



**Mental Health & Recovery Board**  
of Clark, Greene & Madison Counties

*Help for Today. Hope for Tomorrow.*

1055 East High Street  
Springfield, OH 45505  
Phone: (937) 322-0648  
Toll-free: 1-800-435-7968  
Fax: (937) 322-7631  
General Email: mhrb@mhrb.org  
www.mhrb.org

**BOARD AGENDA**  
**SATURDAY, MARCH 12, 2016**  
**12:15 - 1:00 P.M.**

**SPRINGFIELD COUNTRY CLUB**  
**2315 SIGNAL HILL ROAD**  
**SPRINGFIELD, OH**

**MHRB**  
**Partner Agencies**

CLARK COUNTY

- Clark County Family & Children First
- Elderly United of Springfield & Clark County
- Matt Talbot House
- McKinley Hall, Inc.
- Mental Health Services for Clark and Madison Counties, Inc.
- National Alliance on Mental Illness (NAMI) for Clark and Greene Counties
- Oesterlen Services for Youth
- Opportunities for Individual Change (OIC) of Clark County
- Project Woman
- Springfield Metropolitan Housing Authority
- WellSpring

GREENE COUNTY

- Family Violence Prevention Center of Greene County
- Greene County Educational Service Center
- Greene County Family & Children First Department
- Greene County Juvenile Court
- Greene Leaf Therapeutic Community
- Housing Solutions of Greene County, Inc.
- National Alliance on Mental Illness (NAMI) for Clark and Greene Counties
- TCN Behavioral Health Services, Inc.
- Women's Recovery Center

MADISON COUNTY

- Madison County Department of Family & Children
- Mental Health Services for Clark and Madison Counties, Inc.

- |  |                           |
|--|---------------------------|
| <b>I. <u>OPENING REMARKS</u></b>   | <b>Lauren Ross, Chair</b> |
| <b>A. Welcome Guests &amp; Introductions</b>   |                           |
| <b>II. <u>APPROVAL OF MINUTES – February 16, 2016</u></b>  | <b>Attachment A</b>       |
| <b>III. <u>REVIEW OF ACCOUNTS PAYABLE REGISTER</u></b>   | <b>Attachment B</b>       |
| <b>IV. <u>CEO REPORT</u></b>   | <b>Greta Mayer</b>        |
| <b>V. <u>NOMINATING COMMITTEE</u></b>  | <b>Lauren Ross, Chair</b> |
| <b>A. Appointment of Nominating Committee Members</b>  |                           |
| <b>VI. <u>ADMINISTRATIVE</u></b>   |                           |
| <b>A. MHR Board Financial Update</b>   | <b>Attachment C</b>       |
| 1. Board Financials – February 2016  | <b>Mark Huff</b>          |
| <b>VII. <u>MENTAL HEALTH AND ADDICTION SERVICES</u></b>  |                           |
| <b>A. Program Committee Summary</b>  | <b>Attachment D</b>       |
| <b>Report of Committee Chair – March 1, 2016</b>   | <b>Marilyn Demma,</b>     |
| 1. Ratify and Confirm Action Taken at Program Committee Meeting – March 1, 2016  | <b>Co-Chair</b>           |
| a. Recommendation  |                           |
| <b>VIII. <u>COMBINED EXECUTIVE COMMITTEE &amp; BUILDINGS/GROUNDS COMMITTEE</u></b>                                       |                           |
| <b>A. Combined Executive &amp; Buildings/Grounds Summary -Report of Committee Chair - (to be distributed at meeting)</b> | <b>Attachment E</b>       |
| 1. Ratify and Confirm Action Taken at Combined Executive & Buildings/Grounds Committee Meeting – March 10, 2016          | <b>Lauren Ross, Chair</b> |
| a. Recommendation  |                           |

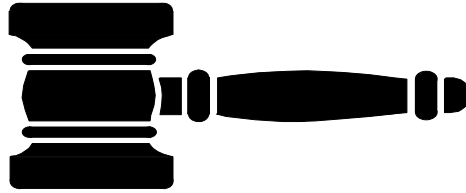
**(Program Committee Agenda continued on reverse side)**

**IX. MISCELLANEOUS**

**X. AUDIENCE PARTICIPATION**

**XI. BOARD MEMBER COMMENTS**

**XII. ADJOURNMENT**



**MINUTES – February 16, 2016**

*The Mental Health & Recovery Board of Clark, Greene and Madison Counties (MHR Board) met in regular session on Tuesday, February 16, 2016 at 6:00 p.m. at the Clark State Community College, Library Resource Center, Room 207, 570 East Leffel Lane, Springfield, Ohio.*

**PRESENT:** *Lauren Ross, Chairperson, Presiding; Scott Anger, Julie Anthony, Lexie Boblitt, Heather Corbin, Marilyn Demma, Ben Harrison, Jim Hutchins, Dr. Joseph Keferl, Kimberly Michael, Kellie Phillips, Roger Roberts, Jim Vernon.*

*Staff: Dr. Greta Mayer, CEO; Dr. Tammy Collins, Donna Hart, Mark Huff, and Roselin Runnels*

**GUESTS:** *David Herier, Clark County Commissioner*

**OPENING REMARKS**

*Lauren Ross, Chairperson, called the meeting to order and thanked everyone for coming. Lauren invited the membership and audience to introduce themselves.*

**APPROVAL OF MINUTES**

*The Board Minutes for the January 19, 2016 MHR Board meeting were reviewed.*

***IT was MOVED BY HEATHER CORBIN, SECONDED BY JULIE ANTHONY TO APPROVE THE MINUTES FOR THE JANUARY 19, 2016 BOARD MEETING AS SUBMITTED.***

***MOTION CARRIED.***

**REVIEW OF ACCOUNTS PAYABLE REGISTER**

*Lauren asked the membership to review Attachment B, Accounts Payable Register. There were no comments.*

**CEO REPORT**

*Lauren called on Dr. Greta Mayer to give the CEO report. Greta began by introducing Commissioner David Herier and asked that he swear in Board members Scott Anger, Jim Hutchins and Kim Michael. Greta stated that Dr. Linda Griffith was unable to attend the meeting*

*and will be sworn in at a later date. Commissioner Herier asked Scott, Jim and Kim to raise their right hands and recite the MHR Board Oath of Office. Greta then thanked Commissioner Herier for swearing them in as MHR Board members and the Board members for their continued service.*

*Next, Greta updated the Board about TCN's expansion plan. She reminded the membership that TCN has plans to expand and move the majority of their services to Beavercreek from the 600 Dayton-Yellow Springs, Fairborn facility that the Board owns. Greta stated that TCN agreed to maintain a presence in Fairborn after hearing feedback from family, community, and Board members. These concerns included a greater distance for many Fairborn clients to travel, how clients and community members would be informed about the changes, and how transportation could be a barrier to treatment. Greta said that TCN has run into a zoning issue because the space is not zoned for healthcare facilities. Opposition from Beavercreek residents and business owners about re-zoning this property for TCN's use have been communicated to the Beavercreek City Council Members. Copies of recent Dayton Daily News articles summarizing the opposition were given to the membership to review. This opposition included negative language and assumptions about clients in recovery, which reflects stigma about the persons we serve.*

*Lauren stated that Lynn West has asked a number of community leaders, including Greta, to write letters in support of their proposed re-zoning request at Grange Hall Road. Lauren invited the membership to discuss this issue and entertain a formal Board response. Scott Anger stated that he was contacted by Lynn to write a letter as well. He feels that there are two separate issues at play. There is the issue of the stigma that remains in Beavercreek and the issue of whether this move is going to be good for the clients of Fairborn. Scott said that he is sending a letter because the stigma issue outweighs the other issue for him and needs to be addressed. Greta stated her initial thought was also to write a letter to educate the community about our clients, how treatment works, and that people recover. However, there has been significant concern expressed by Board members about the negative implications of moving services from Fairborn to Beavercreek. Jim Vernon stated that his daughter has schizophrenia and that he doesn't like how the disease is stigmatized by the media. He believes it is time to address the issue of the stigma, fear, and ignorance. Jim would like to point out that TCN has existed in Fairborn in the middle of a neighborhood and near commercial businesses for many years without incident. He felt that people need to know that there is no reason to fear clients and TCN moving into their neighborhood. Roger Roberts asked if the Board is in agreement with the move. He felt that if the Board writes a letter in support, then it is basically stating that it approves of the move and the Board has not taken a formal position. Roger felt that Lynn West should have come to our Board meeting, as requested, to address questions from all of the membership. Not everyone was able to attend the luncheon that Lynn held at TCN, which he believed didn't satisfy what the Board needed to know.*

*Ben Harrison asked if there is an opportunity for the Board to meet with concerned residents and Commission members. Lauren stated that there is a follow-up Beavercreek City Council hearing scheduled for February 22, 2016. Lauren said that, in addition to writing a letter, the Board could request that Greta attend the meeting to speak on its behalf, if the Board articulates a position. Lauren added that she doesn't want the Board to get in the middle of this, but she did want the opportunity to educate residents. Marilyn Demma agreed and recommended avoiding the zoning discussion, but educating the Council to help people understand mental illness. Joe offered to speak about the stigma issue and that these attitudes*

are clearly problematic. Recognizing the importance of community readiness and support for the levy, Roger stated that it would have helped him if he were a resident to support the move if he understood TCN's strategic vision. Roger stated that the Greene County Drug Coalition and Suicide Prevention Coalitions may be able to contribute some positive press to this as well.

Membership pointed out that Julie Vann and Melissa Litteral are members of Beavercreek City Council. In addition to sending a letter, attending the City Council meeting, Marilyn suggested a third approach, would be for Greta to work with the newspaper to help address the stigma. Lauren agreed and stated that despite the outcome of these efforts, she hopes TCN is mindful of the role of the Board, and how significant changes by the agency have lasting impact on planning and funding the behavioral health system as a whole. Lauren then read the motion.

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO SEND A LETTER TO BEAVERCREEK CITY PLANNING & ZONING COMMISSION TO SUPPORT A REQUEST BY TCN BEHAVIORAL HEALTHCARE, INC. TO EXPAND SERVICES TO THE BEAVERCREEK COMMUNITY.**

**IT was MOVED BY SCOTT ANGER, SECONDED BY ROGER ROBERTS TO AUTHORIZE THE CEO TO SEND A LETTER TO BEAVERCREEK CITY PLANNING & ZONING COMMISSION.**

Roger stated that the recommendation did not reflect accurately the Board's discussion. Joe then amended the motion to read:

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO SEND A LETTER TO THE BEAVERCREEK CITY PLANNING & ZONING COMMISSION ADDRESSING CONCERNS THAT HAVE BEEN RECEIVED ABOUT MENTAL HEALTH AND ADDICTION SERVICES CONNECTED TO TCN BEHAVIORAL HEALTHCARE, INC.'S' PLAN TO EXPAND SERVICES TO BEAVERCREEK.**

**MOTION CARRIED.**

Heather Corbin abstained from the vote.

Joe then clarified that the letter should go to the zoning commission and to the newspaper and that Greta is to attend the meeting on February 22.

Next, Greta referred to Attachment C of the Agenda, Board/Agency Contract 120 Day Notice Not to Renew or Substantially Change. At this time every year, Greta stated that the Board notifies its providers that it does not intend to renew the same contract for the next fiscal year. With staff recommendation and Board approval, a new contract is negotiated based on statutory responsibilities, Board priorities, and available funding. Greta then read the recommendation.

***IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES INFORM EACH OF ITS CONTRACT AGENCIES THAT PURSUANT TO OHIO REVISED CODE 340.03 (A) (8) (A) AND/OR 340.033 (D) IS HEREBY NOTIFIED THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES HAS PROPOSED TO NOT RENEW THE FISCAL YEAR 2016 CONTRACTS FOR THE AGENCIES LISTED BELOW, WHICH EXPIRE JUNE 30, 2016.***

***IT IS THE BOARD'S INTENT TO ENGAGE IN GOOD FAITH COLLABORATION AND NEGOTIATION. IF SUCH GOOD FAITH NEGOTIATIONS RESULT IN THE BOARD RENEWING ITS CONTRACT WITH A GIVEN PROVIDER AGENCY, THE NEW CONTRACT MAY REFLECT SUBSTANTIAL CHANGE.***

*Clark County Family & Children First Council  
Elderly United – DBA United Senior Services  
Family Violence Prevention Center of Greene County  
Greene County Adult Probation Department  
Greene County Educational Service Center  
Greene County Family & Children First  
Greene County Juvenile Court  
Greene Leaf Therapeutic Community  
Housing Solutions of Greene County  
Madison County Department of Family & Children  
Matt Talbot House  
McKinley Hall, Inc.  
Mental Health Services for Clark & Madison Counties  
NAMI of Clark & Greene Counties  
Oesterlen Services for Youth  
OIC of Clark County  
Project Woman  
Springfield Metropolitan Housing Authority  
TCN Behavioral Health Services  
WellSpring  
Women's Recovery Center*

***IT was MOVED BY JULIE ANTHONY, SECONDED BY JIM VERNON TO APPROVE BOARD/AGENCY CONTRACTS 120 DAY NOTICE TO NOT RENEW OR SUBSTANTIALLY CHANGE.***

***MOTION CARRIED.***

*Greta then directed the membership to their reminder of the Board Retreat and Agenda. She stated that the March Board meeting will follow the retreat. Greta said that we invited doctors from our local providers who provide medication assisted treatment to answer the membership's questions about opiate treatment effectiveness. Board members expressed an interest in also gaining education on signs of opiate abuse, overdose, and how to respond.*

Last, Greta recognized Board staff member Roselin Runnels who will be retiring on March 1, 2016. Greta thanked Roselin for her 30 years of service; 18 of which were dedicated to the MHR Board. There will be a formal recognition following the Board meeting.

That concluded the CEO report.

### **ADMINISTRATIVE**

Lauren called on Mark Huff to review the MHR Board financials. Mark referred the membership to Attachment C in the agenda packet and first reviewed the Statement of Cash Position and Fund Balances as of January 31, 2016. This report is strictly on a cash basis with total cash receipts of \$8,397,119 and total disbursements of (\$9,415,737) with excess cash receipts under disbursements of (\$91,120) and an ending fund balance as of January 31, 2016 of \$10,812,810.

The last section reviewed was the Statement of Receipts and Disbursements for Fiscal Year 2016 activity. The General Fund had an ending cash balance of \$1,352,718; special revenue had a balance of \$641,027; Capital Projects had a of \$41; and fiduciary had a balance of \$345,637.

That concluded the Administrative Report.

### **PROGRAM COMMITTEE**

Lauren called on Marilyn Demma, the Program Committee Co-Chair, to give the Program Committee report. Marilyn stated that the Program Committee met on Tuesday February 2, 2016 at 5:30 p.m. at the Greene County ESC, 360 East Enon Road, Yellow Springs, Ohio. Marilyn stated that there were no actions taken by the Committee and she encouraged the membership to read the report from the meeting.

That concluded the Program Committee Report.

### **FINANCE COMMITTEE**

Lauren called on Julie Anthony, the Finance Committee Chair, to give the Finance Committee report. Julie stated that the Finance Committee met on February 5, 2016 and there were two recommendations at the meeting. Julie said that the first item the Committee discussed was SFY 2017 funding and the Board's Five Year Projections Report. Julie stated that the next item on the Agenda was a review of the Board's SFY 2015 contract agency reconciliation process. The next agenda item was a review of the Board's and contract agencies SFY 2015 annual audits. Julie stated that the last item was a review of the CY 2016 appropriations in an updated format.

Julie then read the recommendation.

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE FINANCE COMMITTEE ON FEBRUARY 5, 2016. MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.**

***IT was MOVED BY JULIE ANTHONY, SECONDED BY KELLIE PHILLIPS TO RATIFY AND CONFIRM THE ACTION TAKEN BY THE FINANCE COMMITTEE ON FEBRUARY 5, 2016.***

***MOTION CARRIED.***

*That concluded the Finance Committee Report.*

**MISCELLANEOUS**

*Greta stated that Mark Huff was able to work with the State auditor to schedule a post-audit meeting for interested Board members on March 1, 2016 at 4:45 p.m. before the Program Committee meeting. Greta stated that there were no findings.*

**AUDIENCE PARTICIPATION**

*Commissioner Herier thanked the Board for all the work that it does. Lauren thanked him for coming.*

**BOARD MEMBER COMMENTS**

*Marilyn thanked Lauren and Greta for having the discussion around the TCN issue.*

**ADJOURNMENT**

***A MOTION WAS MADE BY JULIE ANTHONY AND THE MEETING WAS ADJOURNED BY CHAIR, LAUREN ROSS.***

---

*Kellie Phillips, Secretary*

---

*Michelle Humphrey, MHR Board Staff*



## Accounts Payable Register - February 2016

Vendor Name	Date	Description	Expenses
Advanced Mechanical Services, Inc.	2/5/2016	Boiler service and treatment	1,250.00
	2/5/2016	Drain line repair, 1055 E High	185.00
	2/5/2016	Furnace repair	484.00
	2/19/2016	A/C unit repair, 1055 E High	183.50
	2/19/2016	Pneumatic Control repair, 1101 E High	516.00
All Phase Electric Supply Co.	2/12/2016	Supplies	42.33
Auditor, Clark County	2/29/2016	Salaries & Benefits	91,845.07
Boop, Nancy	2/19/2016	Business expense reimbursement, 1/7-2/8	164.16
Brain Lumber Company	2/19/2016	Maintenance supplies	53.74
Cintas Corporation Loc. 02	2/5/2016	Uniforms and building supplies	231.36
	2/19/2016	Building supplies	257.91
	2/19/2016	Uniforms and building supplies	277.32
City of Springfield	2/12/2016	1054 E. High	115.83
	2/12/2016	1055 E. High	73.91
	2/12/2016	1056 Mound	40.31
	2/12/2016	1061 E. High STORM	9.05
	2/12/2016	1067 E. High	38.62
	2/12/2016	1101 E. High	263.57
	2/12/2016	224 East St	40.41
	2/12/2016	224 East St rear	56.42
	2/12/2016	233 N Race STORM	2.95
	2/12/2016	236 East St	99.40
	2/12/2016	255 East St	282.98
	2/12/2016	2608 E. High A	48.57
	2/12/2016	617-619 Cedar STORM	7.67
	2/26/2016	1060 E. High STORM	28.62
	2/26/2016	1070 E. High STORM	27.00
	2/26/2016	2600-2602 E. High STORM	17.55
Clark State Community College	2/12/2016	Lease room for January Board meeting	90.00
Collins, Alan E.	2/5/2016	February legal fees	4,179.63
Collins, Tammy	2/19/2016	Business expense reimbursement, 1/5-2/4	476.75
Columbia Gas of Ohio, Inc.	2/12/2016	1054 E. High	363.71
	2/12/2016	1055 E. High	233.40
	2/12/2016	1056 Mound	216.54
	2/12/2016	1067 E. High 1	129.48
	2/12/2016	1101 E. High	2,273.49
	2/12/2016	224 East St rear	192.97
	2/12/2016	255 East St	269.68
	2/19/2016	1067 E. High 2	105.09
	2/19/2016	1067 E. High 3	38.23
	2/19/2016	1067 E. High 4	149.44
	2/19/2016	224 East St	364.08
	2/19/2016	236 East St	199.97
	2/19/2016	2608 E. High ES	58.48
	2/19/2016	2608 E. High WS	184.20
Connexion	2/12/2016	Business cards	137.64
Dayton Power & Light Co.	2/12/2016	189 Dayton Ave	168.30
	2/12/2016	476 W. Market	699.70
	2/19/2016	513 Clover St	314.22
Doctor Drain	2/5/2016	Plumbing, 1101 E High	95.00
Doug Richey Construction & Maintenance	2/19/2016	Install gym lights	5,200.00
	2/19/2016	Repair exit lights, 1101 E High	175.00
Elderly United	2/5/2016	December reimbursement	10,329.00
Family Violence Prevention Center of Greene Co.	2/5/2016	Mini grant	962.96
Geisler I.T. Services, LLC	2/12/2016	Gosh consulting hours	3,960.00
Greene County ESC Learning Center	2/5/2016	Gosh.025 services thru Jan	7,269.59
	2/12/2016	Gosh.032 services thru Jan	2,797.47
	2/26/2016	Gosh.047 services thru Feb	20,254.67

Vendor Name	Date	Description	Expenses
Greene County Family & Children First Council	2/5/2016	December reimbursement	1,027.00
	2/5/2016	February Allocations	14,124.00
	2/19/2016	CY 2016 Annual membership dues	4,000.00
	2/26/2016	January reimbursement	2,405.00
Greene County Juvenile Court	2/12/2016	December reimbursement	3,987.00
	2/19/2016	January reimbursement	3,216.00
Greene Leaf Therapeutic	2/5/2016	February Allocations	9,813.00
H.W. Mann & Sons Hauling Services	2/12/2016	1054 E. High	175.00
	2/12/2016	1101 E. High	358.00
	2/12/2016	255 East St	95.00
Handyman Hardware	2/5/2016	Supplies	35.97
Hassler Communication Systems Technology, Inc.	2/19/2016	Purchase pre-paid hours	425.00
	2/19/2016	Trend software 1 Year	318.00
	2/19/2016	Software support and PBX mgmt	194.50
Housing Solutions of Greene County, Inc.	2/5/2016	February Allocations	11,456.00
	2/5/2016	Moving expenses, Anna St	3,578.79
	2/19/2016	Developer fee, Anna St	21,160.25
Impact Network Solutions, Inc.	2/26/2016	Long distance charges	10.00
J&J Remodeling	2/12/2016	Repairs, 1074 E High	275.00
Jani-Turf Maintenance Services, Inc.	2/12/2016	Janitorial services	338.00
Madison County Family Council	2/5/2016	February Allocations	1,912.00
Martin, Browne, Hull & Harper	2/12/2016	Legal fees, 12/1 thru 12/31	420.00
Matt Talbot House	2/5/2016	February Allocations	5,956.00
McCall-Sharp Architecture, Ltd.	2/5/2016	Capital project, 1480 Anna St	8,320.00
	2/5/2016	Project prints, Anna St	278.87
	2/5/2016	2624 Lexington Avenue grant match	500,000.00
McKinley Hall, Inc.	2/5/2016	February Allocations	9,067.00
	2/5/2016	Gosh.025 services thru Jan	19,348.40
	2/12/2016	Gosh.032 services thru Jan	12,108.39
	2/19/2016	Gosh.039 services thru Jan	21,233.38
	2/26/2016	Gosh.047 services thru Feb	25,767.28
	2/19/2016	Annual monitoring, 224 East St	300.00
Megacity Fire & Security	2/5/2016	February Allocations	82,951.00
Mental Health Services for Clark & Madison Counties	2/5/2016	Gosh.025 services thru Nov	279,327.08
	2/26/2016	Business expense reimbursement, 1/5-2/12	203.15
Michelle Humphrey	2/5/2016	February Allocations	22,473.00
NAMI of Clark & Greene Co.	2/5/2016	NAMI Food	311.03
	2/19/2016	NAMI Food	2,200.00
	2/5/2016	February Allocations	16,250.00
Oesterlen Services for Youth	2/5/2016	February Allocations	16,250.00
Pitney Bowes Global Financial Services LLC	2/5/2016	Postage	1,005.00
PNC Bank	2/5/2016	Utility payments	2,004.98
	2/26/2016	Utility payments	3,375.41
PNC Bank, N.A.	2/19/2016	Mortgage payment	7,628.67
Project Woman	2/5/2016	Mini grant	559.12
Sampsons Seasonal Services	2/12/2016	Snow removal, 600 DYS, 1/12	320.00
Simonton, Jeanne M.	2/19/2016	ECMH Consultation Services	2,614.75
	2/26/2016	ECMH Consultation Services	2,309.71
Sound Force, Inc.	2/26/2016	Production Serv, Conference 2/10, 11	860.00
Springfield Pro Cleaning Services	2/26/2016	Janitorial services	1,895.00
	2/26/2016	Janitorial supplies	97.63
Staples Business Advantage	2/5/2016	Office supplies	131.96
	2/12/2016	Office supplies	141.03
TCN Behavioral Health Services, Inc.	2/5/2016	February Allocations	26,520.00
	2/5/2016	Gosh.025 services thru Jan	69,801.20
	2/12/2016	Gosh.032 services thru Jan	41,529.78
	2/19/2016	Gosh.039 services thru Jan	67,953.62
	2/26/2016	Gosh.047 services thru Feb	87,691.70
Treasurer, State of Ohio	2/12/2016	FY2015 Financial Audit	1,947.50

Vendor Name	Date	Description	Expenses
Vectren Energy Delivery	2/5/2016	600 Dayton-Yellow	308.08
	2/19/2016	189 Dayton Ave	295.58
	2/19/2016	476 W. Market	459.86
	2/19/2016	513 Clover St	193.94
	2/19/2016	619 Xenia	244.59
Village of Yellow Springs	2/19/2016	619 Xenia Rear	35.96
	2/12/2016	113 E.N College St	489.68
WellSpring	2/12/2016	619 Xenia Ave	122.12
	2/19/2016	January reimbursement	7,375.23
Westwater Supply-Springfield	2/5/2016	Tub spout diverter, 1054 E High	26.48
	2/12/2016	Supplies	62.65
Wittenberg	2/5/2016	Mini grant	3,139.43
Women's Recovery Center	2/5/2016	February Allocations	<u>77,931.00</u>

Cash Disbursements	1,653,021.69
February YTD Expense	11,072,386.72
January YTD Expense	9,415,737.03
Change in Expense	1,656,649.69
Cash Disbursement - Change in Expense	(3,628.00)
Reconcile Items	
NAMI rent allocation reduction	3,628.00
Reconcile Items Total	3,628.00
difference	(0.00)

## Mental Health &amp; Recovery Board of Clark, Greene and Madison

## Statement of Cash Position and Fund Balances

As of 2/29/2016

(In Whole Numbers)

	General Fund	Special Revenue Fund	Capital Projects	Fiduciary Fund	Total
<b>Cash Receipts</b>					
Taxes	4,228,723	0	0	0	4,228,723
Intergovernmental	665,081	2,586,066	581,235	0	3,832,382
Rental	406,687	0	0	0	406,687
Miscellaneous	24,965	0	19,755	1,230	45,950
<b>Total Cash Receipts</b>	<u>5,325,456</u>	<u>2,586,066</u>	<u>600,990</u>	<u>1,230</u>	<u>8,513,742</u>
<b>Cash Disbursements</b>					
Salaries	(816,570)	0	0	0	(816,570)
Benefits	(184,516)	0	0	0	(184,516)
Treatment Services	(4,861,557)	(3,273,928)	0	(34,486)	(8,169,970)
Professional Services	(81,724)	0	0	0	(81,724)
Operating	(29,351)	0	0	0	(29,351)
Rent/Utilities	(164,237)	0	0	0	(164,237)
Repairs/Maintenance	(29,990)	0	0	0	(29,990)
Capital Outlays/Equipment	(734,785)	0	(600,990)	(81,865)	(1,417,639)
Advertising/Printing	(7,724)	0	0	0	(7,724)
Principle/Interest	(61,029)	0	0	0	(61,029)
Insurance	(22,321)	0	0	0	(22,321)
Lease	(6,279)	0	0	0	(6,279)
Travel/Conference	(16,894)	0	0	0	(16,894)
Other	(64,142)	0	0	0	(64,142)
<b>Total Cash Disbursements</b>	<u>(7,081,118)</u>	<u>(3,273,928)</u>	<u>(600,990)</u>	<u>(116,351)</u>	<u>(11,072,387)</u>
Total receipts over/(under) disbursements	(1,755,663)	(687,862)	0	(115,121)	(2,558,645)
<b>Other financing receipts/(disbursements)</b>					
Advance To/From	(565,585)	565,585	0	0	0
Transfer In/Out	(125,000)	125,000	0	0	0
Prior Year Refund	42,498	0	0	0	42,498
Proceeds from Sale of Assets	885,000	0	0	0	885,000
<b>Total Other financing receipts/(disbursements)</b>	<u>236,913</u>	<u>690,585</u>	<u>0</u>	<u>0</u>	<u>927,498</u>
Excess cash receipts over/(under) disbursements	<u>(1,518,749)</u>	<u>2,723</u>	<u>0</u>	<u>(115,121)</u>	<u>(1,631,147)</u>
<b>Fund Balance at beginning of year</b>	9,991,416	325,049	0	587,465	10,903,930
<b>Fund balances at end of period</b>	<u>8,472,666</u>	<u>327,773</u>	<u>0</u>	<u>472,344</u>	<u>9,272,783</u>

**Mental Health & Recovery Board of Clark, Greene and Madison**

Statement of Receipts and Disbursements

General Fund

FY 2016

From 2/1/2016 Through 2/29/2016

(In Whole Numbers)

	Original Budget	Final Budget	Budget Change	YTD Actual	Final Budget Variance
Cash Receipts					
Taxes	10,035,308	10,035,308	0	4,873,487	(5,161,821)
Rental	692,346	692,346	0	406,687	(285,659)
Miscellaneous	9,180	9,180	0	909,965	900,785
Total Cash Receipts	10,736,834	10,736,834	0	6,190,139	(4,546,695)
Cash Disbursements					
Salaries	1,065,714	1,143,358	77,644	816,570	326,788
Benefits	312,646	324,523	11,877	184,516	140,007
Treatment Services/Activities	8,968,993	8,893,414	(75,579)	3,871,636	5,021,778
Professional Services	127,710	127,710	0	81,724	45,986
Operating	53,789	53,789	0	28,926	24,863
Rent/Utilities	352,209	352,209	0	152,905	199,304
Repairs/Maintenance	32,600	32,600	0	27,727	4,873
Capital Outlay/Equipment	423,050	964,074	541,024	719,390	244,684
Advertising/Printing	15,000	15,000	0	7,724	7,276
Principle/Interest	91,545	91,545	0	61,029	30,516
Insurance	46,773	46,773	0	33,751	13,022
Lease	11,000	11,000	0	6,279	4,721
Travel/Conference	38,800	38,800	0	14,576	24,224
Other	203,950	203,950	0	63,910	140,040
Total Cash Disbursements	11,743,779	12,298,745	554,966	6,070,662	6,228,083
Transfers/Advances					
Advance In/(Out)	0	0	0	(565,585)	(565,585)
Transfer In/(Out)	(125,000)	(125,000)	0	575,000	700,000
Total Transfers/Advances	(125,000)	(125,000)	0	9,415	134,415
Cash Receipts Over/(Under) Disbursements	(1,131,945)	(1,686,911)	(554,966)	128,892	1,815,803

**Mental Health & Recovery Board of Clark, Greene and Madison**

Statement of Receipts and Disbursements

Special Revenue Fund

FY 2016

From 2/1/2016 Through 2/29/2016

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	3,429,510	4,051,779	622,269	2,611,066	(1,440,713)
Miscellaneous	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>0</u>	<u>(5,000)</u>
Total Cash Receipts	3,434,510	4,056,779	622,269	2,611,066	(1,445,713)
Cash Disbursements					
Treatment Services/Activities	<u>3,467,257</u>	<u>4,229,580</u>	<u>762,323</u>	<u>3,056,336</u>	<u>1,173,244</u>
Total Cash Disbursements	3,467,257	4,229,580	762,323	3,056,336	1,173,244
Transfers/Advances					
Advance In/(Out)	0	0	0	565,585	565,585
Transfer In/(Out)	<u>172,801</u>	<u>172,801</u>	<u>0</u>	<u>172,801</u>	<u>0</u>
Total Transfers/Advances	172,801	172,801	0	738,386	565,585
Cash Receipts Over/(Under) Disbursements	<u>140,054</u>	<u>0</u>	<u>(140,054)</u>	<u>293,116</u>	<u>293,116</u>

**Mental Health & Recovery Board of Clark, Greene and Madison**

Statement of Receipts and Disbursements

Capital Projects

FY 2016

From 2/1/2016 Through 2/29/2016

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	583,360	583,360	0	581,235	(2,125)
Miscellaneous	<u>263,001</u>	<u>263,001</u>	<u>0</u>	<u>19,755</u>	<u>(243,246)</u>
Total Cash Receipts	846,361	846,361	0	600,990	(245,371)
Cash Disbursements					
Capital Outlay/Equipment	<u>846,361</u>	<u>846,361</u>	<u>0</u>	<u>600,990</u>	<u>245,371</u>
Total Cash Disbursements	846,361	846,361	0	600,990	245,371
Cash Receipts Over/(Under) Disbursements	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**Mental Health & Recovery Board of Clark, Greene and Madison**

Statement of Receipts and Disbursements

Fiduciary Fund

FY 2016

From 2/1/2016 Through 2/29/2016

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	183,647	0	(183,647)	0	0
Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,230</u>	<u>1,230</u>
Total Cash Receipts	183,647	0	(183,647)	1,230	1,230
Cash Disbursements					
Treatment Services/Activities	0	237,985	237,985	14,310	223,675
Capital Outlay/Equipment	<u>188,999</u>	<u>188,999</u>	<u>0</u>	<u>81,865</u>	<u>107,135</u>
Total Cash Disbursements	188,999	426,984	237,985	96,175	330,809
Transfers/Advances					
Transfer In/(Out)	<u>188,999</u>	<u>426,984</u>	<u>237,985</u>	<u>440,582</u>	<u>13,598</u>
Total Transfers/Advances	188,999	426,984	237,985	440,582	13,598
Cash Receipts Over/(Under) Disbursements	<u><u>183,647</u></u>	<u><u>0</u></u>	<u><u>(183,647)</u></u>	<u><u>345,637</u></u>	<u><u>345,637</u></u>



**ATTACHMENT D**

**PROGRAM COMMITTEE SUMMARY**

Tuesday, March 1, 2016

The Program Committee met on Tuesday, March 1, 2016 at 5:30 p.m. at the Greene County Educational Service Center (ESC), 360 East Enon Road, Yellow Springs, Ohio.

**PRESENT:** Marilyn Demma, Vice Chairperson presiding; Julie Anthony; Lauren Ross; Roger Roberts; Joseph Keferl; Jim Vernon; Scott Anger; Julie Vann; Linda Griffith; Kim Michael; Kellie Phillips

**STAFF:** Greta Mayer; Tammy Collins; and Tracey Stute

**GUESTS:** Melissa Walters  
Jerry Newport  
Angela Dugger  
John Fabotta

Greene Leaf  
OIC Reentry  
N.A.M.I

Marilyn Demma called the meeting to order at 5:35 p.m. followed by a welcome and introductions.

Dr. Greta Mayer provided background information pertaining to the first item on the agenda, including NAMI's name change and the relocation of NAMI's drop-in center previously located in the lower level of 600 Dayton Yellow Springs Road in Fairborn. Angela Dugger, Executive Director for NAMI of Clark, Greene, & Madison Counties began her presentation with "good news." The new potential site for the Lighthouse is located at 550 and 554 Dayton-Yellow Springs Rd. She noted that the landlord has a genuine interest in the mission and has been flexible in negotiating a rental agreement but is requiring a three year contract at the cost of \$3,100.00 / month including utilities.

Marilyn read the recommendation as follows:

**IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH NAMI OF CLARK AND GREENE COUNTIES FOR STATE FISCAL YEAR 2016 IN AN AMOUNT NOT TO EXCEED \$4,500. PAYMENT WILL BE MADE ON AN AS NEEDED BASIS, BEGINNING MARCH 1, 2016.**

Jim Vernon moved for passage of the recommendation and Scott Anger provided the second. The recommendation passed unanimously.

Additional discussion included clarification by Lauren Ross regarding the arrangement by stating that the current contract remains in place and Greta stated that the additional payment being requested is a means of supplementing the current agreement in the short-term calling it a “bridge” until a permanent location was found.

Angela continued her presentation by providing the expansion of opportunities now available to include: Family Support Group, Family to Family, Peer Group amongst others (see handout for further detail.) She continued by highlighting additional services provided with the support of MHRB like meals at a reduced charge, various activities, celebrations and peer led groups.

The next item on the agenda was Opportunities for Independent Change (OIC) of Clark County. Tracey Stute introduced Jerry Newport, re-entry mental health therapist, presenting on behalf of OIC. Jerry is employed by Mental Health Services of Clark County who provides contract mental health services in the local jail and several prisons in the surrounding area. He began by thanking Angela for “being inclusive” of the re-entry population noting that often there is a gap in obtaining benefits for food, housing and other basic needs upon release.

Jerry provided an overview of services provided to those identified with mental health or alcohol/drug problems. They include: assessment; case management pre/post release; consultations; reports to probation; linkages and transition help to engage offenders in treatment and with medications. Often ex-offenders access help with emergency housing with the Housing Assistance dollars from MHRB.

Since July, 104 offenders have returned to this community; 75% of them have co-occurring disorders and many have experienced trauma. This speaks to the need for integrating Trauma Informed Care (TIC) into the community with special attention to law enforcement.

Lauren Ross inquired about the process for identifying appropriate recipients of these services and Jerry shared that there are several means like the jail coordinator position from OIC, the Community Linkages referral system and word of mouth. Linda Griffith stated that this is “important work” and noting the difficulty for those with severe mental illness to reintegrate into the community.

Tracey Stute introduced Melissa Walters presenting the third agenda item, Greene Leaf Therapeutic Community. Melissa noted that much of what Jerry discussed is familiar as both programs serve a similar population. Melissa shared that the program is located in the Greene County Jail and consists of two programs where inmates stay a maximum of six months. Currently, the ORAS instrument is used to drive the amount of services provided but could consist of six hours of services daily, cognitive behavioral program called Thinking for a Change, GED as needed, and mental health treatment by TCN if the inmate is a Greene County resident.

The demand exceeds supply at this time as it will be May before new candidates can be accepted into the program. Melissa described the plan for jail expansion in partnership with the Commissioners and Sheriff’s department. Jim Vernon provided an example of a Greene Leaf success story and stated it was a “game changer” for her.

The number of clients served has continued to increase over the past three years. In 2013, 128 clients were served and in 2015, 154 clients were served. Additional information can be found in the handout provided.

Further discussion by Scott Anger transpired regarding the high need for this type of service. He added an example of pregnant women offenders posing a “dilemma.” He stated that we need more answers regarding high risk populations and available services. Scott would like more information on what resources exist in order to provide this information to law enforcement when situations arise.

Greta “circled back” to remind the Committee why representatives were asked to provide program overviews at this time and noted that the Board will have a chance to vote during Board meetings. Greta emphasized that this approach is in an attempt to manage time at future meetings.

Greta requested that Marilyn consider re-ordering the remaining amended agenda items to discuss the action items first, then follow with discussion agenda items, four and five respectively. Marilyn agreed and called on Greta and Tammy Collins to introduce two Youth Empowerment initiatives.

Greta and Tammy updated the membership that the recently approved youth-led provider for Madison County is unable to fulfill the contract at this time. In response, Tammy developed the following proposal to create capacity for youth empowerment initiatives for both alcohol/other drug and mental health youth-led prevention in Madison as well as Clark and Greene Counties in SFY 2016-2017. For the first youth-led proposal, ideas were generated from the Madison County Substance Abuse Coalition and Recovery Supports Group as they prepare for an application for a Drug-Free Community grant:

- 1) Madison EMA will host a four-hour informational session April 19th from 12 to 4 pm provided by OhioMHAS Youth-Led Prevention Lead, Valerie Leach and Drug Free Action Alliance (DFAA) Youth-Led Coordinator, Tristan Hall. Information will be provided regarding Youth-Led trends, best practices and opportunities for training and funding. Interested Madison County residents that work with youth will be the primary audience. However, as room is available, interested parties from Clark and Greene Counties will also be invited. (No cost)
- 2) Madison EMA will host two, four-hour (9 am to 1 pm) Action Planning sessions May 10 & June 8, with Youth-Led expert, Jim Ryan, facilitating. Each community attending will leave with completed plans to start or enhance youth-led programming in their area. (up to \$1,400)
- 3) Community team members attending all three Youth-Led capacity building sessions and completing an action plan to implement next fiscal year may apply for a scholarship to attend the Youth Leadership Development Track at the annual OPEC Conference June 27-29. (12 OPEC registrations @ \$100 each=up to \$1,200 & 12 OPEC 3-night dorm stays @ \$250=up to \$3,000).
- 4) Board staff will coordinate an on-going learning community of participating individuals and others wanting to learn with at least quarterly communication.
- 5) Board staff and the learning community will work together to identify resources to make Youth-Led opportunities more widely accessible to youth in all three counties.

Roger shared his personal experience with youth led prevention as a young person growing up in Madison County. He emphasized how this lays the foundation for a successful Drug Free Communities Grant award.

Tammy went on to describe the second youth empowerment initiative, YouthMOVE, a national youth-led organization devoted to improving services and systems that support positive growth and development by uniting the voices of individuals who have lived experience in various systems including mental health, juvenile justice, education and child welfare. YouthMOVE Ohio is a state chapter of the national program and is hosted by National Alliance on Mental Illness (NAMI) Ohio. <https://ohioyouthmove.org/>

In SFY 2015, young people on the Ohio YouthMOVE Council determined that local county-based chapters were needed in Ohio so that more young people with lived experience could have access to leadership development and the opportunity to use their voice to improve access to services for all Ohio youth. The state portion of the federal Safe Schools Healthy Students (SSHS) grant provided funding to start-up local chapters; \$4,000 per county for 20 counties was budgeted.

Two parent volunteers, Liz Hale from Clark County (Forging Responsible Youth) and Tina Reed (Springfield Mercy) in Madison County, have stepped forward to lead the development of YouthMOVE groups in those two counties. NAMI Ohio will stipend these parents directly in the amount of \$1,000 which will cover 12 months of facilitating monthly meetings and chaperoning three, youth-led events that must be planned and implemented by the youth within that 12-month period.

NAMI Ohio is requesting that the MHRB accept the balance of the mini-grants in the amount of \$3,000 for Clark and \$3,000 for Madison before June 30, 2016. These funds can only be used to pay for activities related to the three, youth-led events per county planned by the youth.

MHRB staff would monitor monthly meetings and bi-annual reports to NAMI, attend youth-led events, and approve and manage all disbursement of funds for youth-led events. MHRB staff would also work with Greene County to facilitate the development of a Greene County YouthMOVE chapter. Greene County Educational Service Center has funds set-aside in their SSHS grant for this purpose.

Julie Vann asked about the available funding for Clark and Madison Counties and Greta confirmed that Clark and Madison Counties would each receive \$3,000 for a total of \$6,000 for YouthMOVE activities.

Marilyn read both recommendations as follows:

**IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO RESCIND THE SFY 2016 CONTRACT WITH THINKING BEFORE SINKING, LLC IN AN AMOUNT OF \$5,587.**

**IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH VARIOUS VENDORS FOR EVIDENCE-BASED YOUTH-LED PREVENTION PROGRAM CAPACITY BUILDING IN AN AMOUNT NOT TO EXCEED \$5,587 AND TO REQUEST A WAIVER FROM THE STATE TO UTILIZE THE REMAINDER OF THE ALLOCATION UNTIL FUNDS ARE EXHAUSTED.**

and

**IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACTS WITH VARIOUS VENDORS NOT TO EXCEED \$3,000 EACH FOR CLARK AND MADISON COUNTIES IN SFY 2017 IN ACCORDANCE WITH THE REQUIREMENTS OF THE NAMI OHIO MINI-GRANT.**

Joe Keferl moved for passage of both recommendations and Julie Vann provided the second. The recommendations passed unanimously.

Marilyn called on Greta for the fifth agenda item, an update on Marijuana for Medical Use.

Greta referred the membership to Attachment B which included a report provided by Working Partners®, experts in drug-free workplace programs, and a white paper from the Drug Free Action Alliance (DFFA) and the Alcohol and Drug Abuse Prevention Association of Ohio (ADAPAO) regarding potential legislation in Ohio on marijuana for medical use. Greta provided this information in response to Board members requesting more information about this topic. The Board had previously heard a presentation on marijuana for recreational and medicinal use by Tony Coder (DFFA) prior to the Board passing a resolution in opposition of issue three and the notion of legislating medicine outside of the FDA process.

Board members engaged in a lively discussion about the risk and potential therapeutic benefits of marijuana use. Dr. Linda Griffith shared recent research that revealed some promising benefits from chemicals and cannabinoid components of the marijuana plant, but would prefer to wait for conclusive data prior to advocating for its medical use. Marilyn Demma read a report from Cleveland today about proposed legislation for this fall's election by the Marijuana Policy Project. Joe suggested updating the previously passed resolution to reflect that the Board would consider future therapeutic benefits based on research and safe regulation. Board members agreed to revisit this topic during a future meeting when more information about the legislation is available.

Marilyn asked Tracey to proceed with the mini-grant item on the agenda. Tracey started by presenting a request to the Committee to consider intentionally aligning the SFY 2017 mini-grant process with the Feedback Informed Treatment (FIT) goal as part of the Board strategic plan. The idea being that with the recent Scott Miller training on Implementation and the current evaluation process in partnership with Wright State, the mini-grants could be a resource for agencies to enhance implementation efforts and reduce barriers.

Following much discussion, it was decided that the mini-grants would continue to be used for a variety of agency determined, discreet needs that would otherwise go unmet. Board members wanted to make mini-grants available to all partner agencies, rather than limiting the application to treatment-only agencies. Staff was encouraged to create categories (e.g., trauma-informed care, FIT, recovery-oriented supports) with a menu of possible options for mini-grant requests. A weighted system may be considered. An ad hoc mini-grant committee would review this revised application prior to its release. Other Board members expressed interest in incentivizing agencies who are using or expanding FIT outside of the mini-grant process.

There were no miscellaneous agenda items.

Marilyn requested to close the meeting and Linda Griffith moved to adjourn at approximately 7:30 p.m.