



Mental Health & Recovery Board
of Clark, Greene & Madison Counties

Help for Today. Hope for Tomorrow.

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BOARD AGENDA
MONDAY, SEPTEMBER 21, 2015
6:00 - 8:00 P.M.

CLARK STATE COMMUNITY COLLEGE
LIBRARY RESOURCE CENTER
ROOM 207
570 E. LEFFEL LANE
SPRINGFIELD, OHIO

MHRB
Partner Agencies

CLARK COUNTY

- Clark County Family & Children First
- Elderly United of Springfield & Clark County
- Matt Talbot House
- McKinley Hall, Inc.
- Mental Health Services for Clark and Madison Counties, Inc.
- National Alliance on Mental Illness (NAMI) for Clark and Greene Counties
- Oesterlen Services for Youth
- Opportunities for Individual Change (OIC) of Clark County
- Project Woman
- Springfield Metropolitan Housing Authority
- WellSpring

GREENE COUNTY

- Family Violence Prevention Center of Greene County
- Greene County Educational Service Center
- Greene County Family & Children First Department
- Greene County Juvenile Court
- Greene Leaf Therapeutic Community
- Housing Solutions of Greene County, Inc.
- National Alliance on Mental Illness (NAMI) for Clark and Greene Counties
- TCN Behavioral Health Services, Inc.
- Women's Recovery Center

MADISON COUNTY

- Madison County Department of Family & Children
- Mental Health Services for Clark and Madison Counties, Inc.

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| <p>I. <u>OPENING REMARKS</u>
A. Welcome Guests & Introductions</p> <p>II. <u>APPROVAL OF MINUTES</u> - June 15, 2015 and August 3, 2015</p> <p>III. <u>REVIEW OF ACCOUNTS PAYABLE REGISTER</u></p> <p>IV. <u>CEO REPORT</u>
1. Recognition of Mini Grant Recipients
2. Crisis Intervention Training Report</p> <p>V. <u>ADMINISTRATIVE ISSUES</u>
A. MHR Board Financial Update
1. Board Financials – Final SFY 2015 July and August SFY 2016
2. Final SFY 2015 Administrative Budget to Actual Comparison</p> <p>VI. <u>MENTAL HEALTH AND ADDICTION SERVICES</u>
A. Program Committee Summary Report of Committee Chair
1. Ratify and Confirm Action Taken at Program Committee Meeting – September 1, 2015
a. Recommendation</p> | <p><i>Lauren Ross, Chair</i></p> <p>Attachment A</p> <p>Attachment B</p> <p><i>Kent Youngman</i></p> <p>Attachment C
<i>Mark Huff</i></p> <p>Attachment D
<i>Marilyn Demma, Co- Chair</i></p> |
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(Agenda continued on reverse side)

VII. COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEE

A. Combined Executive and Buildings & Grounds Committee Summary –

September 4, 2015 Report of Committee Chair

1. Ratify and Confirm Action Taken at Combined Executive and Buildings & Grounds Committee Meeting – September 4, 2015

- a. Recommendation

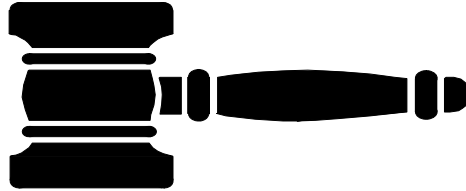
Attachment E
Lauren Ross, Chair

VIII. MISCELLANEOUS

IX. AUDIENCE PARTICIPATION

X. BOARD MEMBER COMMENTS

XI. ADJOURNMENT



MINUTES – June 15, 2015

The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in regular session on Monday, June 15, 2015 at 7:30 p.m. at the Clark State Community College, Library Resource Center, Room 209, 570 East Leffel Lane, Springfield, Ohio.

PRESENT: *Jim Vernon, Chairperson, Presiding; Julie Anthony, Scott Anger, Lexie Boblitt, Heather Corbin, Marilyn Demma, Linda Griffith, Jim Hutchins, Kimberly Michael, Kellie Phillips, Roger Roberts and Lauren Ross.*

Staff: Dr. Kent Youngman, CEO; Nancy Boop, Mark Huff, Michelle Humphrey, Dr. Greta Mayer, and Roselin Runnels

GUESTS: *Tim Callahan, Greene County Educational Service Center (ESC)*

OPENING REMARKS

Jim Vernon, Chairperson, called the meeting to order, welcomed the Board membership and guests, and then asked the Board members and audience to introduce themselves. He stated that the Recognizing Exceptional People awards was fantastic with the recognition of Delvin Harshaw and Cheri Walter. He then stated that Marianna Worley was responsible for putting the awards ceremony together and he asked that everyone give her a hand.

APPROVAL OF MINUTES

The Board Minutes for the May 18, 2015 Mental Health & Recovery Board meeting were reviewed. Jim Vernon noted one change on p. 2138 – change “Loss” to “Local Outreach to Suicide Survivors (LOSS).”

IT was MOVED BY LAUREN ROSS, SECONDED BY SCOTT ANGER TO APPROVE THE MINUTES, FOR THE MAY 18, 2015 BOARD MEETING WITH ONE CORRECTION.

MOTION CARRIED.

REVIEW OF ACCOUNTS PAYABLE REGISTER

Jim asked the Membership to review Attachment B, Accounts Payable Register. There were no comments.

CEO REPORT

Jim called on Kent to give the CEO report. Kent reminded the membership to turn in their travel reimbursement sheets to the Board office by Wednesday, June 17, 2015.

That concluded the CEO report.

ADMINISTRATIVE

Kent stated that each year Board staff requests a motion authorizing the Director of MIS and Financial Services to request tax advances from the appropriate counties as needed. Jim read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE BOARD'S DIRECTOR OF MIS AND FINANCIAL SERVICES TO REQUEST PROPERTY TAX ADVANCES FROM THE CLARK, GREENE AND/OR MADISON COUNTY AUDITOR'S OFFICE AS NEEDED DURING STATE FISCAL YEAR 2016.

IT was MOVED BY ROGER ROBERTS, SECONDED BY JULIE ANTHONY TO AUTHORIZE THE BOARD'S DIRECTOR OF MIS AND FINANCIAL SERVICES TO REQUEST PROPERTY TAX ADVANCES FOR SFY 2015.

MOTION CARRIED.

Next, was the Request for Authorization of Board Officers to Act on Behalf of the Board. Kent stated that the Board does not meet during the months of July and August; in the event Board action is necessary, a motion is being presented to authorize the Board Officers to act on behalf of the full Board. Any action taken would be brought to the full Board in September to be ratified. Jim read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE STATE FISCAL YEAR 2016 BOARD OFFICERS TO ACT ON BEHALF OF THE FULL BOARD FROM JUNE 16, 2015 UNTIL THE SEPTEMBER 2015 BOARD MEETING. THIS ACTION WILL ENSURE CONTINUED OPERATION OF THE SYSTEM.

IT was MOVED BY LINDA GRIFFTH, SECONDED BY SCOTT ANGER TO AUTHORIZE THE STATE FISCAL YEAR 2016 BOARD OFFICERS TO ACT ON BEHALF OF THE FULL BOARD.

MOTION CARRIED.

Jim then called on Mark Huff to review the Mental Health & Recovery Board financials. Mark referred the membership to Attachment E in the agenda packet and first reviewed the

Statement of Cash Position and Fund Balances as of May 31, 2015. This report is strictly on a cash basis with total cash receipts of \$15,024,933 and total disbursements of (\$14,757,990) with excess cash receipts over disbursements of \$266,943 and an ending fund balance as of May 31, 2015 of \$11,228,045.

The next section was the Statement of Receipts and Disbursements for Fiscal Year 2015 activity. The General Fund had an ending cash balance of \$2,085,714; Special Revenue had a balance of \$202,123; Capital Projects had no activity; and Fiduciary had a balance of \$476,976.

Jim then asked Mark to explain the Capital Project funds. Mark stated that the Board approved a budget for \$600,000 for the Anna Street apartment improvements in the Capital Projects fund starting in State Fiscal Year 2015. After a delayed start, the amount expensed during the budgeted year was \$16,640, leaving an appropriation amount of \$583,360 with no expected resources to support it within State Fiscal Year 2015. Mark then proposed a motion to move the remaining appropriation amount to State Fiscal Year 2016 when the resources are expected. Nancy Boop then explained that the \$600,000 was received in an award notice over a year ago. She stated that there was a delay because the architectural firm originally hired backed out of the job. Nancy said that she and Rhonda Baer of Housing Solutions have been meeting with Ed McCall of McCall, Sharp Architecture and that the \$16,000 is their first payment. Nancy said that the bid notice should be public on Monday, June 22, 2015. Construction should begin on August 10, 2015 and she is anticipating five to six months for completion. Nancy stated that the Board has until September of 2016 to spend the money and the project is fine as far as timing is concerned. Jim then read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE A MOVEMENT OF SPENDING AUTHORITY FROM THE FIRST HALF TO THE SECOND HALF OF CALENDAR YEAR 2015 IN THE AMOUNT OF \$583,360 FOR THE CAPITAL PROJECTS FUND. NO CHANGE IS OCCURRING IN CALENDAR YEAR 2015; THEREFORE, THIS ACTIVITY WILL NOT BE SUBMITTED TO THE CLARK COUNTY AUDITORS OFFICE.

IT was MOVED BY ROGER ROBERTS, SECONDED BY HEATHER CORBIN TO APPROVE A MOVEMENT OF SPENDING AUTHORITY FROM THE FIRST HALF TO THE SECOND HALF OF CALENDAR YEAR 2015 IN THE AMOUNT OF \$583,360 FOR THE CAPITAL PROJECTS FUND.

MOTION CARRIED.

That concluded the Administrative report.

COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEE

Jim stated that the Combined Executive and Buildings & Grounds Committee met on May 29, 2015 to discuss the Capital Improvement Plan, the Board Administrative Budget and the CEO Annual Performance Review.

First, Jim complimented Nancy Boop on her ability to properly manage all 22 of the Board's properties. Jim stated that the Capital Improvement Plan for Clark County totals \$128,800; the plan for Greene County totals \$186,000, with a total plan of \$314,800. Jim read the recommendation as follows.

IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN AS PRESENTED AND AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACTS AS REQUIRED TO IMPLEMENT THIS PLAN. THIS REPRESENTS A BUDGET OF \$314,800 FOR STATE FISCAL YEAR 2016, REFLECTING \$128,800 FOR CLARK COUNTY AND \$186,000 FOR GREENE COUNTY.

IT was MOVED BY LAUREN ROSS, SECONDED BY JULIE ANTHONY TO APPROVE THE STATE FISCAL YEAR 2016 FIVE-YEAR CAPITAL IMPROVEMENT PLAN AS PRESENTED.

MOTION CARRIED.

Next, the Committees reviewed the State Fiscal Year 2016 Property Management Budget. Jim stated that this plan is primarily the same as last year with the exception of the Retirement payout for the CEO. A portion of the CEO compensation is allocated to the Property Management budget. This budget totals \$681,408, reflecting an increase of \$36,013 when compared to the SFY 2015 budget. Jim then read the recommendation

IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE STATE FISCAL YEAR 2016 PROPERTY MANAGEMENT BUDGET IN THE AMOUNT OF \$681,408 AS PRESENTED AND AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACTS AS REQUIRED TO FACILITATE THE DAY TO DAY PROPERTY OPERATIONS.

IT was MOVED BY KELLIE PHILLIPS, SECONDED BY KIM MICHAEL TO APPROVE THE STATE FISCAL YEAR 2016 PROPERTY MANAGEMENT BUDGET AS PRESENTED.

MOTION CARRIED.

Jim stated that the next item addressed was the SFY 2016 Board Administrative Budget which includes administration and county fees. Jim read the recommendation.

IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE STATE FISCAL YEAR 2016 MHR BOARD ADMINISTRATION AND COUNTY FEES BUDGET IN THE AMOUNT OF \$1,690,328 AS PRESENTED AND AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACTS AS REQUIRED TO FACILITATE THE DAY TO DAY BOARD OPERATIONS.

IT was MOVED BY MARILYN DEMMA, SECONDED BY SCOTT ANGER TO APPROVE THE STATE FISCAL YEAR 2016 ADMINISTRATION AND COUNTY FEES BUDGET AS PRESENTED.

MOTION CARRIED.

The next item was the CEO Annual Performance Review. Jim explained that he received evaluation forms from 8 Board members and 8 staff. Jim compiled all of these evaluations along with the comments and has reviewed this data with Kent. Out of a possible 5.0 rating, the lowest was a 4.50 and the highest was a 4.88. Jim also included the comments made by staff and Board members; all comments were very positive and thanked Kent for his outstanding leadership. Jim complimented Kent on his leadership style and then read the recommendation.

IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES, DUE TO THE SATISFACTORY EVALUATION RATING, COMPLY WITH THE PROVISIONS OF THE CONTRACT FOR THE CEO FOR STATE FISCAL YEAR 2016.

IT was MOVED BY SCOTT ANGER, SECONDED BY MARILYN DEMMA TO COMPLY WITH THE PROVISIONS OF THE CONTRACT FOR THE CEO FOR STATE FISCAL YEAR 2016.

MOTION CARRIED.

Jim then stated the under the Miscellaneous category, Kent and Nancy updated the membership on the McKinley Hall Facility Project. MHR Board staff and McKinley Hall staff have met with OMHAS to complete the application for capital funds. The next step is to obtain two appraisals on the property that is planned to be purchased and also contract with an architect to develop detail cost estimates.

Jim stated that Kent and Nancy reviewed the Cedar Street Project. Two hundred (200) flyers were distributed in the Cedar Street neighborhood inviting residents to a meeting on Thursday evening, May 28th to hear any concerns from the residents in the neighborhood. Approximately twenty (20) people attended the meeting in addition to staff from the City of Springfield, Mental Health Services and MHR Board. Kent stated that the meeting went very well and was very positive.

Last, Jim stated that representatives from TCN attended the meeting to discuss their request to purchase the MHR Board owned property located at 452 West Market Street in Xenia. Jim stated that this will be addressed more fully during the Executive Session of tonight's Board meeting.

AD HOC MINI GRANT COMMITTEE

Jim stated that the Ad Hoc Mini Grant Committee met on Monday, June 1, 2015 at 11:30 a.m. at the Board administrative offices and reviewed the mini grant applications for Clark, Greene and Madison Counties. He stated that seventeen (17) applications were received from Clark County totaling \$56,230.00. After review, seven (7) were eliminated and one received a

small reduction. Springfield Promise Neighborhood was reduced from \$5,000.00 to \$3,800.00 (removing a \$1,200 stipend for a portion of a VISTA worker). Jim then read the recommendation.

IT IS THE RECOMMENDATION OF THE MINI GRANT COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE ORGANIZATIONS LISTED BELOW FOR STATE FISCAL YEAR 2016 IN THE AMOUNT OF \$46,813.00.

SFY 2016 MHRB Mini Grant Recommended Funding		
CLARK COUNTY		
Clark County Family & Children First Council	\$	2,528.00
Community Alliance for Youth	\$	5,000.00
McKinley Hall	\$	4,400.00
Oesterlen Services for Youth	\$	5,000.00
Project Woman	\$	4,865.00
Springfield Metropolitan Housing Authority	\$	1,500.00
Springfield Promise Neighborhood	\$	3,800.00
United Senior Services	\$	720.00
WellSpring	\$	2,000.00
TOTAL	\$	29,813.00
GREENE COUNTY		
Family Violence Prevention Center	\$	4,000.00
Housing Solutions	\$	4,000.00
NAMI Yellow Springs	\$	2,500.00
Women's Recovery Center	\$	4,000.00
TOTAL	\$	14,500.00
MADISON COUNTY		
London Recovery Project	\$	750.00
Madison County Crisis Response Team	\$	1,000.00
Madison County Department of Family & Children	\$	750.00
TOTAL	\$	2,500.00
TOTAL AWARD AMOUNT	\$	46,813.00

IT was MOVED BY JULIE ANTHONY, SECONDED BY HEATHER CORBIN TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE ORGANIZATIONS SELECTED TO RECEIVE MINI GRANTS.

Roger Roberts and Marilyn Demma abstained from the vote.

MOTION CARRIED.

That concluded the Ad Hoc Mini Grant Committee report.

MENTAL HEALTH AND ADDICTION

Jim called on Scott Anger to review the Mental Health and Addiction Services Program Committee report. Scott stated that the Committee met on June 2, 2015 at Greene County ESC. Scott stated that the meeting was long as there were fifteen Agenda items. Scott asked if anyone had any questions or would like to discuss the meeting.

Heather Corbin asked several questions regarding where the funds for the allocations come from and how they are used. Kent explained the process.

Lauren Ross asked that the motion be modified to exclude Opportunities for Individual Change (OIC) so that she could participate in the vote as she sits on OIC's Board. Scott then read the recommendation as follows:

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE ON JUNE 2, 2015. APPROVED MOTIONS ARE CONTAINED IN THE MEETING SUMMARY WITH THE OMISSION OF OPPORTUNITIES FOR INDIVIDUAL CHANGE FOR \$50,000.

IT was MOVED BY MARILYN DEMMA AND SECONDED BY ROGER ROBERTS TO RATIFY AND CONFIRM THE ACTION TAKEN AT THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE MEETING ON MAY 5, 2015.

MOTION CARRIED.

Jim then read the recommendation including Opportunities for Individual Change.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE ON JUNE 2, 2015. SPECIFICALLY, THE APPROVED MOTION OF OPPORTUNITIES FOR INDIVIDUAL CHANGE FOR A TOTAL OF \$50,000.

IT was MOVED BY HEATHER CORBIN AND SECONDED BY MARILYN DEMMA TO RATIFY AND CONFIRM THE ACTION TAKEN AT THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE MEETING ON JUNE 2, 2015 FOR OPPORTUNITIES FOR INDIVIDUAL CHANGE.

Lauren Ross abstained from the vote.

MOTION CARRIED.

Linda Griffith pointed out that the "v" in Kate LeVesconte should be capitalized in the Mental Health & Addiction Services Program Committee Report.

That concluded the Mental Health and Addiction Services Program Committee report.

MISCELLANEOUS

None.

AUDIENCE PARTICIPATION

None.

BOARD MEMBER COMMENTS

Scott Anger stated that he enjoyed being on the Mini Grant Committee.

EXECUTIVE SESSION

Jim asked that the Board go into Executive Session and asked that the audience be excused with the exception of Kent Youngman, Nancy Boop and Michelle Humphrey. Jim then read the recommendation as follows.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING THE SALE OF PUBLIC PROPERTY AND FOR DISCUSSING THE HIRING OF A PUBLIC EMPLOYEE AS PERMITTED BY FEDERAL LAW, RULES OR STATE STATUTE.

IT was MOVED BY JULIE ANTHONY AND SECONDED BY MARILYN DEMMA TO ENTER INTO EXECUTIVE SESSION.

Michelle Humphrey then took the roll call vote and it was unanimous.

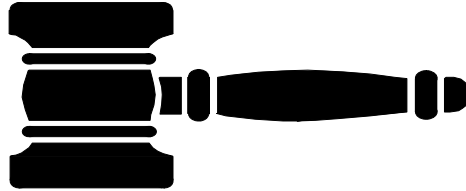
The Board came out of Executive Session at 8:36 p.m.

ADJOURNMENT

A MOTION WAS MADE BY LAUREN ROSS AND THE MEETING WAS ADJOURNED BY CHAIR, JIM VERNON.

Julie Anthony, Secretary

Michelle Humphrey, MHR Board Staff



MINUTES – August 3, 2015

The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in a special session on Monday, August 3, 2015 at 6:00 p.m. at the Greene County ESC, 360 E. Enon Road, Yellow Springs, Ohio.

PRESENT: *Lauren Ross, Chairperson, Presiding; Julie Anthony, Scott Anger, Lexie Boblitt, Marilyn Demma, Ben Harrison, Joseph Keferl, Kimberly Michael, Roger Roberts, Julie Vann, Jim Vernon.*

Staff: Dr. Kent Youngman, CEO; Michelle Humphrey and Dr. Greta Mayer

GUESTS: *None.*

OPENING REMARKS

Lauren Ross, Chairperson, called the meeting to order and thanked everyone for coming to a special meeting. Lauren stated that the purpose of the meeting was to ratify and confirm action taken over the summer by the Board Officers and to address some new business.

OFFICERS' MEETING

Lauren stated that an Officers' meeting was held and she asked Kent Youngman to summarize it. Kent stated that two of the three officers met on June 26, 2015 to take action on the McKinley Hall building and renovation project and an additional mini grant for Housing Solutions of Greene County, Inc.

Kent said that the Board has been working with McKinley Hall to reconfigure where their services would be delivered, accessing State money and doing quite a bit of expansion in Clark County. The grant request to the state was approved by the state representative from Ohio Department of Mental Health and Addiction Services (OMHAS). Along with the application, there needed to be a representation of the dollars that the Board had to invest in that project. Kent said that the total amount of the Board's involvement would be \$700,000 which is not new money. This is money that has been allocated to McKinley Hall over the last two fiscal years but, due to Medicaid expansion, they did not need the money for services; this money is at the Board. Kent stated that this gives the Board an opportunity to use them for this capital project. Kent said that this motion commits \$700,000 from the Board for the project. Kent stated that the state controlling Board met today but he has not heard the final report out of that meeting. He

has no reason to think that they would not have authorized the allocation of the \$500,000. Kent said that the total project includes money that McKinley Hall has in their own coffers, borrowed funds, money from the state and money from the Board. Kent stated that the project will end up being around a \$2.3 million capital project across several buildings and structures. Kent also stated that the Board will need to take additional action once the project gets to the point that the money is assigned to a particular vendor or contractor.

Lauren stated that the Officers took the action at their meeting in order for McKinley Hall to be able to report to its controlling Board that action had been taken. Lauren then read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN AT THE OFFICERS' MEETING ON JUNE 26, 2015. MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

IT was MOVED BY JULIE ANTHONY AND SECONDED BY JOE KEFERL TO RATIFY AND CONFIRM THE ACTION TAKEN AT THE JUNE 26, 2015 OFFICERS' MEETING.

MOTION CARRIED.

MISCELLANEOUS

Next, Lauren stated that there were some miscellaneous items that recently came up that would allow the Board to identify some state allocations and move them out to providers. She then asked Kent to explain. Kent started with Attachment B, Medicated Assistant Treatment, Transportation and Court Project. He said that in November of SFY 2015 the Board received state money to initiate this project but the allocation did not reach the Board until the middle of the year and it then took a period of time to ramp up the programming with Nova House in Montgomery County. Kent stated that there is money left over that can be moved into SFY 16 to continue the project. He said that the good news is that the money is there but the bad news is that the state did not reallocate these dollars. The money that is there is what the Board has to use and, once it is used up, there is no funding stream to replenish those funds. Kent then asked Tracey Stute to explain how the program was utilized.

Tracey stated that the first referral for Nova House detox did not come until February 2015. She stated that the program is across all three counties in the Board's region and each of them is in different developmental stages for their medication assisted treatment programs. Tracey explained that a person cannot just be sent to detox without having the capacity to continue their treatment when they are discharged from detox. The Board has taken around twenty-one (21) referrals, a majority of which are from Clark and Madison Counties. She said that around sixty (60) bed days were used for detox, a small portion was used for a possible resource for Vivitrol treatment and a typical detox client stays for seven (7) to ten (10) days. Tracey then discussed the process for the recent difficult case that she handled involving a pregnant, heroin addicted detox client.

Julie Vann asked if the state was not going to fund this program for anybody or only us because the money was not spent. Kent stated that the state did not reallocate any special

allocation dollars in SFY 16 for anyone. He said that the allocation was a piece of something larger and the Governor did not put it back in his budget, nor did the legislature.

Lauren asked if there were any possible opportunities in the future in mind for when the money is gone. Kent stated that the Board just got their allocations late last week and there is no ongoing plan beyond the present. He said that he anticipates that this amount will be enough for SFY 16. He also said that this is a high priority item for the Attorney General.

Joe Keferl asked if, based on the detox example that Tracey gave, there is a case that could be made to the state to suggest to them that they need to rethink their priorities for funding in the future. Kent stated that he thinks that the people at the state believe that Medicaid expansion takes care of everything but that is not the case. He said the state is not open to restoring these dollars.

Lauren then read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ALLOCATE \$237,985 FOR THE PURCHASE OF MEDICATION ASSISTED TREATMENT, DRUG TESTING, AND TRANSPORTATION EFFECTIVE JULY 1, 2015 UNTIL CARRYOVER HOT SPOT FUNDS HAVE BEEN EXHAUSTED. THESE FUNDS MAY BE REQUESTED BY AGENCIES AND APPROVED BY MHR BOARD STAFF. BUDGETED ESTIMATES ARE AS FOLLOWS:

MEDICATION/DRUG TESTING	\$48,784
MEDICATION ASSISTED TREATMENT/TRANSPORTATION	\$189,201

ACTUAL EXPENDITURES WILL BE BASED UPON NEED.

IT was MOVED BY JULIE VANN AND SECONDED BY JIM VERNON TO ALLOCATE \$237,985 FOR THE PURCHASE OF MEDICATION ASSISTED TREATMENT, DRUG TESTING AND TRANSPORTATION.

MOTION CARRIED.

The next item was Attachment C, Residential Treatment for Adult Consumers with Mental Illness, Floyd Simantel Clinic. Kent explained that this was a continuation of a project that was started last year when Hot Spot money was allocated to a region and was divided up within that region. This year the funds go directly to local Boards and the Boards then have the discretion around how to use it. Kent stated that the amount is less than it was last year. Kent said that the Board has used Floyd Simantel on several occasions and the \$50,000 can be used for residential treatment in lieu of hospitalization or as a hospital stepdown. This would be billed on a case-by-case basis so it depends on how long someone is there and what services are needed. Kent then asked Tracey to explain further.

Tracey stated that this is used as a stepdown from state hospitalization for the highest level of care folks that often are not ready for independent living in the community. There are barriers to use it because it is out of our region in Chillicothe. Tracey stated that the budget was based on the number of bed days that were utilized in the past year, 166 days, which served 20

referrals. Kent stated that this is funding from the state that the Board anticipates will be an ongoing allocation amount.

Lauren then read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ALLOCATE AN AMOUNT NOT TO EXCEED \$50,000 FOR RESIDENTIAL TREATMENT SERVICES. PLACEMENTS FOR STATE FISCAL YEAR 2016 WILL BE APPROVED BY MHR BOARD STAFF.

IT was MOVED BY BEN HARRISON AND SECONDED BY ROGER ROBERTS TO ALLOCATE AN AMOUNT NOT TO EXCEED \$50,000 FOR RESIDENTIAL TREATMENT SERVICES.

MOTION CARRIED.

Next, Marilyn Demma asked if there was a second motion at the Officers' Meeting regarding Housing Solutions that wasn't addressed. Lauren stated that it was already approved but asked Kent to tell the membership about it. Kent apologized and stated that there was another request from Housing Solutions to replenish their stock of air conditioners that are used for consumers in hot weather. He stated that some consumers who are on psychotropic medications are sensitive to heat. Kent said that the air conditioners are put in and taken out but, over time, they get old, they break or disappear from someone's window. Kent stated that the Board had leftover mini grant money in Greene County and asked to use \$2,390 to buy ten (10) air conditioners.

EXECUTIVE SESSION

Lauren asked that the Board go into Executive Session and read the recommendation as follows.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING THE HIRING OF A PUBLIC EMPLOYEE AS PERMITTED BY FEDERAL LAW, RULES OR STATE STATUTE.

IT was MOVED BY MARILYN DEMMA AND SECONDED BY SCOTT ANGER TO ENTER INTO EXECUTIVE SESSION.

Michelle Humphrey then took the roll call vote and it was unanimous. Lauren then asked that everyone be excused except for Board members.

MOTION CARRIED.

The Board came out of Executive Session at 7:12 p.m.
Lauren then read the recommendation as follows.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CHAIRPERSON

TO NEGOTIATE AND OFFER A CONTRACT TO DR. GRETA MAYER TO BECOME THE CEO EFFECTIVE JANUARY 1, 2016. THE TERMS OF THE CONTRACT WILL BE PRESENTED TO THE BOARD FOR APPROVAL AT A LATER DATE.

IT was MOVED BY JULIE ANTHONY AND SECONDED BY SCOTT ANGER TO AUTHORIZE THE CHAIRPERSON TO NEGOTIATE AND OFFER A CONTRACT TO DR. GRETA MAYER TO BECOME THE CEO.

MOTION CARRIED.

Jim Vernon stated that the Board is extraordinarily pleased and looks forward to the transition of Greta as the new CEO.

Dr. Greta Mayer stated that she appreciated all the time that the Board devoted to the process, she appreciated the membership's confidence in her and that she looked forward to working with them and the staff.

AUDIENCE PARTICIPATION

None.

BOARD MEMBER COMMENTS

None.

ADJOURNMENT

A MOTION WAS MADE BY BEN HARRISON AND THE MEETING WAS ADJOURNED BY CHAIR, LAUREN ROSS.

Kellie Phillips, Secretary

Michelle Humphrey, MHR Board Staff

Accounts Payable Register - June 2015

Vendor Name	Date	Description	Expenses
Advanced Mechanical Services, Inc.	6/26/2015	Replace air compressor motor, 1101 E. High	355.50
	6/30/2015	AC/Furnace repairs, 1054,1056,1101 High	1,060.50
Auditor, Clark County	6/30/2015	Salaries and Benefits	89,580.51
Boop, Nancy	6/30/2015	Business expense reimbursement, 5/27-6/23	108.10
Brain Lumber Company	6/12/2015	Supplies	145.93
Busch Bros. Elevator Co.	6/5/2015	Elevator repair, balance	15,942.25
Cintas Corporation Loc. 02	6/5/2015	Uniforms and building supplies	242.11
	6/19/2015	Uniforms and building supplies	454.61
	6/30/2015	Uniforms and building supplies	442.23
City of Springfield	6/5/2015	Clark utilities	358.04
	6/12/2015	Clark utilities	45.00
	6/26/2015	Re-zoning application	285.00
	6/30/2015	Clark utilities	1,353.91
Clark State Conference Services	6/5/2015	Lease room for April MHRB Board meeting	75.00
	6/19/2015	Lease room for May MHRB Board meeting	75.00
Collins, Alan E.	6/5/2015	June legal fees	4,097.72
Columbia Gas of Ohio, Inc.	6/19/2015	Clark utilities	894.02
Companion Life	6/5/2015	June life insurance	41.80
	6/30/2015	July life insurance	41.80
Dayton Power & Light Co.	6/5/2015	Greene utilities	1,223.07
	6/12/2015	Greene utilities	1,114.41
	6/19/2015	Greene utilities	2,150.52
	6/26/2015	Greene utilities	351.46
	6/30/2015	Greene utilities	1,465.87
Geisler I.T. Services, LLC	6/19/2015	Computer consulting hours	4,504.50
Greene County ESC Learning Center	6/19/2015	June reimbursement	24,308.00
Greene County Family & Children First Council	6/5/2015	June allocation	12,470.00
	6/19/2015	May reimbursement	3,940.00
Greene County Juvenile Court	6/19/2015	April/May reimbursement	6,178.00
Greene Leaf Therapeutic	6/5/2015	June allocation	2,486.00
H.W. Mann & Sons Hauling Services	6/12/2015	Clark utilities	620.00
Handyman Hardware	6/12/2015	Building supplies	38.16
Hassler Communication Systems Technology, Inc.	6/19/2015	Software support and PBX mgmt	194.50
Housing Solutions of Greene County, Inc.	6/5/2015	June allocation	11,455.00
	6/30/2015	Reimburse utilities	354.54
Impact Network Solutions, Inc.	6/26/2015	May long distance charges	10.00
J&J Remodeling	6/19/2015	Repair block wall, 1055 E. High	475.00
James Bennett dba Bennett Plumbing	6/26/2015	Repair hot water tank, 1067 High	80.00
James Flooring LLC	6/5/2015	Vinyl installed, 189 Dayton Av, 1101 High, 222 & 255 East St	6,282.38
	6/30/2015	Flooring, 224 East	5,009.78
James M. Ryan / Ryan Training & Consultation	6/30/2015	Coalition consultation services	10,000.00
Jani-Turf Maintenance Services, Inc.	6/19/2015	May janitorial services	338.00
Julie Anthony	6/26/2015	Business expense reimbursement, 1/20-6/2	401.35
Koorsen Fire & Security	6/12/2015	Repair sprinkler system, 513 Clover	2,453.10
	6/19/2015	Elevator modernization, 600 DYS	1,538.00
	6/30/2015	Elevator modernization, 600 DYS	1,265.98
Lawn Masters Lawn/Landscaping	6/30/2015	Summer lawn treatment	430.00
Lowe's Commercial Services	6/19/2015	Supplies	152.29
Madison County Chamber of Commerce	6/12/2015	Renew membership, 1 year	200.00
Madison County Department of Family & Children	6/26/2015	Jan-May reimbursement	29,092.00
Madison County Family Council	6/5/2015	June allocation	1,912.00
Madison Health	6/19/2015	Catering, gatekeeper training 4/16	400.00
Marsh & McLennan Agency LLC	6/19/2015	Quarterly installment property & liability premium	4,401.00
Matt Talbot House	6/5/2015	June allocation	5,955.00
	6/12/2015	May work vouchers	480.00
McKinley Hall, Inc.	6/5/2015	Gosh.146 services thru May	24,272.61
	6/5/2015	June allocation	6,674.00
	6/12/2015	Gambling hotline backpacks	1,525.00
	6/12/2015	Gosh.152 services thru May	24,070.22
	6/19/2015	Gosh.159 services thru May	13,426.89
	6/26/2015	Gosh.166 services thru June	21,928.89
	6/30/2015	Gosh.173 services thru June	28,680.90
Megacity Fire & Security	6/26/2015	Water flow service calls, 236 East, 1054&1055 High	834.00
Mental Health Services for Clark & Madison Counties	6/5/2015	June allocation	143,263.00
	6/12/2015	Recovery support allocation	27,510.00
	6/19/2015	Replace emergency light 1101 BHR	171.85
	6/26/2015	Temporary housing allocation	7,830.00
Michelle Humphrey	6/26/2015	Replenish petty cash	168.06
	6/30/2015	Business expense reimbursement, 4/23-6/17	107.53

Vendor Name	Date	Description	Expenses
Mitchell Painting	6/5/2015	Paint west side, 1055 E. High	700.00
Montgomery Insurance & Investment Agency	6/26/2015	Property & liability insurance	11,430.00
NAMI of Clark & Greene Co.	6/5/2015	June allocation	19,485.00
Nova House Assoc., Inc.	6/26/2015	Hot Spot: Detox residential services	2,310.00
Oesterlen Services for Youth	6/5/2015	June allocation	16,250.00
Ohio Edison	6/5/2015	Clark utilities	5,389.69
	6/30/2015	Clark Utilities	7,519.19
Paxis Institute, Inc.	6/5/2015	Good Behavior Game kits	6,570.00
	6/19/2015	PAX Plus Good Behavior game kits	269.00
Pitney Bowes Global Financial Services LLC	6/26/2015	Quarterly mail equipment lease, Apr-Jun	327.00
PNC Bank	6/5/2015	Utility payments	995.94
	6/19/2015	Utility payments	3,075.11
	6/30/2015	Utility payments	1,900.38
PNC Bank, N.A.	6/12/2015	June mortgage	7,628.67
Project Jericho	6/12/2015	Photography project	1,200.00
R.D. Bennett Construction, Inc.	6/5/2015	Create office, 335 E. Market	1,350.00
	6/12/2015	Electrical work, 335 E Market	550.00
Riley's Asphalt Paving Service	6/5/2015	Additional parking, 452 W. Market	11,000.00
Roger Roberts	6/26/2015	Business expense reimbursement, 12/23-6/15	430.02
Rudy's Smokehouse BBQ	6/26/2015	Annual awards meeting food and supplies	496.00
Scott Anger	6/26/2015	Business expense reimbursement, 1/20-6/15	247.83
SimplexGrinnell	6/26/2015	Elevator modernization	564.00
Spaller Electric	6/26/2015	Elevator electric upgrade, 600 DYS	2,005.00
Springfield Metropolitan Housing Authority	6/5/2015	March reimbursement	13,498.00
Springfield Pro Cleaning Services	6/5/2015	Janitorial services	1,895.00
	6/26/2015	Janitorial services	1,960.00
Staples, Inc.	6/19/2015	Supplies	87.24
	6/30/2015	Office supplies	172.19
Starr Trophy & Awards	6/19/2015	Plaques and awards for June Board meeting	520.50
Stute, Tracey	6/26/2015	Business expense reimbursement, 5/5-6/17	532.70
TCN Behavioral Health Services, Inc.	6/5/2015	Clarb.146/Gosh.146 services thru May	73,059.93
	6/5/2015	June allocation	23,125.00
	6/12/2015	Gosh.152 services thru May	87,012.99
	6/12/2015	Temporary housing allocation	1,285.00
	6/19/2015	Gosh.159 services thru May	47,664.06
	6/26/2015	Clarb.159/166 & Gosh.166 services thru June	55,678.25
	6/30/2015	Clarb.173/Gosh.173 services thru June	80,742.90
Treasurer, State of Ohio	6/19/2015	Elevator certification, 600 DYS	259.25
	6/26/2015	Elevator inspections, 600 DYS	450.00
Trupointe	6/5/2015	Supplies	27.26
Vectren Energy Delivery	6/5/2015	Greene utilities	55.35
	6/19/2015	Greene utilities	331.93
	6/26/2015	Greene utilities	36.61
	6/30/2015	Greene utilities	57.23
Village of Yellow Springs	6/12/2015	Greene utilities	620.85
WellSpring	6/12/2015	April reimbursement	6,569.00
	6/30/2015	May reimbursement	9,661.00
Westwater Supply-Springfield	6/26/2015	Supplies	62.88
Women's Recovery Center	6/5/2015	June allocation	12,010.00
Youngman, Kent	6/30/2015	Business expense reimbursement, 5/5-6/11	869.54

Cash Disbursements	1,079,729.38
June YTD Expense	15,846,439.37
May YTD Expense	14,757,990.43
Change in Expense	1,088,448.94
Cash Disbursement - Change in Expense	(8,719.56)
Reconcile Items	
NAMI rent allocation reduction	6,614.00
County Collection fees	2,105.56
Reconcile Items Total	8,719.56
difference	0.00

Accounts Payable Register - July 2015

Vendor Name	Date	Description	Expenses
ADPRO.org, Inc.	7/31/2015	Gambling Hotline logo shirts & mugs	1,159.37
Advanced Mechanical Services, Inc.	7/24/2015	Furnance repair, 222 East	820.00
	7/31/2015	Drain repair, 1055 E. High	85.00
Auditor, Clark County	7/31/2015	Salaries & Benefits	95,663.96
Beavercreek Chamber of Commerce	7/10/2015	Annual membership dues	100.00
Brain Lumber Company	7/10/2015	Supplies	35.78
Cintas Corporation Loc. 02	7/10/2015	Uniforms and building supplies	138.45
	7/24/2015	Building supplies	522.46
	7/31/2015	Supplies	330.42
	7/31/2015	Uniforms and building supplies	51.87
City of Springfield	7/10/2015	2608 E. High A	39.76
	7/24/2015	1070 E. High STORM	13.34
	7/24/2015	1060 E. High STORM	16.69
	7/24/2015	228 East STORM	3.12
	7/24/2015	2600-2602 E.High STORM	3.12
	7/24/2015	E. High St STORM	15.68
	7/31/2015	1054 E. High	151.03
	7/31/2015	1056 Mound	34.78
	7/31/2015	236 East St	101.50
	7/31/2015	1055 E. High	69.70
	7/31/2015	255 East St	316.51
	7/31/2015	224 East St	47.26
	7/31/2015	1067 E. High	230.43
	7/31/2015	1061 E. High STORM	5.41
	7/31/2015	1101 E. High	257.35
	7/31/2015	224 East St rear	51.68
Collins, Alan E.	7/10/2015	July legal fees	4,179.63
Columbia Gas of Ohio, Inc.	7/24/2015	2608 E. High ES	63.46
	7/24/2015	2608 E. High WS	56.82
	7/24/2015	1055 E. High	66.42
	7/24/2015	224 East St rear	63.19
	7/31/2015	1067 E. High 1	110.60
	7/31/2015	1067 E. High 2	74.21
	7/31/2015	1067 E. High 3	79.36
	7/31/2015	1067 E. High 4	63.92
	7/31/2015	1056 Mound	94.04
Compton Power Equipment	7/24/2015	Lawncare equipment	3,023.95
Cooper Security Systems	7/10/2015	Alarm monitoring, Jul-Sept	66.00
Dayton Power & Light Co.	7/24/2015	452 W. Market	2,743.52
	7/24/2015	513 Clover St	389.86
	7/31/2015	600 Dayton-Yellow	1,398.31
Eastway Corporation	7/24/2015	Independent evaluations	7,200.00
Elderly United	7/10/2015	May reimbursement	6,879.00
Fairborn Area Chamber of Commerce	7/24/2015	Annual membership dues	125.00
Fazio Color Shop	7/10/2015	Strip and wax floor, 255 East	375.00
Greater Springfield Chamber of Commerce	7/10/2015	Annual membership dues	423.00
Greene County Family & Children First Council	7/10/2015	July Allocations	14,124.00
	7/31/2015	June reimbursement	3,118.00
Greene County Juvenile Court	7/24/2015	June reimbursement	2,737.00
Greene Leaf Therapeutic	7/10/2015	July Allocations	2,487.00
H.W. Mann & Sons Hauling Services	7/10/2015	255 East St	95.00
	7/10/2015	1101 E. High	355.00
	7/10/2015	1054 E. High	175.00
Handyman Hardware	7/31/2015	Supplies	45.99
Hart, Donna	7/24/2015	Business expense reimbursement, 5/7-6/30	39.95
Hassler Communication Systems Technology, Inc.	7/10/2015	Software support and PBX management	194.50
	7/24/2015	Network upgrades	345.50
Housing Solutions of Greene County, Inc.	7/10/2015	July Allocations	11,457.00
Impact Network Solutions, Inc.	7/24/2015	June long distance charges	10.00
Jani-Turf Maintenance Services, Inc.	7/24/2015	June services	380.25
Kalpana Vishnupad Inc	7/10/2015	Independent evaluations	250.00
Lawn Masters Lawn/Landscaping	7/10/2015	Landscaping, 1054 & 2608 High	1,850.00
Lowe's Commercial Services	7/10/2015	Fence, 1480 Anna St, supplies, Clark	4,454.43
	7/24/2015	Windows, 21 Wright	2,962.22
Madison County Department of Family & Children	7/31/2015	Mini grant allocation	1,250.00

Vendor Name	Date	Description	Expenses
Madison County Family Council	7/10/2015	July Allocations	1,912.00
Madison County Mental Health Levy Campaign	7/31/2015	Public awareness and education	5,000.00
Matt Talbot House	7/10/2015	July Allocations	5,959.00
	7/24/2015	June work vouchers	160.00
McKinley Hall, Inc.	7/10/2015	Clarb.180/Gosh.180 services thru June	22,697.98
	7/10/2015	July Allocations	11,567.00
	7/24/2015	Clarb.194/Gosh.194 services thru July	33,496.91
	7/24/2015	Reimburse 8 beds	1,880.00
	7/31/2015	Gosh.201 services thru July	17,483.54
Megacity Fire & Security	7/10/2015	Annual monitoring, 1056 Mound	300.00
	7/24/2015	Sprinkler service call, 1054 High	120.00
Mental Health Services for Clark & Madison Counties	7/10/2015	Clarb.096/159/Gosh.180 services thru April	170,841.35
	7/10/2015	July Allocations	82,951.00
	7/24/2015	Hot Spot: Medication	1,216.40
NAMI of Clark & Greene Co.	7/10/2015	July Allocations	19,485.00
NAMI of Ohio	7/10/2015	Annual membership dues	200.00
Nova House Assoc., Inc.	7/24/2015	Hot Spot: Detox residential services	3,780.00
	7/31/2015	Hot Spot: Detox residential services	1,830.00
Oesterlen Services for Youth	7/10/2015	July Allocations	91,250.00
Ohio Association of County Behavioral Health Authorities	7/10/2015	Annual membership dues	17,743.00
Ohio Edison	7/31/2015	255 East St	452.25
	7/31/2015	236 East St	355.42
	7/31/2015	224 East St	182.29
	7/31/2015	1055 E. High	1,014.18
	7/31/2015	1067 E. High 3	164.18
	7/31/2015	1067 E. High 4	123.02
	7/31/2015	1067 E. High	50.21
	7/31/2015	1067 E. High 1	30.76
	7/31/2015	1067 E. High 2	133.12
	7/31/2015	1054 E. High	425.51
	7/31/2015	1101 E. High	3,431.91
	7/31/2015	1056 Mound	161.68
	7/31/2015	224 East St rear	513.08
	7/31/2015	2608 E. High A	172.39
	7/31/2015	2608 E. High B	213.01
OIC of Clark County, Inc.	7/10/2015	May reimbursement	7,309.00
	7/24/2015	June reimbursement	3,661.00
Perrin Woods Elementary School	7/24/2015	Mini Grant allocation	4,278.05
PNC Bank	7/24/2015	Utility payments	4,327.88
PNC Bank, N.A.	7/10/2015	July mortgage	7,628.67
Project Woman	7/24/2015	Gosh.194 services thru July	5,343.35
	7/24/2015	Mini Grant allocation	96.01
R.D. Bennett Construction, Inc.	7/24/2015	Repairs, 600 DYS	1,200.00
R.W. Louderback	7/24/2015	Repair sum pump, 600 DYS	98.90
Roger Storer & Son, Inc.	7/24/2015	Drain cleaning, 600 DYS	531.25
Runnels, Roselin	7/24/2015	Business expense reimbursement, 4/6-6/29	265.08
Sheehan Bros. Vending, Inc.	7/24/2015	Coffee	158.00
Speedway SuperAmerica	7/31/2015	Fuel purchases	97.68
Springfield Metropolitan Housing Authority	7/10/2015	June reimbursement	2,287.00
Springfield Pro Cleaning Services	7/24/2015	Janitorial services	1,895.00
	7/24/2015	Janitorial supplies	65.00
Springfield Sanitary Supply Company	7/31/2015	Mat, 1101 E. High	212.00
Staples, Inc.	7/24/2015	Office supplies	158.98
Starr Trophy & Awards	7/10/2015	Engraved plate	10.00
Swindler Auto Service	7/31/2015	Towing/auto repair	271.10
TCN Behavioral Health Services, Inc.	7/10/2015	Clarb.180/Gosh.180 services thru June	81,786.64
	7/10/2015	July Allocations	26,520.00
	7/24/2015	Clarb.187/Gosh.194 services thru July	89,863.02
	7/31/2015	Clarb.201/Gosh.201 services thru July	55,576.70
	7/31/2015	Temporary housing allocation	1,575.00
Top Flight Caterers	7/31/2015	Catering services	325.00
Vectren Energy Delivery	7/24/2015	513 Clover St	46.17
	7/24/2015	476 W.Market	111.21
	7/24/2015	452 W.Market	52.57
	7/31/2015	600 Dayton-Yellow	49.02

Vendor Name	Date	Description	Expenses
Village of Yellow Springs	7/10/2015	619 Xenia Ave	509.11
	7/10/2015	113 E.N College St	258.37
Westwater Supply-Springfield	7/31/2015	Bath fixture, 1067 E. High	48.36
	7/31/2015	Bath fixtures, 1067 E. High	573.12
	7/31/2015	Faucet, 1055 E. High	195.58
Women's Recovery Center	7/10/2015	July Allocations	12,415.00
Xenia Area Chamber of Commerce	7/24/2015	Renew annual membership	110.00
Xenia Glass & Lock, Inc.	7/31/2015	Install metal door, 29 Wright	<u>1,390.00</u>

Cash Disbursements	982,665.81
July YTD Expense	982,920.38
Cash Disbursement - Change in Expense	(254.57)
Reconcile Items	
NAMI rent allocation reduction	6,616.00
County Collection fees	3,638.57
Insurance claim	(10,000.00)
Reconcile Items Total	254.57
difference	0.00

Accounts Payable Register - August 2015

Vendor Name	Date	Description	Expenses
A1 Able Pest Doctors	8/21/2015	Carpenter ant trmt, 1055 E High St	348.56
Advanced Mechanical Services, Inc.	8/28/2015	Repair furnace, 222 East St	85.00
All Phase Electric Supply Co.	8/21/2015	Supplies	297.50
Auditor, Clark County	8/31/2015	Salaries & Benefits	90,787.55
Boop, Nancy	8/7/2015	Business expense reimbursement, 6/24-7/30	252.78
	8/28/2015	Business expense reimbursement, 8/6-8/17	424.20
Brain Lumber Company	8/14/2015	Supplies	438.32
Cintas Corporation Loc. 02	8/14/2015	Uniforms and building supplies	437.32
	8/28/2015	Supplies	253.29
	8/28/2015	Uniforms and building supplies	238.24
City of Springfield	8/14/2015	2608 E. High A	49.24
Collins, Alan E.	8/7/2015	August legal fees	4,179.63
Columbia Gas of Ohio, Inc.	8/14/2015	1054 E. High	54.44
	8/14/2015	1055 E. High	30.97
	8/14/2015	1056 Mound	42.69
	8/14/2015	1067 E. High 1	39.32
	8/14/2015	1067 E. High 2	36.30
	8/14/2015	1067 E. High 3	39.78
	8/14/2015	1067 E. High 4	32.73
	8/14/2015	1101 E. High	175.45
	8/14/2015	224 East St rear	28.36
	8/14/2015	236 East St	39.38
	8/14/2015	255 East St	63.54
	8/21/2015	224 East St	35.75
	8/21/2015	2608 E. High ES	28.44
	8/21/2015	2608 E. High WS	25.74
Companion Life	8/7/2015	Monthly life premium	41.80
	8/28/2015	Monthly life premium	41.80
Compton Power Equipment	8/7/2015	Mower repair	83.67
	8/28/2015	Mowing supplies	188.89
Cox Ohio Publishing	8/28/2015	Anna St project bidding public notice	1,179.00
Dayton Power & Light Co.	8/14/2015	189 Dayton Ave	364.92
	8/14/2015	476 W. Market	1,126.96
	8/21/2015	452 W. Market	2,673.66
	8/21/2015	513 Clover St	387.97
	8/28/2015	600 Dayton-Yellow	1,506.33
Delaney Plumbing & Heating, LLC	8/28/2015	Plumbing repairs, 222&255 East, 1055 E High	1,318.15
Doug Richey Construction & Maintenance	8/21/2015	Install concrete patio, 1101 E High	2,250.00
	8/21/2015	Install windows and awnings, McK Hall	3,950.00
	8/21/2015	Repair exterior stairs, 224 East St	2,460.00
	8/21/2015	Replace cabinets, reinstall kitchen fixtures, BHR	2,860.00
	8/21/2015	Replace windows, 236 East St	4,450.00
	8/21/2015	Replace windows, BHR	11,880.00
Eastway Corporation	8/21/2015	First aid training	1,400.00
	8/21/2015	Independent evaluations	3,825.00
Fred Peters & Sons	8/7/2015	Repair door, 222 East St	280.00
	8/21/2015	Keys made, 222 East St	18.70
Geisler I.T. Services, LLC	8/28/2015	GoDaddy SSL Certificate for gosh	70.00
Greene County ESC Learning Center	8/21/2015	Gosh.222 services thru July	3,323.11
Greene County Family & Children First Council	8/7/2015	August Allocations	14,124.00
	8/21/2015	July reimbursement	2,144.00
Greene Inc. Document Solutions	8/21/2015	Document shredding	30.00
Greene Leaf Therapeutic	8/7/2015	August Allocations	9,813.00
Greta Mayer	8/7/2015	Business expense reimbursement, 1/7-6/26	2,147.19
H.W. Mann & Sons Hauling Services	8/14/2015	1054 E. High	175.00
	8/14/2015	1101 E. High	358.00
	8/14/2015	255 East St	95.00
Handyman Hardware	8/21/2015	Supplies	51.98
Hassler Communication Systems Technology, Inc.	8/14/2015	Software support and PBX mgmt	240.65
Housing Solutions of Greene County, Inc.	8/7/2015	August Allocations	11,457.00
Impact Network Solutions, Inc.	8/21/2015	Long distance charges	10.00
J&J Remodeling	8/14/2015	Repair block wall & handrail, 1055 E. High	1,800.00
James Bennett dba Bennett Plumbing	8/7/2015	Install toilets, 1067 E. High, lavatory, 1055	700.00
James Flooring LLC	8/28/2015	Carpet installed, 1101 E High, BHR rms 201,204-206	3,003.55
	8/28/2015	Carpet installed, 1101 E High, BHR, rm 207	200.00
	8/28/2015	Carpet installed, 1101 E High, BHR, rms 10-14	3,023.95

Vendor Name	Date	Description	Expenses
Jani-Turf Maintenance Services, Inc.	8/14/2015	July janitorial services	380.25
Madison County Family Council	8/7/2015	August Allocations	1,912.00
Madison County Mental Health Levy Campaign	8/21/2015	Public awareness and education	10,000.00
Magoteaux, Emily	8/21/2015	Business expense reimbursement, 6/25-7/1	435.85
Matt Talbot House	8/7/2015	August Allocations	5,959.00
McCall-Sharp Architecture, Ltd.	8/7/2015	Capital project, 1480 Anna St.	16,640.00
	8/28/2015	Anna St project Fairborn City permits	1,393.00
McKinley Hall, Inc.	8/7/2015	August Allocations	9,067.00
	8/7/2015	Gosh.208 services thru July	18,843.26
	8/14/2015	Gosh.215 services thru July	18,277.55
	8/21/2015	Gosh.222 services thru July	18,958.05
	8/28/2015	Gosh.229 services thru Aug	26,184.30
Mental Health Services for Clark & Madison Counties	8/7/2015	August Allocations	82,951.00
	8/14/2015	Clarb.194/Gosh.215 services thru May	246,463.35
	8/28/2015	Gosh.229 services thru June	144,055.50
	8/28/2015	Mar-June Cluster program	97,818.42
NAMI of Clark & Greene Co.	8/7/2015	August Allocations	19,485.00
National Seminars Training	8/14/2015	2 Day HR training	249.00
Nova House Assoc., Inc.	8/28/2015	Hot Spot: Detox residential services	3,780.00
Oesterlen Services for Youth	8/7/2015	August Allocations	16,250.00
Ohio Edison	8/28/2015	1054 E. High	396.51
	8/28/2015	1055 E. High	1,081.36
	8/28/2015	1056 Mound	218.38
	8/28/2015	1067 E. High	49.17
	8/28/2015	1067 E. High 1	29.92
	8/28/2015	1067 E. High 2	130.65
	8/28/2015	1067 E. High 3	221.16
	8/28/2015	1067 E. High 4	137.33
	8/28/2015	1101 E. High	3,748.31
	8/28/2015	224 East St	202.68
	8/28/2015	224 East St rear	500.36
	8/28/2015	236 East St	362.00
	8/28/2015	255 East St	504.21
	8/28/2015	2608 E. High A	194.06
	8/28/2015	2608 E. High B	203.44
OIC of Clark County, Inc.	8/21/2015	Mental Health Foundation Spring fundraiser matching funds	3,000.00
Paxis Institute, Inc.	8/14/2015	Pax Plus Good Behavior Game kits	10,497.00
	8/28/2015	PAX GBG training	4,113.35
Perry Window Cleaning	8/28/2015	Clean windows, 1055 E. High	580.00
PNC Bank	8/14/2015	Utility payments	5,042.94
	8/28/2015	Utility payments	2,443.69
PNC Bank, N.A.	8/14/2015	Mortgage payment	7,628.67
Pro Plumbing 2015	8/21/2015	Clean sewer line, 600 DYS	900.00
Project Woman	8/14/2015	Gosh.215 services thru July	8,998.10
	8/21/2015	Gosh.222 services thru Aug	6,351.66
R.D. Bennett Construction, Inc.	8/7/2015	Replace fascia boards, reattach gutters, 614 Xenia	1,000.00
	8/7/2015	Replace steps, 189 Dayton Ave	6,500.00
	8/28/2015	Bathroom remodel, 619 Xenia Ave	14,725.00
	8/28/2015	Deck and Ramp, 189 Dayton Ave	10,000.00
	8/28/2015	Handrail, 189 Dayton Ave	165.00
Servpro of South Dayton	8/7/2015	Water damage restoration, 600 DYS Rd.	2,062.31
Sheehan Bros. Vending, Inc.	8/21/2015	Coffee and supplies	131.35
SHRM	8/21/2015	Human resources membership dues	175.00
Speedway SuperAmerica	8/28/2015	Fuel purchases	18.49
Springfield Pro Cleaning Services	8/28/2015	Janitorial services	1,895.00
	8/28/2015	Janitorial supplies	65.00
	8/28/2015	Scrub and buff gymnasium floor, 1101 E High	336.00
Staples, Inc.	8/21/2015	Office supplies	172.25
	8/28/2015	Office supplies	48.98
Starr Trophy & Awards	8/14/2015	Gavel Plaque	90.00
TCN Behavioral Health Services, Inc.	8/7/2015	August Allocations	26,520.00
	8/7/2015	Gosh.208 services thru July	53,810.30
	8/7/2015	July-June reimbursement	48,778.13
	8/14/2015	Clarb.215/Gosh.215 services thru July	43,931.64
	8/21/2015	Clarb.222/Gosh.222 services thru July	62,296.14
	8/21/2015	Temporary housing allocation	3,600.00
	8/28/2015	Clarb.229/Gosh.229 services thru Aug	60,335.85

Vendor Name	Date	Description	Expenses
Vectren Energy Delivery	8/21/2015	189 Dayton Ave	50.55
	8/21/2015	452 W.Market	53.36
	8/21/2015	476 W.Market	90.81
	8/21/2015	513 Clover St	41.62
	8/21/2015	619 Xenia	43.68
	8/21/2015	619 Xenia Rear	33.75
Village of Yellow Springs	8/14/2015	113 E. N College St	205.61
	8/14/2015	619 Xenia Ave	732.96
WellSpring	8/14/2015	June reimbursement	3,948.00
Westwater Supply-Springfield	8/14/2015	Bath fixture, 1101 E. High	20.41
Women's Recovery Center	8/7/2015	August Allocations	12,415.00
Worley, Marianna	8/28/2015	Business expense reimbursement, 7/13-8/14	358.41
Youngman, Kent	8/7/2015	Business expense reimbursement, 6/23-7/24	<u>1,131.87</u>

Cash Disbursements	1,345,937.75
August YTD Expense	2,387,419.35
July YTD Expense	982,920.38
Change in Expense	1,404,498.97
Cash Disbursement - Change in Expense	(58,561.22)
Reconcile Items	
NAMI rent allocation reduction	6,616.00
County Collection fees	51,945.22
Reconcile Items Total	58,561.22
difference	-

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Cash Position and Fund Balances

As of 6/30/2015

(In Whole Numbers)

	General Fund	Special Revenue Fund	Capital Projects	Fiduciary Fund	Total
Cash Receipts					
Taxes	9,428,855	0	0	0	9,428,855
Intergovernmental	1,272,938	3,477,383	16,640	782,327	5,549,288
Rental	731,489	0	0	0	731,489
Miscellaneous	28,795	50,840	0	0	79,635
Total Cash Receipts	11,462,078	3,528,223	16,640	782,327	15,789,267
Cash Disbursements					
Salaries	(878,337)	(39,004)	0	0	(917,341)
Benefits	(273,556)	(90)	0	0	(273,646)
Treatment Services	(9,230,109)	(3,631,334)	0	(501,981)	(13,363,424)
Professional Services	(84,520)	0	0	0	(84,520)
Operating	(44,857)	0	0	0	(44,857)
Rent/Utilities	(306,360)	(2,288)	0	0	(308,648)
Repairs/Maintenance	(36,400)	0	0	0	(36,400)
Capital Outlays/Equipment	(469,355)	(208)	(16,640)	0	(486,203)
Advertising/Printing	(10,366)	0	0	(101)	(10,467)
Principle/Interest	(91,544)	0	0	0	(91,544)
Insurance	(56,948)	0	0	0	(56,948)
Lease	(9,737)	0	0	0	(9,737)
Travel/Conference	(17,697)	(40)	0	0	(17,737)
Other	(143,737)	0	0	(1,230)	(144,967)
Total Cash Disbursements	(11,653,524)	(3,672,964)	(16,640)	(503,312)	(15,846,439)
Total receipts over/(under) disbursements	(191,446)	(144,741)	0	279,015	(57,172)
Other financing receipts/(disbursements)					
Advance To/From	0	0	0	0	0
Transfer In/Out	(125,000)	125,000	0	0	0
Total Other financing receipts/(disbursements)	(125,000)	125,000	0	0	0
Excess cash receipts over/(under) disbursements	(316,446)	(19,741)	0	279,015	(57,172)
Fund Balance at beginning of year					
	10,307,862	344,790	0	308,450	10,961,102
Fund balances at end of period					
	<u>9,991,416</u>	<u>325,049</u>	<u>0</u>	<u>587,465</u>	<u>10,903,930</u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

General Fund

FY 2015

From 7/1/2014 Through 8/31/2015

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Taxes	10,035,308	10,035,308	0	10,722,110	686,802
Rental	728,489	731,489	3,000	731,489	0
Miscellaneous	<u>9,180</u>	<u>6,180</u>	<u>(3,000)</u>	<u>28,795</u>	<u>22,615</u>
Total Cash Receipts	10,772,977	10,772,977	0	11,482,395	709,418
Cash Disbursements					
Salaries	896,367	896,367	0	878,337	18,030
Benefits	292,224	292,224	0	273,514	18,710
Treatment Services/Activities	6,999,909	9,357,504	2,357,595	8,076,308	1,281,196
Professional Services	108,710	108,710	0	84,520	24,190
Operating	56,250	56,250	0	44,004	12,246
Rent/Utilities	354,355	354,355	0	292,840	61,515
Repairs/Maintenance	32,100	32,100	0	35,918	(3,818)
Capital Outlay/Equipment	387,650	464,523	76,873	446,596	17,927
Advertising/Printing	15,000	15,000	0	10,366	4,634
Principle/Interest	91,545	91,545	0	91,544	1
Insurance	44,232	44,232	0	45,518	(1,286)
Lease	11,000	11,000	0	9,410	1,590
Travel/Conference	15,775	15,775	0	17,776	(2,001)
Other	<u>203,950</u>	<u>203,950</u>	<u>0</u>	<u>143,770</u>	<u>60,180</u>
Total Cash Disbursements	9,509,067	11,943,535	2,434,468	10,450,419	1,493,116
Transfers/Advances					
Transfer In/(Out)	<u>(125,000)</u>	<u>(34,349)</u>	<u>90,652</u>	<u>7,102,353</u>	<u>7,136,702</u>
Total Transfers/Advances	(125,000)	(34,349)	90,652	7,102,353	7,136,702
Cash Receipts Over/(Under) Disbursements	<u><u>1,138,910</u></u>	<u><u>(1,204,906)</u></u>	<u><u>(2,343,817)</u></u>	<u><u>8,134,328</u></u>	<u><u>9,339,235</u></u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

Special Revenue Fund

FY 2015

From 7/1/2014 Through 8/31/2015

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	3,240,987	3,500,620	259,633	3,467,970	(32,650)
Miscellaneous	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>46,806</u>	<u>41,806</u>
Total Cash Receipts	3,245,987	3,505,620	259,633	3,514,776	9,156
Cash Disbursements					
Salaries	48,982	48,982	0	22,210	26,772
Benefits	0	0	0	90	(90)
Treatment Services/Activities	2,814,186	3,613,361	799,175	3,627,960	(14,599)
Rent/Utilities	1,573	1,573	0	1,273	300
Capital Outlay/Equipment	129	129	0	125	4
Travel/Conference	<u>1,086</u>	<u>1,086</u>	<u>0</u>	<u>40</u>	<u>1,046</u>
Total Cash Disbursements	2,865,956	3,665,131	799,175	3,651,698	13,433
Transfers/Advances					
Transfer In/(Out)	<u>142,942</u>	<u>185,706</u>	<u>42,764</u>	<u>141,426</u>	<u>(44,280)</u>
Total Transfers/Advances	142,942	185,706	42,764	141,426	(44,280)
Cash Receipts Over/(Under) Disbursements	<u><u>522,973</u></u>	<u><u>26,195</u></u>	<u><u>(496,778)</u></u>	<u><u>4,504</u></u>	<u><u>(21,691)</u></u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

Capital Projects

FY 2015

From 7/1/2014 Through 8/31/2015

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	600,000	600,000	0	16,640	(583,360)
Miscellaneous	<u>0</u>	<u>263,001</u>	<u>263,001</u>	<u>0</u>	<u>(263,001)</u>
Total Cash Receipts	600,000	863,001	263,001	16,640	(846,361)
Cash Disbursements					
Capital Outlay/Equipment	<u>600,000</u>	<u>863,001</u>	<u>263,001</u>	<u>16,640</u>	<u>846,361</u>
Total Cash Disbursements	600,000	863,001	263,001	16,640	846,361
Cash Receipts Over/(Under) Disbursements	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

Fiduciary Fund

FY 2015

From 7/1/2014 Through 8/31/2015

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	<u>0</u>	<u>782,327</u>	<u>782,327</u>	<u>782,327</u>	<u>0</u>
Total Cash Receipts	<u>0</u>	<u>782,327</u>	<u>782,327</u>	<u>782,327</u>	<u>0</u>
Cash Disbursements					
Treatment Services/Activities	<u>0</u>	<u>593,328</u>	<u>593,328</u>	<u>355,343</u>	<u>237,985</u>
Capital Outlay/Equipment	<u>0</u>	<u>188,999</u>	<u>188,999</u>	<u>0</u>	<u>188,999</u>
Total Cash Disbursements	<u>0</u>	<u>782,327</u>	<u>782,327</u>	<u>355,343</u>	<u>426,984</u>
Transfers/Advances					
Transfer In/(Out)	<u>0</u>	<u>0</u>	<u>0</u>	<u>(426,984)</u>	<u>(426,984)</u>
Total Transfers/Advances	<u>0</u>	<u>0</u>	<u>0</u>	<u>(426,984)</u>	<u>(426,984)</u>
Cash Receipts Over/(Under) Disbursements	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Cash Position and Fund Balances

As of 7/31/2015

(In Whole Numbers)

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Capital Projects</u>	<u>Fiduciary Fund</u>	<u>Total</u>
Cash Receipts					
Taxes	148,623	0	0	0	148,623
Intergovernmental	20,317	0	16,640	0	36,957
Rental	57,695	0	0	0	57,695
Miscellaneous	9,520	0	0	0	9,520
Total Cash Receipts	<u>236,155</u>	<u>0</u>	<u>16,640</u>	<u>0</u>	<u>252,795</u>
Cash Disbursements					
Salaries	(73,300)	0	0	0	(73,300)
Benefits	(22,364)	0	0	0	(22,364)
Treatment Services	(649,354)	(160,444)	0	(6,826)	(816,624)
Professional Services	(22,881)	0	0	0	(22,881)
Operating	(2,582)	0	0	0	(2,582)
Rent/Utilities	(22,328)	0	0	0	(22,328)
Repairs/Maintenance	(3,339)	0	0	0	(3,339)
Capital Outlays/Equipment	(6,674)	0	0	0	(6,674)
Advertising/Printing	(1,159)	0	0	0	(1,159)
Principle/Interest	(7,629)	0	0	0	(7,629)
Insurance	0	0	0	0	0
Lease	0	0	0	0	0
Travel/Conference	(305)	0	0	0	(305)
Other	(3,736)	0	0	0	(3,736)
Total Cash Disbursements	<u>(815,650)</u>	<u>(160,444)</u>	<u>0</u>	<u>(6,826)</u>	<u>(982,920)</u>
Total receipts over/(under) disbursements	(579,495)	(160,444)	16,640	(6,826)	(730,125)
Other financing receipts/(disbursements)					
Advance To/From	0	0	0	0	0
Transfer In/Out	(125,000)	125,000	0	0	0
Total Other financing receipts/(disbursements)	<u>(125,000)</u>	<u>125,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Excess cash receipts over/(under) disbursements	<u>(704,495)</u>	<u>(35,444)</u>	<u>16,640</u>	<u>(6,826)</u>	<u>(730,125)</u>
Fund Balance at beginning of year					
	9,991,416	325,049	0	587,465	10,903,930
Fund balances at end of period	<u>9,286,921</u>	<u>289,605</u>	<u>16,640</u>	<u>580,639</u>	<u>10,173,805</u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

General Fund

FY 2016

From 7/1/2015 Through 7/31/2015

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Taxes	10,035,308	10,035,308	0	148,623	(9,886,685)
Rental	692,346	692,346	0	57,695	(634,651)
Miscellaneous	9,180	9,180	0	9,520	340
Total Cash Receipts	<u>10,736,834</u>	<u>10,736,834</u>	0	215,838	(10,520,996)
Cash Disbursements					
Salaries	1,065,714	1,065,714	0	73,300	992,414
Benefits	312,646	312,646	0	22,406	290,240
Treatment Services/Activities	8,968,993	8,894,210	(74,783)	266,867	8,627,343
Professional Services	127,710	127,710	0	22,881	104,829
Operating	53,789	53,789	0	2,387	51,402
Rent/Utilities	352,209	352,209	0	12,593	339,616
Repairs/Maintenance	32,600	32,600	0	1,086	31,514
Capital Outlay/Equipment	423,050	423,050	0	(3,921)	426,971
Advertising/Printing	15,000	15,000	0	1,159	13,841
Principle/Interest	91,545	91,545	0	7,629	83,916
Insurance	46,773	46,773	0	11,430	35,343
Lease	11,000	11,000	0	0	11,000
Travel/Conference	38,800	38,800	0	0	38,800
Other	203,950	203,950	0	3,504	200,446
Total Cash Disbursements	<u>11,743,779</u>	<u>11,668,996</u>	(74,783)	421,321	11,247,675
Transfers/Advances					
Transfer In/(Out)	<u>(125,000)</u>	<u>(125,000)</u>	0	575,000	700,000
Total Transfers/Advances	<u>(125,000)</u>	<u>(125,000)</u>	0	575,000	700,000
Cash Receipts Over/(Under) Disbursements	<u><u>(1,131,945)</u></u>	<u><u>(1,057,162)</u></u>	<u><u>74,783</u></u>	<u><u>369,517</u></u>	<u><u>1,426,679</u></u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

Special Revenue Fund

FY 2016

From 7/1/2015 Through 7/31/2015

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	3,429,510	3,897,931	468,421	25,000	(3,872,931)
Miscellaneous	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>0</u>	<u>(5,000)</u>
Total Cash Receipts	3,434,510	3,902,931	468,421	25,000	(3,877,931)
Cash Disbursements					
Treatment Services/Activities	<u>3,467,257</u>	<u>3,592,040</u>	<u>124,783</u>	<u>123,785</u>	<u>3,468,255</u>
Total Treatment Services/Activities	<u>3,467,257</u>	<u>3,592,040</u>	<u>124,783</u>	<u>123,785</u>	<u>3,468,255</u>
Total Cash Disbursements	3,467,257	3,592,040	124,783	123,785	3,468,255
Transfers/Advances					
Transfer In/(Out)	<u>172,801</u>	<u>172,801</u>	<u>0</u>	<u>172,801</u>	<u>0</u>
Total Transfers/Advances	172,801	172,801	0	172,801	0
Cash Receipts Over/(Under) Disbursements	<u>140,054</u>	<u>483,692</u>	<u>343,638</u>	<u>74,016</u>	<u>(409,676)</u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

Capital Projects

FY 2016

From 7/1/2015 Through 7/31/2015

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	583,360	583,360	0	16,640	(566,720)
Miscellaneous	<u>263,001</u>	<u>263,001</u>	<u>0</u>	<u>0</u>	<u>(263,001)</u>
Total Cash Receipts	846,361	846,361	0	16,640	(829,721)
Cash Disbursements					
Capital Outlay/Equipment	<u>846,361</u>	<u>846,361</u>	<u>0</u>	<u>0</u>	<u>846,361</u>
Total Cash Disbursements	846,361	846,361	0	0	846,361
Cash Receipts Over/(Under) Disbursements	<u>0</u>	<u>0</u>	<u>0</u>	<u>16,640</u>	<u>16,640</u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

Fiduciary Fund

FY 2016

From 7/1/2015 Through 7/31/2015

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	183,647	0	(183,647)	0	0
Total Cash Receipts	183,647	0	(183,647)	0	0
Cash Disbursements					
Treatment Services/Activities	0	237,985	237,985	0	237,985
Capital Outlay/Equipment	188,999	188,999	0	0	188,999
Total Cash Disbursements	188,999	426,984	237,985	0	426,984
Transfers/Advances					
Transfer In/(Out)	188,999	426,984	237,985	440,582	13,598
Total Transfers/Advances	188,999	426,984	237,985	440,582	13,598
Cash Receipts Over/(Under) Disbursements	<u>183,647</u>	<u>0</u>	<u>(183,647)</u>	<u>440,582</u>	<u>440,582</u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Cash Position and Fund Balances

As of 8/31/2015

(In Whole Numbers)

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Capital Projects</u>	<u>Fiduciary Fund</u>	<u>Total</u>
Cash Receipts					
Taxes	4,201,306	0	0	0	4,201,306
Intergovernmental	40,599	531,642	19,212	0	591,453
Rental	113,046	0	0	0	113,046
Miscellaneous	<u>10,035</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,035</u>
Total Cash Receipts	<u>4,364,987</u>	<u>531,642</u>	<u>19,212</u>	<u>0</u>	<u>4,915,841</u>
Cash Disbursements					
Salaries	(142,375)	0	0	0	(142,375)
Benefits	(44,160)	0	0	0	(44,160)
Treatment Services	(1,278,723)	(640,083)	0	(10,676)	(1,929,482)
Professional Services	(32,749)	0	0	0	(32,749)
Operating	(6,950)	0	0	0	(6,950)
Rent/Utilities	(47,200)	0	0	0	(47,200)
Repairs/Maintenance	(7,300)	0	0	0	(7,300)
Capital Outlays/Equipment	(79,804)	0	(19,212)	0	(99,016)
Advertising/Printing	(1,159)	0	0	0	(1,159)
Principle/Interest	(15,257)	0	0	0	(15,257)
Insurance	0	0	0	0	0
Lease	(910)	0	0	0	(910)
Travel/Conference	(4,740)	0	0	0	(4,740)
Other	<u>(56,120)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(56,120)</u>
Total Cash Disbursements	<u>(1,717,448)</u>	<u>(640,083)</u>	<u>(19,212)</u>	<u>(10,676)</u>	<u>(2,387,419)</u>
Total receipts over/(under) disbursements	2,647,538	(108,441)	0	(10,676)	2,528,421
Other financing receipts/(disbursements)					
Advance To/From	0	0	0	0	0
Transfer In/Out	<u>(125,000)</u>	<u>125,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Other financing receipts/(disbursements)	<u>(125,000)</u>	<u>125,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Excess cash receipts over/(under) disbursements	<u>2,522,538</u>	<u>16,559</u>	<u>0</u>	<u>(10,676)</u>	<u>2,528,421</u>
Fund Balance at beginning of year					
	9,991,416	325,049	0	587,465	10,903,930
Fund balances at end of period	<u><u>12,513,954</u></u>	<u><u>341,609</u></u>	<u><u>0</u></u>	<u><u>576,789</u></u>	<u><u>13,432,351</u></u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

General Fund

FY 2016

From 8/1/2015 Through 8/31/2015

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Taxes	10,035,308	10,035,308	0	4,221,588	(5,813,720)
Rental	692,346	692,346	0	113,046	(579,300)
Miscellaneous	<u>9,180</u>	<u>9,180</u>	<u>0</u>	<u>10,035</u>	<u>855</u>
Total Cash Receipts	10,736,834	10,736,834	0	4,344,670	(6,392,164)
Cash Disbursements					
Salaries	1,065,714	1,065,714	0	142,375	923,339
Benefits	312,646	312,646	0	44,202	268,444
Treatment Services/Activities	8,968,993	8,894,210	(74,783)	529,560	8,364,650
Professional Services	127,710	127,710	0	32,749	94,961
Operating	53,789	53,789	0	6,526	47,263
Rent/Utilities	352,209	352,209	0	35,868	316,341
Repairs/Maintenance	32,600	32,600	0	5,047	27,553
Capital Outlay/Equipment	423,050	423,050	0	64,409	358,641
Advertising/Printing	15,000	15,000	0	1,159	13,841
Principle/Interest	91,545	91,545	0	15,257	76,288
Insurance	46,773	46,773	0	11,430	35,343
Lease	11,000	11,000	0	910	10,090
Travel/Conference	38,800	38,800	0	2,422	36,378
Other	<u>203,950</u>	<u>203,950</u>	<u>0</u>	<u>55,888</u>	<u>148,062</u>
Total Cash Disbursements	11,743,779	11,668,996	(74,783)	947,802	10,721,194
Transfers/Advances					
Transfer In/(Out)	<u>(125,000)</u>	<u>(125,000)</u>	<u>0</u>	<u>575,000</u>	<u>700,000</u>
Total Transfers/Advances	(125,000)	(125,000)	0	575,000	700,000
Cash Receipts Over/(Under) Disbursements	<u><u>(1,131,945)</u></u>	<u><u>(1,057,162)</u></u>	<u><u>74,783</u></u>	<u><u>3,971,867</u></u>	<u><u>5,029,029</u></u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

Special Revenue Fund

FY 2016

From 8/1/2015 Through 8/31/2015

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	3,429,510	3,897,931	468,421	556,642	(3,341,289)
Miscellaneous	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>0</u>	<u>(5,000)</u>
Total Cash Receipts	3,434,510	3,902,931	468,421	556,642	(3,346,289)
Cash Disbursements					
Treatment Services/Activities	<u>3,467,257</u>	<u>3,592,040</u>	<u>124,783</u>	<u>426,995</u>	<u>3,165,045</u>
Total Treatment Services/Activities	<u>3,467,257</u>	<u>3,592,040</u>	<u>124,783</u>	<u>426,995</u>	<u>3,165,045</u>
Total Cash Disbursements	3,467,257	3,592,040	124,783	426,995	3,165,045
Transfers/Advances					
Transfer In/(Out)	<u>172,801</u>	<u>172,801</u>	<u>0</u>	<u>172,801</u>	<u>0</u>
Total Transfers/Advances	172,801	172,801	0	172,801	0
Cash Receipts Over/(Under) Disbursements	<u>140,054</u>	<u>483,692</u>	<u>343,638</u>	<u>302,448</u>	<u>(181,244)</u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

Capital Projects

FY 2016

From 8/1/2015 Through 8/31/2015

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	583,360	583,360	0	19,212	(564,148)
Miscellaneous	<u>263,001</u>	<u>263,001</u>	<u>0</u>	<u>0</u>	<u>(263,001)</u>
Total Cash Receipts	846,361	846,361	0	19,212	(827,149)
Cash Disbursements					
Capital Outlay/Equipment	<u>846,361</u>	<u>846,361</u>	<u>0</u>	<u>19,212</u>	<u>827,149</u>
Total Cash Disbursements	846,361	846,361	0	19,212	827,149
Cash Receipts Over/(Under) Disbursements	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

Fiduciary Fund

FY 2016

From 8/1/2015 Through 8/31/2015

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	<u>183,647</u>	<u>0</u>	<u>(183,647)</u>	<u>0</u>	<u>0</u>
Total Cash Receipts	<u>183,647</u>	<u>0</u>	<u>(183,647)</u>	<u>0</u>	<u>0</u>
Cash Disbursements					
Treatment Services/Activities	<u>0</u>	<u>237,985</u>	<u>237,985</u>	<u>3,780</u>	<u>234,205</u>
Capital Outlay/Equipment	<u>188,999</u>	<u>188,999</u>	<u>0</u>	<u>0</u>	<u>188,999</u>
Total Cash Disbursements	<u>188,999</u>	<u>426,984</u>	<u>237,985</u>	<u>3,780</u>	<u>423,204</u>
Transfers/Advances					
Transfer In/(Out)	<u>188,999</u>	<u>426,984</u>	<u>237,985</u>	<u>440,582</u>	<u>13,598</u>
Total Transfers/Advances	<u>188,999</u>	<u>426,984</u>	<u>237,985</u>	<u>440,582</u>	<u>13,598</u>
Cash Receipts Over/(Under) Disbursements	<u><u>183,647</u></u>	<u><u>0</u></u>	<u><u>(183,647)</u></u>	<u><u>436,802</u></u>	<u><u>436,802</u></u>

Mental Health & Recovery Board of Clark, Greene and Madison

Budget to Actual - Administration & Support Summary

FY 2015

From 7/1/2014 Through 8/31/2015

	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>YTD Variance</u>
Cash Disbursements			
Salaries	759,250.15	778,360.00	19,109.85
Benefits	246,070.92	263,030.00	16,959.08
Professional Services	84,519.78	108,710.00	24,190.22
Operating	30,905.72	39,500.00	8,594.28
Rent/Utilities	22,449.56	30,860.00	8,410.44
Repairs/Maintenance	9,143.84	11,850.00	2,706.16
Capital Outlay/Equipment	24,145.71	24,000.00	(145.71)
Advertising/Printing	10,365.56	15,000.00	4,634.44
Insurance	8,154.00	9,183.00	1,029.00
Lease	9,409.53	11,000.00	1,590.47
Travel/Conference	17,775.67	15,300.00	(2,475.67)
Other	<u>2,827.93</u>	<u>2,000.00</u>	<u>(827.93)</u>
Total Cash Disbursements	1,225,018.37	1,308,793.00	83,774.63

PROGRAM COMMITTEE

**RATIFY AND CONFIRM ACTION TAKEN AT THE PROGRAM COMMITTEE
MEETING**

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY
BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM
THE ACTION TAKEN BY THE PROGRAM COMMITTEE ON SEPTEMBER 1, 2015.
APPROVED MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.**

ATTACHMENT D

Program Committee Report

Tuesday, September 1, 2015

The Program Committee met on Tuesday, September 1, 2015 at 5:30 p.m. at Greene County Educational Service Center (ESC), 360 East Enon Road, Yellow Springs, Ohio.

PRESENT: Marilyn Demma, Vice Chairperson presiding; Lauren Ross; Dr. Joe Keferl; Julie Vann; Kim Michael; Jim Vernon; Roger Roberts; Julie Anthony; Heather Corbin; Kellie Phillips

STAFF: Dr. Kent Youngman; Dr. Greta Mayer; Roselin Runnels; and Tracey Stute

GUESTS:	Wendy Doolittle	McKinley Hall
	Larry Mohammed	Many Pathways
	Jean Perry	London Recovery Project
	Amy Pulver	The Hope Spot

Marilyn Demma called the meeting to order at 5:30 p.m. followed by a welcome and introductions. Dr. Youngman suggested the meeting begin with presentations from our guests representing the Recovery Centers across the region, including activities and progress from each county.

Larry Mohammed, Many Pathways Coordinator, began by sharing that Recovery Month activities were kicked off in Clark County on Saturday, August 30th at a picnic at Many Pathways. His presentation included updates on the renovation progress to the Many Pathway's building at 403 Selma Road; stigma reduction and "leading by example"; a Recovery Month list of activities. He highlighted a March with the Clark County Sheriff's Office Drug Take Back Van leading and a Rally on September 5th, a candlelight vigil and balloon launch September 17th, and the 4th Annual Recovery Banquet on September 24th at the Marriott.

Amy Pulver presented about the status of The Hope Spot at 335B Market Street, Xenia (adjacent to Housing Solutions) which opened on July 25th. She began by sharing her "heart for family members" by providing a compelling, personal story of losing a spouse and brother to overdose within eighty-seven days of each other. She took a moment to draw attention to the unique reasons why people might experience addiction and challenges with help seeking. Amy provided a list of meetings including a Sex Addiction meeting which drew attention to the diverse nature of addiction and need for a variety of supports.

Amy shared Recovery Month activities, plans for a kids' room at the center, a clothing bank and ongoing efforts to make the center a "social place to be." She closed with progress on their 501©3 status stating, "TCN will no longer need to serve as the fiscal agent for The Hope Spot."

Jean Perry inquired about the relationship with the women served through Women’s Recovery Center in Xenia and Julie Vann asked about the status of Al-a-teen meetings in Beaver creek.

Jean Perry, founder of London Recovery Project and Certified Peer Support Specialist, began by sharing her recovery story. She became involved in the London Recovery Project through attending the Madison County Substance Abuse Coalition (MCSAC), stating that MCSAC “opened her mind.” She reported that the London Recovery Project has dedicated space at the Community Center in London, have hired an attorney to guide the process of becoming a 501(C)3, and have written some of their by-laws. Currently there are daily meetings in London. Jean reviewed a number of activities to build awareness during Recovery Month which includes placing a banner at the County Courthouse, reading of a proclamation by the County Commissioners, holding a 5K and, a Carnival event with many family friendly games and activities.

Roselin Runnels closed this presentation by explaining that there has been a lot of effort in establishing the Recovery Centers since 2013 and that all involved deserve “kudos” for all the sweat equity they have invested.

Marilyn read the recommendation as follows:

IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE AGENCIES LISTED BELOW IN THE IDENTIFIED AMOUNTS FOR SFY 2016 FOR THE USE OF OPERATING COMMUNITY RECOVERY CENTERS IN EACH COUNTY. THE TOTAL AMOUNT FOR SFY 2016 IS \$74,463.

McKINLEY HALL	\$28,461
TCN BEHAVIORAL HEALTH SERVICES	\$33,319
MENTAL HEALTH SERVICES CLARK & MADISON COUNTIES	\$12,683

Roger Roberts moved for passage of the recommendation and Joe Keferl provided the second. The recommendation passed unanimously.

Tracey Stute provided a brief overview of the Housing Assistance (HA) program stating that the original source of these funds came from the former Ohio Department of Mental Health and was called Housing Assistance Program (HAP). This funding stream was discontinued leaving many people with mental illness challenged to obtain and sustain adequate housing. “Hot Spot” funding was utilized last year to re-establish a resource for those in need of support in paying deposits, obtaining necessary legal documents, purchasing necessary furnishings, eradicating bed bugs to prevent eviction, and providing other support as a bridge to stable housing.

Tracey provided data representing the number of people served and the services provided for residents of Clark, Greene and Madison Counties.

Joe Keferl and Lauren Ross had questions regarding reporting and oversight of the resource utilization. Tracey explained that both Mental Health Services for Clark & Madison Counties and Housing Solutions of Greene County, the local administrators of the HA funding, are responsible for quarterly reporting.

Marilyn read the recommendation as follows:

IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH HOUSING SOLUTIONS OF GREENE COUNTY AND MENTAL HEALTH SERVICES OF CLARK AND MADISON COUNTIES TO FUND HOUSING ASSISTANCE AND SUPPORT FOR STATE FISCAL YEAR 2016 IN THE AMOUNT OF \$54,592 PER AGENCY FOR A TOTAL AMOUNT OF \$109,184.

Julie Anthony moved for passage of the recommendation and Kellie Phillips provided the second. The recommendation passed unanimously.

Roselin introduced the Gambling Allocation by providing brief background from 2009 of the allocation of a percentage of casino revenue to local Boards to be used for the prevention and treatment of problem gambling. Roselin recognized the challenge in using the funds for prevention as there are few evidence based programs. As a result, the MHRB staff has requested to shift some of the prevention dollars into treatment. To date prevention efforts have focused on awareness by integrating messaging with other “hot” activities, such as placing the Ohio Problem Gambling Hotline number on t-shirts, billboards, and resource materials where people go for treatment of other addictions.

Discussion included questions about the recommended treatment for gambling addiction, whether more high school prevention strategies could be effective, the percentage of people who self-identify with a gambling addiction and what services the hotline provides. The purpose of the motion is to pass funds for treatment to providers and retain funds at the Board for awareness and prevention.

Marilyn read the recommendation as follows:

IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE FOLLOWING PROVIDERS FOR TREATMENT SERVICES IN SFY 2016 IN A TOTAL AMOUNT NOT TO EXCEED \$102,695. PAYMENT WILL BE MADE ON A FEE FOR SERVICE BASIS.

MCKINLEY HALL	\$39,000
TCN BEHAVIORAL HEALTH SERVICES	\$45,000
MENTAL HEALTH SERVICES FOR MADISON COUNTY	\$18,695

TOTAL	\$102,695
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IT IS FURTHER RECOMMENDED TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH VARIOUS PROVIDERS FOR PREVENTION SERVICES IN AN AMOUNT NOT TO EXCEED \$31,764 FOR SFY 2016.

Julie Vann moved for the passage of the recommendation and Lauren Ross provided the second. The recommendation passed unanimously.

Greta introduced the Ryan Training and Consulting motion by providing a summary of previous involvement and activities by Jim Ryan. Logic model development and activities included: education, prevention training, community assessment, capacity building, cultural competency, and evaluation of strategies. Roger recognized Jim's skill and expertise as useful across the counties and Kent noted that a lesson learned has been to bring Jim in on the "front end" of the work as has been done in the Greene County Community Drug Coalition.

Marilyn read the recommendation as follows:

IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH RYAN TRAINING & CONSULTING FOR STATE FISCAL YEAR 2016 IN AN AMOUNT NOT TO EXCEED \$10,000 FOR THE PURPOSE OF ASSISTING PREVENTION AND COALITION ACTIVITIES.

Kim Michael moved for passage of the recommendation and Julie Vann provided the second. The recommendation passed unanimously.

Kent explained the Central Pharmacy Allocation as a mechanism whereby agencies and jails can purchase psychotropic medications at a reduced cost due to bundling. The current amount is lower than in the past, likely related to Medicaid expansion, although clients lose Medicaid coverage while institutionalized. The funds are earmarked for TCN Behavioral Health Services, Mental Health Services for Clark & Madison Counties and the jails in Clark and Greene Counties, with adjustments made as needed.

Roger suggested that if fish oil supplementation can be accessed through Central Pharmacy this could be a useful intervention for clients in the jails.

Marilyn read the recommendation as follows:

IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ALLOCATE \$160,000 FOR MEDICATIONS TO BE ACCESSED BY PROVIDER AGENCIES AUTHORIZED BY OHIO'S PHARMACY SERVICE CENTER.

Julie Anthony moved for the passage of the recommendation and Julie Vann provided the second and the recommendation passed unanimously.

The next agenda item entailed a discussion of the Greene County Drop-In Center/Lighthouse as presented by Kent. A very thorough history was provided about the substantial water problems in the basement resulting in the need to shut down the Lighthouse for extensive repairs. Kent shared that although there are other factors being deliberated regarding the use of the building for treatment services, the repairs are necessary.

Under the Miscellaneous agenda item the Madison County School Mental Health Pilot Project was introduced. Greta provided the history of MHRB participation in discussions following the tragic loss of two Jonathan Alder High School students in the winter of 2015 which included: suicide prevention, post-vention activities, and community education about grief and loss. School leadership invited community partners to provide additional support for youth and families in the district. Kent explained that the district sits in both Union and Madison Counties. This led to many conversations with the district and both the MHRB and the Mental Health & Recovery Board of Union County to explore how best to work together. Tracey then explained that the superintendent and school board member originally requested onsite mental health providers and improved access to mental health services in the schools. MHRB of Union County offered to provide a mental health professional one day per week for information and referral, linkage to community resources and consultation. MHRB of Clark, Greene and Madison Counties staff proposed the identification of a content expert consultant to work in tandem with the Boards and the District to develop a comprehensive plan to address the complex needs of the District. Upon Board approval, Dr. Dawn Anderson-Butcher, a full professor with the OSU School of Social Work, has agreed to provide consultation and coaching for program development and evaluation which could be replicated in the future across the Board region.

There was robust discussion about the range of the project, whether additional resources may be needed, other concurrent activities such as Mental Health First Aid trainings for school staff and community members. Roger Roberts concluded the discussion by commenting on the importance of this comprehensive approach being recommended.

Marilyn read the recommendation as follows:

IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH DR. DAWN ANDERSON-BUTCHER, LISW-S FOR STATE FISCAL YEAR 2016 IN AN AMOUNT NOT TO EXCEED \$20,000 FOR THE PURPOSE OF FACILITATING, COACHING AND CONSULTING.

Roger Roberts moved for the passage of the recommendation and Heather Corbin provided the second. The recommendation passed unanimously.

Marilyn requested to close the meeting, Roger Roberts moved to close and the meeting concluded at approximately 7:20 pm.

COMBINED EXECUTIVE AND BUILDINGS & GROUNDS
COMMITTEE

**RATIFY AND CONFIRM ACTION TAKEN AT THE COMBINED EXECUTIVE AND
BUILDINGS & GROUNDS COMMITTEE MEETING**

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY
BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM
THE ACTION TAKEN BY THE COMBINED EXECUTIVE AND BUILDINGS &
GROUNDS COMMITTEE MEETING ON SEPTEMBER 4, 2015. APPROVED
MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.**

**Combined Executive and Buildings & Grounds Committee Meeting
Friday, September 4, 2015**

The Combined Executive and Buildings & Grounds Committee Meeting was held on Friday, September 4, 2015 at the MHR Board Administrative Offices located at 1055 East High Street, Springfield.

PRESENT: Lauren Ross, Chair; Scott Anger, Ben Harrison, Kellie Phillips, Roger Roberts and Jim Vernon

Staff: Dr. Kent Youngman, CEO; Nancy Boop and Dr. Greta Mayer

Lauren called the meeting to order and welcomed everyone; she then turned the meeting over to Kent to explain the proposed revision to the Human Resources Policy #9 Termination of Employment. A new section has been added to this policy that addresses the process for employees planning to retire. The employee must now submit in writing a request to retire at least ninety (90) days prior to the planned retirement date. Prior to this, a request was not required; however, as a courtesy, in the past employees have notified the CEO. The average age and longevity of staff is increasing and it is anticipated there will be more retirements in the next few years. For planning and budgeting purposes early notification is very important. Lauren then read the recommendation.

IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE REVISED POLICY #9 TERMINATION OF EMPLOYMENT POLICY. THIS POLICY GOES INTO EFFECT SEPTEMBER 1, 2015.

IT WAS MOVED BY JIM VERNON, SECONDED BY SCOTT ANGER TO ADOPT THE REVISIONS TO THE BOARD'S HUMAN RESOURCES POLICY #9 – TERMINATION OF EMPLOYMENT AS PRESENTED.

MOTION CARRIED.

The next item on the agenda was the review, discussion and recommendation for repair of water damage to the Board's facility located at 600 Dayton Yellow Springs, Fairborn. Lauren asked Nancy to summarize what had happened over the summer. Nancy stated that in late June she was notified by NAMI staff that the Fairborn Lighthouse Drop-In Center, which is located in the basement for our 600 Dayton Yellow Springs facility, had mold on the walls. After a facility "walk thru", the Lighthouse Drop-In Center was immediately closed and NAMI staff put into place a process of transporting clients to the Vernon Center in Springfield. This process is still in place. MHRB staff contacted ServPro of South Dayton to assess the problem. Basically, the majority of the exterior walls had mold growing on them primarily attributed to sump pump failure. The sump pump has been repaired at a cost of \$100. A specialist was contacted to determine the type of mold; the mold was aspergillus/penicillium, which is not harmful. Our

insurance agent was contacted and the company has since paid the maximum amount per our policy - \$10,000 for sump pump failure.

The first day that ServPro was on site, they brought in one large air scrubber for the first floor to make sure there were no air quality issues for TCN staff working on the first and second floors. On July 7th, ServPro submitted their estimate for eradicating the mold in the basement. This estimate was \$32,076 and did not include any replacement of drywall, flooring, painting, or exterior repairs to eliminate water coming into the basement. We did not contract with ServPro and they have since invoiced us for one service call and 26 days of using the air scrubber at a cost of \$2,062.

MHRB staff contacted R. D. Bennett Construction for an estimate for repairs to the exterior of the building to solve the problem of water coming into the basement and to improve the overall appearance for the building. This includes the following with an estimate of \$10,200. This work is in process:

- ✓ Install neoprene caulk along east side of building
- ✓ Remove all wood from approximately 17 windows and reframe as needed
- ✓ Install drivet (includes foam insulation, beveling, painting, caulking)
- ✓ Install water resistant drywall under porch
- ✓ Landscaping in front of building to allow water to shed away from the building

R. D. Bennett Construction's estimate for mold eradication was \$5,800 which included removal of drywall and insulation, and cleaning any surface mold with Mold Control Cleaner. This has been completed.

In the meantime, all furniture and equipment has been removed from the Lighthouse at a cost of \$300. The majority of the furnishings was either broken or moldy and has been discarded. NAMI staff is working on a plan to replace the furniture and equipment.

R. D. Bennett Construction's estimate to bring the basement back to a "leasable" level is \$32,562. This includes permeable foam, insulation, drywall, flooring, cove base, painting, new humidifier and ultra violet lights in cold air returns, replacing ceiling lights and replacing ceiling tiles. This work has been started and is planned to be completed within a month.

Discussions have been ongoing with TCN and NAMI staff. NAMI would prefer not to be located in the basement and is currently looking in the Fairborn area for a location for the Lighthouse. TCN would like to lease the basement with a plan of expanding services.

Accordingly, as this was an emergency situation, staff has moved forward on this project and is asking for Board approval on a retroactive basis.

IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON

COUNTIES APPROVE, ON A RETROACTIVE BASIS, AN INCREASE TO THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR GREENE COUNTY OF \$41,024 AND AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACTS AS REQUIRED TO IMPLEMENT THIS PLAN.

IT WAS MOVED BY BEN HARRISON, SECONDED BY ROGER ROBERTS TO APPROVE AN INCREASE TO THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR GREENE COUNTY OF \$41,024.

MOTION CARRIED.

The last item on the agenda was TCN's request to purchase the Board owned facility located at 452 West Market Street in Xenia. Kent explained that on August 21st, he received a letter from Lynn West, CEO of TCN, stating that the TCN Board of Directors has authorized her to make an offer of \$885,000 (the appraised value) to purchase the property. Nancy stated that there is a forty (40) year OMHAS mortgage on the property which originated in 1982 and currently has a balance of approximately \$210,000. If this sale occurs, these funds would go back to the state and the Board could request them for another purpose. The committee discussed the pros and cons of this sale and felt that selling the property to TCN was appropriate. The price is reasonable for both the Board and TCN and services will continue to be provided out of this location in Xenia. The recommendation was discussed with the conditions on the sale to include 1) approval by OMHAS, 2) deed restrictions to include that the property be devoted exclusively to mental health and addiction services and 3) in the event TCN decides to sell the property, TCN shall give the Board 120 day notice and the Board shall have the first right to purchase at a price agreed upon by both parties. Lauren also requested that the Executive Committee approve the purchase/sale agreement prior to its execution. Lauren then read the following recommendation.

IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE SALE OF REAL ESTATE LOCATED AT 452 WEST MARKET STREET, XENIA IN GREENE COUNTY, TO TCN BEHAVIORAL HEALTH SERVICES, INC. AT THE APPRAISED VALUE OF \$885,000. THE SALE OF THIS PROPERTY TO TCN BEHAVIORAL HEALTH SERVICES, INC. SHALL BE CONDITIONED ON THE FOLLOWING:

- 1. The Ohio Department of Mental Health and Addiction Services, which holds a mortgage on the premises, approves the sale and releases the MHR Board from all obligations under the mortgage.**

- 2. The conveyance of the property by the MHR Board shall be subject to the following deed restrictions, which shall be covenants running with the land:**
 - a. The property shall be devoted exclusively to mental health and addiction services, unless otherwise authorized by the MHR Board.**

 - b. In the event TCN Behavioral Health Services decides to sell this property, TCN shall give the MHR Board 120 day notice of its intent to sell the property and the MHR Board shall have the first right to purchase at a price agreed upon by both parties.**

THE CEO OF THE MHR BOARD IS AUTHORIZED TO ENTER INTO A PURCHASE AND SALE AGREEMENT WITH TCN BEHAVIORAL HEALTH SERVICES, CONSISTENT WITH THE TERMS OF THIS MOTION AND TO EXECUTE AND DELIVER, OR CAUSE TO BE DELIVERED, A GENERAL WARRANTY DEED SUBJECT TO EASEMENTS, RESTRICTIVE COVENANTS, AND ZONING ORDINANCES OF RECORD, REAL ESTATE TAXES AND ASSESSMENTS, AND THE RESTRICTIONS REGARDING USE AND FUTURE CONVEYANCES, CONVEYING THE MHR BOARD'S INTEREST IN THE PREMISE TO TCN BEHAVIORAL HEALTH SERVICES, TOGETHER WITH SUCH OTHER DOCUMENTS AS ARE NECESSARY TO EFFECTUATE THE SALE, AND TO DO ALL OTHER THINGS NECESSARY AND CONSISTENT WITH THIS MOTION TO ACCOMPLISH THE SALE PROVIDED HEREIN. THIS AUTHORIZATION IS SUBJECT TO PRIOR APPROVAL OF THE AGREEMENT BY THE EXECUTIVE COMMITTEE OF THE MHR BOARD.

IT WAS MOVED BY ROGER ROBERTS, SECONDED BY SCOTT ANGER TO AUTHORIZE THE SALE OF REAL ESTATE LOCATED AT 452 WEST MARKET STREET IN XENIA TO TCN BEHAVIORAL HEALTH SERVICES AT THE APPRAISED VALUE.

MOTION CARRIED.

A motion was made by Ben Harrison to adjourn the meeting.

This concludes the Combined Executive and Buildings & Grounds Committee meeting.