Chair, to give the report. Julie stated that the Committee discussed the amount of money that can be allocated in each county so that the Board can begin working on contracts. The committee also discussed the reconciliation process and Julie stated that Mental Health Services of Clark and Madison Counties was able to access the unearned allocation for bad debt. Julie said that Mark Huff, Assistant Director of Finance, reviewed the audit and stated that it was a good audit and unqualified. Then Julie stated that Kent mentioned that TCN has requested to purchase the Board's main facility located in Xenia.

Julie read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE FINANCE COMMITTEE ON FEBRUARY 6, 2015. MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

IT was MOVED BY ROGER ROBERTS, SECONDED BY KIM MICHAEL TO RATIFY AND CONFIRM THE ACTIONS TAKEN BY THE FINANCE COMMITTEE ON FRIDAY, FEBRUARY 6, 2015.

MOTION CARRIED.

COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEE

Jim stated that the Combined Executive and Buildings & Grounds Committee met on Friday, February 13, 2015 at 7:30 a.m. at the MHR Administrative Offices, 1055 East High Street, Springfield. Jim said that the committee discussed a change to Human Resources Policy #23 – Business Expenses to bring it more in line with Clark County's policy.

Jim also stated that TCN sent a letter to Kent asking to purchase their main campus facility from the Board. Jim said the committee thought that it was an idea worth considering and decided to ask TCN for more information, get an appraisal, etc. so that a decision can be made. Joe asked if Jim knew what TCN's motivation was. Kent stated that Lynn West, Director of TCN, has had an interest in doing this for a while. Kent said that he thought it would be an asset on their books, corporate identity and owning their own building. Kent stated that they already maintain the building and it would probably be an interest of theirs to be in their own building and not have to be renters but be owners. Nancy Boop stated that TCN owns the Family Solutions building, Freedom Hall and they just purchased the apartment facility on Weaver Street so it would make sense for them to own the main building. Kent stated that a concern on the Board's part would be if, in the unlikely event, they went out of business or something happened and they stopped providing services, that is a community asset that the Board would want to be able to retain some rights to. Any sort of arrangement would have to include that if something occurred, the Board would be able to get that asset back and have it available to use in the community. Kent also said that there is an OHMAS mortgage of \$220,000. If the building is sold, that money has to go back to the state and then the Board can request that it be returned and Kent's guess is that they will not return it for office space, they would return it for something else, housing or something like that. Kent stated the other part of the discussion that has not been had yet is that right now a portion of the allocation from the Board to the agency is used to support their rent back to us so that the building can be maintained. The Board would then have to decide if it wants to allocate money that is no longer being used for rent or use it for some other purpose.

Jim next stated that the Cedar Street Project was discussed. He said the Board has the option to work with the City of Springfield to construct two apartment houses which hold two units each and one building will have a common area for meetings, etc. There are two parcels of land confirmed available and possibly a third for green space. The property would be owned by the Board and managed by Mental Health Services. Jim stated that the committee was excited about the possibility of moving forward with this project.

Jim said that the committee discussed the elevator in the TCN/NAMI building in Fairborn. The elevator is old and in need of repair and Nancy Boop obtained five estimates from different contractors within a 50 mile radius and selected the lowest bidder. Busch Bros. Elevator Company from Cincinnati won the contract.

Last, Jim stated that the committee discussed the Anna Street Project. Jim said that there are ten apartment units in one building and there is \$600,000 available for major renovation to the apartments. The original architect decided that this project was not the type that he wanted to do so Nancy Boop retained the services of McCall Sharp Architecture, the same firm who is working on the Cedar Street Project. The project should be completed by September 2016.

*Jim thanked Nancy Boop for all that she does for the Board.
Jim read the recommendation.*

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEE ON FEBRUARY 13, 2015. MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

IT was MOVED BY KIM MICHAEL, SECONDED BY BEN HARRISON TO RATIFY AND CONFIRM THE ACTIONS TAKEN BY THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEE ON FEBRUARY 13, 2015.

MOTION CARRIED.

MISCELLANEOUS

Kent reminded the membership that there will be no Program Committee meeting in March and the Board meeting will be at the Retreat on March 14.

AUDIENCE PARTICIPATION

None.

BOARD MEMBER COMMENTS

None.

ADJOURNMENT

A MOTION WAS MADE BY DR. LINDA GRIFFITH AND THE MEETING WAS ADJOURNED.

Julie Anthony, Secretary

Michelle Humphrey, MHR Board Staff

Accounts Payable Register - February 2015

Vendor Name	Date	Description	Expenses
Aaron Fannin	2/13/2015	Snow removal, 1/26, 1/29, 1/30	1,145.05
	2/27/2015	Snow removal, 2/5	293.00
Acles, Phil	2/6/2015	Business expense reimbursement, phone	149.99
Advanced Mechanical Services, Inc.	2/27/2015	Service furnace, 1074 E. High	127.50
Auditor, Clark County	2/28/2015	Salaries and Benefits	88,972.17
Bergamo Center	2/13/2015	Board retreat deposit	105.00
Brain Lumber Company	2/13/2015	Maintenance and building supplies	152.69
Busch Bros. Elevator Co.	2/27/2015	Elevator repair, 25% down payment	9,718.25
Cintas Corporation Loc. 02	2/13/2015	Uniforms and building supplies	475.31
	2/27/2015	Uniforms and building supplies	441.02
City of Springfield	2/6/2015	Clark utilities	1,310.58
	2/13/2015	Clark utilities	191.47
Collins, Alan E.	2/6/2015	February legal services	4,097.68
Columbia Gas of Ohio, Inc.	2/20/2015	Clark utilities	6,018.66
Connexion	2/27/2015	Substance abuse/addiction billboard	3,869.00
Cox Media Group	2/20/2015	Postage for March newsletter	72.83
Dayton Power & Light Co.	2/13/2015	Greene utilities	1,049.32
	2/20/2015	Greene utilities	2,021.07
	2/27/2015	Greene utilities	314.20
DWD Technology Group	2/6/2015	Crystal Reports program	1,950.00
Eastway Corporation	2/13/2015	Second half FY2015 forensic monitoring svcs	6,760.65
	2/20/2015	Adult Mental Health First Aid Training	1,250.00
	2/20/2015	Independent evaluations	3,150.00
Geisler I.T. Services, LLC	2/20/2015	GOSH computer consulting hours	4,752.00
Gemini Reliance	2/20/2015	Gemini Reliance logo t-shirts	806.00
Greene County ESC Learning Center	2/6/2015	GOSH.026 services thru Jan	11,545.93
Greene County Family & Children First Council	2/6/2015	February allocation	12,466.00
	2/20/2015	Annual Professional membership dues	4,000.00
	2/27/2015	January reimbursement	2,475.00
Greene County Juvenile Court	2/6/2015	December reimbursement	4,373.00
	2/27/2015	January reimbursement	3,290.00
Greene Inc. Document Solutions	2/20/2015	Document shredding	30.00
Greene Leaf Therapeutic	2/6/2015	February allocation	9,813.00
H.W. Mann & Sons Hauling Services	2/13/2015	Clark utilities	620.00
Hassler Communication Systems Technology, Inc.	2/6/2015	HP Power supply	60.00
	2/13/2015	Software support and PBX mgmt	255.95
	2/27/2015	Trend 1 yr maintenance renewal	308.00
Housing Solutions of Greene County, Inc.	2/6/2015	February allocation	11,457.00
	2/13/2015	Hot Spot: Peer Support	15,000.00
Huntington National Bank	2/27/2015	Safe deposit box rental	27.00
Impact Network Solutions, Inc.	2/27/2015	January long distance charges	10.00
James Flooring LLC	2/6/2015	Vinyl flooring, 222 East Street	4,938.00
Jani-Turf Maintenance Services, Inc.	2/13/2015	January janitorial services	338.00
Lawn Masters Lawn/Landscaping	2/13/2015	Snow removal, 1/26	355.00
Madison County Family Council	2/6/2015	February allocation	1,912.00
Marsh & McLennan Agency LLC	2/20/2015	Auto insurance	416.00
Matt Talbot House	2/6/2015	Dec work vouchers	510.00
	2/6/2015	February allocation	5,959.00
McKinley Hall, Inc.	2/6/2015	Clarb.026/Gosh.026 services thru Jan	16,092.79
	2/6/2015	February allocation	6,666.00
	2/13/2015	Clarb.033/Gosh.033 services thru Jan	19,454.60
	2/20/2015	Clarb.040/Gosh.040 services thru Jan	17,949.25
	2/27/2015	Clarb.048/Gosh.048 services thru Feb	17,962.16
Mental Health Services for Clark & Madison Counties	2/6/2015	Clarb.026 services thru Nov	460.82
	2/6/2015	February allocation	95,262.00
	2/27/2015	Gosh.048 services thru Dec	181,196.51
NAMI of Clark & Greene Co.	2/6/2015	February allocation	19,485.00
Netcare Corporation	2/2/2015	VOID PAYMENT	(432.19)
Oesterlen Services for Youth	2/6/2015	February allocation	16,250.00
Ohio Edison	2/6/2015	Clark Utilities	4,698.10
Orkin Pest Control	2/27/2015	Termite control, 2608 E. High	401.27
Pitney Bowes, Inc.	2/6/2015	Printer ink	179.18
PNC Bank	2/13/2015	Utility payments	2,266.92
	2/27/2015	Utility payments	1,610.70
PNC Bank, N.A.	2/13/2015	February mortgage	7,628.67

Vendor Name	Date	Description	Expenses
Profile Display, Inc.	2/6/2015	Ad display, Springfield Chamber of Commerce	544.00
Project Woman	2/6/2015	Mini grant allocation	128.99
Sheehan Bros. Vending, Inc.	2/6/2015	Coffee	158.00
Sparkle-N-Shine, LLC	2/27/2015	February janitorial services and supplies	1,785.00
Speedway SuperAmerica	2/6/2015	December fuel purchases	52.53
Springfield Sanitary Supply Company	2/6/2015	Floor mat	190.00
Staples, Inc.	2/13/2015	Office supplies	98.97
	2/20/2015	Office supplies	104.48
Stute, Tracey	2/13/2015	Business expense reimbursement, 12/3-1/28	358.34
TCN Behavioral Health Services, Inc.	2/6/2015	Clarb.026/Gosh.026 services thru Jan	87,254.87
	2/6/2015	February allocation	23,125.00
	2/13/2015	Clarb.033/Gosh.033 services thru Jan	65,638.40
	2/20/2015	Clarb.040/Gosh.040 services thru Jan	80,518.82
	2/20/2015	Temporary housing allocation	1,150.00
	2/27/2015	Clarb.048/Gosh.048 services thru Feb	54,930.54
Trupointe	2/6/2015	Supplies	96.51
	2/20/2015	Supplies	74.60
Vectren Energy Delivery	2/6/2015	Greene utilities	492.46
	2/20/2015	Greene utilities	2,292.74
	2/27/2015	Greene utilities	196.98
Village of Yellow Springs	2/13/2015	Greene utilities	759.37
WellSpring	2/20/2015	December & January reimbursement	8,524.00
Wittenberg Hagen Center - Community Alliance Group	2/13/2015	Mini grant allocation	1,836.43
Women's Recovery Center	2/6/2015	February allocation	78,368.00
Youngman, Kent	2/27/2015	Business expense reimbursement, 1/13-2/12	555.04

Cash Disbursements	1,045,718.17
February YTD Expense	10,844,765.66
January YTD Expense	9,792,442.79
Change in Expense	1,052,322.87
Cash Disbursement - Change in Expense	(6,604.70)
Reconcile Items	
NAMI rent allocation reduction	6,616.00
Employee phone expense payment	(11.30)
Reconcile Items Total	6,604.70
difference	(0.00)

ATTACHMENT C

At the March Board meeting, the Board will be asked to adopt a resolution to request that the Madison County Commissioners place a levy on the November ballot. The Board will need to decide if they want to request a renewal levy, replacement levy, or a renewal with increase.

A Power Point presentation is attached which explains various terms and shows our levies and the dates at which they will have to be voted on in the future. Below are three sample recommendations.

SAMPLE RECOMMENDATIONS

RENEWAL LEVY

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE, AND MADISON COUNTIES AUTHORIZE THE CEO TO REQUEST THAT THE MADISON COUNTY COMMISSIONERS PLACE A 10 YEAR RENEWAL LEVY ON THE NOVEMBER 2015 BALLOT.

REPLACEMENT LEVY

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE, AND MADISON COUNTIES AUTHORIZE THE CEO TO REQUEST THAT THE MADISON COUNTY COMMISSIONERS PLACE A TEN YEAR REPLACEMENT LEVY ON THE NOVEMBER 2015 BALLOT.

RENEWAL LEVY WITH .2MILL INCREASE

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE, AND MADISON COUNTIES AUTHORIZE THE CEO TO REQUEST THAT THE MADISON COUNTY COMMISSIONERS PLACE A 10 YEAR RENEWAL LEVY WITH A .2 MILL INCREASE ON THE NOVEMBER 2015 BALLOT.



LEVIES 101

Mental Health & Recovery Board Retreat
March 14, 2015

Definitions

- **WHAT IS A MILL?**

Property tax is measured in mills; a mill is one tenth of a cent. This translates to \$1 for each \$1,000 taxable value of the property. The taxable value is 35% of the fair market value, which is determined by the County Auditor's Office. By state law, counties must revalue all real property every three years.

Definitions

- **WHAT IS A RENEWAL LEVY?**

A Renewal Levy is the **CONTINUANCE OF AN EXISTING LEVY** with the collection rate at the same dollar amount as when the levy was originally approved. A Renewal levy results in no new taxes to property owners.

(Reference: Ohio Secretary of State office).

Definitions

- **WHAT IS A REPLACEMENT LEVY**

A replacement levy is a **NEW LEVY FOR THE SAME PURPOSE AS THE EXISTING LEVY** but with a different collection rate than the levy it replaces. The collection rate uses the assessed value of the property at the time of the replacement. A Replacement levy generally results in increased taxes for property owners because current property values are used to assess taxes.

(Reference: Ohio Secretary of State office)

Definitions

- **WHAT IS A RENEWAL LEVY WITH INCREASE?**
- A renewal with increase would continue the collection amount the levy currently generates on the existing millage but would collect at a higher rate on the new (additional) millage.
- This type of levy would increase the tax rate, that is the amount property owners pay, and the collection amount for the taxing authority. Both taxes and revenue go up.

Our Current Levies

County	Millage	Term	Next Campaign	Projected Terms & Years
Greene	1.5	2013-2022 10 years	SFY 2022 November 2021	To be determined
Clark	1.65	2014-2023 10 years	SFY 2023 November 2022	To be determined
Madison	0.5	2009 -2015 7 years	SFY 2016 November 3, 2015	10 year term 2016-2025
Clark	1.0	2009-2018 10 years	SFY 2019 November 6, 2018	10 year term 2019-2028

Madison County Renewal vs. Replacement November 2015

- Currently Madison County has a 13 year old .5 mill levy that was originally passed in 2004 for a five year term and renewed in 2009 for a seven year term. It is due to be on the ballot in 2015.
- Currently the levy generates \$391,000 annually and residents pay \$9.80 annually for every \$100,000 of property value.
- The following Table illustrates several possible options for the November 2015 levy.

Madison County Options for November 2015

Levy type	Annual Cost per \$100,000	Annual Revenue	Additional Annual cost	Additional Annual Revenue
Renewal	\$9.80	\$391,000	\$0	\$0
Replacement	\$17.50	\$560,000	\$7.70	\$169,000
Renewal + .1 mill increase	\$13.30	\$503,000	\$3.50	\$112,000
Renewal +.15 mill increase	\$15.05	\$559,000	\$5.25	\$168,000
Renewal + .2 mill increase	\$16.80	\$615,000	\$7.00	\$224,000

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Cash Position and Fund Balances

As of 2/28/2015

(In Whole Numbers)

	General Fund	Special Revenue Fund	Fiduciary Fund	Total
Cash Receipts				
Taxes	4,332,998	0	0	4,332,998
Intergovernmental	654,718	2,088,393	782,327	3,525,438
Rental	487,663	0	0	487,663
Miscellaneous	5,660	24,891	0	30,551
Total Cash Receipts	5,481,039	2,113,283	782,327	8,376,650
Cash Disbursements				
Salaries	(573,653)	(39,004)	0	(612,657)
Benefits	(171,059)	(90)	0	(171,149)
Treatment Services	(6,089,444)	(2,905,068)	(235,830)	(9,230,343)
Professional Services	(65,520)	0	0	(65,520)
Operating	(28,973)	0	0	(28,973)
Rent/Utilities	(197,875)	(2,288)	0	(200,163)
Repairs/Maintenance	(26,674)	0	0	(26,674)
Capital Outlays/Equipment	(321,887)	(208)	0	(322,095)
Advertising/Printing	(8,342)	0	(101)	(8,443)
Principle/Interest	(61,029)	0	0	(61,029)
Insurance	(36,308)	0	0	(36,308)
Lease	(6,696)	0	0	(6,696)
Travel/Conference	(12,211)	(40)	0	(12,251)
Other	(62,464)	0	0	(62,464)
Total Cash Disbursements	(7,662,136)	(2,946,698)	(235,931)	(10,844,766)
Total receipts over/(under) disbursements	(2,181,097)	(833,415)	546,396	(2,468,116)
Other financing receipts/(disbursements)				
Advance To/From	(910,537)	910,537	0	0
Transfer In/Out	(125,000)	125,000	0	0
Total Other financing receipts/(disbursements)	(1,035,537)	1,035,537	0	0
Excess cash receipts over/(under) disbursements	(3,216,634)	202,122	546,396	(2,468,116)
Fund Balance at beginning of year				
	10,307,862	344,790	308,450	10,961,102
Fund balances at end of period	7,091,228	546,913	854,846	8,492,986

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

General Fund

FY 2015

From 2/1/2015 Through 2/28/2015

(In Whole Numbers)

	Original Budget	Final Budget	Budget Change	YTD Actual	Final Budget Variance
Cash Receipts					
Taxes	10,035,308	10,035,308	0	4,987,716	(5,047,592)
Rental	728,489	728,489	0	487,663	(240,826)
Miscellaneous	9,180	272,181	263,001	4,910	(267,271)
Total Cash Receipts	10,772,977	11,035,978	263,001	5,480,289	(5,555,689)
Cash Disbursements					
Salaries	896,367	896,367	0	573,653	322,714
Benefits	292,224	292,224	0	171,059	121,165
Treatment Services/Activities	6,999,909	9,282,504	2,282,595	4,179,382	5,103,122
Professional Services	108,710	108,710	0	65,520	43,190
Operating	56,250	56,250	0	27,694	28,556
Rent/Utilities	354,355	354,355	0	173,022	181,333
Repairs/Maintenance	32,100	32,100	0	23,938	8,162
Capital Outlay/Equipment	387,650	724,524	336,874	286,533	437,991
Advertising/Printing	15,000	15,000	0	8,342	6,658
Principle/Interest	91,545	91,545	0	61,029	30,516
Insurance	44,232	44,232	0	36,308	7,924
Lease	11,000	11,000	0	6,369	4,631
Travel/Conference	15,775	15,775	0	9,971	5,803
Other	203,950	203,950	0	62,266	141,684
Total Cash Disbursements	9,509,067	12,128,536	2,619,469	5,685,087	6,443,449
Transfers/Advances					
Advance In/(Out)	0	0	0	(897,433)	(897,433)
Transfer In/(Out)	(125,000)	(34,349)	90,652	(34,349)	0
Total Transfers/Advances	(125,000)	(34,349)	90,652	(931,782)	(897,433)
Cash Receipts Over/(Under) Disbursements	1,138,910	(1,126,906)	(2,265,817)	(1,136,579)	(9,673)

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

Special Revenue Fund

FY 2015

From 2/1/2015 Through 2/28/2015

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	3,240,987	3,500,620	259,633	2,103,980	(1,396,640)
Miscellaneous	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>20,856</u>	<u>15,856</u>
Total Cash Receipts	3,245,987	3,505,620	259,633	2,124,837	(1,380,783)
Cash Disbursements					
Salaries	48,982	48,982	0	22,210	26,772
Benefits	0	0	0	90	(90)
Treatment Services/Activities	2,814,186	3,613,361	799,175	2,688,607	924,755
Rent/Utilities	1,573	1,573	0	1,273	300
Capital Outlay/Equipment	129	129	0	125	4
Travel/Conference	<u>1,086</u>	<u>1,086</u>	<u>0</u>	<u>40</u>	<u>1,046</u>
Total Cash Disbursements	2,865,956	3,665,131	799,175	2,712,345	952,786
Transfers/Advances					
Advance In/(Out)	0	0	0	910,537	910,537
Transfer In/(Out)	<u>142,942</u>	<u>185,706</u>	<u>42,764</u>	<u>188,271</u>	<u>2,565</u>
Total Transfers/Advances	142,942	185,706	42,764	1,098,808	913,102
Cash Receipts Over/(Under) Disbursements	<u><u>522,973</u></u>	<u><u>26,195</u></u>	<u><u>(496,778)</u></u>	<u><u>511,300</u></u>	<u><u>485,105</u></u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

Capital Projects

FY 2015

From 2/1/2015 Through 2/28/2015

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	<u>600,000</u>	<u>600,000</u>	<u>0</u>	<u>0</u>	<u>(600,000)</u>
Total Cash Receipts	<u>600,000</u>	<u>600,000</u>	<u>0</u>	<u>0</u>	<u>(600,000)</u>
Cash Disbursements					
Capital Outlay/Equipment	<u>600,000</u>	<u>600,000</u>	<u>0</u>	<u>0</u>	<u>600,000</u>
Total Cash Disbursements	<u>600,000</u>	<u>600,000</u>	<u>0</u>	<u>0</u>	<u>600,000</u>
Cash Receipts Over/(Under) Disbursements	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

Fiduciary Fund

FY 2015

From 2/1/2015 Through 2/28/2015

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	<u>0</u>	<u>782,327</u>	<u>782,327</u>	<u>782,327</u>	<u>0</u>
Total Cash Receipts	<u>0</u>	<u>782,327</u>	<u>782,327</u>	<u>782,327</u>	<u>0</u>
Cash Disbursements					
Treatment Services/Activities	<u>0</u>	<u>593,328</u>	<u>593,328</u>	<u>210,842</u>	<u>382,486</u>
Capital Outlay/Equipment	<u>0</u>	<u>188,999</u>	<u>188,999</u>	<u>0</u>	<u>188,999</u>
Total Cash Disbursements	<u>0</u>	<u>782,327</u>	<u>782,327</u>	<u>210,842</u>	<u>571,485</u>
Cash Receipts Over/(Under) Disbursements	<u>0</u>	<u>0</u>	<u>0</u>	<u>571,485</u>	<u>571,485</u>