



**Mental Health & Recovery Board**  
of Clark, Greene & Madison Counties

*Help for Today. Hope for Tomorrow.*

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**MHRB  
Partner Agencies**

CLARK COUNTY

- Clark County Family & Children First
- Elderly United of Springfield & Clark County
- Matt Talbot House
- McKinley Hall, Inc.
- Mental Health Services for Clark and Madison Counties, Inc.
- National Alliance on Mental Illness (NAMI) for Clark and Greene Counties
- Oesterlen Services for Youth
- Opportunities for Individual Change (OIC) of Clark County
- Project Woman
- Springfield Metropolitan Housing Authority
- WellSpring

GREENE COUNTY

- Family Violence Prevention Center of Greene County
- Greene County Educational Service Center
- Greene County Family & Children First Department
- Greene County Juvenile Court
- Greene Leaf Therapeutic Community
- Housing Solutions of Greene County, Inc.
- National Alliance on Mental Illness (NAMI) for Clark and Greene Counties
- TCN Behavioral Health Services, Inc.
- Women's Recovery Center

MADISON COUNTY

- Madison County Department of Family & Children
- Mental Health Services for Clark and Madison Counties, Inc.

**BOARD AGENDA  
MONDAY, APRIL 18, 2016  
6:00 - 8:00 P.M.**

**GREENE COUNTY EDUCATIONAL SERVICE CENTER  
360 EAST ENON ROAD  
YELLOW SPRINGS, OH 45387**

- |  |                           |
|--|---------------------------|
| <b>I. <u>OPENING REMARKS</u></b>                           | <i>Lauren Ross, Chair</i> |
| <b>A. Welcome Guests &amp; Introductions</b>               |                           |
| <b>II. <u>APPROVAL OF MINUTES</u> – March 12, 2016</b>     | <b>Attachment A</b>       |
| <b>III. <u>REVIEW OF ACCOUNTS PAYABLE REGISTER</u></b>     | <b>Attachment B</b>       |
| <b>IV. <u>CEO REPORT</u></b>                               | <i>Greta Mayer</i>        |
| <b>A. Swearing in of Board Member Dr. Linda Griffith</b>   | <i>Alan Anderson</i>      |
| <b>B. Housing Solutions</b>                                | <b>Attachment C</b>       |
| 1. Recommendation  |                           |
| <b>C. Project Woman</b>                                    | <b>Attachment D</b>       |
| 1. Recommendation  |                           |
| <b>D. TCN Update</b>                                       |                           |
| <b>E. United Way of Madison County Award</b>               |                           |
| <b>V. <u>NOMINATING COMMITTEE</u></b>                      | <b>Attachment E</b>       |
| <b>A. Present State Fiscal Year 2017 Slate of Officers</b> | <i>Lauren Ross, Chair</i> |
| <b>VI. <u>ADMINISTRATIVE</u></b>                           | <b>Attachment F</b>       |
| <b>A. MHR Board Financial Update</b>                       | <i>Donna Hart</i>         |
| 1. Board Financials – March 2016                           |                           |
| 2. Administrative Budget – 3 <sup>rd</sup> Quarter         |                           |
| 3. Cash Flow Projections                                   |                           |
| 4. Amended Appropriation                                   |                           |
| a. Recommendation  |                           |

(AGENDA CONTINUED ON REVERSE SIDE)

**VII. MENTAL HEALTH AND ADDICTION SERVICES**

**A. Program Committee Summary**

**Report of Committee Chair – April 5, 2016**

1. Ratify and Confirm Action Taken at Program Committee Meeting – April 5, 2016
  - a. Recommendation

**Attachment G**  
*Marilyn Demma,*  
*Co-Chair*

**VIII. MINI GRANT**

**A. Mini Grant Summary**

**Report of Committee Chair – April 15, 2016**

(To be distributed at Board meeting)

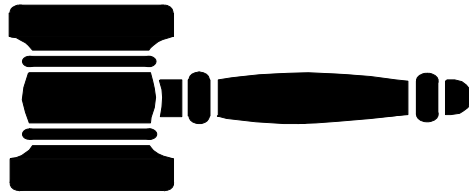
**Attachment H**  
*Jim Vernon, Chair*

**IX. AUDIENCE PARTICIPATION**

**X. BOARD MEMBER COMMENTS**

**XI. MISCELLANEOUS**

**XII. ADJOURNMENT**



**MINUTES – March 12, 2016**

*The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in regular session on Saturday, March 12, 2016 at 12:30 p.m. at the Springfield Country Club, 2315 Signal Hill Road, Springfield, Ohio.*

**PRESENT:** *Lauren Ross, Chairperson, Presiding; Scott Anger, Julie Anthony, Lexie Boblitt, Heather Corbin, Marilyn Demma, Jim Hutchins, Kimberly Michael, Kellie Phillips, Roger Roberts, Julie Vann, Jim Vernon.*

*Staff: Dr. Greta Mayer, CEO; Nancy Boop, Dr. Tammy Collins, Mark Huff, Michelle Humphrey and Tracey Stute*

**GUESTS:** *Kathy Paxton*

**OPENING REMARKS**

*Lauren Ross, Chairperson, called the meeting to order and thanked everyone for coming.*

**APPROVAL OF MINUTES**

*The Board Minutes for the February 16, 2016 Mental Health & Recovery Board meeting were reviewed.*

***IT was MOVED BY SCOTT ANGER, SECONDED BY JIM VERNON TO APPROVE THE MINUTES FOR THE FEBRUARY 16, 2016 BOARD MEETING AS SUBMITTED.***

***MOTION CARRIED.***

**REVIEW OF ACCOUNTS PAYABLE REGISTER**

*Lauren asked the Membership to review Attachment B, Accounts Payable Register. There were no comments.*

**CEO REPORT**

*Lauren called on Dr. Greta Mayer to give the CEO report. Greta began by thanking everyone for attending the Board retreat. She then invited the membership to the annual Opiate Conference on May 2-3, 2016. Greta stated that she and Dr. Tammy Collins will be presenting along with some local experts. For example, from Madison County, Roger Roberts and David*

*Dhume, a County Commissioner will describe how coalitions work. Greta added that all of the Board's coalitions from the three-county region will be invited to attend. Greta next asked that the membership save the date for the first Mental Health, Alcohol and Drug Recovery Conference for people in recovery on June 1-2, 2016. Greta stated that Board members will receive an invitation from Cheri Walter, CEO of the Ohio Association of County Behavioral Health Authorities (OACBHA) to a Board Member Empowerment Summit, to occur prior to the conference on June 1. It is for all governing ADAMHS board members around the state.*

*That concluded the CEO report.*

### **NOMINATING COMMITTEE**

*Lauren stated that a new slate of officers for SFY 2017 will be presented at the April Board meeting. Lauren said that three members of the Executive Committee, Julie Anthony, Jim Vernon and Marilyn Demma, have agreed to be on the committee and she needs two more at-large Board members from any county to volunteer. Lauren explained that participation would include reviewing who's eligible for what positions and then attending a meeting right before the April Program Committee meeting to reach consensus about a slate of officers to be presented to the membership.*

### **ADMINISTRATIVE**

*Lauren called on Mark Huff to review the Mental Health & Recovery Board financials. Mark referred the membership to Attachment C in the agenda packet and first reviewed the Statement of Cash Position and Fund Balances as of February 29, 2016. This report is strictly on a cash basis with total cash receipts of \$8,513,742 and total disbursements of (\$11,072,387) with excess cash receipts under disbursements of (\$1,631,147) and an ending fund balance as of February 29, 2016 of \$9,272,783.*

*The last section reviewed was the Statement of Receipts and Disbursements for Fiscal Year 2016 activity. The General Fund had an ending cash balance of \$128,892; special revenue had a balance of \$293,116; Capital Projects had a balance of \$0; and fiduciary had a balance of \$345,637.*

*That concluded the Administrative Report.*

### **PROGRAM COMMITTEE**

*Lauren called on Marilyn Demma, the Program Committee Co-Chair, to give the Program Committee report. Marilyn stated that the Program Committee met on Tuesday, March 1, 2016 at 5:30 p.m. at the Greene County ESC, 360 East Enon Road, Yellow Springs, Ohio. Marilyn said that there were several presentations during the meeting; the first being Angela Dugger, Executive Director for NAMI of Clark, Greene & Madison Counties. Angela had stated that the new potential site for the Lighthouse is located at 550 and 554 Dayton-Yellow Springs Road. Angela also had added that the landlord has been flexible in negotiating a rental agreement but is requiring a three year contract at the cost of \$3,100/month including utilities. The next item on the Agenda was presented by Jerry Newport, re-entry mental health therapist for Opportunities for Individual Change (OIC) of Clark County. Jerry had provided the committee with an overview of services given to those returning to the community from*

*incarceration and having been identified with mental health or alcohol/drug problems. The third item on the Agenda was Greene Leaf presented by Melissa Walters. Melissa had shared that the alcohol/drug treatment program is located in the Greene County Jail and consists of two programs where inmates participate for a maximum of six months. Next, Marilyn stated that Drs. Greta Mayer and Tammy Collins had updated the membership that the recently approved youth-led provider for Madison County is unable to fulfill the contract at this time. In response, Tammy developed a proposal to create capacity for youth empowerment initiatives for both alcohol/other drug and mental health youth-led prevention in Madison as well as Clark and Greene Counties in SFY 2016-2017. Tammy had described the second youth empowerment initiative, YouthMOVE, a national youth-led organization devoted to improving services and systems that support positive growth and development by uniting the voices of individuals who have lived experience in various systems including mental health, juvenile justice, education and child welfare. Last, Marilyn stated that Greta presented the fifth agenda item, an update on Marijuana for Medical Use.*

*Marilyn then read the recommendation.*

***IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE PROGRAM COMMITTEE ON MARCH 1, 2016. MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.***

***IT was MOVED BY JULIE VANN, SECONDED BY ROGER ROBERTS TO RATIFY AND CONFIRM THE ACTION TAKEN AT THE PROGRAM COMMITTEE MEETING ON MARCH 1, 2016.***

***MOTION CARRIED.***

*That concluded the Program Committee Report.*

### **COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEE**

*Lauren stated that the Combined Executive and Buildings & Grounds Committee met on Thursday, March 10, 2016 at 1055 E. High Street, Springfield. The first item on the agenda was the TCN Expansion Plans Update and Lynn West, TCN Behavioral Health Services CEO, had provided information about its planned purchase of a facility in Beavercreek. Lauren then stated that the Committee went into Executive Session to discuss the sale of public property. Next, Greta and Nancy Boop explained the Michael's House Child Advocacy Center proposed recommendation. Nancy Boop also had given a facilities update. Lauren stated that under the Miscellaneous category, Greta mentioned that she had copies available of the draft audit report that was reviewed with committee members by the state auditor prior to the last Program Committee meeting.*

*Lauren then read the recommendation from the committee meeting.*

***IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE TRANSFER OF PROPERTY OWNERSHIP FOR THE PROPERTY LOCATED AT 1016 RAINBOW***

**COURT, FAIRBORN FROM MICHAEL'S HOUSE FOUNDATION TO DAYTON CHILDREN'S HOSPITAL EFFECTIVE IMMEDIATELY. THIS ACTION WILL RESULT IN AN AMENDED STATE CONTRACT BETWEEN THE OHIO DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES, THE DAYTON CHILDREN'S HOSPITAL AND THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES.**

**IT IS FURTHER RECOMMENDED THAT THE MHRB CONTINUE TO MONITOR THE PROGRAMS AND OPERATIONS OF THE CENTER AND AUTHORIZE ITS CEO TO SIGN THE MEMORANDUM OF UNDERSTANDING RECOGNIZING AND ENDORSING THE CHILD ADVOCACY MODEL IN GREENE COUNTY.**

*Lauren then read the recommendation for the Board to ratify and confirm the action taken at the Committee meeting.*

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE COMBINED EXECUTIVE COMMITTEE AND THE BUILDINGS & GROUNDS COMMITTEE ON MARCH 10, 2016. MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.**

**IT was MOVED BY JIM HUTCHINS, SECONDED BY JULIE ANTHONY TO RATIFY AND CONFIRM THE ACTION TAKEN BY THE COMBINED EXECUTIVE COMMITTEE AND THE BUILDINGS & GROUNDS COMMITTEE ON MARCH 10, 2016.**

**MOTION CARRIED.**

*Scott Anger stated that Michael's House has done a good job.*

*That concluded the Combined Executive Committee and Buildings & Grounds Committee Report.*

### **MISCELLANEOUS**

*None.*

### **AUDIENCE PARTICIPATION**

*None.*

### **BOARD MEMBER COMMENTS**

*Marilyn inquired about the McKinley Hall newspaper article that was included in the Board packet. Greta stated that a member of a New Carlisle Drug Coalition had accused McKinley Hall of not providing services when they had agreed to do so. However, Greta stated that all the facts were not reported in this article. Greta stated that McKinley Hall had agreed to provide services at Family and Youth Initiatives one day per week in New Carlisle if appointments were scheduled, which did not occur. There is no agreement in place between the agencies at this time.*

**ADJOURNMENT**

**A MOTION WAS MADE BY HEATHER CORBIN AND THE MEETING WAS  
ADJOURNED BY CHAIR, LAUREN ROSS.**

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*Kellie Phillips, Secretary*

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*Michelle Humphrey, MHR Board Staff*

## Accounts Payable Register - March 2016

Vendor Name	Date	Description	Expenses
Advanced Mechanical Services, Inc.	3/18/2016	Boiler repair, 1101 E. High	297.50
All Phase Electric Supply Co.	3/25/2016	Supplies	60.14
Auditor, Clark County	3/31/2016	Salaries & Benefits	105,407.96
Batteries Plus	3/11/2016	Batteries	33.90
Boop, Nancy	3/25/2016	Business expense reimbursement, 2/23-3/16	145.26
Brain Lumber Company	3/11/2016	Maintenance supplies	102.77
Cason Roofing	3/11/2016	Roof repair, 1101 E. High	283.75
Cintas Corporation Loc. 02	3/4/2016	Building supplies	243.44
	3/4/2016	Uniforms and building supplies	51.87
	3/11/2016	Building supplies	230.28
	3/11/2016	Uniforms and building supplies	190.33
	3/18/2016	Uniforms and building supplies	138.45
	3/25/2016	Building supplies	284.22
	3/25/2016	Uniforms and building supplies	51.87
City of Springfield	3/4/2016	228 East STORM	7.02
	3/4/2016	Cedar STORM	61.02
	3/4/2016	E. High St STORM	25.58
	3/11/2016	1054 E. High	150.68
	3/11/2016	1055 E. High	76.67
	3/11/2016	1056 Mound	42.06
	3/11/2016	1061 E. High STORM	9.05
	3/11/2016	1067 E. High	35.42
	3/11/2016	1101 E. High	271.47
	3/11/2016	224 East St	37.01
	3/11/2016	224 East St rear	63.87
	3/11/2016	236 East St	96.81
	3/11/2016	255 East St	264.20
	3/11/2016	2608 E. High A	44.79
	3/18/2016	233 N Race STORM	2.93
	3/18/2016	617-619 Cedar STORM	7.67
Clark State Community College	3/11/2016	Board meeting room	90.00
Collins, Alan E.	3/4/2016	March legal fees	4,179.63
Collins, Tammy	3/11/2016	Business expense reimbursement, 2/16-2/25	299.58
Columbia Gas of Ohio, Inc.	3/18/2016	1054 E. High	298.45
	3/18/2016	1055 E. High	188.72
	3/18/2016	1056 Mound	204.07
	3/18/2016	1067 E. High 1	123.63
	3/18/2016	1067 E. High 2	82.55
	3/18/2016	1067 E. High 3	70.11
	3/18/2016	1067 E. High 4	133.87
	3/18/2016	1101 E. High	2,168.74
	3/18/2016	224 East St	338.39
	3/18/2016	224 East St rear	161.77
	3/18/2016	236 East St	177.46
	3/18/2016	255 East St	223.25
	3/18/2016	2608 E HIGH ES	52.03
	3/18/2016	2608 E. High WS	126.24
Connexion	3/4/2016	Thank you add	529.00
Cox Ohio Publishing	3/18/2016	Asst. Prog Dir Job Posting	770.00
Dayton Power & Light Co.	3/4/2016	600 Dayton-Yellow	984.37
	3/11/2016	189 Dayton Ave	148.06
	3/11/2016	476 W. Market	685.88
	3/25/2016	513 Clover St	289.41
Developmental Disabilities of Clark County	3/4/2016	New employee screenings	140.00
Doctor Drain	3/25/2016	Plumbing, 1101 E High, 222 East St	145.00
	3/25/2016	Plumbing, 2608 E High	130.00
Doug Richey Construction & Maintenance	3/11/2016	Install ceiling fixture, 1055 E High	425.00
Drug-Free Action Alliance	3/18/2016	Problem Gambling conference	150.00
Elderly United	3/4/2016	January reimbursement	8,648.00
Gemini Reliance	3/4/2016	Special placement	300.00
Go Concepts	3/18/2016	Web-Basic+Windows	119.40
Greene County ESC Learning Center	3/4/2016	Gosh.053 services thru Feb	1,407.78
Greene County Family & Children First Council	3/4/2016	March Allocations	14,124.00
	3/18/2016	February reimbursement	1,785.00



Vendor Name	Date	Description	Expenses
Greene Leaf Therapeutic	3/4/2016	March Allocations	2,487.00
	3/18/2016	March Additional Allocations	9,815.00
Greta Mayer	3/18/2016	Business expense reimbursement, 12/16-2/4	449.61
H.W. Mann & Sons Hauling Services	3/11/2016	1054 E. High	175.00
	3/11/2016	1101 E. High	350.00
	3/11/2016	255 East St	95.00
Handyman Hardware	3/25/2016	Supplies	31.32
Hassler Communication Systems Technology, Inc.	3/11/2016	Software support and PBX mgmt	194.50
Hewitt, Susan	3/11/2016	Business expense reimbursement, 2/10-2/26	111.62
Housing Solutions of Greene County, Inc.	3/4/2016	March Allocations	11,456.00
	3/18/2016	Employ Opp grant payments	13,266.00
HP INC	3/4/2016	Computer	579.00
	3/18/2016	Cables	48.00
Impact Network Solutions, Inc.	3/25/2016	Long distance charges	10.00
Jani-Turf Maintenance Services, Inc.	3/11/2016	Janitorial services	338.00
Lawn Masters Lawn/Landscaping	3/4/2016	Salt parking lot, 2/16	220.00
Liming & Associates	3/25/2016	Appraisal-600 Dayton YS	1,200.00
Lowe's Commercial Services	3/11/2016	Supplies	111.87
	3/25/2016	Supplies	58.76
Madison County Family Council	3/4/2016	March Allocations	1,912.00
Matt Talbot House	3/4/2016	March Allocations	5,956.00
	3/18/2016	Work vouchers	655.00
McCall-Sharp Architecture, Ltd.	3/11/2016	Cedar St project	1,232.00
McKinley Hall, Inc.	3/4/2016	Gosh.053 services thru Feb	14,674.72
	3/4/2016	March Allocations	72,317.00
	3/11/2016	Gosh.060 services thru Feb	20,006.92
	3/18/2016	Gosh.067 services thru Feb	15,637.62
	3/25/2016	Gosh.074 services thru Mar	22,154.24
Megacity Fire & Security	3/11/2016	Annual alarm/sprinkler inspection	410.95
	3/11/2016	Annual fire alarm inspection	225.00
	3/11/2016	Annual fire/sprinkler inspection	615.95
	3/11/2016	Annual sprinkler inspection	250.00
	3/11/2016	Fire suppression service, 222 East St	85.95
	3/11/2016	Annual fire alarm inspection	210.00
	3/11/2016	Annual fire alarm inspection	150.00
Mental Health Services for Clark & Madison Counties	3/4/2016	Gosh.053 services thru Dec	218,238.90
	3/4/2016	March Allocations	157,201.00
Michelle Humphrey	3/18/2016	Business expense reimbursement, 2/24-3/4	132.84
NAMI of Clark & Greene Co.	3/4/2016	March Allocations	22,473.00
Nova House Assoc., Inc.	3/4/2016	Hot Spot: Detox residential services	5,670.00
Oesterlen Services for Youth	3/4/2016	March Allocations	16,250.00
Ohio Edison	3/4/2016	1054 E. High	230.43
	3/4/2016	1055 E. High	550.22
	3/4/2016	1056 Mound	106.39
	3/4/2016	1067 E. High	47.51
	3/4/2016	1067 E. High 1	76.50
	3/4/2016	1067 E. High 2	71.32
	3/4/2016	1067 E. High 3	25.30
	3/4/2016	1067 E. High 4	68.19
	3/4/2016	1101 E. High	2,226.49
	3/4/2016	224 East St	116.53
	3/4/2016	224 East St rear	309.55
	3/4/2016	236 East St	283.93
	3/4/2016	255 East St	327.49
OIC of Clark County, Inc.	3/4/2016	Contractor pmt to 1/31/16, Cedar St	22,225.24
	3/4/2016	December/January reimbursement	16,396.00
	3/4/2016	Electric, Cedar St	242.85
	3/25/2016	Contractor pmt to 2/29/16	32,071.96
Pitney Bowes Global Financial Services LLC	3/4/2016	Postage ink	179.18
	3/25/2016	Quarterly equipment lease	330.00
PNC Bank, N.A.	3/18/2016	Mortgage payment	7,628.67
Profile Display, Inc.	3/4/2016	Ad display, Beavercreek Chamber of Commerce	544.00
R.D. Bennett Construction, Inc.	3/4/2016	Remodel bathroom, 513 Clover	9,680.00
	3/18/2016	Remodel bathroom, 335 E. Market	15,845.00
Rudy's Smokehouse BBQ	3/4/2016	Retirement reception 2/16	200.00
Runnels, Roselin	3/11/2016	Business expense reimbursement, 1/20-2/25	192.55

Vendor Name	Date	Description	Expenses
Sampsons Seasonal Services	3/11/2016	Ice removal 1/20-2/9, 476 Market	210.00
	3/11/2016	Ice removal, 600 DYS	600.00
Scioto Paint Valley MH Center	3/4/2016	Residential treatment services	13,325.00
Scott D. Miller, PhD, LTD	3/18/2016	FIT conference	8,852.28
Sheehan Bros. Vending, Inc.	3/25/2016	Coffee	78.00
Simonton, Jeanne M.	3/18/2016	ECMH Consultation Services	2,554.61
Sparkle-N-Shine, LLC	3/25/2016	Carpet cleaning, 1055 E High	90.00
Springfield Country Club	3/25/2016	Table 219, Board retreat, 3/12	529.53
Springfield Pro Cleaning Services	3/25/2016	Janitorial services	1,895.00
	3/25/2016	Janitorial supplies	90.82
Springfield Promise Neighborhood	3/4/2016	Mini grant	415.00
Staples Business Advantage	3/4/2016	Office supplies	228.17
	3/11/2016	Office supplies	40.45
	3/18/2016	Office supplies	64.20
	3/25/2016	Office supplies	252.11
TCN Behavioral Health Services, Inc.	3/4/2016	Gosh.053 services thru Feb	73,240.01
	3/4/2016	March Allocations	26,520.00
	3/4/2016	Temporary housing allocation	1,865.00
	3/11/2016	Gosh.060 services thru Feb	77,898.19
	3/18/2016	Gosh.067 services thru Feb	62,278.36
	3/25/2016	Gosh.074 services thru Mar	67,628.42
The Cincinnati Insurance Company	3/25/2016	Quarterly liability insurance payment	4,410.00
The Courtyard by Marriott	3/4/2016	Conference & Speaker expenses, 2/11	652.35
	3/4/2016	Conference expenses, 2/10	784.80
Trupointe	3/4/2016	Supplies	74.60
Vectren Energy Delivery	3/4/2016	600 Dayton-Yellow	340.15
	3/11/2016	619 Xenia	231.00
	3/11/2016	619 Xenia Rear	35.85
	3/18/2016	189 Dayton Ave	283.32
	3/18/2016	476 W. Market	408.72
	3/18/2016	513 Clover St	108.84
Village of Yellow Springs	3/11/2016	113 E.N College St	570.11
	3/11/2016	619 Xenia Ave	387.76
WellSpring	3/4/2016	Mini grant	1,320.69
	3/25/2016	February reimbursement	6,975.11
Westwater Supply-Springfield	3/25/2016	Supplies	19.89
Women's Recovery Center	3/4/2016	March Allocations	<u>12,415.00</u>

Cash Disbursements	1,243,521.79
March YTD Expense	12,403,072.70
February YTD Expense	11,072,386.72
Change in Expense	1,330,685.98
Cash Disbursement - Change in Expense	(87,164.19)
Reconcile Items	
NAMI rent allocation reduction	3,628.00
County Collection fees	83,911.19
MegaCity refund	(375.00)
Reconcile Items Total	87,164.19
difference	0.00

**HOUSING SOLUTIONS OF GREENE COUNTY, INC.  
STATE FISCAL YEAR 2017**

Housing Solutions of Greene County, Inc. (HSGC) aims to develop safe, affordable, and permanent housing options for Greene County consumers with severe and persistent mental illness. HSGC is certified by the Ohio Department of Mental Health & Addiction Services (OMHAS) to provide Other Mental Health Services (Housing). HSGC manages 55 housing units, 18 of which are owned by MHRB, throughout Greene County for individuals/families who have a household member diagnosed with a severe and persistent mental illness and fall within income requirements. Each tenant’s portion of the rent/utilities is a percentage of income. Included the SFY 2017 allocation is support for housing assistance in the amount of \$54,592. The funding will be utilized as a bridge to more permanent subsidy, start-up costs related to housing, and to link with supportive services to create the opportunity for individuals to focus on their recovery.

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH HOUSING SOLUTIONS OF GREENE COUNTY, INC. FOR STATE FISCAL YEAR 2017 IN THE AMOUNT OF \$192,074. PAYMENT WILL BE MADE ON A ONE-TWELFTH MONTHLY BASIS.**

<b>Mental Health</b>	<b>Amount</b>
Other Mental Services (Housing)	137,482
Housing Assistance	54,592
<b>Total</b>	<b>192,074</b>

**AT THIS TIME, STATE DEPARTMENT ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2017 ALLOCATIONS DEPENDENT UPON FINAL STATE ALLOCATIONS.**

**PROJECT WOMAN  
STATE FISCAL YEAR 2017**

Project Woman (PW) was founded in 1974 as a rape prevention program. It has expanded and is now the domestic violence and sexual assault prevention and intervention agency for Clark County serving an at-risk, culturally diverse population. PW is certified by the Ohio Department of Mental Health & Addiction Services to provide Behavioral Health Counseling and Therapy, Mental Health Assessment, Community Psychiatric Supportive Treatment (CPST), Behavioral Health Hotline, and Other Mental Health Services (i.e. Residential Living). PW is accredited by the Council on Accreditation. PW has integrated a trauma informed care approach which includes training for all employees to meet best practice recommendations by the Ohio Domestic Violence Network and participated in national research for Trauma Informed Care (TIC) in domestic violence (DV) organizations with published positive results; has increased access for translation services to reduce barriers for online, phone, crisis line response and the Need Help section of the website; obtained Safe Zone certification; and plans to begin implementation of Feedback Informed Treatment (FIT) over the next fiscal year. The MHR Board provides funding for a portion of the services for which PW is certified to deliver.

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH PROJECT WOMAN FOR STATE FISCAL YEAR 2017 IN THE AMOUNT OF \$91,000. BELOW IS THE ALLOCATION BY SERVICE CATEGORY.**

<b>Mental Health</b>	<b>Board Rate</b>	<b>Units</b>	<b>Amount</b>
Mental Health Assessment (non-physician)	-	405	2,860
BH Counseling and Therapy (Ind.)	-	3,710	495
BH Counseling and Therapy (Gp.)	-	1,305	494
Community Psychiatric Supportive Treatment (Ind.)	-	5,340	2,133
Temporary Housing	63.68	4,745	85,018
<b>Total</b>		<b>15,505</b>	<b>91,000</b>

**DUE TO BEHAVIORAL HEALTH REDESIGN MEDICAID SERVICES AND RATES WILL BE CHANGING THROUGHOUT SFY 2017. BOARD RATES FOR MEDICAID ELIGIBLE SERVICES WILL BE THE LESSOR OF THE AGENCY CALCULATED RATE OR THE MEDICAID CEILING RATE FOR EACH SERVICE.**

**AT THIS TIME, STATE DEPARTMENT ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2017 ALLOCATIONS DEPENDENT UPON FINAL STATE ALLOCATIONS.**

Project Woman  
 FY 2017 Budget Analysis  
 Prior Year Comparison

Service	Units			Cost per Unit			Funding Request		
	FY 2017	FY 2016	Change	FY 2017	FY 2016	Change	FY 2017	FY 2016	Change
<b>Mental Health</b>									
Mental Health Assessment (non-physician)	405	225	180	132.59	120.43	12.16	2,860	2,600	260
BH Counseling and Therapy (Ind.)	3,710	2,744	966	22.55	22.29	0.26	495	450	45
BH Counseling and Therapy (Gp.)	1,305	1,240	65	9.90	12.41	(2.51)	494	395	99
Community Psychiatric Supportive Treatment (Ind.)	5,340	4,200	1,140	27.77	22.79	4.98	2,133	2,133	-
Temporary Housing	4,745	4,745	-	63.68	59.96	3.72	85,018	85,422	(404)
<b>MH Total</b>	15,505	13,154	2,351				91,000	91,000	-

**STATE FISCAL YEAR 2017**

**SLATE OF OFFICERS**

Lauren Ross – Chair

Julie Anthony – Vice-Chair

Kellie Phillips - Secretary

## Mental Health &amp; Recovery Board of Clark, Greene and Madison

## Statement of Cash Position and Fund Balances

As of 3/31/2016

(In Whole Numbers)

	General Fund	Special Revenue Fund	Capital Projects	Fiduciary Fund	Total
<b>Cash Receipts</b>					
Taxes	9,303,839	0	0	0	9,303,839
Intergovernmental	665,081	2,663,425	581,235	0	3,909,741
Rental	446,460	0	0	0	446,460
Miscellaneous	38,499	0	70,115	1,230	109,844
<b>Total Cash Receipts</b>	<b>10,453,879</b>	<b>2,663,425</b>	<b>651,350</b>	<b>1,230</b>	<b>13,769,884</b>
<b>Cash Disbursements</b>					
Salaries	(900,420)	0	0	0	(900,420)
Benefits	(206,074)	0	0	0	(206,074)
Treatment Services	(5,600,497)	(3,456,866)	0	(40,156)	(9,097,520)
Professional Services	(108,952)	0	0	0	(108,952)
Operating	(32,828)	0	0	0	(32,828)
Rent/Utilities	(185,915)	0	0	0	(185,915)
Repairs/Maintenance	(24,872)	0	0	0	(24,872)
Capital Outlays/Equipment	(829,611)	0	(651,350)	(87,276)	(1,568,238)
Advertising/Printing	(9,567)	0	0	0	(9,567)
Principle/Interest	(68,658)	0	0	0	(68,658)
Insurance	(26,731)	0	0	0	(26,731)
Lease	(6,609)	0	0	0	(6,609)
Travel/Conference	(18,123)	0	0	0	(18,123)
Other	(148,566)	0	0	0	(148,566)
<b>Total Cash Disbursements</b>	<b>(8,167,423)</b>	<b>(3,456,866)</b>	<b>(651,350)</b>	<b>(127,433)</b>	<b>(12,403,073)</b>
Total receipts over/(under) disbursements	2,286,456	(793,441)	0	(126,203)	1,366,812
<b>Other financing receipts/(disbursements)</b>					
Advance To/From	(565,585)	565,585	0	0	0
Transfer In/Out	(125,000)	125,000	0	0	0
Prior Year Refund	42,498	0	0	0	42,498
Proceeds from Sale of Assets	885,000	0	0	0	885,000
<b>Total Other financing receipts/(disbursements)</b>	<b>236,913</b>	<b>690,585</b>	<b>0</b>	<b>0</b>	<b>927,498</b>
Excess cash receipts over/(under) disbursements	2,523,369	(102,856)	0	(126,203)	2,294,310
<b>Fund Balance at beginning of year</b>					
	9,991,416	325,049	0	587,465	10,903,930
<b>Fund balances at end of period</b>	<b>12,514,785</b>	<b>222,193</b>	<b>0</b>	<b>461,263</b>	<b>13,198,240</b>

**Mental Health & Recovery Board of Clark, Greene and Madison**

Statement of Receipts and Disbursements

General Fund

FY 2016

From 3/1/2016 Through 3/31/2016

(In Whole Numbers)

	Original Budget	Final Budget	Budget Change	YTD Actual	Final Budget Variance
Cash Receipts					
Taxes	10,035,308	10,035,308	0	9,948,603	(86,705)
Rental	692,346	692,346	0	446,460	(245,886)
Miscellaneous	9,180	9,180	0	923,499	914,319
Total Cash Receipts	10,736,834	10,736,834	0	11,318,562	581,728
Cash Disbursements					
Salaries	1,065,714	1,143,358	77,644	900,420	242,938
Benefits	312,646	324,523	11,877	206,074	118,449
Treatment Services/Activities	8,968,993	8,897,914	(71,079)	4,612,892	4,285,022
Professional Services	127,710	127,710	0	108,952	18,758
Operating	53,789	53,789	0	32,403	21,386
Rent/Utilities	352,209	352,209	0	174,582	177,627
Repairs/Maintenance	32,600	32,600	0	22,609	9,991
Capital Outlay/Equipment	423,050	964,074	541,024	814,216	149,858
Advertising/Printing	15,000	15,000	0	9,567	5,433
Principle/Interest	91,545	91,545	0	68,658	22,887
Insurance	46,773	46,773	0	38,161	8,612
Lease	11,000	11,000	0	6,609	4,391
Travel/Conference	38,800	38,800	0	15,805	22,995
Other	203,950	203,950	0	148,334	55,616
Total Cash Disbursements	11,743,779	12,303,245	559,466	7,159,283	5,143,962
Transfers/Advances					
Advance In/(Out)	0	0	0	(565,585)	(565,585)
Transfer In/(Out)	(125,000)	(125,000)	0	575,000	700,000
Total Transfers/Advances	(125,000)	(125,000)	0	9,415	134,415
Cash Receipts Over/(Under) Disbursements	(1,131,945)	(1,691,411)	(559,466)	4,168,694	5,860,105



**Mental Health & Recovery Board of Clark, Greene and Madison**

Statement of Receipts and Disbursements

Special Revenue Fund

FY 2016

From 3/1/2016 Through 3/31/2016

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	3,429,510	4,051,779	622,269	2,688,425	(1,363,354)
Miscellaneous	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>0</u>	<u>(5,000)</u>
Total Cash Receipts	3,434,510	4,056,779	622,269	2,688,425	(1,368,354)
Cash Disbursements					
Treatment Services/Activities	<u>3,467,257</u>	<u>4,229,580</u>	<u>762,323</u>	<u>3,239,275</u>	<u>990,306</u>
Total Cash Disbursements	3,467,257	4,229,580	762,323	3,239,275	990,306
Transfers/Advances					
Advance In/(Out)	0	0	0	565,585	565,585
Transfer In/(Out)	<u>172,801</u>	<u>172,801</u>	<u>0</u>	<u>172,801</u>	<u>0</u>
Total Transfers/Advances	172,801	172,801	0	738,386	565,585
Cash Receipts Over/(Under) Disbursements	<u>140,054</u>	<u>0</u>	<u>(140,054)</u>	<u>187,537</u>	<u>187,537</u>

**Mental Health & Recovery Board of Clark, Greene and Madison**

Statement of Receipts and Disbursements

Capital Projects

FY 2016

From 3/1/2016 Through 3/31/2016

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	583,360	583,360	0	581,235	(2,125)
Miscellaneous	<u>263,001</u>	<u>263,001</u>	<u>0</u>	<u>70,115</u>	<u>(192,886)</u>
Total Cash Receipts	846,361	846,361	0	651,350	(195,011)
Cash Disbursements					
Capital Outlay/Equipment	<u>846,361</u>	<u>846,361</u>	<u>0</u>	<u>651,350</u>	<u>195,011</u>
Total Cash Disbursements	846,361	846,361	0	651,350	195,011
Cash Receipts Over/(Under) Disbursements	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**Mental Health & Recovery Board of Clark, Greene and Madison**

Statement of Receipts and Disbursements

Fiduciary Fund

FY 2016

From 3/1/2016 Through 3/31/2016

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	183,647	0	(183,647)	0	0
Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,230</u>	<u>1,230</u>
Total Cash Receipts	183,647	0	(183,647)	1,230	1,230
Cash Disbursements					
Treatment Services/Activities	0	237,985	237,985	19,980	218,005
Capital Outlay/Equipment	<u>188,999</u>	<u>188,999</u>	<u>0</u>	<u>87,276</u>	<u>101,723</u>
Total Cash Disbursements	188,999	426,984	237,985	107,256	319,727
Transfers/Advances					
Transfer In/(Out)	<u>188,999</u>	<u>426,984</u>	<u>237,985</u>	<u>440,582</u>	<u>13,598</u>
Total Transfers/Advances	188,999	426,984	237,985	440,582	13,598
Cash Receipts Over/(Under) Disbursements	<u><u>183,647</u></u>	<u><u>0</u></u>	<u><u>(183,647)</u></u>	<u><u>334,555</u></u>	<u><u>334,555</u></u>

**Mental Health & Recovery Board of Clark, Greene and Madison**

Budget to Actual

FY 2016

Administration

From 7/1/2015 Through 3/31/2016

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Percent Remaining</u>
Cash Disbursements					
Salaries	910,231	989,583	79,352	777,738	21 %
Benefits	280,305	292,482	12,177	184,927	37 %
Professional Services	127,710	127,710	0	104,316	18 %
Operating	37,039	37,039	0	22,947	38 %
Rent/Utilities	30,860	30,860	0	16,004	48 %
Repairs/Maintenance	10,850	10,850	0	4,928	55 %
Capital Outlay/Equipment	30,600	30,600	0	8,892	71 %
Advertising/Printing	15,000	15,000	0	9,567	36 %
Insurance	11,533	11,533	0	7,203	38 %
Lease	11,000	11,000	0	6,609	40 %
Travel/Conference	38,800	38,800	0	15,805	59 %
Other	<u>197,000</u>	<u>197,000</u>	<u>0</u>	<u>146,244</u>	<u>26 %</u>
Total Cash Disbursements	1,700,928	1,792,457	91,529	1,305,179	27 %

**Mental Health & Recovery Board of Clark, Greene and Madison**

Budget to Actual

FY 2016

Facility

From 7/1/2015 Through 3/31/2016

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Percent Remaining</u>
Cash Disbursements					
Salaries	155,483	153,775	(1,708)	122,682	20 %
Benefits	32,341	32,041	(300)	21,146	34 %
Professional Services	0	0	0	4,636	0 %
Operating	16,750	16,750	0	9,457	44 %
Rent/Utilities	321,349	321,349	0	158,578	51 %
Repairs/Maintenance	21,750	21,750	0	17,681	19 %
Capital Outlay/Equipment	304,200	345,224	41,024	217,074	37 %
Principle/Interest	91,545	91,545	0	68,658	25 %
Insurance	35,240	35,240	0	30,959	12 %
Other	6,950	6,950	0	2,091	70 %
Total Cash Disbursements	<u>985,608</u>	<u>1,024,624</u>	<u>39,016</u>	<u>652,962</u>	<u>36 %</u>

Mental Health & Recovery Board of Clark, Greene and Madison Counties  
 Cash Position (Actual and Projected)  
 FY 2016

Period ending March 31, 2016

Month	Beginning Balance	Inflows	Outflows		Ending Balance
		Revenues	Expenses	Payroll	
June 2015	10,592,910	764,334	951,115	89,664	10,316,465
July 2015	10,316,465	236,155	880,430	95,664	9,576,526
August 2015	9,576,526	4,660,473	1,290,565	90,871	12,855,563
September 2015	12,855,563	575,011	1,126,899	90,512	12,213,163
October 2015	12,213,163	1,343,316	1,613,781	132,171	11,810,527
November 2015	11,810,527	370,601	1,061,369	91,738	11,028,021
December 2015	11,028,021	1,107,041	1,100,350	93,681	10,941,031
January 2016	10,941,031	722,111	1,012,201	314,477	10,336,464
February 2016	10,336,464	83,326	1,527,506	91,845	8,800,439
March 2016	8,800,439	5,205,783	1,163,836	105,408	12,736,978
April 2016	12,736,978	308,877	1,944,020	93,600	11,008,235
May 2016	11,008,235	521,781	1,911,620	126,000	9,492,396
June 2016	9,492,396	290,600	1,955,866	93,600	7,733,530
July 2016	7,733,530	58,877	1,182,385	93,600	6,516,422
August 2016	6,516,422	5,649,682	1,182,385	93,600	10,890,119
September 2016	10,890,119	251,377	1,182,385	126,000	9,833,111
October 2016	9,833,111	308,877	1,182,385	93,600	8,866,003
November 2016	8,866,003	1,028,941	1,182,385	93,600	8,618,959
December 2016	8,618,959	101,377	1,182,385	93,600	7,444,351
January 2017	7,444,351	58,877	1,182,385	93,600	6,227,243
February 2017	6,227,243	5,649,684	1,182,385	93,600	10,600,942
March 2017	10,600,942	251,377	1,182,385	126,000	9,543,934

## COUNTY APPROPRIATIONS CALENDAR YEAR 2016

The estimated revenue and appropriations is a control function at the Clark County Auditor's office for the spending authority of the MHRB fund. The following table represents an amendment to the spending authority request covering the period of January 2016 through December 2016 for new County Line – Life Insurance.

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE AMENDED APPROPRIATIONS LISTED IN THE TABLE BELOW AND SUBMIT TO THE CLARK COUNTY AUDITORS OFFICE .**

Requested Amend Activity				
County Line	Appropriations	January - December 2016		
		General Fund	Amended	Amended Total
716000	Life Insurance	-	600	<b>600</b>
790000	Other Expenses	1,360,799	(600)	<b>1,360,199</b>
Total		<b>1,360,799</b>	-	<b>1,360,799</b>

- Reference Only -					
CY2016 Estimated Revenue & Appropriations - Amended					
	General Fund	Special Revenue	Capital Projects	Fiduciary	Total
<b>Est. Rev</b>	10,706,965	4,499,923	263,001	-	<b>15,469,889</b>
<b>Approp.</b>	12,179,075	4,439,497	263,001	-	<b>16,881,573</b>

- Reference Only -												
Fiscal Year 2016 Estimated Revenue & Appropriations												
County Line	Revenue	Amended July - December 2015					Amended January - June 2016					FY 2016
		General Fund	Special Revenue	Capital Projects	Fiduciary	Total	General Fund	Special Revenue	Capital Projects	Fiduciary	Total	Grand Total
481000	Miscellaneous	368,835	260,778	583,360	-	<b>1,212,973</b>	332,691	242,837	263,001	-	<b>838,529</b>	<b>2,051,502</b>
411100	Real Tax	5,017,654	-	-	-	<b>5,017,654</b>	5,017,654	-	-	-	<b>5,017,654</b>	<b>10,035,308</b>
421000	OAKS	-	1,451,026	-	-	<b>1,451,026</b>	-	2,102,138	-	-	<b>2,102,138</b>	<b>3,553,164</b>
	Transfer In	-	125,000	-	-	<b>125,000</b>	-	-	-	-	-	<b>125,000</b>
	Total	<b>5,386,489</b>	<b>1,836,804</b>	<b>583,360</b>	-	<b>7,806,653</b>	<b>5,350,345</b>	<b>2,344,975</b>	<b>263,001</b>	-	<b>7,958,321</b>	<b>15,764,974</b>
	<b>Appropriations</b>											
702000	Salaries	478,973	-	-	-	<b>478,973</b>	692,970	-	-	-	<b>692,970</b>	<b>1,171,943</b>
711000	PERS	67,052	-	-	-	<b>67,052</b>	63,263	-	-	-	<b>63,263</b>	<b>130,315</b>
712000	Worker's Comp.	-	-	-	-	-	18,616	-	-	-	<b>18,616</b>	<b>18,616</b>
714000	Medicare	6,952	-	-	-	<b>6,952</b>	10,990	-	-	-	<b>10,990</b>	<b>17,942</b>
715000	Dental	1,408	-	-	-	<b>1,408</b>	1,350	-	-	-	<b>1,350</b>	<b>2,758</b>
716000	Life	-	-	-	-	-	300	-	-	-	<b>300</b>	<b>300</b>
717000	Health	82,134	-	-	-	<b>82,134</b>	81,250	-	-	-	<b>81,250</b>	<b>163,384</b>
795900	Treatment Services	4,834,987	1,711,804	583,360	-	<b>7,130,151</b>	4,432,501	2,496,170	263,001	-	<b>7,191,672</b>	<b>14,321,823</b>
790000	General Operating	593,480	-	-	-	<b>593,480</b>	789,714	-	-	-	<b>789,714</b>	<b>1,383,194</b>
	Transfer Out	125,000	-	-	-	<b>125,000</b>	-	-	-	-	-	<b>125,000</b>
	Total	<b>6,189,986</b>	<b>1,711,804</b>	<b>583,360</b>	-	<b>8,485,150</b>	<b>6,090,954</b>	<b>2,496,170</b>	<b>263,001</b>	-	<b>8,850,125</b>	<b>17,335,275</b>

**PROGRAM COMMITTEE**

**RATIFY AND CONFIRM ACTION TAKEN AT MENTAL HEALTH & ADDICTION  
SERVICES PROGRAM COMMITTEE MEETING**

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY  
BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM  
THE ACTION TAKEN BY THE PROGRAM COMMITTEE ON APRIL 5, 2016.  
MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.**



## Program Committee Report

Tuesday, April 5, 2016

The Program Committee met on Tuesday, April 5, 2016 at 5:30 p.m. at Greene County Educational Service Center (ESC), 360 East Enon Road, Yellow Springs, Ohio.

**PRESENT:** Marilyn Demma, Vice Chairperson presiding; Lauren Ross; Kim Michael; Jim Vernon; Roger Roberts; Julie Anthony; Kellie Phillips; Scott Anger; Lexie Boblitt; Dr. Linda Griffith;

**STAFF:** Dr. Greta Mayer; Dr. Tammy Collins; Mark Huff and Tracey Stute

<b>GUESTS:</b>	Debbie Matheson	Family Violence Prevention Center
	Dennis Driscoll	Matt Talbot House
	Mike Calabrese and Jerry Newport	OIC of Clark County
	Melissa Litteral	Greene Leaf

Marilyn Demma called the meeting to order at 5:40 p.m. followed by a welcome and introductions noting that we will begin with announcements. Lauren Ross shared that the Nominating Committee met prior to Program Committee and the Board currently has two Greene County vacancies. Candidates must be appointed by Ohio Mental Health and Addiction Services (OMHAS): one person in recovery from mental illness and one in recovery from substance use disorder, having received services provided by public funds. These individuals cannot be employed by one of the MHRB partner agencies. Lauren asked that Greta Mayer be contacted with recommendations for candidates.

Greta proceeded by drawing attention to the yellow highlighted area on the Attachment A regarding changes in Medicaid rates. The Board will honor the Medicaid ceiling rate or the agency calculated rate, whichever is lower. She added that three agencies had presented an overview of their programs last month, however agency staff agreed to be available for questions regarding their allocation request.

The first agenda item, SFY 2017 Agency Allocations Recommendations, began with a presentation by Debbie Matheson, agency director of Family Violence Prevention Center (FVPC), a dual domestic violence and sexual assault service provider since 2011. Debbie shared that FVPC served more people last year than in previous years, with 60% in the shelter being both domestic violence and sexual assault survivors. There were 131 unduplicated individuals served in the counseling services and 50% of the shelter population having active addiction, which poses unique challenges. Debbie ensures that agency policies allow for relapse in recovery and that FVPC works closely with addiction treatment providers like TCN and methadone clinics. There were 47 court-ordered persons identified as batterers who became “really wonderful success stories,” according to Debbie.

Debbie responded to questions about whether numbers served have increased for male victims and those from abusive same sex relationships. Three men were served three last year and approximately 7-10% of the population served are LGBTQ. Debbie added that, "Everyone is welcoming and sensitive to the dynamics of coercive control in diverse populations."

Marilyn read the recommendation as follows:

**IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH FAMILY VIOLENCE PREVENTION CENTER OF GREENE COUNTY FOR STATE FISCAL YEAR 2017 IN THE AMOUNT OF \$30,213. BELOW IS THE ALLOCATION BY SERVICE CATEGORY.**

<b>Mental Health</b>	<b>Board Rate</b>	<b>Units</b>	<b>Amount</b>
Mental Health Assessment (non-physician)	-	256	7,794
BH Counseling and Therapy (Ind.)	-	2,036	7,115
BH Counseling and Therapy (Gp.)	-	5,006	4,659
Other MH Svc., non-healthcare services	58.70	12,045	10,645
<b>TOTAL</b>		<b>19,343</b>	<b>30,213</b>

**DUE TO BEHAVIORAL HEALTH REDESIGN MEDICAID SERVICES AND RATES WILL BE CHANGING THROUGHOUT SFY 2017. BOARD RATES FOR MEDICAID ELIGIBLE SERVICES WILL BE THE LESSOR OF THE AGENCY CALCULATED RATE OR THE MEDICAID CEILING RATE FOR EACH SERVICE.**

**AT THIS TIME, STATE DEPARTMENT ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2017 ALLOCATIONS DEPENDENT UPON FINAL STATE ALLOCATIONS.**

Jim Vernon moved for passage of the recommendation and Roger Roberts provided the second. The recommendation passed unanimously.

Melissa Litteral, Director of Probation provided a brief overview of the Greene Leaf program operating in the Greene County jail since 2002 and acknowledged Melissa Walters as the clinical coordinator. Melissa described the program as one with great partnerships in addition to MHRB with support from the Sheriff, courts, TCN, Department of Rehabilitation and Correction, and OMHAS. Numbers are constantly increasing, particularly for women with opiate addiction and a history of trauma. About 90% of the participants are residents of Greene County. Linkage to probation supports recovery during aftercare. Provisions for relapse and re-engagement into treatment are being made.

Marilyn read the recommendation as follows:

**IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH GREENE LEAF FOR STATE FISCAL YEAR 2017 FOR NON-MEDICAL COMMUNITY RESIDENTIAL SERVICES IN THE AMOUNT OF \$59,149. PAYMENT WILL BE MADE ON A ONE-TWELFTH MONTHLY BASIS.**

**AT THIS TIME, STATE DEPARTMENT ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2017 ALLOCATIONS DEPENDENT UPON FINAL STATE ALLOCATIONS.**

Scott Anger moved for passage of the recommendation and Kim Michael provided the second. The recommendation passed unanimously.

Housing Solutions of Greene County, Inc. Director, Amanda VanTress, was not present. The Board agreed to table action on the recommendation until a presentation is rescheduled for the April 18<sup>th</sup> Board meeting.

Dennis Driscoll from Matt Talbot House described their drug-free housing for men who are in treatment and committed to maintaining sobriety. Matt Talbot relies on referrals from and works closely with McKinley Hall. Recently, Matt Talbot has experienced difficulty in maintaining the census which prompted Dennis to work with his Board to explore possible solutions. Dennis will begin implementing strategies which include: accepting men who receive Suboxone or other Medication Assisted Treatment if the dosage is provided by McKinley Hall offsite; extending the timeframe to obtain a job from 4 to 12 weeks as needed; changing rent from \$11 a day to a \$300 monthly flat rate to allow men to put money aside for future needs; and changing policy that will allow for 2 consecutive overnight stays per week as long as staff is informed. Dennis expressed his interest in making policy changes as appropriate to increase referrals and improve outcomes for those utilizing recovery housing.

Marilyn read the recommendation as follows:

**IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE MATT TALBOT HOUSE FOR STATE FISCAL YEAR 2017 IN THE AMOUNT OF \$71,504. PAYMENT WILL BE MADE ON A ONE-TWELFTH MONTHLY BASIS.**

**AT THIS TIME, STATE DEPARTMENT ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK,**

**GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2017 ALLOCATIONS DEPENDENT UPON FINAL STATE ALLOCATIONS.**

Julie Anthony moved for the passage of the recommendation and Jim Vernon provided the second. The recommendation passed unanimously.

NAMI of Clark, Greene & Madison Counties was next on the agenda. Angela Dugger, NAMI Director was not present but had provided an in-depth presentation at the previous Committee meeting therefore the Committee proceeded with a vote.

The SFY2017 allocation includes a one-time increase of \$12,144 to cover additional rent expenses for a new Greene County center location. Lauren inquired whether the new lease was signed yet and Greta responded that Angela had indicated she intended to sign the lease several weeks ago.

Marilyn read the recommendation as follows:

**IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH NAMI OF CLARK, GREENE & MADISON COUNTIES FOR STATE FISCAL YEAR 2017 IN THE AMOUNT OF \$333,054. PAYMENT WILL BE MADE ON A ONE-TWELFTH MONTHLY BASIS. BELOW IS THE ALLOCATION BY SERVICE CATEGORY.**

<b>NAMI OPERATIONS</b>	<b>\$38,987</b>
<b>PEER SUPPORT CENTER—CLARK</b>	<b>113,268</b>
<b>PEER SUPPORT CENTER—GREENE</b>	<b>168,799</b>
<b>HYGIENE CLINIC—CLARK</b>	<b>6,000</b>
<b>HYGIENE CLINIC—GREENE</b>	<b><u>6,000</u></b>
	<b>\$333,054</b>

**AT THIS TIME, STATE DEPARTMENT ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2017 ALLOCATIONS DEPENDENT UPON FINAL STATE ALLOCATIONS.**

Kellie Phillips moved for passage of the recommendation and Lauren Ross provided the second. The recommendation passed unanimously.

Opportunities for Individual Change of Clark County (OIC) had representation from Mike Calabrese the agency director and Jerry Newport, clinician with Mental Health Services, who had presented previously. Mike spoke about how important the Board funds were in leveraging

other resources for much needed services. He added how far reaching their work extends beyond the Clark County jail and five state correctional facilities. They are applying for a \$1 million federal grant, and the MHRB funds are very important in showing local commitment and investment in the re-entry program. Jerry reported that he has seen 125 unduplicated offenders.

Marilyn read the recommendation as follows:

**IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH OIC TO FUND A QUALIFIED MENTAL HEALTH AND ALCOHOL/DRUG CLINICIAN FOR THE PROVISION OF COMPREHENSIVE BEHAVIORAL HEALTH SERVICES TO INCARCERATED INDIVIDUALS RE-ENTERING CLARK COUNTY FOR STATE FISCAL YEAR 2017 IN AN AMOUNT NOT TO EXCEED \$50,000. PAYMENT WILL BE ON A COST REIMBURSEMENT BASIS.**

**AT THIS TIME, STATE DEPARTMENT ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2017 ALLOCATIONS DEPENDENT UPON FINAL STATE ALLOCATIONS**

**IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ALLOCATE \$160,000 FOR MEDICATIONS TO BE ACCESSED BY PROVIDER AGENCIES AUTHORIZED BY OHIO'S PHARMACY SERVICE CENTER.**

Jim Vernon moved for the passage of the recommendation and Julie Anthony provided the second. Lauren Ross abstained from voting.

The recommendation passed unanimously.

The next agenda item was Project Woman. Laura Baxter is not present. The Board agreed to table action on the recommendation until a presentation is rescheduled for the April 18th Board meeting.

Greta provided a miscellaneous item and reminded the membership that the April 18<sup>th</sup> Board meeting will be held at Greene County Educational Service Center in Yellow Springs.

Linda Griffith made the motion to adjourn at 6:15 p.m.

Mini Grant Committee Report

Friday, April 15, 2016

The Mini Grant Committee met on Friday, April 15, 2016 at 7:30 a.m. at the Mental Health & Recovery Board of Clark, Greene and Madison Counties (MHRB), 1055 East High Street Springfield OH, 45505.

PRESENT: Jim Vernon, Chair: Scott Anger, Jim Hutchins, Kim Michael, Kellie Phillips, Roger Roberts

STAFF: Dr. Greta Mayer; Donna Hart; Susan Hewitt; Tracey Stute

Dr. Greta Mayer welcomed everyone and then turned the meeting over to Jim Vernon. Jim thanked everyone for attending and drew members' attention to the mini-grant process and timeline. Next, Jim asked Tracey Stute to review the timeline.

Tracey walked through the timeline for current awardees and process for the 5<sup>th</sup> and final year for these mini-grants. Tracey mentioned that the goal is to mail the updated Mini Grant applications by April 22, 2016. Greta referred the membership to review a draft letter and provide input from the committee on the letter that will be distributed with the application.

The group determined that there should be an emphasis on non-traditional, special projects that are time-limited. It was decided that the categories referring to Board initiatives in the grant application letter were acceptable, but not limited only to these categories. Some suggestions to include were projects that addressed barriers to care, needed resources for clients, and stigma reduction. Roger Roberts stated that examples of previously successful grant awards could also be listed. Roger stressed that the projects be client-centered, demonstrate 'value added', and how they meet identified needs.

Jim asked about current grant awardees and Greta directed the group to the SFY 2016 handout. Donna added a notation on the chart to indicate those completed, partially completed and not yet implemented. Tracey shared progress to date on those not yet implemented and will follow up with agencies as warranted. She added that some previous applicants have contacted her to find out how to prepare a favorable application. Kellie Phillips thought it would be a good idea to track the agency communication, if possible.

The committee decided that salaries will continue to be included in the application project budget as match only. A clarification would be added to the cover letter that this is one-time, special project funding and not intended to sustain normal services or projects. Tracey proposed increasing the current total amount available in Madison County from \$2,500.00 to \$5,000.00. Members agreed that an increase might encourage other Madison County partners to apply for funding next year. The group agreed to invite the awardees to attend the September 19<sup>th</sup> Program Committee meeting to be recognized.

Besides promoting the mini-grants through our partner agencies, on the MHRB website and Facebook page, Greta said that the Board distributes the mini-grants announcements through the Family Council Coordinators. Kellie suggested sharing it with the Greene County Linkage Committee. Scott recommended that the recovery support centers, Juvenile Court, and other smaller groups receive the applications, like Hope Spot. Roger added that the Jonathan Alder Community Support Coalition may also be interested. There was a brief discussion around how to promote the applications, especially in Greene and Madison Counties which has had fewer submissions.

Tracey will make all necessary changes to the application letter and will send a draft to Kim Michael for final approval before mailing out next Friday.

The next meeting time was set for June 9<sup>th</sup> from 7:30-9:30am. The meeting was adjourned by Jim Vernon at 8:45 am.