

YOU ARE INVITED TO
THE MENTAL HEALTH & RECOVERY BOARD OF
CLARK, GREENE AND MADISON COUNTIES
ANNUAL AWARDS CEREMONY
"RECOGNIZING EXCEPTIONAL PEOPLE"

JUNE 15, 2015

5:45 TO 6:50 P.M.

CLARK STATE COMMUNITY COLLEGE

LIBRARY RESOURCE CENTER

ROOM 209,

570 EAST LEFFEL LANE,

SPRINGFIELD, OHIO

(LIGHT REFRESHMENTS WILL BE SERVED)





Mental Health & Recovery Board
of Clark, Greene & Madison Counties

Help for Today. Hope for Tomorrow.

1055 East High Street
Springfield, OH 45505
Phone: (937) 322-0648
Toll-free: 1-800-435-7968
Fax: (937) 322-7631
General Email: mhrb@mhrb.org
www.mhrb.org

BOARD AGENDA
MONDAY, JUNE 15, 2015
7:00 – 8:00 P.M.

CLARK STATE COMMUNITY COLLEGE
LIBRARY RESOURCE CENTER
ROOM 207
570 E. LEFFEL LANE
SPRINGFIELD, OHIO

MHRB
Partner Agencies

CLARK COUNTY

- Clark County Family & Children First
- Elderly United of Springfield & Clark County
- Holt Talbot House
- McKinley Hall, Inc.
- Mental Health Services for Clark and Madison Counties, Inc.
- National Alliance on Mental Illness (NAMI) for Clark and Greene Counties
- Oesterlen Services for Youth
- Opportunities for Individual Change (OIC) of Clark County
- Project Woman
- Rocking Horse Center
- Springfield Metropolitan Housing Authority
- WellSpring

GREENE COUNTY

- Family Violence Prevention Center of Greene County
- Greene County Educational Service Center
- Greene County Family & Children First Department
- Greene County Juvenile Court
- Greene Leaf Therapeutic Community
- Housing Solutions of Greene County, Inc.
- National Alliance on Mental Illness (NAMI) for Clark and Greene Counties
- TCN Behavioral Health Services, Inc.
- Women's Recovery Center

MADISON COUNTY

- Madison County Department of Family & Children
- Mental Health Services for Clark and Madison Counties, Inc.

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| <p>I. <u>OPENING REMARKS</u></p> <p>A. Welcome Guests & Introductions</p> <p>II. <u>APPROVAL OF MINUTES</u> - May 18, 2015</p> <p>III. <u>REVIEW OF ACCOUNTS PAYABLE REGISTER</u></p> <p>IV. <u>CEO REPORT</u></p> <p>V. <u>ADMINISTRATIVE</u></p> <p>A. Request for Authorization of Property Tax Advances</p> <p>1. Recommendation</p> <p>B. Request for Authorization of Board Officers to Act on Behalf of Board</p> <p>1. Recommendation</p> <p>C. MHR Board Financial Update</p> <p>1. Board Financials – May, 2015</p> <p>D. Amended County Appropriations Calendar Year 2015</p> <p>1. Recommendation</p> <p>VI. <u>COMBINED EXECUTIVE AND BUILDINGS & GROUNDS</u></p> <p>A. Executive and Buildings & Grounds Committee Summary – May 29, 2015 Report of Committee Chair</p> <p>1. SFY 2016 Property Management</p> <p>a. Five-Year Capital Improvement Plan Recommendation</p> <p>b. Property Management Budget Recommendation</p> <p>2. SFY 2016 MHR Board Administrative Budget</p> <p>a. Recommendation</p> | <p><i>Jim Vernon, Chair</i></p> <p>Attachment A</p> <p>Attachment B</p> <p><i>Kent Youngman</i></p> <p>Attachment C</p> <p><i>Kent Youngman</i></p> <p>Attachment D</p> <p><i>Kent Youngman</i></p> <p>Attachment E</p> <p><i>Mark Huff</i></p> <p>Attachment F</p> <p><i>Mark Huff</i></p> <p>Attachment G</p> <p><i>Jim Vernon, Chair</i></p> |
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(AGENDA CONTINUED ON REVERSE SIDE)

3. CEO Annual Performance Review
 - a. Recommendation

VII. AD HOC MINI GRANT COMMITTEE

- A. **Ad Hoc Mini Grant Committee
Summary – June 1, 2015
Report of Committee Chair**
 1. Review of Mini Grant Applications
 - a. Recommendation

Attachment H
Jim Vernon, Chair

VIII. MENTAL HEALTH & ADDICTION SERVICES

- A. **Mental Health and Addiction Services Summary
Report of Committee Chair**
 1. Ratify and Confirm Action Taken at Mental
Health & Addiction Services Program Committee
Meeting – June 2, 2015
 - a. Recommendation

Attachment I
Scott Anger, Chair

IX. MISCELLANEOUS

X. AUDIENCE PARTICIPATION

XI. BOARD MEMBER COMMENTS

XII. EXECUTIVE SESSION (CLOSED MEETING)

- A. Recommendation
- B. Roll Call

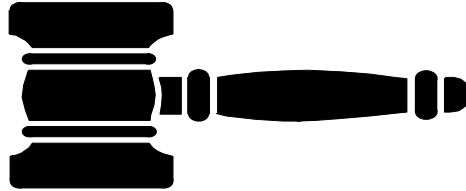
Attachment J

XIII. RETURN TO OPEN MEETING

- A. Recommendation

Attachment K

XIV. ADJOURNMENT



MINUTES – May 18, 2015

The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in regular session on Monday, May 18, 2015 at 6:00 p.m. at the Clark State Community College, Library Resource Center, Room 209, 570 East Leffel Lane, Springfield, Ohio.

PRESENT: *Jim Vernon, Chairperson, Presiding; Julie Anthony, Scott Anger, Lexie Boblitt, Marilyn Demma, Linda Griffith, Dr. Joseph Keferl, Kimberly Michael, Kellie Phillips, Roger Roberts, Lauren Ross and Julie Vann*

Staff: Dr. Kent Youngman, CEO; Mark Huff, Michelle Humphrey, Dr. Greta Mayer, Roselin Runnels and Tracey Stute

GUESTS: *Rhonda Baer, Housing Solutions of Greene County
Laura Baxter, Project Woman
Kathryn Hitchcock, NAMI Greene County
Deborah Matheson, Family Violence Prevention Center
Bob Scott, NAMI Greene County
Jason Sherrock, NAMI Clark/Greene County
William Voskuhl, Greene County Juvenile Court*

OPENING REMARKS

Jim Vernon, Chairperson, called the meeting to order, welcomed the Board membership and guests, and then asked the Board members and audience to introduce themselves. He then thanked everyone for taking time out of their busy schedules to attend.

APPROVAL OF MINUTES

The Board Minutes for the April 20, 2015 Mental Health & Recovery Board meeting were reviewed.

IT was MOVED BY JOE KEFERL, SECONDED BY LINDA GRIFFITH TO APPROVE THE MINUTES, FOR THE APRIL 20, 2015 BOARD MEETING.

MOTION CARRIED.

REVIEW OF ACCOUNTS PAYABLE REGISTER

Jim asked the Membership to review Attachment B, Accounts Payable Register. Jim Vernon questioned an item for \$35,000 for GOSH Developer License. Mark Huff explained that it is a one-time payment for creation of the software.

CEO REPORT

Jim called on Kent to give the CEO report. Kent began by reminding the membership that next month is the Recognizing Exceptional People ceremony at 6:00 p.m. and the Board meeting will begin at 7:00 p.m. He explained that the awardees bring their family members and he encouraged everyone to attend. Next, Kent reviewed Attachment C, Madison County Levy Recommendation. Kent stated that a team met with the Madison County Commissioners last Monday and asked that they approve putting the levy language on the ballot in Madison County. The commissioners voted and approved a renewal levy. Kent requested that the Board free up \$30,000 to run the campaign and stated that the Board typically spends around \$20,000 in Madison County. He also stated that monies will not be put into the campaign until they are needed. Kent requested the entire \$30,000 but anticipates only needing \$20,000. Kent stated that the Health District anticipates being on the ballot in November as well as the Board of Developmental Disabilities and Senior Citizens. Kent read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES COMMIT \$30,000 TO BE ALLOCATED TO THE MADISON COUNTY LEVY CAMPAIGN FUND FOR LEVY ACTIVITIES ON AN AS NEEDED BASIS.

IT was MOVED BY JULIE VANN AND SECONDED BY JULIE ANTHONY TO COMMIT \$30,000 TO BE ALLOCATED TO THE MADISON COUNTY LEVY CAMPAIGN FUND.

MOTION CARRIED.

Next, Kent reviewed Attachment D, A Resolution of the Mental Health & Recovery Board of Clark, Greene and Madison Counties. Kent reminded everyone that Tony Coder from Drug Free Action Alliance spoke at last month's Board meeting and, after the presentation, Jim asked if the membership was going to review a Resolution to make the decision on whether the Board was going to take a position around legalizing marijuana. Kent stated that the Resolution is essentially the same one that Ohio Association of County Behavioral Health Authorities (OACBHA) voted on and passed but our Board's identifying information is substituted. Kent then read part of the Resolution.

Kent stated that the last time the Board discussed this, there was a general agreement on the second part of the Resolution; that legalization of marijuana for medical purposes should be subject to the same research consideration and study as any other medicine. He said that the Board did not take a position on the first paragraph at last discussion. Kent thought that it is possible that while the Board is in the community talking about levies and speaking in various locations that people will ask if the Board has taken a position. He stated that, at that point, we reiterate the second point but not the first. Kent's recommendation is that the membership review this and he encouraged endorsement of the Resolution. Jim stated that he heard enough at the presentation that he feels legalizing marijuana will bring about more problems than it

solves. Jim then asked the membership for their thoughts. Lauren Ross asked if taking this position might negatively impact levy support in Madison County. Kent replied that he does not anticipate that. He thinks that anytime a Board takes a position, someone will disagree with it. He said that if he were advising someone politically, in this case he would say that if you are asking for dollars to support treatment and prevention of drug abuse, it would make sense to take a position that says we do not agree with this particular piece of legislation. Scott Anger stated that he was impressed with the presentation because there is a lot of indifference about the subject in the state and amongst the population. He also stated that he had no idea about some of the things that Tony Coder presented were going on.

Julie Vann asked if the membership could vote on the Resolution at this meeting. Kent stated that there was nothing prohibiting them from doing so.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ADOPT THE LEGALIZATION OF MARIJUANA RESOLUTION AS LISTED BELOW:

RESOLUTION: *The Mental Health & Recovery Board of Clark, Greene, and Madison Counties opposes the legalization and commercialization of marijuana for recreational purposes. The Board also opposes the constitutional amendment process for the purpose of legalizing the personal use of marijuana, designation of growth sites, and designation of testing facilities.*

Legalizing marijuana for medical use should not be decided by legislative or voter initiative. Marijuana should be subject to the same research, consideration, and study as any other potential medicine, under the standards of the U.S. Food and Drug Administration (FDA).

IT was MOVED BY JULIE VANN, SECONDED BY JOE KEFERL, TO APPROVE THE RESOLUTION OPPOSING LEGALIZATION OF MARIJUANA.

MOTION CARRIED.

That concluded the CEO report.

ELECTION OF OFFICERS

Jim Vernon, Chairperson, stated that Board members need to vote on the slate of Board Officers for SFY 2016. He stated that last month the Nominating Committee met before the regular Board meeting and recommended to the Board the following slate of names:

<i>Lauren Ross</i>	<i>Chairperson</i>
<i>Julie Anthony</i>	<i>Vice-Chairperson</i>
<i>Kellie Phillips</i>	<i>Secretary</i>

The Chair then asked the membership for additional nominations from the floor; there were none. Jim then read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES CLOSE ITS NOMINATIONS FROM THE FLOOR FOR SFY 2016 BOARD OFFICERS.

IT was MOVED BY ROGER ROBERTS, SECONDED BY MARILYN DEMMA TO CLOSE THE NOMINATIONS FROM THE FLOOR.

MOTION CARRIED.

Jim then read the following recommendation:

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ELECT THE FOLLOWING BOARD MEMBERS AS BOARD OFFICERS FOR STATE FISCAL YEAR 2016:

CHAIRPERSON	<u>Lauren Ross</u>
VICE CHAIRPERSON	<u>Julie Anthony</u>
SECRETARY	<u>Kellie Phillips</u>

IT was MOVED BY LINDA GRIFFITH, SECONDED BY MARILYN DEMMA TO ELECT THE STATE FISCAL YEAR 2016 BOARD OFFICERS AS PRESENTED.

MOTION CARRIED.

ADMINISTRATIVE

Jim referred to Attachment F, SFY 2016 Board/Agency Agreement. Kent asked everyone to note the changes in red throughout the Agreement. He stated that, in substance, it is the same as what the membership reviewed last month, however, Michelle incorporated the input from several Board members in terms of some wording and punctuation and those changes are reflective in this Agreement.

Linda Griffith thanked Michelle for making the changes and pointed out one more change that needed to be made. Jim then read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES REVISE THE STANDARD BOARD/AGENCY SERVICE AGREEMENT AS DEFINED IN THE ATTACHED DOCUMENT, EFFECTIVE FOR STATE FISCAL YEAR 2016.

IT was MOVED BY JULIE ANTHONY, SECONDED BY JOE KEFERL TO REVISE THE STANDARD BOARD/AGENCY SERVICE AGREEMENT AS DEFINED IN THE ATTACHED DOCUMENT.

Jim called on Mark Huff to review the Mental Health & Recovery Board financials. Mark referred the membership to Attachment G in the agenda packet and first reviewed the Statement of Cash Position and Fund Balances as of April 30, 2015. This report is strictly on a cash basis with total cash receipts of \$14,254,961 and total disbursements of (\$13,103,048) with

excess cash receipts over disbursements of \$1,151,913 and an ending fund balance as of April 30, 2015 of \$12,113,015.

The next section was the Statement of Receipts and Disbursements for Fiscal Year 2015 activity. The General Fund had an ending cash balance of \$2,450,066; Special Revenue had a balance of \$671,866; Capital Projects had no activity; and Fiduciary had a balance of \$537,261.

That concluded the Administrative report.

MENTAL HEALTH AND ADDICTION

Jim called on Scott Anger to review the Mental Health and Addiction Services Program Committee report. Scott stated that the Committee met on May 5, 2015 at Greene County ESC and that several of the Board's partnering agencies were in attendance to give presentations. Scott said that the presentations had to be limited because there were so many but that representatives of some of the agencies who did not get to present were at the meeting tonight. Scott stated that the Committee approved each one of the individual recommendations.

Scott then read the recommendation as follows:

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE ON MAY 5, 2015. MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

IT was MOVED BY JOE KEFERL AND SECONDED BY JULIE VANN TO RATIFY AND CONFIRM THE ACTION TAKEN AT THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE MEETING ON MAY 5, 2015.

MOTION CARRIED.

Scott asked that everyone on the Board try to make it to the Mental Health and Addiction Services Program Committee meeting in June because it is the last one for the state fiscal year.

That concluded the Mental Health and Addiction Services Program Committee report.

EXECUTIVE COMMITTEE

Jim Vernon, Chair of the Executive Committee, stated that a meeting was held on Friday, May 8, 2015 at the Board Administration offices. Jim stated that the Committee first reviewed the proposed Table of Organization for Board staff reflecting the addition of a Prosecutor's Office employee reporting administratively to the MHRB staff.

Next, the Committee reviewed the Salary Range for the Board staff employees. Jim stated that the ranges will not change for SFY 2016. Jim did say that employees may still receive a merit raise within their salary range. Jim said that the next item discussed was allowing a one-

time bonus in lieu of salary rate increase for those employees who were at the top of their salary range.

Jim said they next discussed TCN's purchase of 452 W. Market Street in Xenia. Jim said that the Executive Committee reviewed TCN's appraisal and they had some concerns. He stated that the next step is to invite TCN to come to the next Executive Committee meeting and have them explain what their vision is in terms of owning the building and their rationale.

Jim stated that the next item of business was a discussion around McKinley Hall purchasing a medical building that is currently vacant. This would allow McKinley Hall to consolidate many of their functions into one facility to increase efficiency and incorporate housing in with services. Jim said that this would benefit both MHRB and McKinley Hall. Kent stated that \$500,000 of those dollars would come from State capital money, McKinley would put in their own dollars and unaccessed money that has been allocated to them but because of Medicaid expansion, there is some transfer opportunity. Kent stated that the space is the old Pediatrics Associates building across from Cole Manor. He said that it is a 30,000 square foot building that would provide increased capacity for outpatient services, men's residential, women's residential, a recovery support center space and also some recovery housing. Kent stated that the Board attempted doing something like this downtown at the Safety Building and that did not go anywhere. This is the same pool of dollars that would have been used for that. Kent said that this will create vacant space where McKinley currently is for their administration and some of their outpatient services.

Jim stated that the last motion that was addressed was a new Policy #23 Reserve (Encumbrance) Policy. He said that the Clark County Auditor's Office is implementing a new financial accounting and payroll software system in July of 2015. With the software implementation the County is revising the policy regarding the process for encumbering expenditures. The County has given a directive to departments not subject to approval process of the Board of County Commissioners to adopt a policy governing the encumbrance process and submit to the Auditor's office for inclusion in the accounting software regulations. The effective date of the policy is July 13, 2015 and any outstanding encumbrances will remain active until spent or closed. Jim stated that this policy follows the Auditor's policy so that the Board is in sync with their new software.

Jim then read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE EXECUTIVE COMMITTEE ON MAY 8, 2015. MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

IT was MOVED BY SCOTT ANGER AND SECONDED BY ROGER ROBERTS TO RATIFY AND CONFIRM THE ACTION TAKEN AT THE EXECUTIVE COMMITTEE MEETING ON MAY 8, 2015.

MOTION CARRIED.

MISCELLANEOUS

None.

AUDIENCE PARTICIPATION

None.

BOARD MEMBER COMMENTS

Scott Anger stated that he is glad to see that there is a Loss Training on June 26, 2015 in Greene County. Julie Vann said that she attended a training in Dayton with Jane Pauley and it was very informative.

ADJOURNMENT

A MOTION WAS MADE BY LINDA GRIFFITH AND THE MEETING WAS ADJOURNED BY CHAIR, JIM VERNON.

Julie Anthony, Secretary

Michelle Humphrey, MHR Board Staff

Accounts Payable Register - May 2015

Vendor Name	Date	Description	Expenses
Acles, Phil	5/1/2015	Business Expense reimbursement, phone case	19.99
ADPRO.org, Inc.	5/22/2015	Brain health stress relievers	1,229.96
Advanced Mechanical Services, Inc.	5/1/2015	A/C repair, 1101 E. High	345.00
All Phase Electric Supply Co.	5/1/2015	Building supplies	82.70
Auditor, Clark County	5/31/2015	Salaries and Benefits	128,402.25
Bergamo Center	5/15/2015	Board retreat	440.00
Boop, Nancy	5/22/2015	Business expense reimbursement, 4/7-5/7	247.54
Brain Lumber Company	5/15/2015	Supplies	309.34
Canon Solutions America	5/8/2015	Copier maintenance	13.38
Cason Roofing	5/8/2015	Roof repair, 452 West Market	350.00
Cintas Corporation Loc. 02	5/1/2015	Uniforms and building supplies	428.78
	5/8/2015	Uniforms and building supplies	267.66
	5/29/2015	Uniforms and building supplies	614.27
City of Springfield	5/1/2015	Clark utilities	1,005.97
	5/8/2015	Clark utilities	217.46
	5/15/2015	Clark utilities	49.24
	5/29/2015	Clark utilities	881.78
Collins, Alan E.	5/8/2015	May legal fees	4,097.68
Columbia Gas of Ohio, Inc.	5/15/2015	Clark utilities	1,324.57
	5/22/2015	Clark utilities	202.88
Community Mercy Hospice	5/1/2015	Grief and complicated bereavement training	150.00
Companion Life	5/1/2015	May life insurance	41.80
Compton Power Equipment	5/29/2015	Equipment maintenance supplies	23.90
Connexion	5/29/2015	Create and print letterhead	340.17
Cox Ohio Publishing	5/15/2015	CEO Posting	500.00
Dayton Power & Light Co.	5/1/2015	Greene utilities	1,116.78
	5/15/2015	Greene utilities	888.21
	5/22/2015	Greene utilities	2,194.34
Doug Richey Construction & Maintenance	5/8/2015	Replace windows, 1101 E High	11,880.00
	5/15/2015	Windows, 1101 E. High	4,190.00
Eastway Corporation	5/8/2015	Independent evaluations	1,800.00
	5/22/2015	Independent evaluations	2,475.00
Elderly United	5/8/2015	March reimbursement	7,700.00
	5/22/2015	April reimbursement	7,444.00
Ellen Anderson, Ph.D., SPCC	5/15/2015	Clinical training	1,825.00
Fazio Color Shop	5/8/2015	Strip & finish floors, NAMI, 1101 E High	496.00
Garrigan's, Inc.	5/29/2015	Name plate	13.95
Geisler I.T. Services, LLC	5/15/2015	GOSH certificates	140.00
Greene County Family & Children First Council	5/8/2015	May allocation	12,466.00
	5/15/2015	Mini grant allocation	87.74
	5/29/2015	April reimbursement	2,492.00
Greene Leaf Therapeutic	5/8/2015	May allocation	9,815.00

ATTACHMENT B

Vendor Name	Date	Description	Expenses
H.W. Mann & Sons Hauling Services	5/15/2015	Clark utilities	638.00
Handyman Hardware	5/8/2015	Building supplies	16.99
Hart, Donna	5/15/2015	Business expense reimbursement, 4/1-5/6	24.15
Hassler Communication Systems Technology, Inc.	5/15/2015	Software support and PBX mgmt	909.70
	5/29/2015	Server upgrade	16,472.00
Hopewell Behavioral Healthcare	5/22/2015	Clarb.328 services thru Oct	208.36
Housing Solutions of Greene County, Inc.	5/1/2015	Reimburse utilities	1,346.24
	5/8/2015	May allocation	11,457.00
Impact Network Solutions, Inc.	5/22/2015	April long distance charges	10.00
Jani-Turf Maintenance Services, Inc.	5/15/2015	April janitorial services	380.25
Kevin Taylor	5/22/2015	Business expense reimbursement, 12/6-5/7	743.95
Koorsen Fire & Security	5/29/2015	Repair sprinkler system, 476 W. Market	1,957.90
Lawn Masters Lawn/Landscaping	5/22/2015	Landscaping, 1055 E High, 222 & 255 East	5,880.00
MacRay Co., LLC.	5/15/2015	Printed T-shirts	1,544.00
Madison County Family Council	5/8/2015	May allocation	1,912.00
Matt Talbot House	5/8/2015	May allocation	5,959.00
	5/15/2015	Apr work vouchers	640.00
McCall-Sharp Architecture, Ltd.	5/22/2015	Capital project, 1480 Anna St	16,640.00
McKinley Hall, Inc.	5/1/2015	Beds, 1054 E. High	458.98
	5/1/2015	Gosh.110 services thru Apr	23,325.75
	5/1/2015	Suboxone services	4,200.00
	5/8/2015	Clarb.117/Gosh.117 services thru Apr	17,833.52
	5/8/2015	May allocation	6,666.00
	5/15/2015	Gosh.124 services thru Apr	37,345.95
	5/22/2015	Gosh.131 services thru Apr	19,931.58
	5/29/2015	Clarb.138/Gosh.138 services thru May	18,642.98

ATTACHMENT B

Vendor Name	Date	Description	Expenses
Mental Health Services for Clark & Madison Counties	5/1/2015	Clarb.110/Gosh.110 services thru Feb	214,880.05
	5/8/2015	May allocation	74,858.00
	5/8/2015	Mini grant allocation	221.78
	5/29/2015	Gosh.138 services thru Mar	182,635.16
Michelle Humphrey	5/1/2015	Business expense reimbursement, 1/7-4/20	150.65
Mitchell Painting	5/8/2015	Paint interior, 224 East	4,000.00
NAMI of Clark & Greene Co.	5/8/2015	May allocation	19,485.00
Nancy Williams	5/22/2015	Business expense reimbursement, 4/22	92.00
OACBHA Foundation	5/29/2015	Mental Health First Aid Trainer Certification	150.00
Oesterlen Services for Youth	5/8/2015	May allocation	16,250.00
	5/8/2015	Mini grant allocation	587.00
	5/29/2015	Helping Ohio's Children grant final request	45,855.00
Ohio Edison	5/1/2015	Clark utilities	255.93
	5/8/2015	Clark utilities	3,963.94
OIC of Clark County, Inc.	5/8/2015	March reimbursement	4,735.00
PNC Bank	5/8/2015	Utilities	2,605.95
	5/22/2015	Utility payments	900.83
PNC Bank, N.A.	5/15/2015	May mortgage	7,628.67
Purchase Power	5/8/2015	Postage	1,005.00
Robinson Electric	5/1/2015	Exit lights, 224 East, plugs & switches, 1067 High	3,200.00
Rocking Horse Center	5/1/2015	March reimbursement	4,455.00
Roger Storer & Son, Inc.	5/8/2015	Install cleanout, clean sewer/drains 2608 E High	5,196.09
Sorrell, Donna	5/1/2015	NAMI Peer to Peer Mentor Training	361.47
Sparkle-N-Shine, LLC	5/29/2015	May janitorial services, final	474.00
Speedway SuperAmerica	5/1/2015	March fuel purchases	84.17
	5/29/2015	May fuel purchases	76.04
Springfield Pro Cleaning Services	5/29/2015	Janitorial services	160.00
Staples, Inc.	5/29/2015	Office supplies	77.69
Stute, Tracey	5/15/2015	Business expense reimbursement, 3/19-5/4	648.38
TCN Behavioral Health Services, Inc.	5/1/2015	Clarb.110/Gosh.110 services thru Apr	73,366.85
	5/8/2015	Clarb.117/Gosh.117 services thru Apr	67,561.79
	5/8/2015	May allocation	23,125.00
	5/22/2015	Clarb.124/131 Gosh.131 services thru Apr	172,868.80
	5/22/2015	Independent evaluations	900.00
	5/22/2015	Naloxone kits and Recovery support allocation	147,267.00
	5/22/2015	Temporary housing allocation	2,685.00
	5/29/2015	Clarb.138/Gosh.138 services thru May	76,029.28
The Dispatch Printing Co.	5/22/2015	CEO position posting	340.00
The Madison Press	5/8/2015	Renew subscription 1 year	186.99
Trupointe	5/22/2015	Supplies	13.99
Vectren Energy Delivery	5/1/2015	Greene utilities	92.03
	5/22/2015	Greene utilities	675.27
Village of Yellow Springs	5/8/2015	Greene utilities	951.39
WellSpring	5/8/2015	March reimbursement	4,888.00
Wittenberg Hagen Center - Community Alliance Group	5/15/2015	Mini grant allocation	1,163.57
Women's Recovery Center	5/8/2015	May allocation	78,368.00

ATTACHMENT B

Vendor Name	Date	Description	Expenses
Xenia Glass & Lock, Inc.	5/15/2015	Metal door installed, 21 Wright Ave	1,390.00
Youngman, Kent	5/15/2015	Business expense reimbursement, 3/30-5/14	<u>927.11</u>

Cash Disbursements	1,651,547.51
May YTD Expense	14,757,990.43
April YTD Expense	13,103,047.95
Change in Expense	1,654,942.48
Cash Disbursement - Change in Expense	(3,394.97)
Reconcile Items	
NAMI rent allocation reduction	6,616.00
MH Foundation reimbursement	(76.50)
Billing credit from Canon	(448.44)
Insurance claim for 2608 East High	(2,696.09)
Reconcile Items Total	3,394.97
difference	(0.00)

ATTACHMENT C

REQUEST FOR AUTHORIZATION OF PROPERTY TAX ADVANCES

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE BOARD'S DIRECTOR OF MIS AND FINANCIAL SERVICES TO REQUEST PROPERTY TAX ADVANCES FROM THE CLARK, GREENE AND/OR MADISON COUNTY AUDITOR'S OFFICE AS NEEDED DURING STATE FISCAL YEAR 2016.

ATTACHMENT D

**REQUEST FOR AUTHORIZATION OF BOARD OFFICERS
TO ACT ON BEHALF OF BOARD**

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE STATE FISCAL YEAR 2016 BOARD OFFICERS TO ACT ON BEHALF OF THE FULL BOARD FROM JUNE 16, 2015 UNTIL THE SEPTEMBER 2015 BOARD MEETING. THIS ACTION WILL ENSURE CONTINUED OPERATION OF THE SYSTEM.

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Cash Position and Fund Balances

As of 5/31/2015

(In Whole Numbers)

	General Fund	Special Revenue Fund	Capital Projects	Fiduciary Fund	Total
Cash Receipts					
Taxes	9,341,509	0	0	0	9,341,509
Intergovernmental	901,552	3,246,299	16,640	782,327	4,946,817
Rental	670,534	0	0	0	670,534
Miscellaneous	27,435	38,638	0	0	66,073
Total Cash Receipts	10,941,029	3,284,937	16,640	782,327	15,024,933
Cash Disbursements					
Salaries	(810,307)	(39,004)	0	0	(849,311)
Benefits	(251,922)	(90)	0	0	(252,012)
Treatment Services	(8,523,066)	(3,512,362)	0	(454,310)	(12,489,738)
Professional Services	(80,222)	0	0	0	(80,222)
Operating	(39,607)	0	0	0	(39,607)
Rent/Utilities	(273,756)	(2,288)	0	0	(276,044)
Repairs/Maintenance	(32,343)	0	0	0	(32,343)
Capital Outlays/Equipment	(420,695)	(208)	(16,640)	0	(437,543)
Advertising/Printing	(10,366)	0	0	(101)	(10,467)
Principle/Interest	(83,915)	0	0	0	(83,915)
Insurance	(41,117)	0	0	0	(41,117)
Lease	(8,249)	0	0	0	(8,249)
Travel/Conference	(16,079)	(40)	0	0	(16,119)
Other	(140,074)	0	0	(1,230)	(141,304)
Total Cash Disbursements	(10,731,717)	(3,553,992)	(16,640)	(455,641)	(14,757,990)
Total receipts over/(under) disbursements	209,312	(269,055)	0	326,686	266,943
Other financing receipts/(disbursements)					
Advance To/From	(62,000)	62,000	0	0	0
Transfer In/Out	(125,000)	125,000	0	0	0
Total Other financing receipts/(disbursements)	(187,000)	187,000	0	0	0
Excess cash receipts over/(under) disbursements	22,312	(82,055)	0	326,686	266,943
Fund Balance at beginning of year					
	10,307,862	344,790	0	308,450	10,961,102
Fund balances at end of period					
	<u>10,330,174</u>	<u>262,736</u>	<u>0</u>	<u>635,136</u>	<u>11,228,045</u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

General Fund

FY 2015

From 5/1/2015 Through 5/31/2015

(In Whole Numbers)

	Original Budget	Final Budget	Budget Change	YTD Actual	Final Budget Variance
Cash Receipts					
Taxes	10,035,308	10,035,308	0	10,243,060	207,752
Rental	728,489	731,489	3,000	670,534	(60,955)
Miscellaneous	9,180	6,180	(3,000)	27,435	21,255
Total Cash Receipts	<u>10,772,977</u>	<u>10,772,977</u>	0	10,941,029	168,052
Cash Disbursements					
Salaries	896,367	896,367	0	810,307	86,060
Benefits	292,224	292,224	0	251,922	40,302
Treatment Services/Activities	6,999,909	9,357,504	2,357,595	6,620,102	2,737,402
Professional Services	108,710	108,710	0	80,222	28,488
Operating	56,250	56,250	0	38,329	17,921
Rent/Utilities	354,355	354,355	0	248,903	105,452
Repairs/Maintenance	32,100	32,100	0	29,607	2,493
Capital Outlay/Equipment	387,650	464,523	76,873	382,541	81,982
Advertising/Printing	15,000	15,000	0	10,366	4,634
Principle/Interest	91,545	91,545	0	83,915	7,630
Insurance	44,232	44,232	0	41,117	3,115
Lease	11,000	11,000	0	7,922	3,078
Travel/Conference	15,775	15,775	0	13,840	1,935
Other	203,950	203,950	0	139,875	64,075
Total Cash Disbursements	<u>9,509,067</u>	<u>11,943,535</u>	2,434,468	8,758,967	3,184,568
Transfers/Advances					
Advance In/(Out)	0	0	0	(62,000)	(62,000)
Transfer In/(Out)	(125,000)	(34,349)	90,652	(34,349)	0
Total Transfers/Advances	<u>(125,000)</u>	<u>(34,349)</u>	90,652	(96,349)	(62,000)
Cash Receipts Over/(Under) Disbursements	<u><u>1,138,910</u></u>	<u><u>(1,204,906)</u></u>	<u><u>(2,343,817)</u></u>	<u><u>2,085,714</u></u>	<u><u>3,290,620</u></u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

Special Revenue Fund

FY 2015

From 5/1/2015 Through 5/31/2015

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	3,240,987	3,500,620	259,633	3,236,886	(263,734)
Miscellaneous	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>34,604</u>	<u>29,604</u>
Total Cash Receipts	3,245,987	3,505,620	259,633	3,271,490	(234,130)
Cash Disbursements					
Salaries	48,982	48,982	0	22,210	26,772
Benefits	0	0	0	90	(90)
Treatment Services/Activities	2,814,186	3,613,361	799,175	3,295,900	317,461
Rent/Utilities	1,573	1,573	0	1,273	300
Capital Outlay/Equipment	129	129	0	125	4
Travel/Conference	<u>1,086</u>	<u>1,086</u>	<u>0</u>	<u>40</u>	<u>1,046</u>
Total Cash Disbursements	2,865,956	3,665,131	799,175	3,319,638	345,493
Transfers/Advances					
Advance In/(Out)	0	0	0	62,000	62,000
Transfer In/(Out)	<u>142,942</u>	<u>185,706</u>	<u>42,764</u>	<u>188,271</u>	<u>2,565</u>
Total Transfers/Advances	142,942	185,706	42,764	250,271	64,565
Cash Receipts Over/(Under) Disbursements	<u><u>522,973</u></u>	<u><u>26,195</u></u>	<u><u>(496,778)</u></u>	<u><u>202,123</u></u>	<u><u>175,928</u></u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

Capital Projects

FY 2015

From 5/1/2015 Through 5/31/2015

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	600,000	600,000	0	16,640	(583,360)
Miscellaneous	<u>0</u>	<u>263,001</u>	<u>263,001</u>	<u>0</u>	<u>(263,001)</u>
Total Cash Receipts	600,000	863,001	263,001	16,640	(846,361)
Cash Disbursements					
Capital Outlay/Equipment	<u>600,000</u>	<u>863,001</u>	<u>263,001</u>	<u>16,640</u>	<u>846,361</u>
Total Cash Disbursements	600,000	863,001	263,001	16,640	846,361
Cash Receipts Over/(Under) Disbursements	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

Fiduciary Fund

FY 2015

From 5/1/2015 Through 5/31/2015

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	<u>0</u>	<u>782,327</u>	<u>782,327</u>	<u>782,327</u>	<u>0</u>
Total Cash Receipts	<u>0</u>	<u>782,327</u>	<u>782,327</u>	<u>782,327</u>	<u>0</u>
Cash Disbursements					
Treatment Services/Activities	<u>0</u>	<u>593,328</u>	<u>593,328</u>	<u>305,351</u>	<u>287,977</u>
Capital Outlay/Equipment	<u>0</u>	<u>188,999</u>	<u>188,999</u>	<u>0</u>	<u>188,999</u>
Total Cash Disbursements	<u>0</u>	<u>782,327</u>	<u>782,327</u>	<u>305,351</u>	<u>476,976</u>
Cash Receipts Over/(Under) Disbursements	<u>0</u>	<u>0</u>	<u>0</u>	<u>476,976</u>	<u>476,976</u>

**AMENDED COUNTY APPROPRIATIONS CALENDAR YEAR 2015
STATE FISCAL YEAR 2015**

The Mental Health & Recovery Board approved a budget for \$600,000 for 1480 Anna Street apartment improvements in the Capital Projects Fund starting in state fiscal year 2015. After a delayed start, the amount expensed during the budgeted year was \$16,640, leaving an appropriation amount of \$583,360 with no expected resources to support it within state fiscal year 2015. The following motion moves the remaining appropriation amount to state fiscal year 2016 when resources are expected.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE A MOVEMENT OF SPENDING AUTHORITY FROM THE FIRST HALF TO THE SECOND HALF OF CALENDAR YEAR 2015 IN THE AMOUNT OF \$583,360 FOR THE CAPITAL PROJECTS FUND. NO CHANGE IS OCCURRING IN CALENDAR YEAR 2015; THEREFORE, THIS ACTIVITY WILL NOT BE SUBMITTED TO THE CLARK COUNTY AUDITORS OFFICE.

Amended Calendar Year 2015 Estimated Revenue & Appropriations							
County Line	Revenue	Capital Project Fund				Total	Amended Total
		CY 2015 Original Approved	1st Half SFY2015 January-June 30	2nd Half SFY2016 July-December 31			
40100	Miscellaneous	400,000	(583,360)	583,360	-	400,000	
Appropriations							
75413	Treatment Services	400,000	(583,360)	583,360	-	400,000	

Calendar Year 2015 Estimated Revenue & Appropriations - Amended

County Line	Revenue	January - June 2015					July - December 2015					CY 2015
		General Fund	Special Revenue	Capital Projects	Fiduciary	Total	General Fund	Special Revenue	Capital Projects	Fiduciary	Total	Grand Total
40100	Miscellaneous	368,834	259,529	(183,360)	-	445,003	368,835	260,778	583,360	-	1,212,973	1,657,976
41100	Real Tax	5,017,654	-	-	-	5,017,654	5,017,654	-	-	-	5,017,654	10,035,308
42144	OAKS	-	1,494,382	-	-	1,494,382	-	1,451,026	-	183,647	1,634,673	3,129,055
	Transfer In	-	-	-	-	-	-	125,000	-	-	125,000	125,000
	Total	5,386,488	1,753,911	(183,360)	-	6,957,039	5,386,489	1,836,804	583,360	183,647	7,990,300	14,947,339
	Appropriations											
75101	Salaries	467,291	-	-	-	467,291	478,973	-	-	-	478,973	946,264
75110	PERS	65,417	-	-	-	65,417	67,052	-	-	-	67,052	132,469
75111	Worker's Comp.	18,000	-	-	-	18,000	-	-	-	-	-	18,000
75113	Medicare	6,782	-	-	-	6,782	6,952	-	-	-	6,952	13,734
75120	Dental	1,374	-	-	-	1,374	1,408	-	-	-	1,408	2,782
75122	Health	80,131	-	-	-	80,131	82,134	-	-	-	82,134	162,265
75413	Treatment Services	5,271,479	1,863,174	(183,360)	-	6,951,293	4,834,987	1,711,804	583,360	183,647	7,313,798	14,265,091
75957	General Operating	638,975	-	-	-	638,975	593,480	-	-	-	593,480	1,232,455
	Transfer Out	-	-	-	-	-	125,000	-	-	-	125,000	125,000
	Total	6,549,449	1,863,174	(183,360)	-	8,229,263	6,189,986	1,711,804	583,360	183,647	8,668,797	16,898,060

- Reference Only -

Final Fiscal Year 2015 Estimated Revenue & Appropriations

County Line	Revenue	Amended July - December 2014					January - June 2015					FY 2015
		General Fund	Special Revenue	Capital Projects	Fiduciary	Total	General Fund	Special Revenue	Capital Projects	Fiduciary	Total	Grand Total
40100	Miscellaneous	368,835	244,086	200,000	-	812,921	368,834	259,529	(183,360)	-	445,003	1,257,924
41100	Real Tax	5,017,654	-	-	-	5,017,654	5,017,654	-	-	-	5,017,654	10,035,308
42144	OAKS	-	1,519,101	-	782,328	2,301,429	-	1,494,382	-	-	1,494,382	3,795,811
	Transfer In	-	125,000	-	-	125,000	-	-	-	-	-	125,000
	Total	5,386,489	1,888,187	200,000	782,328	8,257,004	5,386,488	1,753,911	(183,360)	-	6,957,039	15,214,043
	Appropriations											
75101	Salaries	477,627	-	-	-	477,627	467,291	-	-	-	467,291	944,918
75110	PERS	66,871	-	-	-	66,871	65,417	-	-	-	65,417	132,288
75111	Worker's Comp.	-	-	-	-	-	18,000	-	-	-	18,000	18,000
75113	Medicare	6,921	-	-	-	6,921	6,782	-	-	-	6,782	13,703
75120	Dental	1,271	-	-	-	1,271	1,374	-	-	-	1,374	2,645
75122	Health	58,590	-	-	-	58,590	80,131	-	-	-	80,131	138,721
75413	Treatment Services	4,604,157	1,778,924	200,000	782,328	7,365,409	5,271,479	1,863,174	(183,360)	-	6,951,293	14,316,702
75957	General Operating	634,974	-	-	-	634,974	638,975	-	-	-	638,975	1,273,949
	Transfer Out	125,000	-	-	-	125,000	-	-	-	-	-	125,000
	Total	5,975,411	1,778,924	200,000	782,328	8,736,663	6,549,449	1,863,174	(183,360)	-	8,229,263	16,965,926

ATTACHMENT G

Combined Executive and Buildings & Grounds Committee Summary Friday, May 29, 2015

The combined meeting of the Executive Committee and the Buildings & Grounds Committee was held on Friday, May 29, 2015 at 7:30 a.m. at the administrative offices of the Mental Health & Recovery Board of Clark, Greene and Madison Counties, 1055 East High Street, Springfield, Ohio.

PRESENT: Jim Vernon, Chair; Scott Anger, Julie Anthony, Roger Roberts, Lauren Ross
Staff: Dr. Kent Youngman, Nancy Boop, Mark Huff, Kevin Taylor
Guests: Lynn West & Randy Haskins, TCN Behavioral Health Services

Jim Vernon opened the meeting by welcoming all those present and stated that the committee had invited Lynn West and Randy Haskins of TCN Behavioral Health Services to attend the committee meeting to discuss their request to purchase the MHR Board owned property located at 452 West Market Street in Xenia. Jim then asked Lynn to explain their request. Lynn stated that the number of clients that receive services from TCN continues to grow. Randy reiterated that the number of youth clients receiving services has almost doubled since TCN started providing youth services. The agency is growing in all areas and is in need of additional space. TCN is looking at various options, one of them being the purchase of the 452 facility. If this occurs, they would consider enlarging the facility, possibly a second story. Another option is the purchase of the Simon Kenton School which has approximately 15 acres of land. TCN also would like to provide services closer to the Beavercreek and Bellbrook areas. At this time, TCN is asking the Board if they would be willing to sell the 452 property. Scott expressed his concern regarding the need for TCN to continue to have a presence in Xenia. Lynn stated that TCN is committed to stay in Xenia (to some extent); 37% of the client population lives in Xenia. Jim thanked Lynn and Randy for their input. Lynn and Randy excused themselves and the committee members discussed the pros, cons and next steps. It was decided that the Board should enter into Executive Session at its June 15th Board meeting to further discuss.

Jim then asked Nancy Boop to address the SFY 2016 Five-Year Capital Improvement Plan. Nancy started by explaining the process, which includes working with MHR Board maintenance staff and TCN administrative and maintenance staff. This process starts in March and includes obtaining estimated costs for the majority of the anticipated improvements. Nancy then reviewed some of the specific items in the plan and answered questions from the membership. The Capital Improvement Plan for Clark County totals \$128,800; the plan for Greene County totals \$186,000, with a total plan of \$314,800. Nancy explained that it represents an increase of \$50,000 when compared to the Capital Improvement Plan for SFY 2015. For reference, attached is the proposed plan reflecting each specific property. Jim then read the following motion:

IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN AS PRESENTED AND AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACTS AS REQUIRED TO IMPLEMENT THIS PLAN. THIS REPRESENTS A BUDGET OF \$314,800 FOR STATE FISCAL YEAR 2016, REFLECTING \$128,800 FOR CLARK COUNTY AND \$186,000 FOR GREENE COUNTY.

IT was MOVED BY ROGER ROBERTS, SECONDED BY JULIE ANTHONY TO APPROVE THE STATE FISCAL YEAR 2016 FIVE-YEAR CAPITAL IMPROVEMENT PLAN AS PRESENTED.

MOTION CARRIED.

Jim then called on Kevin Taylor and Mark Huff to review the State Fiscal Year 2016 Property Management Plan. Mark stated that this plan is primarily the same as last year with the exception of the Retirement payout for the CEO. A portion of the CEO compensation is allocated to the Property Management budget. This budget totals \$681,408, reflecting an increase of \$36,013 when compared to the SFY 2015 budget. For reference, the budget is attached. Jim then read the motion:

IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE STATE FISCAL YEAR 2016 PROPERTY MANAGEMENT BUDGET IN THE AMOUNT OF \$681,408 AS PRESENTED AND AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACTS AS REQUIRED TO FACILITATE THE DAY TO DAY PROPERTY OPERATIONS.

IT was MOVED BY SCOTT ANGER, SECONDED BY LAUREN ROSS TO APPROVE THE STATE FISCAL YEAR 2016 PROPERTY MANAGEMENT BUDGET AS PRESENTED.

MOTION CARRIED.

Next on the agenda was the State Fiscal Year 2016 MHR Board Administrative Budget. Mark explained that this budget now reflects Feedback Informed Training (FIT); previously FIT was included in the treatment budget. Since FIT is primarily training, it is more accurately reflected in the Administrative Budget. The County Fees budget of \$195,000 is anticipated to be the same as SFY 2015. This budget also reflects the Retirement payout for the CEO. When compared to SFY 2015, this budget reflects an increase of \$190,535.

For reference, attached is the budget that was presented. Jim then read the motion:

IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE STATE FISCAL YEAR 2016 MHR BOARD ADMINISTRATION AND COUNTY FEES BUDGET IN THE AMOUNT OF \$1,690,328 AS PRESENTED AND AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACTS AS REQUIRED TO FACILITATE THE DAY TO DAY BOARD OPERATIONS.

IT was MOVED BY JULIE ANTHONY, SECONDED BY ROGER ROBERTS TO APPROVE THE STATE FISCAL YEAR 2016 ADMINISTRATION AND COUNTY FEES BUDGET AS PRESENTED.

MOTION CARRIED.

Jim then proceeded to the next item on the agenda, which was the CEO Annual Performance Review. Jim explained that he received evaluation forms from 8 Board members and 8 staff. Jim compiled all of these evaluations along with the comments and has reviewed this data with Kent. Out of a possible 5.0 rating, the lowest was a 4.50 and the highest was a 4.88. Jim also included the comments made by staff and Board members; all comments were very positive and thanked Kent for his outstanding leadership. Jim complimented Kent on his leadership style; the membership agreed. He then read the motion:

IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES, DUE TO THE SATISFACTORY EVALUATION RATING, COMPLY WITH THE PROVISIONS OF THE CONTRACT FOR THE CEO FOR STATE FISCAL YEAR 2016.

IT was MOVED BY LAUREN ROSS, SECONDED BY ROGER ROBERTS TO COMPLY WITH THE PROVISIONS OF THE CONTRACT FOR THE CEO FOR STATE FISCAL YEAR 2016.

MOTION CARRIED.

Under the Miscellaneous category, Kent and Nancy updated the membership on the McKinley Hall Facility Project. MHR Board staff and McKinley Hall staff have met with OMHAS to complete the application for capital funds. The next step is to obtain two appraisals on the property that is planned to be purchased and also contract with an architect to develop detail cost estimates.

Kent and Nancy then reviewed the Cedar Street Project. Two hundred (200) flyers were distributed in the Cedar Street neighborhood inviting residents to a meeting on Thursday evening, May 28th to hear any concerns from the residents in the neighborhood. Approximately twenty (20) people attended the meeting in addition to staff from the City of Springfield, Mental Health Services and MHR Board. Basically the meeting went very well and was very positive.

Jim scheduled the next Search Committee meeting, which will be June 19th at 7:30 a.m. at the Board Administrative Offices.

A motion was made by Roger Roberts to adjourn the meeting.

MINI GRANT COMMITTEE
Monday, June 1, 2015

PRESENT: Jim Vernon, Chairperson; Scott Anger; Kim Michael; Kellie Phillips; and Roger Roberts.

STAFF: Dr. Kent Youngman and Roselin Runnels

Jim Vernon opened the meeting and stated the purpose of the meeting: to review the applications for Mini Grant funds for SFY 2016 and make recommendations for approval to the Mental Health & Recovery Board of Clark, Greene and Madison Counties at the Monday, June 15 meeting.

Jim announced that applications would be reviewed by county and gave the following funding amounts for each county:

Clark County	\$30,000
Greene County	\$20,000
Madison County	\$2,500

He also noted that no carryover funds are available for SFY 2016 applications. Roselin Runnels reminded the committee that in past years the practice has been to avoid using Mini Grant funds to pay for staffing or projects that are likely to have a regular funding source.

Seventeen applications were received from Clark County totaling \$56,230.00. After review, seven (7) were eliminated and one received a small reduction. Springfield Promise Neighborhood was reduced from \$5,000.00 to \$3,800.00 (removing a \$1,200 stipend for a portion of a VISTA worker). The following applications are recommended for funding:

Clark County Family & Children First Council **\$2,528**

In conjunction with the SouthWest (SW) Ohio Trauma Informed Care Collaborative, the Clark County Family & Children First Council is sponsoring an intensive trauma training in the spring of 2016 featuring Dr. Bruce D. Perry, a national expert in the area of trauma treatment. The funding will purchase 250 copies of Dr. Perry's classic book *The Boy Who Was Raised as a Dog* for participants to the conference.

Community Alliance for Youth **\$5,000**

The organization, associated with the Hagen Center at Wittenberg University, will provide Youth Mental Health First Aid training to 50 youth/adults, including 10 – 12 Wittenberg University students. Existing partnerships will be maintained with five (5) local school districts with the goal of adding two (2) additional districts. Seven (7) events will be held at area high schools to address stigma against youth with mental health issues.

McKinley Hall **\$4,400**

The organization will draw attention to the power of long-term recovery by conducting three (3) events during Recovery Month (September): 1) Recovery March and Rally; 2) Candlelight Vigil

to remember those who have been lost to addiction; and 3) Recovery Banquet to celebrate long-term recovery and recovery oriented systems of care for Clark County. Many Pathways (community recovery center), Friends of Recovery, and the Grief Recovery After Substance Abuse Passing (GRASP) group will assist and provide support for these activities

Oesterlen Services for Youth

\$5,000

The Life Skills Center at Oesterlen opened one and a half years ago in collaboration with the Springfield City Schools and a grant from the Clark County Mental Health Foundation. This project expands opportunities at the Life Skills Center for clients to learn skills for designing and researching the following: wood working, screen printing, and computer software. Activities will occur at the newly renovated Life Skills Center and will occur in late afternoon and evenings so that access is not limited.

Project Woman

\$4,865

Three (3) rooms on the agency's Chrysalis Manor property will be restored to house recovery and empowerment activities and named the Chrysalis Education Center. One area will be designed to accommodate various "stations", including a computer lab, empowerment library, and demonstration kitchen. Another area, the Safe Start Zone, will have child-sized tables, chairs, shelves, chalkboard paint, beanbag chairs, and play therapy toys and games. A common restroom area will be shared by both areas.

Springfield Metropolitan Housing Authority

\$1,500

Project Choice will provide a summer session (July – August) and an after school session (September – May) to encourage the use of evidence-based kernels by implementing strategies from the PAX Good Behavior Game™.

Springfield Promise Neighborhood

\$3,800

The organization will offer opportunities to the neighborhood to develop early literacy and social development skills as well as pro-social skills in the areas of attentiveness to task, taking turns, breaking down tasks into component parts and following appropriate rules. These opportunities will occur through the use of evidence-based practices such as PAX training and teaching Dolch words. This early learning has been shown to reduce the use of tobacco, alcohol and drugs during adolescence and adulthood.

United Senior Services

\$720

The funds will guarantee that twelve (12) senior clients attend monthly Lunch and Learns on timely topics for seniors, providing an outlet for clients to discuss personal concerns and receive assistance from agency staff on resources for support.

WellSpring

\$2,000

The agency will create a learning library of trauma resources for practicing therapists in Clark County. The resources, specialized materials to help clinicians deepen their skill set for working with trauma-impacted children, will be available to any licensed clinician working within a Clark County agency. Materials will be purchased from The National Institute for Trauma and Loss in Children and the library will be advertised and promoted within county agencies.

Four (4) applications were received from Greene County totaling \$14,500.00. All are recommended for funding:

Family Violence Prevention Center

\$4,000

The agency will implement the School Dating and Domestic Violence Prevention Education Program in Greene County junior and senior high school classrooms using the Safe Dates curriculum. Three (3) classroom presentations are made available during the school year. In addition a county-wide, 30 member high school Youth Advisory Board (YAB) will be created with student leaders from the seven (7) school districts in Greene County. Student members of the YAB will receive two (2) days of training on social justice, awareness, and community engagement. Students will promote messages to influence school culture in a pro-social direction through announcements and carefully planned awareness activities.

Housing Solutions

\$4,000

The agency will install security cameras and extra lighting at their newly opened Columbus Place facility. Cameras will be mounted on the exterior of the building and in the interior common area. The cameras will capture activities and provide live footage on other electronic monitoring devices.

NAMI Yellow Springs

\$2,500

The group will sponsor a Youth Mental Health First Aid training to be scheduled at a time that enables the greatest number of educators to attend. NAMI Yellow Springs has sponsored these trainings in the past for adults with a total of 81 individuals from the Clark, Greene and Madison County area trained.

Women's Recovery Center

\$4,000

The agency will purchase three (3) commercial grade washers and dryers to accommodate the needs of the approximately 40 women receiving treatment services at the agency on a daily basis. The equipment will be purchased within a week of approval of the funds. This purchase will increase energy efficiency and better accommodate the needs of the women and children at the agency.

Five (5) applications were received from Madison County totaling \$4,981.00 Roger Roberts asked to be excused from any discussion and/or decision making regarding applications from Madison County. He declared his affiliation with the Madison County Crisis Response Team. After careful consideration, the committee is recommending funding for the following:

London Recovery Project

\$750

London Recovery Project (LRP) is a group of individuals in long-term recovery from addiction who provide hope and support for others seeking recovery. The proposal requests funds to create a video to help eliminate stigma by presenting local people in recovery in community settings. The video will be available for the community and will be widely broadcast.

Madison County Crisis Response Team

\$1,000

The Madison County Crisis Response Team (MCCRT) is a volunteer organization whose members are trained by the National Organization for Victim Assistance (NOVA) and who

respond at no cost to community crises. This funding will provide the appropriate supplies for twenty (20) “Go Kits” used by the MCCRT, allowing for timely and confidential responses to crises. Additional supplies are provided by members and other donations.

Madison County Department of Family and Children \$750

The proposal requests funding for incentives to parents who participate in Active Parenting, an evidence based program with more than 20 years of research demonstrating its efficacy. The program will be offered to 50 parents in the county in a variety of locations. Other funders include Mental Health Services and United Way.

Following action by the MHRB, staff will notify awardees of the status of their applications and provide information about reporting requirements.

The Mini Grant Committee makes the following recommendation;

IT IS THE RECOMMENDATION OF THE MINI GRANT COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE ORGANIZATIONS LISTED BELOW FOR STATE FISCAL YEAR 2016 IN THE AMOUNT OF \$46,813.00.

SFY 2016 MHRB Mini Grant Recommended Funding		
CLARK COUNTY		
Clark County Family & Children First Council	\$	2,528.00
Community Alliance for Youth	\$	5,000.00
McKinley Hall	\$	4,400.00
Oesterlen Services for Youth	\$	5,000.00
Project Woman	\$	4,865.00
Springfield Metropolitan Housing Authority	\$	1,500.00
Springfield Promise Neighborhood	\$	3,800.00
United Senior Services	\$	720.00
WellSpring	\$	2,000.00
TOTAL	\$	29,813.00
GREENE COUNTY		
Family Violence Prevention Center	\$	4,000.00
Housing Solutions	\$	4,000.00
NAMI Yellow Springs	\$	2,500.00
Women's Recovery Center	\$	4,000.00
TOTAL	\$	14,500.00
MADISON COUNTY		
London Recovery Project	\$	750.00
Madison County Crisis Response Team	\$	1,000.00
Madison County Department of Family & Children	\$	750.00
TOTAL	\$	2,500.00
TOTAL AWARD AMOUNT	\$	46,813.00

ATTACHMENT I

Mental Health & Addiction Services Program Committee Report

Tuesday, June 2, 2015

The Mental Health & Addiction Services Program Committee met on Tuesday, June 2, 2015 at 5:30 p.m. at Greene County Educational Service Center (ESC), 360 East Enon Road, Yellow Springs, Ohio.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE ON JUNE 2, 2015. APPROVED MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

PRESENT: Scott Anger, Chairperson; Julie Anthony; Lexie Boblitt; Marilyn Demma; Linda Griffith; Heather Corbin; Kim Michael; Kellie Phillips; Roger Roberts; Lauren Ross; Steve Shelton; and Jim Vernon.

STAFF: Dr. Kent Youngman; Dr. Greta Mayer; Roselin Runnels, and Tracey Stute

GUESTS: Dr. Tim Callahan Greene County ESC
Lisa Cron
Melissa Walters Greene Leaf
Wendy Doolittle McKinley Hall
Carol Groeber
Curt Gillespie Mental Health Services for Clark and Madison Counties
Marybeth Taylor
Kate Levesconte Oesterlen Services for Youth
Mike Calabrese Opportunities for Individual Change
Jerry Newport
Jennifer Powell Springfield Metropolitan Housing Authority
Michele Cox Women's Recovery Center
Scott Campbell
Maureen Fagans United Senior Services
Joyce Ware
Lynn West TCN Behavioral Health Services
Randy Haskins
Dr. Kara Marciani Forensic Psychiatry Center for Western Ohio

Scott Anger called the meeting to order at 5:30 p.m. followed by a welcome and introductions. Kent Youngman reminded the audience that presentations were to follow the time constraints as requested in order to allow each presenter time to provide information and respond to questions.

Tim Callahan of Greene County ESC presented a report on the school based mental health program. Services are delivered in a variety of venues and include Alcohol and Other Drug Prevention, making this a unique program. Nine school districts receive services. The majority of staff are co-located in schools with the exception of those staff members providing services to the one hundred students placed at the Learning Center. The primary purpose for delivering services in the schools is to increase access. Approximately six hundred students were served with an increase of fifty to sixty this past year. Since the best data is comprehensive, the agency embraces data collection from a variety of sources, including Feedback Informed Treatment (FIT), Satisfaction Surveys, and Individual Service Plan targets. Seventy three percent of clients served met expected treatment goals, 93% report progress in treatment, 83% gave positive responses to interventions, 25% of youth in the Learning Center transitioned to a less restrictive level of care and 88% met Expected Treatment Response.

Scott read the recommendation making note that the disclaimer would apply to all recommendations that follow:

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH GREENE COUNTY EDUCATIONAL SERVICE CENTER FOR STATE FISCAL YEAR 2016 IN THE AMOUNT OF \$225,633 BELOW IS THE ALLOCATION BY SERVICE CATEGORY. PREVENTION SERVICES WILL BE ON A COST REIMBURSEMENT BASIS.

Mental Health	Board Rate	Units	Amount
Mental Health Assessment (non-physician)	*129.99	948	16,143
BH Counseling and Therapy (Ind.)	*22.5	26,106	121,272
BH Counseling and Therapy (Gp.)	*9.87	9,880	12,778
Crisis Intervention MH Services	129.48	188	3,170
Community Psychiatric Supportive Treatment (Ind.)	*21.33	9,527	41,960
Community Psychiatric Supportive Treatment (Gp.)	*9.81	581	752
Subtotal		47,230	196,075
Alcohol and Other Drug			
Community-Based Process		37	4,434
Education		209	25,124
Subtotal		246	29,558
TOTAL		47,476	225,633

*Medicaid ceiling, see Agency rates on the Prior Year Comparison table

AT THIS TIME, STATE DEPARTMENT ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2016 ALLOCATIONS DEPENDENT UPON FINAL STATE ALLOCATIONS.

Kellie Phillips moved for passage of the recommendation and Roger Roberts provided the second. The recommendation passed unanimously.

Melissa Walters presented information on Greene Leaf, a 180-day non-medical community residential alcohol/drug treatment program for both males and females who are sentenced by the courts to treatment. She explained that they have a cognitive behavioral approach and have a 12 session aftercare transition program. Roger Roberts asked about outcomes for the aftercare program. The design of the aftercare program has changed from its inception in 2002 from a therapeutic community model to the current counselor driven model, making it difficult to compare outcomes. Heather Corbin asked whether people were eligible to repeat the program and if there is a limit on the number of times a person could repeat. Melissa explained that recovery is a process and it was possible to repeat the program if indicated. She added that someone has repeated the program three times.

Scott read the recommendation as follows:

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH GREENE LEAF FOR STATE FISCAL YEAR 2016 FOR NON-MEDICAL COMMUNITY RESIDENTIAL SERVICES IN THE AMOUNT OF \$59,149. PAYMENT WILL BE MADE ON A ONE-TWELFTH MONTHLY BASIS.

Julie Anthony moved for passage of the recommendation and Steve Shelton provided the second. The recommendation passed unanimously.

Wendy Doolittle, McKinley Hall CEO, provided information on current programming, beginning with information on limitations for expansion of the Medication Assisted Treatment due to limited space which reduces opportunity to increase staff and expand capacity. Some expansion was made possible by moving 15 clients to the primary care physician's caseload to accommodate additional demand. Wendy provided updates on a grant to purchase Narcan kits and the inception of the Drug Death Review Committee through the Clark County Combined Health District.

Wendy provided information on anticipated expansion plans in collaboration with funding from OhioMHAS and MHRB. She provided history and progress to date on the plans to relocate staff under one roof to a 37,000 square foot facility previously used as a medical office building, allowing services to expand by 43%.

Roger Roberts commented that the Drug Death Review Committee is a "phenomenal idea" and asked if this was a result of the Clark County Drug Coalition. Wendy responded by saying that she chairs the coalition and that much of the activity is a result of ideas the coalition has discussed in the past year and a half. Steve Shelton asked about the Maynard House location and inquired about the role of local courts. Wendy described a grant initiated by probation which will

“hopefully lead to a demonstration of improved outcomes” for important stakeholders like the courts.

Scott read the recommendation as follows:

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH AND ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH MCKINLEY HALL FOR STATE FISCAL YEAR 2016 IN THE AMOUNT OF \$1,408,091. BELOW IS THE ALLOCATION BY SERVICE CATEGORY. TRANSPORTATION WILL BE PAID ON A ONE-TWELFTH BASIS.

Alcohol and Other Drug	Board Rate	Units	Amount
Assessment	96.22	2,415	26,620
Case Management	78.14	3,500	56,590
Crisis Intervention	126.49	20	680
Group Counseling	8.74	172,000	333,215
Individual Counseling	21.67	3,600	16,836
Laboratory Urinalysis	57.13	350	8,897
Medical Somatic	175.32	167	3,328
Medication Assisted Treatment	*176.28	1,803	47,797
Peer Support	66.38	910	60,409
Urine Dip Screen	29.50	5,000	147,476
Intervention	37.79	175	6,613
Transportation	26.59	1,820	48,401
Room and Board			
-Standard	24.35	2,850	69,398
-Womens 255 East	64.87	2,760	179,043
-Mens 255 East	87.76	4,900	402,788
TOTAL		202,270	1,408,091

Roger Roberts moved for the passage of the recommendation and Lauren Ross provided the second. The recommendation passed unanimously.

Curt Gillespie presented on behalf of Mental Health Services of Clark and Madison Counties. Curt expressed his gratitude to the MHRB for their support during this transition year as the new CEO. He proceeded to say that MHS served approximately 5,000 people (an increase of about 500), with 1,500 seen in the last year by Emergency Services (ES). The agency has seen increases in all groups and in the demand for pharmacological management. Moving to an Open Access model eliminates a wait list. However, there are almost always more people than can be seen during Open Access hours. Curt provided an update on the new MAT services in Madison County with near perfect attendance for the 90-day outpatient treatment program. He noted that a shortage of doctors has posed a problem to respond to increased demand, but states the agency

recently contracted with a company to find viable candidates. Scott asked about the longest someone might have to wait with Open Access and was told that often folks wait 4-5 hours, then come back another day. Generally, this model has shown improvement in “no shows” and improved productivity.

Scott read the recommendation as follows:

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH MENTAL HEALTH SERVICES FOR CLARK AND MADISON COUNTIES FOR STATE FISCAL YEAR 2016 IN THE AMOUNT OF \$4,158,478. ATTACHED IS THE ALLOCATION BY SERVICE CATEGORY.

THE MADISON COUNTY TRI-COUNTY JAIL AND ASSESSMENT SERVICES IN THE AMOUNT OF \$68,000 ARE FUNDED ON A ONE-TWELFTH BASIS WITH RECONCILIATION OCCURRING AT YEAR END.

INPATIENT SERVICES ARE FUNDED ON A ONE-TWELFTH BASIS WITH RECONCILIATION OCCURRING AT YEAR END.

CLUSTER FUNDING, A PART OF THE TOTAL ALLOCATION, WILL BE ACCESSED USING A COMBINATION OF CLAIMS BILLINGS AND GRANT PAYMENTS. CLUSTER FUNDING IS COMPRISED OF COMMUNITY PARTNERS' CONTRIBUTIONS AND MHR BOARD TRANSFER OF \$100,000 FROM CLARK LEVY TO THE CLUSTER FUND. UNITS PRODUCED FOR OTHER ALCOHOL AND DRUG SERVICES WILL BE ENTERED AS A WITHHOLD ON FEE-FOR-SERVICE PAYMENTS.

**MENTAL HEALTH SERVICES FOR CLARK AND MADISON COUNTY
FISCAL YEAR 2016**

Mental Health	Board Rate	Clark		Madison		Total Amount
		Units	Amount	Units	Amount	
Pharmacological Mgt.	*210.87	10,960	252,000	2,345	103,000	355,000
MH Assessment (non-physician)	*129.99	4,430	206,000	1,048	60,000	266,000
Psychiatric Diagnostic Interview	*210.87	26	900	-	-	900
BH Counseling and Therapy (Ind)	*22.5	38,240	273,000	13,600	92,000	365,000
BH Counseling and Therapy (Gp)	*9.87	6,260	18,000	2,100	20,461	38,461
Crisis Intervention	*154.35	4,450	509,200	416	4,000	513,200
Partial Hospital	*116.81	8,100	413,615	1,020	24,000	437,615
CPST (Ind)	*21.33	58,800	126,000	13,728	24,549	150,549
CPST (Gp)	*9.81	35,808	42,000	9,600	3,000	45,000
Other (Payee)	110.13	1,490	136,132	-	-	136,132
Community Residence	**	10,500	-	2,600	-	-
FMR-Client Fees		-	102,320	-	20,264	122,584
Staffing		-	145,800	-	17,890	163,690
Admin		-	41,965	-	5,150	47,115
Housing Pool		-	21,915	-	2,696	24,611
Residential Care	153.77	4,654	657,540	-	-	657,540
Inpatient Services	820.32	4,189	650,000	100	42,000	692,000
Subtotal		187,907	3,596,387	46,557	419,010	4,015,397
Alcohol and Other Drug						
Assessment	*96.24	208	4,000	200	26,000	30,000
Case Management	*78.17	20	-	260	200	200
Crisis Intervention	*129.59	6	-	21	100	100
Group Counseling	*9.52	1,460	5,000	4,652	18,000	23,000
Individual Counseling	*21.82	776	6,481	1,040	30,100	36,581
Intensive Outpatient	*136.9	300	400	900	48,800	49,200
Medical Somatic	*176.28	-	-	340	4,000	4,000
Subtotal		2,770	15,881	7,413	127,200	143,081
TOTAL		190,677	3,612,268	53,970	546,210	4,158,478

*Medicaid ceiling, see Agency rates on the Prior Year Comparison table

**Fair Market Rent (FMR)-Client Fees

Community Beds \$11/day

Bed & Board \$20/day

Personal Care \$35/day

Julie Anthony moved for passage of the recommendation and Kim Michael provided the second. The recommendation passed unanimously.

Kate LeVesconte presented information on two programs with MHRB funding at Oesterlen Services for Youth: Intensive Home-Based Therapy (IHBT) and the Clark Greene Madison Crisis Respite Center. Informational handouts were provided for the audience to review during her discussion. IHBT will be celebrating a 10-year anniversary this September. In 2014, IHBT served 27 families and averted 10 youth from out of home placements. Outcomes reported by Kate include: 91% of youth served remained in family home on follow up, 96% remained either

in school or employed, 69% avoided reengaging with court or probation and overall IHBT demonstrated the ability to gain and sustain long-term results. Kate also reports an estimated \$7,000 per youth cost net savings. FIT data illustrated 5.8 out of 6.0 average overall change in presenting problems with 90% reaching targeted treatment goals.

Kate explained that the Crisis Respite Center serves 8-24 year olds in need of temporary respite stay to avert a disruption of placement. She provided a historical overview from the original capital project to current efforts for sustainability. Kate noted she is pleased by the MHRB 5-year commitment of funding and that funding agreements with other stakeholders are being negotiated. Kent noted the current two-year grant ends June 30, 2015. Linda Griffith commented on the importance of the role played by the center and asked “is it enough?” Kate responded by saying that this is yet to be determined since it is a new program, but that due to a change in caretaker arrangements there is a little flexibility in bed availability if needed.

Scott read the recommendation as follows:

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH AND ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES (MHRB) AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH OESTERLEN SERVICES FOR YOUTH IN THE AMOUNT OF \$270,000 TO PROVIDE INTENSIVE HOME-BASED TREATMENT (IHBT) AND CRISIS RESPITE SERVICES FOR STATE FISCAL YEAR 2016. FOR IHBT SERVICES, \$25,000 OF MHRB FUNDS WILL BE TRANSFERRED FROM THE CLARK COUNTY LEVY TO THE IHBT FUND.

IHBT SERVICES	\$195,000
CRISIS RESPITE SERVICES	\$75,000
TOTAL	\$270,000

ALL SERVICES WILL BE FUNDED ON A GRANT BASIS AND COST RECONCILED AT THE END OF THE CONTRACT PERIOD.

REIMBURSEMENT FOR IHBT SERVICES IS CONTINGENT UPON A FINALIZED CONTRACT AND RECEIPT OF FUNDS FROM THE CLARK COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND CLARK COUNTY JUVENILE COURT FOR IHBT SERVICES.

Marilyn Demma moved for the passage of the recommendation and Heather Corbin provided the second. The recommendation passed unanimously.

Tracey Stute was asked to introduce Mike Calabrese of OIC and Jerry Newport regarding re-entry programming. Mike gave a brief overview of the Clark County “incarceration and re-entry crisis” noting that as a result of the local conditions Clark County has attracted federal dollars at the same level as Cuyahoga County. He referred to this news as both good and bad, noting that 4,700 people return from incarceration to the community. Jerry Newport shared that re-entry

activities begin well before release. He praised the efforts of OIC re-entry staff in forging relationships with the institutions in order to improve the continuity and connections upon release, noting that without a well-developed re-entry program the success of engaging a population in mental health services would be limited. Jerry explained the roles he plays from assessments to treatment, emphasizing the vital role of cooperation between systems. Jerry has served about 140 different individuals and recognized that 300 are anticipated to return to community by December 2015. Many have mental health needs that if left untreated could lead to recidivism. Jerry will represent MHSCC at the FIT Guiding Group meetings which should enhance integration of FIT practices. He noted the importance of a robust continuum of care stating that two (2) individuals recently hospitalized locally for stabilization might likely have been incarcerated due to their behaviors. Scott praised the program. Curt mentioned that inmates are often released with less than 10 days of medication which requires a lot of coordination between Jerry and psychiatry to avoid gaps in medication.

Scott read the recommendation as follows:

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH OIC TO FUND A QUALIFIED MENTAL HEALTH AND ALCOHOL/DRUG CLINICIAN FOR THE PROVISION OF COMPREHENSIVE BEHAVIORAL HEALTH SERVICES TO INCARCERATED INDIVIDUALS RE-ENTERING CLARK COUNTY FOR STATE FISCAL YEAR 2016 IN AN AMOUNT NOT TO EXCEED \$50,000. PAYMENT WILL BE ON A COST REIMBURSEMENT BASIS.

Steve Shelton moved for the passage of the recommendation and Lexie Boblitt provided the second. The recommendation passed.

Lauren Ross requested that the minutes reflect that she abstained from voting on this matter.

Jennifer Powell from the Project Choice program through the Springfield Metropolitan Housing Authority provided the committee with brochures that the program participants helped to create. Jennifer commented that the Project Choice program may be small in comparison to others but important in that they “work with the kids of those folks served by all the organizations represented around the table.” Project Choice provides afterschool and summer prevention programming for youth 5-17 years of age. They provide a safe place to talk about difficult subjects such as violence and addiction in the family, receive support for homework completion, learn how to give back through community service projects and get hot meals. She noted that they recently were informed that they have to find a new meal provider for the summer. Scott commented on the need for lunchtime and recreational programming.

Scott read the recommendation as follows:

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE SPRINGFIELD METROPOLITAN HOUSING AUTHORITY PROJECT CHOICE PROGRAM FOR STATE FISCAL YEAR 2016 IN THE AMOUNT OF \$34,560 FOR PREVENTION SERVICES. PAYMENT WILL BE ON A COST REIMBURSEMENT BASIS.

Linda Griffith moved for the passage of the recommendation and Roger Roberts provided the second. The recommendation passed unanimously.

Michele Cox from Women’s Recovery Center, a regional provider of non-medical residential community and outpatient services to adult women with behavioral health problems, provided a handout with outcome data to the audience and referenced improvement in the numbers of women who are abstinent at program completion, have no new legal involvement and are employed. She shared two success stories illustrating the prevalence of addiction across all demographics. Goals moving forward are to increase the visibility of the agency through the WRC Alumni Association and to improve treatment outcomes. Heather Corbin asked about completion rates. The importance of remaining connected to formal and informal supports post-acute treatment was noted.

Scott the recommendation as follows:

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH WOMEN’S RECOVERY CENTER FOR STATE FISCAL YEAR 2016 IN THE AMOUNT OF \$414,428. BELOW IS THE ALLOCATION BY SERVICE CATEGORY.

Alcohol and Other Drug	Board rate	Units	Amount
NMCR	193.30	4,500	375,558
Room & Board	62.14	4,300	38,870
Total Alcohol and Other Drug		8,800	414,428

PAYMENT WILL BE ON A ONE-TWELFTH BASIS, UNITS WILL BE COLLECTED

Lauren had a follow-up question about the how funding was handled with other Board’s due to the regional nature of the center. It was explained that other Boards contribute as well and that the local resources serve those from the region of residence.

Kellie Phillips moved for the passage of the recommendation and Heather Corbin provided the second. The recommendation passed unanimously.

Maureen Fagans, United Senior Services, presented a very comprehensive program summary of the prevention services funded by the MHRB. Holistic services are available for those 60 years

and older and include a continuum of services that includes adjustment to physical or cognitive changes associated with the aging process. When left unaddressed these changes can lead to advanced mental health issues. Prevention services funded by MHRB are housed within the CARE program. Gatekeeper training and small and large socialization groups can be provided in a variety of settings. Fifty-five percent of referrals come from social service agencies. The remaining referrals come from concerned family/friends or self-referrals. They have seen an increase in clients served in these programs from 60 clients last year to 80 this year. They are able to provide the services for \$1,200 per individual annually and report a satisfaction rate of close to 100%.

Scott read the recommendation as follows:

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH ELDERLY UNITED OF SPRINGFIELD & CLARK COUNTY DBA UNITED SENIOR SERVICES FOR STATE FISCAL YEAR 2016 IN THE AMOUNT OF \$93,484 FOR MENTAL HEALTH PREVENTION SERVICES. PAYMENT WILL BE ON A COST REIMBURSEMENT BASIS.

Julie Anthony recommended approval of the motion and Marilyn Demma provided the second. The recommendation passed unanimously.

Lynn West, TCN Behavioral Health Services (TCNBHS), opened by noting that this is the 25th anniversary of TCN BHS and the 5th anniversary of the Family Solutions Center (FSC). A celebration will take place in July at the FSC location. All are invited including children and grandchildren. Randy Haskins concurred with other presenters regarding the “skyrocketing demand for services.” The agency is currently in “growth mode” but intends to be deliberate in how they expand services. Examples of recent changes include re-designing accessibility by opening services on weekends and evenings with Sunday being the only day they are not open. TCN is exploring agency infrastructure needs and is considering relocation or addition to the current facility. In response to local demand for behavioral health staff, TCN completed a market survey which will result in some salary adjustments in order to remain competitive. The agency must simultaneously prepare for significant changes in healthcare delivery and payment as Medicaid rates decrease while paying close attention to access and quality. Scott noted his experience with TCN as a “good partner” who offers creative solutions to difficult situations in the community. He expressed appreciation for the agency’s responsiveness to emerging needs. Jim Vernon gave praise to TCN’s business acumen.

Scott read the recommendation as follows:

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH AND ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH TCN BEHAVIORAL HEALTH SERVICES FOR STATE FISCAL YEAR 2016 IN THE AMOUNT OF \$3,921,220. BELOW IS THE ALLOCATION BY SERVICE CATEGORY.

THE FOLLOWING SERVICES WILL BE FUNDED ON A NON-FEE FOR SERVICE BASIS:

- **INPATIENT SERVICES**
- **INDIGENT CLIENT FOOD**
- **PREVENTION SERVICES**
- **HOTLINE**

TCN Behavioral Health Services, Inc.
FISCAL YEAR 2016

Mental Health	Board Rate	Units	Amount		Total Amount
			Adult	Youth	
Pharmacological Mgt.	182.81	16,337	295,983	35,734	331,717
Mental Health Assessment (non-physician)	110.54	4,170	90,564	8,824	99,388
Psychiatric Diagnostic Interview (Physician)	*210.87	1,630	36,070	4,860	40,930
BH Counseling and Therapy (Ind.)	*22.50	54,341	136,282	45,831	182,113
BH Counseling and Therapy (Gp.)	7.82	40,568	61,327	3,783	65,110
Crisis Intervention MH Services	151.60	289	5,566	1,261	6,827
Partial Hospitalization	87.31	6,428	-	42,093	42,093
CPST (Ind.)	*21.33	63,225	235,997	5,783	241,780
Behavioral Health Hotline Service	-	-	120,738	-	120,738
Other MH (Psych Professional)	-	-	160,000	-	160,000
Consultation	87.91	1,664	104,226	42,056	146,282
Vocational	82.67	1,976	163,356	-	163,356
MH Education	-	755	-	69,899	69,899
Other MH (Food)	-	-	7,500	-	7,500
Residential Care	123.36	8,213	908,108	-	908,108
Inpatient Services	358.85	947	30,941	-	30,941
Subtotal		200,543	2,356,658	260,124	2,616,782
Alcohol and Other Drug					
Assessment	*96.24	2,142	82,204	6,005	88,209
Case Management	77.50	1,217	27,807	322	28,129
Group Counseling	3.47	170,610	111,167	2,079	113,246
Individual Counseling	21.80	8,216	31,963	3,809	35,772
Intensive Outpatient	43.75	12,214	160,309	-	160,309
Laboratory Urinalysis	58.18	649	11,327	-	11,327
Medical Somatic	65.05	624	12,177	-	12,177
Medication Assisted Treatment	*176.28	3,871	86,490	-	86,490
Urine Dip Screen	14.93	15,533	194,038	4,248	198,286
Consultation	78.51	1,830	128,886	16,996	145,882
Community-Based Process	-	108	-	9,233	9,233
Education	-	54	-	4,743	4,743
Information Dissemination	-	54	-	3,950	3,950
Problem Identification and Referral	-	108	-	10,153	10,153
Room and Board - Christopher House	76.24	5,256	365,737	-	365,737
Room and Board - Weaver Street	13.52	4,344	26,710	-	26,710
Other AOD services - (Bd Group)	5.24	780	4,085	-	4,085
Subtotal		227,610	1,242,900	61,538	1,304,438
TOTAL		428,153	3,599,558	321,662	3,921,220

*Medicaid ceiling, see Agency rates on the Prior Year Comparison table

Linda Griffith moved for the passage of the recommendation and Roger Roberts seconded the motion. The recommendation passed unanimously.

Kent introduced the Additional Special Allocations recommendation, reminding the committee that these dollars were originally made available as a result of Medicaid elevation and this is the fourth of five (5) years they will be available.

Scott read the recommendation as noted in Attachment K:

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE, AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE FOLLOWING AGENCIES IN STATE FISCAL YEAR 2016 FOR THE AMOUNTS AND PURPOSES LISTED BELOW:

McKINLEY HALL		
Transportation/Equipment	\$	48,250.00
Medications	\$	15,000.00
Training	\$	13,000.00
Furniture and Appliances	\$	15,000.00
Technology Equipment	\$	25,000.00
Peer Support Staff	\$	22,000.00
TOTAL	\$	138,250.00
MENTAL HEALTH SERVICES FOR CLARK & MADISON COUNTIES		
Medicaid Risk Pool	\$	220,000.00
TCN BEHAVIORAL HEALTH SERVICES		
Medication Assisted Treatment	\$	50,000.00
Primary Care Clinic	\$	30,000.00
TOTAL	\$	80,000.00
GREENE COUNTY EDUCATIONAL SERVICE CENTER		
Consultation	\$	10,000.00
MHRB Regional PAX Coaching	\$	50,000.00
TOTAL	\$	60,000.00
MADISON COUNTY MEDICATION ASSISTED TREATMENT		
Madison General Allocation	\$	15,000.00
Madison Special Allocation	\$	15,000.00
TOTAL	\$	30,000.00

Lauren Ross offered the motion to recommend passage and the motion was seconded by Kim Michaels. The recommendation passed unanimously.

Roselin Runnels introduced the Agreement with Clark County Municipal Court and McKinley Hall. The agreement is renewed annually and creates a mechanism for McKinley Hall to receive Indigent Driver Alcohol Treatment (IDAT) funds from the Clark County Municipal Court to provide treatment to those who cannot afford to pay. IDAT funds come from fines collected by the Court on DUI charges.

Scott read the recommendation as follows:

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO ENTER INTO A THREE-PARTY AGREEMENT WITH CLARK COUNTY MUNICIPAL COURT AND MCKINLEY HALL FOR STATE FISCAL YEAR 2016. THIS AGREEMENT IS FOR THE BOARD TO BILL THE COURT FOR TREATMENT SERVICES OF COURT ORDERED INDIGENT CLIENTS AND PAY TO MCKINLEY HALL.

PAYMENTS FROM THE FUND ARE CONTINGENT UPON CLARK COUNTY MUNICIPAL COURT REFERRALS AND RECEIPT OF FUNDS. MCKINLEY HALL PROJECTS ACCESSING \$5,000 OF THE FUND FOR SFY2016, WHICH IS NOT INCLUDED IN THE BOARD ALLOCATION.

Roger Roberts offered the motion to recommend passage and the motion was seconded by Julie Anthony. The recommendation passed unanimously.

Dr. Greta Mayer introduced the Early Childhood Mental Health Consultation (ECMH) recommendation. She explained that the state funding has waxed and waned since the program started in SFY 2006. The MHRB filled gaps in funding to address the needs of children ages 0 – 6. She proposed that a specific contract not be awarded in order to respond once the new state model and potential funding becomes evident. The focus is typically on those close to youth (i.e., teachers, parents, daycare providers). Marilyn Demma asked if this would come back to the board for further discussion as additional funding becomes apparent. Kent and Greta agreed that this would be the case if there were additional state dollars awarded.

Scott read the recommendation as follows:

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH VARIOUS VENDORS FOR STATE FISCAL YEAR 2016 NOT TO EXCEED \$55,000 FOR EARLY CHILDHOOD MENTAL HEALTH CONSULTATION.

Marilyn Demma moved for approval of the recommendation and Kellie Phillips provided the second. The recommendation passed unanimously.

Dr. Kara Marciani, Director of the Forensic Psychiatry Center for Western Ohio and Forensic Monitor for the MHRB, reviewed the requirements that Boards have a system for monitoring those either incompetent and unrestorable or not guilty by reason of insanity. There are 10 Certified Forensic Monitoring settings statewide. Lauren Ross and Tracey clarified that this motion pertains only to Forensic Monitoring.

Scott read the recommendation as follows:

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH FORENSIC PSYCHIATRY CENTER FOR WESTERN OHIO FOR STATE FISCAL YEAR 2016 IN THE AMOUNT OF \$12,969 FOR FORENSIC MONITORING SERVICES OF CLARK, GREENE, AND MADISON COUNTIES.

Steve Sheldon moved for approval of the recommendation and Kim Michael provided the second. The recommendation passed unanimously.

The final recommendation provides a flexible funding pool to provide for specialized services such as temporary crisis housing and medication or independent expert testimony. It was explained that for the purposes of MHRB, Tracey Stute tracks the use of these funds.

Scott read the recommendation as follows:

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ALLOCATE \$57,400 FOR SPECIAL PLACEMENTS/SERVICES, EMERGENCY HOUSING, MEDICATION AND INDEPENDENT EXPERT TESTIMONY FOR STATE FISCAL YEAR 2016. THESE FUNDS MAY BE REQUESTED BY AGENCIES AND APPROVED BY MHR BOARD STAFF.

Roger Roberts moved for approval of the recommendation and Julie Anthony provided the second. The recommendation passed unanimously.

Under miscellaneous, Scott expressed his appreciation to the presenters for observing the time constraints necessary to conduct the committee business.

Scott recognized Lisa Cron, Greene County Educational Service Center Prevention Program, and expressed his appreciation to her for remaining through the meeting to present information. Lisa provided handouts with data from the Dayton Area Drug Survey (DADS). The survey is given to ninth and twelfth graders every two years by Wright State University. The data consistently

shows that alcohol, nicotine and marijuana are the top three drugs of choice for youth surveyed. Youth Led Prevention activities occur in six (6) groups currently in three (3) schools (Bellbrook, Yellow Springs, and Greenview). Upcoming activities include a youth summit and work with Dr. Jason Fruth, Wright State University, focusing on positive school climate issues. Marilyn Demma inquired about Clark County schools involvement in the survey. It was noted that Clark County schools participate in the Center for Disease Control and Prevention (CDC) Youth Risk Behavior Survey. She will follow up to find out whether Clark County youth were sampled in the DADS. Greta recognized the importance Lisa's efforts as well as her 27 year tenure in Greene County schools.

Roger Roberts moved to adjourn the meeting at 7:14 p.m.

EXECUTIVE SESSION RECOMMENDATION

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING THE SALE OF PUBLIC PROPERTY, AS PERMITTED BY FEDERAL LAW, RULES OR STATE STATUTE.

RETURN TO REGULAR SESSION

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RETURN TO REGULAR SESSION.