



**Mental Health & Recovery Board**  
of Clark, Greene & Madison Counties

*Help for Today. Hope for Tomorrow.*

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**MHRB  
Partner Agencies**

CLARK COUNTY

- Clark County Family & Children First
- Elderly United of Springfield & Clark County
- Matt Talbot House
- McKinley Hall, Inc.
- Mental Health Services for Clark and Madison Counties, Inc.
- National Alliance on Mental Illness (NAMI) for Clark and Greene Counties
- Oesterlen Services for Youth
- Opportunities for Individual Change (OIC) of Clark County
- Project Woman
- Springfield Metropolitan Housing Authority
- WellSpring

GREENE COUNTY

- Family Violence Prevention Center of Greene County
- Greene County Educational Service Center
- Greene County Family & Children First Department
- Greene County Juvenile Court
- Greene Leaf Therapeutic Community
- Housing Solutions of Greene County, Inc.
- National Alliance on Mental Illness (NAMI) for Clark and Greene Counties
- TCN Behavioral Health Services, Inc.
- Women's Recovery Center

MADISON COUNTY

- Madison County Department of Family & Children
- Mental Health Services for Clark and Madison Counties, Inc.

**BOARD AGENDA  
MONDAY, JUNE 20, 2016  
7:00 – 8:00 P.M.**

**CLARK STATE COMMUNITY COLLEGE  
LIBRARY RESOURCE CENTER  
ROOM 207  
570 E. LEFFEL LANE  
SPRINGFIELD, OHIO**

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|--|---|
| <p><b>I. <u>OPENING REMARKS</u></b></p> <p><b>A. Welcome Guests &amp; Introductions</b></p>  | <p><i>Lauren Ross, Chair</i></p>  |
| <p><b>II. <u>APPROVAL OF MINUTES</u> - May 16, 2016</b></p>  | <p><b>Attachment A</b></p>  |
| <p><b>III. <u>REVIEW OF ACCOUNTS PAYABLE REGISTER</u></b></p>  | <p><b>Attachment B</b></p>  |
| <p><b>IV. <u>CEO REPORT</u></b></p> <p><b>A. Strategic Plan</b></p> <p><b>B. Recovery Oriented Systems of Care (ROSC) Report</b></p> <p><b>C. Overview of SFY2017 Community Plan</b></p> <p><b>D. Expense Reimbursement Reminder</b></p>   | <p><i>Greta Mayer</i></p>   |
| <p><b>V. <u>ADMINISTRATIVE</u></b></p> <p><b>A. Request for Authorization of Property Tax Advances</b></p> <p style="padding-left: 20px;">1. Recommendation</p> <p><b>B. Request for Authorization of Board Officers to Act on Behalf of Board</b></p> <p style="padding-left: 20px;">1. Recommendation</p> <p><b>C. MHR Board Financial Update</b></p> <p style="padding-left: 20px;">1. Board Financials – May, 2016</p> | <p><b>Attachment C</b><br/><i>Greta Mayer</i></p> <p><b>Attachment D</b><br/><i>Greta Mayer</i></p> <p><b>Attachment E</b><br/><i>Mark Huff</i></p> |
| <p><b>VI. <u>COMBINED EXECUTIVE AND BUILDINGS &amp; GROUNDS</u></b></p> <p><b>A. Executive and Buildings &amp; Grounds Committee Summary – June 3, 2016 Report of Committee Chair</b></p> <p style="padding-left: 20px;">1. Ratify and Confirm Action Taken at Combined Executive &amp; Buildings &amp; Grounds Committee Meeting – June 3, 2016</p> <p style="padding-left: 40px;">a. Recommendation</p>                  | <p><b>Attachment F</b><br/><i>Lauren Ross, Chair</i></p>  |

(AGENDA CONTINUED ON REVERSE SIDE)

**VII. MENTAL HEALTH & ADDICTION SERVICES**

**A. Program Committee Summary – June 7, 2016  
Report of Committee Chair**

**Attachment G**  
*Marilyn Demma, Co-Chair*

1. Ratify and Confirm Action Taken at Program Committee Meeting – June 7, 2016
  - a. Recommendation

**VIII. AD HOC MINI GRANT COMMITTEE**

**A. Ad Hoc Mini Grant Committee  
Summary – June 9, 2016  
Report of Committee Chair**

**Attachment H**  
*Roger Roberts, Presiding*

1. Ratify and Confirm Action Taken at Mini-Grant Committee Meeting – June 9, 2016
  - a. Recommendation

**IX. MISCELLANEOUS**

**X. AUDIENCE PARTICIPATION**

**XI. BOARD MEMBER COMMENTS**

**XII. EXECUTIVE SESSION (CLOSED MEETING)**

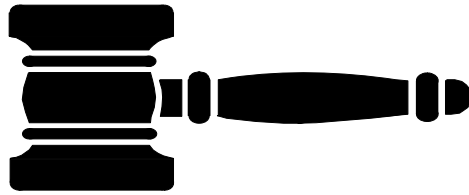
**Attachment I**

- A. Recommendation
- B. Roll Call

**XIII. RETURN TO OPEN MEETING**

- A. Recommendation

**IX. ADJOURNMENT**



**MINUTES – May 16, 2016**

*The Mental Health & Recovery Board of Clark, Greene and Madison Counties (MHRB) met in regular session on Monday, May 16, 2016 at 6:00 p.m. at Clark State Community College, LRC Room 207, 570 E. Leffel Lane, Springfield, Ohio.*

**PRESENT:** *Lauren Ross, Chairperson, Presiding; Scott Anger, Julie Anthony, Heather Corbin, Marilyn Demma, Dr. Linda Griffith, Jim Hutchins, Dr. Joseph Keferl, Roger Roberts, Jim Vernon.*

*Staff: Dr. Greta Mayer, CEO; Dr. Tammy Collins, Mark Huff, Michelle Humphrey, Tracey Stute*

**GUESTS:** *Kayti Adams, Women’s Recovery Center  
Maureen Fagans, United Senior Services  
Amanda Hampton, Madison County Family Council  
Renee Lammers, Greene County Family & Children First Council*

**OPENING REMARKS**

*Lauren Ross, Chairperson, called the meeting to order and thanked everyone for coming. Lauren then invited the membership and audience to introduce themselves.*

**APPROVAL OF MINUTES**

*The Board Minutes for the April 18, 2016 MHRB meeting were reviewed.*

***IT was MOVED BY MARILYN DEMMA, SECONDED BY JULIE ANTHONY TO APPROVE THE MINUTES FOR THE APRIL 18, 2016 BOARD MEETING AS SUBMITTED.***

***MOTION CARRIED.***

**REVIEW OF ACCOUNTS PAYABLE REGISTER**

*Lauren asked the Membership to review Attachment B, Accounts Payable Register. There were no comments.*

## **CEO REPORT**

*Lauren called on Dr. Greta Mayer to give the CEO report. Greta first thanked the agency representatives for attending the meeting and began with item one on her report, Matching Funds for the Clark County Mental Health Foundation's Spring Fund Raiser. Greta stated that the MHRB provides in-kind staff support for the Mental Health Foundation which was incorporated in 1986 as public, not for profit entity which raises awareness about service needs of MHRB agencies, fund raises, and administers an endowment fund. She then referred the membership to a report prepared by Nancy Boop, which described the purpose of the Foundation, provided a campaign project summary, and gave examples of recent awards. Greta said that the campaign is held each spring to raise money for a one-time project by Clark County MHRB agencies, which would not be covered by regular funding sources. Greta stated that the Foundation Board reviewed a number of competitive applications and selected this year's recipient, United Senior Services, for their Living Alone – Aging Mastery program to help isolated seniors get reconnected to positive supports and improve quality of life. She pointed members to a draft Foundation fund raising letter which further described this program. United Senior Services' Request for Proposal was for \$7,800 and Greta stated that, since 2012, MHRB has matched funds up to \$3,000 toward this annual campaign. Lauren asked the membership if they would like to continue this process and read the recommendation.*

***IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES PROVIDE DOLLAR FOR DOLLAR MATCHING FUNDS FOR THE CLARK COUNTY MENTAL HEALTH FOUNDATION'S 2016 SPRING LETTER CAMPAIGN IN AN AMOUNT NOT TO EXCEED \$3,000.***

***IT was MOVED BY SCOTT ANGER, SECONDED BY ROGER ROBERTS TO PROVIDE DOLLAR FOR DOLLAR MATCHING FUNDS FOR THE CLARK COUNTY MENTAL HEALTH FOUNDATION'S SPRING LETTER CAMPAIGN IN AN AMOUNT NOT TO EXCEED \$3,000.***

### ***MOTION CARRIED.***

*Next, Greta reminded the membership that the annual Recognizing Exceptional People event would be held before the June 20<sup>th</sup> Board meeting. The awards ceremony will begin at 5:45 p.m. and the regular Board meeting will commence at 7:00 p.m. Greta said that the purpose of the awards ceremony is to recognize MHRB agency staff members and community partners who provide leadership and advocacy roles within the agencies and community. MHRB staff member Susan Hewitt will be coordinating the event this year as Marianna Worley has retired. Susan will be sending out a "Save the Date" by the end of this week and more information will be provided in the Program Committee packet.*

*Greta then discussed several statewide conferences held at the beginning of May in which MHRB members, staff, agencies, and community leaders participated. First was the Opiate Conference. Greta stated that Board members and staff participated in these events and she wanted to thank Dr. Tammy Collins for coordinating many of the groups. Greta said that Madison County Commissioner David Dhume, Consultant Jim Ryan, Dr. Jason Fruth of Wright State and Greta all presented on Prevention: Going Upstream on Drug Use and Abuse. Tammy led a panel which highlighted Coalition work across Clark, Greene and Madison Counties including Board member Roger Roberts from Madison County, Wendy Doolittle from Clark*

County, and Melissa Litteral from Greene County. The panel talked about the Cross-System Convening Power of Community Coalitions. Finally, Drs. Joe Keferl and Mary Huber from Wright State presented on employment for individuals in recovery. Greta added that she appreciates the ongoing partnership with Wright State. Greta said that the conference was very well attended and it has generated a lot of discussion including developing Recovery Housing in Madison County. Greta said that Roger also spoke with she and Tammy at the Alcohol and Drug Abuse Prevention Association of Ohio (ADAPAO) Conference which featured collaboration with Union County MHRB Board's Dr. Phil Adkins and Holly Zweizig. Our Boards led two discussions about the intersection of Prevention and Recovery Oriented Systems of Care. Greta recognized staff and Board members for being great leaders statewide.

Next, Greta stated that the June Recovery Conference is being held for the first time in Ohio for persons in recovery from addiction and mental illness. Tracey Stute has promoted this event by recruiting about 15 persons in recovery from our region to register. Greta also stated that there is a special Board Member Empowerment Summit on June 1 of this conference. Marilyn Demma has agreed to represent the MHRB and Michelle Humphrey sent an e-mail as a reminder to any other Board member who wishes to go.

Greta then congratulated Tracey Stute on her work with a special pilot project in Jonathan Alder Schools in Madison County. Greta reminded Board members that they had previously approved funding for this pilot project to see if positive outcomes might be replicated across school districts in the region. Tracey brought in Dr. Dawn Anderson-Butcher, an expert from Ohio State University, as consultant with the school district following several youth suicides in the past few years. Tracey and Dr. Butcher had submitted a proposal for a national conference and it has been accepted. Currently, Greta said the project has garnered attention at the state, county, and local school district levels. Tracey will come back at a later time to provide in-depth results and next steps.

Greta stated that the Ohio Association of County Behavioral Health Authorities (OACBHA) has promoted the Recovery is Beautiful/Recovery Oriented Systems of Care framework over the past couple of years. She went on to say that our MHRB has a long history of supporting prevention services and Board members had voiced concerns that the role of prevention was not large enough in this blueprint. For example, using the language of recovery means that individuals have already developed diagnosable conditions. In order to embrace prevention from a public health framework as well as focus on the importance of treatment and support, it's important to explore how these two models fit together; prevention before the fact and then treatment and support after the fact. Greta said that the ADAPAO conference was one step toward getting some feedback from the field about how these two models can be bridged. She also stated that OACBHA has invited her to participate on this implementation committee on behalf of the Board. Greta said she appreciates that the Association is looking to our Board as leaders in advocating for prevention statewide.

Last, Greta stated that the Board was recognized by the Clark County Re-Entry Coalition with a Community Leader Award Certificate on April 17, 2016. She stated that the Coalition is for individuals coming back to Clark County after being incarcerated. The Board funds services for people who are in the Clark County jail and other facilities through Opportunity for Individual Change (OIC), Mental Health Services, and McKinley Hall. Greta said she also accepted a Proclamation from Commissioner Herier as well as Sheriff Gene Kelly and Mike Calabrese from OIC.

*That concluded the CEO report.*

**ELECTION OF OFFICERS**

*Lauren Ross, Chairperson, stated that Board members need to vote on the slate of Board Officers for SFY 2017. She stated that last month the Nominating Committee met before the regular Board meeting and recommended to the Board the following slate of names:*

<i>Lauren Ross</i>	<i>Chairperson</i>
<i>Julie Anthony</i>	<i>Vice-Chairperson</i>
<i>Kellie Phillips</i>	<i>Secretary</i>

*Lauren then read the recommendation.*

***IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ELECT THE FOLLOWING BOARD MEMBERS AS BOARD OFFICERS FOR SFY 2017:***

<b><i>CHAIRPERSON</i></b>	<b><i>Lauren Ross</i></b>
<b><i>VICE CHAIRPERSON</i></b>	<b><i>Julie Anthony</i></b>
<b><i>SECRETARY</i></b>	<b><i>Kellie Phillips</i></b>

***IT was MOVED BY HEATHER CORBIN, SECONDED BY JIM VERNON TO ELECT THE STATE FISCAL YEAR 2017 BOARD OFFICERS AS PRESENTED.***

***MOTION CARRIED.***

**ADMINISTRATIVE**

*Lauren called on Mark Huff to review the MHRB financials. Mark referred the membership to Attachment E in the agenda packet and first reviewed the Statement of Cash Position and Fund Balances as of April 30, 2016. This report is strictly on a cash basis with total cash receipts of \$14,445,298 and total disbursements of (\$13,534,518) with excess cash receipts over disbursements of \$1,841,779 and an ending fund balance as of April 30, 2016 of \$12,745,709.*

*Next, Mark reviewed the Statement of Receipts and Disbursements for Fiscal Year 2016 activity. The General Fund had an ending cash balance of \$3,587,436; special revenue had a balance of \$301.164; Capital Projects had a balance of \$0; and fiduciary had a balance of \$353,615.*

*That concluded the Administrative Report.*

**MENTAL HEALTH & ADDICTION SERVICES**

*Lauren called on Marilyn Demma, the Program Committee Co-Chair, to give the Program Committee report. Marilyn stated that the Program Committee met on Tuesday, May 3, 2016 at 5:30 p.m. at the Greene County ESC, 360 East Enon Road, Yellow Springs, Ohio.*

*Marilyn began by stating that there was difficulty at the meeting achieving a quorum and the Committee had to delay the start of the meeting until it was met. She reminded everyone how important it is to attend the Program Committee meeting for this reason and to let Michelle know when you are unable to attend a meeting.*

*Marilyn stated that Tammy Collins spoke about Early Childhood Mental Health Consultation and the Suicide Prevention Mini-Grants. Marilyn said Greta then spoke about Floyd Simantel, which is funding for step-down from state hospitalization or used to prevent a hospital stay and Special Services are funds that are used to fill gaps in service and monitored by Board staff.*

*Marilyn stated that the Committee then heard presentations from Clark, Greene and Madison County Family & Children First Councils, Oesterlen Services for Youth, United Senior Services and Women's Recovery Center. Marilyn said that there was a lengthy discussion around the Clark County Family & Children First Council allocation because Board staff was advising the membership that there was a need to take a closer look at how the Clark County funds are committed, collected, and passed amongst the partner agencies. Marilyn stated that the Clark County motion reads differently than those from the Greene and Madison County motions because of the way the Board commits funds in partnership with other child and family serving departments in the community. A pie analogy was used to help clarify the pooled funding structure.*

*Marilyn then read the recommendation.*

***IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE PROGRAM COMMITTEE ON MAY 3, 2016. MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.***

***IT was MOVED BY HEATHER CORBIN, SECONDED BY JOE KEFERL TO RATIFY AND CONFIRM THE ACTION TAKEN AT THE PROGRAM COMMITTEE MEETING ON MAY 3, 2016.***

***MOTION CARRIED.***

*That concluded the Program Committee Report.*

### **EXECUTIVE COMMITTEE**

*Lauren referred the membership to Item G, Executive Committee Report. Lauren stated that the Executive Committee met on May 13, 2016 at the MHRB offices located at 1055 E. High Street, Springfield, Ohio. Lauren stated that the Committee discussed a staff recommendation that the Salary Ranges for full-time Board staff not be adjusted for SFY 2017. She stated that Nancy Boop explained at the meeting that historically the Board has tried to stay in line with the Consumer Price Index for inflation for salary ranges and, looking back five years, the ranges are slightly ahead of the average increase over that period of time. Lauren stated that there is still room in the ranges for Greta to consider salary increases for individual positions and employees in the future.*

*Lauren said that the second item on the agenda was the presentation and discussion of the redesign of our behavioral health system of care. Greta presented a power point overview and a timeline of the topics and changes involving our system and Medicaid. Greta also proposed, and Board members agreed, to inviting Cheri Walter, CEO of OACBHA, to present at a fall Program Committee meeting about this topic. Committee members also suggested inviting representatives from the provider association and from NAMI Ohio to another Program Committee meeting to offer their perspectives on behavioral health redesign. Roger Roberts asked if this would affect the Board's current allocations. Greta stated that the Board is currently keeping the same allocation amounts as last year since the changes will occur over the course of the year. She said that a few agencies have asked for more funding, but because of all the moving parts, it is not yet known where all the gaps and needs will be. Greta said the Board staff is working with agency leaders to discuss the implications of these changes on current and future services, and staff will make recommendations to the Board in the coming months. Roger stated that it has been a while since the Board has prioritized services. He thought that one was done years ago when the budget cuts came through and Greta confirmed this was the case. Lauren stated that these changes could lead the Board in a similar exercise. Jim Vernon suggested going back to that time to review what action the Board decided to take. Greta stated that staff has also been working to prepare for another new Continuum of Care mandate about what services that the Board must have in our region. Staff are in the process of taking a snapshot of the current state of how we are funding services and projecting what the future state is going to look like and how that gap can be bridged.*

*Lauren stated that the next agenda item was Facilities Updates and Nancy Boop had reported that the Cedar Street Project should be completed in July; the McKinley Hall, Lexington Avenue, renovation project is still in the architect design phase; and United Senior Services will be moving in mid-August out of a Board-owned property, leaving it vacant. McKinley Hall and Many Pathways have expressed an interest in leasing the facility located at 50 West High Street, Springfield. This move would require some remodeling.*

*Lauren stated that the last update provided by Nancy was that TCN continues to look for a location to expand in Greene County and they also want the property management responsibility of Board-owned facilities located in Greene County to be moved back to the Board.*

*Lauren stated that at the end of the meeting, Board members discussed a process to work with Greta and respective Board staff on specific issues, if necessary. It was decided that if a member has a question and feedback for staff, it should be funneled through Greta. Alternatively, if Board members have ongoing discussion directly with staff members, be sure that Greta is informed.*

*Lauren then read the recommendation.*

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE EXECUTIVE COMMITTEE ON MAY 13, 2016. MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.**



***IT was MOVED BY JIM VERNON, SECONDED BY JULIE ANTHONY TO RATIFY AND CONFIRM THE ACTION TAKEN AT THE EXECUTIVE COMMITTEE MEETING ON MAY 13, 2016.***

***MOTION CARRIED.***

*Joe Keferl asked for clarification on the TCN item regarding moving the responsibility of the property management back to MHRB. Lauren stated that it is only for the Board-owned properties, and not for their own properties. Greta stated that TCN has expanded and they are maintaining their own buildings. Greta believes that it would be helpful for us to maintain our properties which are leased to them. She also stated that the Board does not recommend adding another staff person to the existing table of organization, as was previously done, so we are looking at a Property Management Contractor to perform the routine inspections and maintenance. Nancy Boop is researching what the cost would be and then TCN's rent will be increased to cover that cost. Marilyn asked what the Board does for properties that may be used by other agencies other than TCN. Greta stated that the agency and Board roles are spelled out on the agency lease for each property; there is not one standardized procedure.*

*That concluded the Executive Committee Report.*

**MISCELLANEOUS**

*Greta introduced Adriane Miller, MHRB's new Assistant Director of Programs & Evaluation, who started with the Board on April 25, 2016. Greta stated that Adriane is helping promote suicide prevention training on June 17 and referred the membership to a flyer.*

**AUDIENCE PARTICIPATION**

*Renee Lammers, Director of Greene County Family & Children First Council, thanked the Board for its ongoing support. Renee also announced that she will be retiring on June 28, 2016 and that Brent Lewis has been appointed as her successor, who began on May 12.*

*Maureen Fagans, Director of United Senior Services thanked the Board for providing funding and support. She also stated that they are moving to a new location and have office furniture available if anyone is in need of desks, filing cabinets, etc. The contact is Randy Yontz at United Senior Services.*

*Last, Amanda Hampton from Madison County Family & Children First Council referred to a newspaper article that was handed out to the membership regarding the PAX visit by three state representatives last week. Amanda stated that the representatives asked for additional information and were amazed by the participation of the kids to PAX Good Behavior Game. She then thanked the Board for its support.*

**BOARD MEMBER COMMENTS**

*Roger stated that he was invited to attend a meeting last Friday with two Madison County Judges and several other folks from the county who are working on putting together opiate-based presentations for schools and parents. He stated that a large portion of the discussion centered on services being delivered in Madison County and Roger said that they*

were unhappy with it and wished there were staff or agency representatives there other than himself who could have addressed their concerns. Roger suggested that it is time for the Board to look at current funding and service levels in Madison County, unmet needs, and to make improvements. Roger attempted to get specific information about their complaints, and told them to share this directly with agency representatives or service providers. Joe asked for clarification and Roger replied that the officials were unhappy with agency staff turnover and consistent quality assessment reports. Roger said that a comment was made that, "MHRB sits on three million dollars and what are they doing?" Roger told them that number was incorrect and the fact that if the levy could have been increased instead of renewing it, it could have generated more money for services. Lauren stated that there has been a conversation around the fact that there are only two Board members from Madison County and it may be a suggestion that the Board is going to need to focus on things there.

Jim Vernon added that there was a news report on opiate and heroin issues in downtown Dayton and their Sheriff was critical of their ADAMHS Board. Jim said that he felt fortunate that Clark County Sheriff Gene Kelly is willing to work well with us and provide training to his staff on how to deal with the mentally ill and try to address the problem.

Joe stated that he, Dr. Kent Youngman and Jason Fruth went to Tucson last week to meet with Dr. Dennis Embry to get a licensing agreement for PAX Good Behavior Game© (GBG) and Kernels for Life so there is scalability for our region and the state. Joe also stated that one of his faculty members sits on a State Education Board and they are trying to obtain Health Education Standards for Ohio which would include opiate prevention standards. Joe also stated that the Integrated Health Institute at Wright State is picking up steam. Last, he stated that he will be going to Washington D.C. to talk about the Integrated Health Institute around PAX GBG, Conversations for Change, which McKinley Hall is promoting, and other important initiatives.

### **ADJOURNMENT**

**A MOTION WAS MADE BY LINDA GRIFFTH AND THE MEETING WAS ADJOURNED BY CHAIR, LAUREN ROSS.**

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Kellie Phillips, Secretary

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Michelle Humphrey, MHR Board Staff

## Accounts Payable Register - May 2016

Vendor Name	Date	Description	Expenses
Advanced Mechanical Services, Inc.	5/6/2016	Boiler repair, 1101 E High	4,192.00
	5/6/2016	Boiler repair, 1101 E. High	1,616.00
	5/6/2016	Repair furnaces, 600 DYS	911.50
	5/13/2016	AC repair, 1101 E High	435.50
	5/27/2016	AC repair, 1055 E High	225.50
Auditor, Clark County	5/31/2016	Salaries & Benefits	85,451.28
Beavercreek Chamber of Commerce	5/20/2016	Annual membership dues	110.00
Boop, Nancy	5/27/2016	Business expense reimbursement, 4/8-5/12	181.98
Brain Lumber Company	5/13/2016	Maintenance supplies	388.48
Cintas Corporation Loc. 02	5/6/2016	Building supplies	284.20
	5/6/2016	Uniforms and building supplies	35.00
	5/13/2016	Uniforms and building supplies	131.35
	5/20/2016	Building supplies	284.22
	5/20/2016	Uniforms and building supplies	35.00
City of Springfield	5/6/2016	1054 E. High	120.49
	5/6/2016	1101 E. High	303.19
	5/13/2016	233 N Race STORM	2.93
	5/13/2016	2608 E. High	49.74
	5/13/2016	617-619 Cedar STORM	7.67
	5/20/2016	1056 Mound	46.11
	5/20/2016	224 East St	52.42
	5/20/2016	224 East St rear	79.60
	5/20/2016	236 East St	110.07
	5/27/2016	FY'16 Shared Placements	27,998.00
Clark County Department of Job & Family Service	5/6/2016	May legal fees	4,179.63
Collins, Alan E.	5/13/2016	1054 E. High	124.35
Columbia Gas of Ohio, Inc.	5/13/2016	1055 E. High	61.73
	5/13/2016	1056 Mound	103.76
	5/13/2016	1067 E. High 1	83.44
	5/13/2016	1067 E. High 2	60.90
	5/13/2016	1067 E. High 3	38.66
	5/13/2016	1067 E. High 4	33.10
	5/13/2016	1101 E. High	692.63
	5/13/2016	224 East St rear	58.65
	5/13/2016	236 East St	82.38
	5/13/2016	255 East St	108.39
	5/20/2016	224 East St	148.62
	5/20/2016	2608 E. High ES	40.04
	5/20/2016	2608 E. High WS	45.75
	5/13/2016	Supplies	109.95
Compton Power Equipment	5/27/2016	Mower service	89.19
Connexion	5/20/2016	April newsletter	1,118.45
	5/20/2016	January newsletter	1,099.89
Dayton Power & Light Co.	5/13/2016	189 Dayton Ave	126.89
	5/13/2016	476 W. Market	611.86
	5/20/2016	513 Clover St	254.21
	5/27/2016	600 Dayton-Yellow	1,017.87
Developmental Disabilities of Clark County	5/13/2016	Employee screenings	70.00
Doctor Drain	5/13/2016	Drain repair, 1056 Mound St	45.00
Eastway Corporation	5/6/2016	Independent evaluations	2,475.00
	5/20/2016	2nd half forensic monitoring	6,484.37
Elderly United	5/6/2016	February reimbursement	9,076.00
	5/6/2016	March reimbursement	9,220.00
Greene County Family & Children First Council	5/6/2016	May Allocation	14,124.00
	5/27/2016	April reimbursement	3,875.00
Greene County Juvenile Court	5/20/2016	April reimbursement	5,461.00
Greene Leaf Therapeutic	5/6/2016	May Allocation	2,487.00
H.W. Mann & Sons Hauling Services	5/13/2016	1054 E. High	175.00
	5/13/2016	1101 E. High	350.00
	5/13/2016	255 East St	95.00
Handyman Hardware	5/27/2016	Supplies	47.98
Hassler Communication Systems Technology, Inc.	5/13/2016	Software support and PBX mgmt	194.50
Hewitt, Susan	5/20/2016	Business expense reimbursement, 4/26-5/5	221.03
Housing Solutions of Greene County, Inc.	5/6/2016	Employ Opp grant payments	4,474.00
	5/6/2016	May Allocation	11,456.00
	5/6/2016	Mini grant	6,390.00
	5/27/2016	Water damage repair, 29 S Wright	3,022.00
Impact Network Solutions, Inc.	5/27/2016	Long distance charges	10.00
Jani-Turf Maintenance Services, Inc.	5/13/2016	Janitorial services	338.00
Kevin Taylor	5/6/2016	Business expense reimbursement, 1/21-4/25	644.24

(over)

Vendor Name	Date	Description	Expenses
Madison County Department of Family & Children	5/27/2016	April reimbursement	2,812.00
Madison County Family Council	5/6/2016	May Allocation	1,912.00
Marsh & McLennan Agency LLC	5/27/2016	Boiler ins	444.00
Matt Talbot House	5/6/2016	May Allocation	5,956.00
	5/13/2016	Work vouchers	50.00
	5/20/2016	Work vouchers	270.00
McKinley Hall, Inc.	5/6/2016	GOSH.116 services thru April	20,425.18
	5/6/2016	May Allocation	9,067.00
	5/13/2016	Gosh.123 services thru April	18,824.70
	5/20/2016	Gosh.130 services thru April	21,400.86
	5/27/2016	Gosh.137 services thru May	13,792.24
	5/27/2016	T-Shirt/Jersey advertising for Be the 95% Gambling campaign	2,202.00
Mental Health Services for Clark & Madison Counties	5/6/2016	GOSH.116 services thru February	222,139.98
	5/6/2016	May Allocation	4,479.00
	5/6/2016	Temporary housing allocation	6,625.00
	5/27/2016	Dec-Mar Cluster program	92,429.63
	5/27/2016	FY2016 Pharm Mgt Medicaid risk	220,000.00
Morgan's Concrete Restoration	5/20/2016	Replace sidewalk & curb, 2608 East St	1,062.00
NAMI of Clark & Greene Co.	5/6/2016	May Allocation	22,473.00
Nancy Williams	5/20/2016	Business expense reimbursement, 4/4-5/9	57.56
Nova House Assoc., Inc.	5/6/2016	Hot Spot: Detox residential services	2,700.00
	5/20/2016	Hot Spot: Detox residential services	1,350.00
Oesterlen Services for Youth	5/6/2016	May Allocation	16,250.00
Ohio Edison	5/27/2016	1054 E. High	195.66
	5/27/2016	1055 E. High	623.12
	5/27/2016	1056 Mound	133.74
	5/27/2016	1067 E. High	50.11
	5/27/2016	1067 E. High 1	39.55
	5/27/2016	1067 E. High 2	131.20
	5/27/2016	1067 E. High 3	69.88
	5/27/2016	1067 E. High 4	97.68
	5/27/2016	1101 E. High	2,428.64
	5/27/2016	224 East St	166.57
	5/27/2016	224 East St rear	322.18
	5/27/2016	236 East St	276.58
	5/27/2016	255 East St	283.79
	5/27/2016	2608 E. High B	224.28
Ohio University	5/27/2016	OPEC Conference registration and accommodations	1,725.00
OIC of Clark County, Inc.	5/6/2016	Contractor pmt to 3/31/16, Cedar St	33,283.80
	5/6/2016	Utilities & insurance, Cedar St	307.97
	5/27/2016	Contractor pmt to 4/30/16, Cedar St	21,294.20
PharMark, Inc	5/27/2016	Harding Rd Pharm med bag ad	350.00
PNC Bank, N.A.	5/13/2016	Mortgage payment	7,628.67
Profile Display, Inc.	5/13/2016	Ad, Springfield Chamber	544.00
Project Woman	5/13/2016	Mini grant	2,276.38
R.D. Bennett Construction, Inc.	5/27/2016	Repair shower, 189 Dayton Ave	500.00
R.W. Louderback	5/13/2016	Repair/replace sump pumps, 476 W. Market	4,191.00
Scioto Paint Valley MH Center	5/6/2016	Residential treatment services	2,600.00
Simonton, Jeanne M.	5/13/2016	ECMH Consultation Services	3,267.65
	5/20/2016	ECMH Consultation Services	3,025.82
Speedway SuperAmerica	5/27/2016	Fuel purchases	68.53
Springfield Pro Cleaning Services	5/27/2016	Janitorial services	1,895.00
	5/27/2016	Janitorial supplies	109.66
Staples Business Advantage	5/13/2016	Office supplies	91.32
	5/27/2016	Office supplies	35.21
Swindler Auto Service	5/27/2016	Van repair	285.82
TCN Behavioral Health Services, Inc.	5/6/2016	GOSH.116 services thru April	71,630.56
	5/6/2016	Independent evaluations	225.00
	5/6/2016	May Allocation	26,520.00
	5/6/2016	Temporary housing allocation	450.00
	5/13/2016	Gosh.123 services thru April	59,055.68
	5/20/2016	Gosh.130 services thru April	80,921.21
	5/27/2016	Gosh.137 services thru May	69,720.64
The Madison Press	5/13/2016	Annual subscription	186.99
Trupointe	5/27/2016	Supplies	27.98
Vectren Energy Delivery	5/6/2016	600 Dayton-Yellow	166.10
	5/20/2016	189 Dayton Ave	108.25
	5/20/2016	476 W. Market	125.40
	5/20/2016	513 Clover St	143.96
	5/20/2016	619 Xenia	93.34
	5/20/2016	619 Xenia Rear	32.02

Vendor Name	Date	Description	Expenses
Village of Yellow Springs	5/13/2016	113 E.N College St	393.03
	5/13/2016	619 Xenia Ave	279.37
WellSpring	5/20/2016	April reimbursement	8,516.38
Wittenberg	5/13/2016	Mini grant	225.00
Women's Recovery Center	5/6/2016	May Allocation	79,624.00

Cash Disbursements	1,387,767.76
May YTD Expense	14,928,082.32
April YTD Expense	13,534,517.51
Change in Expense	1,393,564.81
Cash Disbursement - Change in Expense	(5,797.05)
Reconcile Items	
NAMI rent allocation reduction	3,628.00
County Collection fees	2,169.06
County adjusted warrant amount issued in April	(0.01)
Reconcile Items Total	5,797.05
difference	(0.00)

**ATTACHMENT C**

**REQUEST FOR AUTHORIZATION OF PROPERTY TAX ADVANCES**

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE BOARD'S DIRECTOR OF FINANCE TO REQUEST PROPERTY TAX ADVANCES FROM THE CLARK, GREENE AND/OR MADISON COUNTY AUDITOR'S OFFICE AS NEEDED DURING STATE FISCAL YEAR 2017.**

**ATTACHMENT D**

**REQUEST FOR AUTHORIZATION OF BOARD OFFICERS  
TO ACT ON BEHALF OF BOARD**

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE STATE FISCAL YEAR 2017 BOARD OFFICERS TO ACT ON BEHALF OF THE FULL BOARD FROM JUNE 21, 2016 UNTIL THE SEPTEMBER 2016 BOARD MEETING. THIS ACTION WILL ENSURE CONTINUED OPERATION OF THE SYSTEM.**

## Mental Health &amp; Recovery Board of Clark, Greene and Madison

## Statement of Cash Position and Fund Balances

As of 5/31/2016

(In Whole Numbers)

	General Fund	Special Revenue Fund	Capital Projects	Fiduciary Fund	Total
<b>Cash Receipts</b>					
Taxes	9,303,839	0	0	0	9,303,839
Intergovernmental	1,299,726	3,702,267	581,235	0	5,583,228
Rental	523,290	0	0	0	523,290
Miscellaneous	59,915	24,655	143,320	1,230	229,120
<b>Total Cash Receipts</b>	<u>11,186,770</u>	<u>3,726,922</u>	<u>724,555</u>	<u>1,230</u>	<u>15,639,476</u>
<b>Cash Disbursements</b>					
Salaries	(1,051,716)	0	0	0	(1,051,716)
Benefits	(249,187)	0	0	0	(249,187)
Treatment Services	(7,241,713)	(3,966,931)	0	(50,956)	(11,259,600)
Professional Services	(120,899)	0	0	(3,960)	(124,859)
Operating	(39,008)	0	0	0	(39,008)
Rent/Utilities	(226,750)	0	0	0	(226,750)
Repairs/Maintenance	(30,675)	0	0	0	(30,675)
Capital Outlays/Equipment	(847,109)	0	(724,555)	(68,958)	(1,640,621)
Advertising/Printing	(12,896)	0	0	0	(12,896)
Principle/Interest	(83,915)	0	0	0	(83,915)
Insurance	(27,175)	0	0	0	(27,175)
Lease	(8,304)	0	0	0	(8,304)
Travel/Conference	(20,069)	0	0	(544)	(20,614)
Other	(152,761)	0	0	0	(152,761)
<b>Total Cash Disbursements</b>	<u>(10,112,178)</u>	<u>(3,966,931)</u>	<u>(724,555)</u>	<u>(124,419)</u>	<u>(14,928,082)</u>
Total receipts over/(under) disbursements	1,074,592	(240,009)	0	(123,189)	711,394
<b>Other financing receipts/(disbursements)</b>					
Advance To/From	0	0	0	0	0
Transfer In/Out	(125,000)	125,000	0	0	0
Prior Year Refund	42,498	0	0	0	42,498
Proceeds from Sale of Assets	888,500	0	0	0	888,500
<b>Total Other financing receipts/(disbursements)</b>	<u>805,998</u>	<u>125,000</u>	<u>0</u>	<u>0</u>	<u>930,998</u>
Excess cash receipts over/(under) disbursements	<u>1,880,590</u>	<u>(115,009)</u>	<u>0</u>	<u>(123,189)</u>	<u>1,642,392</u>
<b>Fund Balance at beginning of year</b>					
	9,991,416	325,049	0	587,465	10,903,930
<b>Fund balances at end of period</b>	<u>11,872,006</u>	<u>210,040</u>	<u>0</u>	<u>464,277</u>	<u>12,546,322</u>



**Mental Health & Recovery Board of Clark, Greene and Madison**

Statement of Receipts and Disbursements

General Fund

FY 2016

From 5/1/2016 Through 5/31/2016

(In Whole Numbers)

	Original Budget	Final Budget	Budget Change	YTD Actual	Final Budget Variance
Cash Receipts					
Taxes	10,035,308	10,035,308	0	10,583,248	547,940
Rental	692,346	692,346	0	523,290	(169,056)
Miscellaneous	9,180	9,180	0	948,415	939,235
Total Cash Receipts	10,736,834	10,736,834	0	12,054,953	1,318,119
Cash Disbursements					
Salaries	1,065,714	1,143,358	77,644	1,051,716	91,642
Benefits	312,646	324,523	11,877	249,187	75,336
Treatment Services/Activities	8,968,993	8,897,914	(71,079)	6,254,108	2,643,806
Professional Services	127,710	127,710	0	120,899	6,811
Operating	53,789	53,789	0	38,584	15,206
Rent/Utilities	352,209	352,209	0	215,417	136,792
Repairs/Maintenance	32,600	32,600	0	28,412	4,188
Capital Outlay/Equipment	423,050	964,074	541,024	831,714	132,360
Advertising/Printing	15,000	15,000	0	12,896	2,104
Principle/Interest	91,545	91,545	0	83,915	7,630
Insurance	46,773	46,773	0	38,605	8,168
Lease	11,000	11,000	0	8,304	2,696
Travel/Conference	38,800	38,800	0	17,752	21,048
Other	203,950	203,950	0	152,530	51,420
Total Cash Disbursements	11,743,779	12,303,245	559,466	9,104,037	3,199,208
Transfers/Advances					
Transfer In/(Out)	(125,000)	(125,000)	0	575,000	700,000
Total Transfers/Advances	(125,000)	(125,000)	0	575,000	700,000
Cash Receipts Over/(Under) Disbursements	(1,131,945)	(1,691,411)	(559,466)	3,525,915	5,217,326

**Mental Health & Recovery Board of Clark, Greene and Madison**

Statement of Receipts and Disbursements

Special Revenue Fund

FY 2016

From 5/1/2016 Through 5/31/2016

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	3,429,510	4,056,279	626,769	3,727,267	(329,012)
Miscellaneous	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>24,655</u>	<u>19,655</u>
Total Cash Receipts	3,434,510	4,061,279	626,769	3,751,922	(309,357)
Cash Disbursements					
Treatment Services/Activities	<u>3,467,257</u>	<u>4,234,080</u>	<u>766,823</u>	<u>3,749,339</u>	<u>484,741</u>
Total Treatment Services/Activities	<u>3,467,257</u>	<u>4,234,080</u>	<u>766,823</u>	<u>3,749,339</u>	<u>484,741</u>
Total Cash Disbursements	3,467,257	4,234,080	766,823	3,749,339	484,741
Transfers/Advances					
Transfer In/(Out)	<u>172,801</u>	<u>172,801</u>	<u>0</u>	<u>172,801</u>	<u>0</u>
Total Transfers/Advances	172,801	172,801	0	172,801	0
Cash Receipts Over/(Under) Disbursements	<u>140,054</u>	<u>0</u>	<u>(140,054)</u>	<u>175,384</u>	<u>175,384</u>

**Mental Health & Recovery Board of Clark, Greene and Madison**

Statement of Receipts and Disbursements

Capital Projects

FY 2016

From 5/1/2016 Through 5/31/2016

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	583,360	583,360	0	581,235	(2,125)
Miscellaneous	<u>263,001</u>	<u>263,001</u>	<u>0</u>	<u>143,320</u>	<u>(119,681)</u>
Total Cash Receipts	846,361	846,361	0	724,555	(121,806)
Cash Disbursements					
Capital Outlay/Equipment	<u>846,361</u>	<u>846,361</u>	<u>0</u>	<u>724,555</u>	<u>121,806</u>
Total Cash Disbursements	846,361	846,361	0	724,555	121,806
Cash Receipts Over/(Under) Disbursements	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**Mental Health & Recovery Board of Clark, Greene and Madison**

Statement of Receipts and Disbursements

Fiduciary Fund

FY 2016

From 5/1/2016 Through 5/31/2016

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	183,647	0	(183,647)	0	0
Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,230</u>	<u>1,230</u>
Total Cash Receipts	183,647	0	(183,647)	1,230	1,230
Cash Disbursements					
Treatment Services/Activities	0	237,985	237,985	30,780	207,205
Capital Outlay/Equipment	<u>188,999</u>	<u>188,999</u>	<u>0</u>	<u>68,958</u>	<u>120,041</u>
Total Cash Disbursements	188,999	426,984	237,985	99,738	327,246
Transfers/Advances					
Transfer In/(Out)	<u>188,999</u>	<u>426,984</u>	<u>237,985</u>	<u>440,582</u>	<u>13,598</u>
Total Transfers/Advances	188,999	426,984	237,985	440,582	13,598
Cash Receipts Over/(Under) Disbursements	<u><u>183,647</u></u>	<u><u>0</u></u>	<u><u>(183,647)</u></u>	<u><u>342,074</u></u>	<u><u>342,074</u></u>

**COMBINED EXECUTIVE AND BUILDINGS & GROUNDS**  
**COMMITTEES**

**RATIFY AND CONFIRM ACTION TAKEN AT COMBINED EXECUTIVE  
COMMITTEE AND BUILDINGS & GROUNDS COMMITTEE MEETING**

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY  
BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFIES AND  
CONFIRMS THE ACTION TAKEN BY THE COMBINED EXECUTIVE AND  
BUILDINGS & GROUNDS COMMITTEES ON JUNE 3, 2016. MOTIONS ARE  
CONTAINED IN THE MEETING SUMMARY.**

## **Combined Executive and Buildings & Grounds Committee Summary Friday, June 3, 2016**

The combined meeting of the Executive Committee and the Buildings & Grounds Committee was held on Friday, June 3, 2016 at 7:30 a.m. at the administrative offices of the Mental Health & Recovery Board of Clark, Greene and Madison Counties, 1055 East High Street, Springfield, Ohio.

PRESENT: Lauren Ross, Chair; Julie Anthony, Marilyn Demma, Ben Harrison, Kellie Phillips, Jim Vernon

Staff: Dr. Greta Mayer, Nancy Boop, Donna Hart

Lauren Ross opened the meeting by welcoming all those present and then asked Nancy Boop to address the SFY 2017 Five-Year Capital Improvement Plan. Nancy referred the membership to Attachment A in the agenda packet and stated that the proposed improvements are broken down by property location for Clark and Greene County. The Clark County Capital Improvement Plan reflects twelve properties and totals \$139,050 including a contingency of \$1,000 for each property. A new property is included in this year's plan – 50 West High Street. This property is currently leased to Elderly United and had previously been maintained by Elderly United; this agency will be moving to its new location in August of this year resulting in this facility becoming vacant. McKinley Hall's Many Pathways recovery center is interested in occupying this facility. The Capital Improvement Plan includes \$20,000 for renovations to accommodate Many Pathways. Nancy then reviewed some of the specific items in the plan and answered questions from the membership. The committee discussed the timing of the McKinley Hall move and the future plans for the facilities affected by this move.

The Capital Improvement Plan for Greene County totals \$92,700 and reflects the plan for nine properties. Nancy explained that she had done a complete walk-through of each facility; she then reviewed some of the specifics of the plan. She explained that effective July 1, 2016, the MHRB would be responsible for the maintenance of the five properties that had previously been managed by TCN. This added cost, which is reflected in the Property Management Budget, will be covered by an increase in rent paid by TCN to the MHRB. Each lease agreement outlines the specific MHRB and provider monitoring and maintenance responsibilities. The proposed plan reflecting each specific property is attached for reference. Lauren then read the following motion:

**IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE FIVE-YEAR CAPITAL IMPROVEMENT**

**PLAN AS PRESENTED AND AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACTS AS REQUIRED TO IMPLEMENT THIS PLAN. THIS REPRESENTS A BUDGET OF \$231,750 FOR STATE FISCAL YEAR 2017, REFLECTING \$139,050 FOR CLARK COUNTY AND \$92,700 FOR GREENE COUNTY.**

**IT was MOVED BY BEN HARRISON, SECONDED BY JULIE ANTHONY TO APPROVE THE STATE FISCAL YEAR 2017 FIVE-YEAR CAPITAL IMPROVEMENT PLAN AS PRESENTED.**

**MOTION CARRIED.**

Lauren then called on Donna Hart to review the SFY 2017 Property Management Budget. Donna stated that this plan is primarily the same as last year with a few exceptions. As Nancy mentioned earlier, this budget reflects the added cost of property maintenance for five of the properties that had previously been maintained by TCN. There is a reduction in Salaries-Retirement as there are no planned retirements in 2017 and a reduction in Rent/Utilities due to the sale in SFY 2016 of a Greene County property to TCN. This budget totals \$662,797, reflecting a decrease of \$16,603 when compared to the SFY 2016 budget. For reference, the budget is attached. Lauren then read the motion:

**IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACTS AS REQUIRED TO FACILITATE THE DAY TO DAY PROPERTY OPERATIONS AND APPROVE THE STATE FISCAL YEAR 2017 PROPERTY MANAGEMENT BUDGET AS PRESENTED IN THE AMOUNT OF \$662,797.**

**IT was MOVED BY JIM VERNON, SECONDED BY BEN HARRISON TO APPROVE THE STATE FISCAL YEAR 2017 PROPERTY MANAGEMENT BUDGET AS PRESENTED.**

**MOTION CARRIED.**

Next on the agenda was the SFY 2017 MHRB Administrative Budget. Greta acknowledged the work that Donna put forth in creating their first budget together. Donna explained that when compared to the SFY 2016 Budget, the SFY 2017 Administrative Budget reflects a reduction of

\$229,122. This is primarily attributed to no planned retirements in 2017; five staff have been promoted and three staff have been newly hired, thus resulting in lower salaries expense. Greta added that the hiring process is complete and that this budget includes an unfilled part-time Accountant position, should it be needed for Finance and/or the Data Center. The County Fees Budget is projected to remain the same as 2016. When compared to SFY 2016, this budget reflects a decrease of \$229,122.

For reference, attached is the budget that was presented. Lauren then read the motion:

**IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE STATE FISCAL YEAR 2017 MHR BOARD ADMINISTRATION AND COUNTY FEES BUDGET IN THE AMOUNT OF \$1,552,735 AS PRESENTED AND AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACTS AS REQUIRED TO FACILITATE THE DAY TO DAY BOARD OPERATIONS.**

**IT was MOVED BY KELLIE PHILLIPS, SECONDED BY JULIE ANTHONY TO APPROVE THE STATE FISCAL YEAR 2017 ADMINISTRATION AND COUNTY FEES BUDGET AS PRESENTED.**

### **MOTION CARRIED.**

Lauren then proceeded to the next item on the agenda, which was the CEO Annual Performance Review. Lauren explained that she received evaluation forms from Board members and staff. She then suggested that the committee move into Executive Session to discuss specific details of the evaluation. It was moved by Ben Harrison, seconded by Jim Vernon to go into Executive Session for the purpose of considering compensation for a county employee. Nancy then did a roll call vote, with all those present voting to move into Executive Session.

The committee then came out of Executive Session; Lauren suggested that the full Board membership go into Executive Session at the June 20<sup>th</sup> Board meeting so that all Board members could be provided the same information. Over the next couple of months, Lauren suggested that she and Greta could jointly develop goals, with input from Julie Anthony, and review the evaluation form and bring back to the Board for input.

Under the Miscellaneous category, Marilyn asked for a report listing available recovery housing options in each of our three counties. Board members could discuss the report at a Program Committee meeting in the fall. For example, Greta added that there is no recovery housing available in Madison County, so she has been working with stakeholders to create recovery



housing for our residents. This report would include not only housing owned by the Board, but housing owned or operated by all non-profits, churches, etc. Greta stated that staff would work on this and that it would provide valuable data for us in planning for our continuum of care.

Lauren asked if there could be a report on staff salary increases in the fall. Greta said that she could provide an update on overall staff performance at that time. Nancy suggested that this occur in October when the Board receives the first quarter of the new fiscal year's Budget to Actual report for the Administrative Budget.

A motion was made by Julie Anthony to adjourn the meeting.

**MENTAL HEALTH & RECOVERY BOARD  
PROPOSED FIVE-YEAR CAPITAL IMPROVEMENT PLAN  
STATE FISCAL YEAR 2017 THRU 2021**

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<b>CLARK COUNTY</b>					
<b>50 WEST HIGH STREET (Recovery Center)</b>					
Interior Remodel	20,000				
Miscellaneous Repairs		2,000	2,000	2,000	2,000
<b>222 EAST STREET (NAMI Vernon Center)</b>					
Aluminum Patio Cover	7,650				
External Siding Repairs	2,900				
Replace Carpet/Tile	2,000		2,000		2,000
Interior Painting			2,000		
Replace HVAC			10,000		
External Painting		3,000			4,000
<b>224 EAST STREET (MH Residential Group Home)</b>					
Replace Ramp & Deck	7,000				
Repair/Replace Front Porch		5,000			
Replace Carpet/Tile		2,000		2,000	
Kitchen Remodel					10,000
Interior Painting					4,500
Replace Roof				10,000	
Replace Air Conditioners (2)		6,000			
<b>236 EAST STREET (MH Residential Treatment)</b>					
Replace Carpet/Tile	2,000		2,000		2,000
Repair Handicap Ramp	1,000				
Interior Painting			4,000		
Replace A/C in House		3,000			
Pave Parking Lot					5,000
Replace HVAC in Addition					6,000
<b>255 EAST STREET (New Day House)</b>					
Seal & Stripe Parking Lot			2,500		
Interior Painting				5,000	
Replace Carpet /Tile					4,000
<b>1054 EAST HIGH STREET (Wehler House)</b>					
Replace Carpet/Tile		4,000		4,000	
Replace Furnaces (2) and 1 A/C Unit	15,000				
Seal & Stripe Parking Lot			2,500		
Internal Painting		4,000			4,500
Roof Replacement				10,000	
<b>1055 EAST HIGH STREET (MHRB Admin Offices)</b>					
Replace Conference Room Chairs	2,500				
Replace Overhead Lighting	3,000				
Replace 2 Furnaces and 1 Air Unit	6,500	6,500	4,000		
Seal & Stripe Parking Lot			3,000		
Interior Painting				7,500	
Replace Carpet/Tile		5,000	5,000		

**MENTAL HEALTH & RECOVERY BOARD  
PROPOSED FIVE-YEAR CAPITAL IMPROVEMENT PLAN  
STATE FISCAL YEAR 2017 THRU 2021**

<b>CLARK COUNTY (Continued)</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
<b>1067 EAST HIGH STREET (MH Residential 4 Apts)</b>					
Replace Carpet (1 Unit each Year)	1,500	1,500	1,500		
Internal Painting	4,000			4,500	
Replace Front Entry Floor	1,000				
Front Porch Repair/Replace		10,000			
Replace Furnaces and Air Conditioning (4)					20,000
<b>1074 EAST HIGH STREET (Project Woman Shelter)</b>					
Replace Carpet/Tile	2,000	2,000	2,000	2,000	2,000
Internal Painting		4,250		4,500	
Replace Furnaces (2)				10,000	
Replace Windows					20,000
<b>1101 EAST HIGH STREET (McK Hall &amp; MHS BHR)</b>					
Replace Window Blinds	1,500				
Repair/Replace Plumbing & Steam Pipes, Coils	12,000	5,000	5,000	5,000	5,000
Replace Carpet/Tile	12,500	3,000	3,000	3,000	3,000
Repair Walkway Storm Grate	1,000				
Repair Flat Roof (1 of 3 Sections)	6,000				
Remodel Laundry Room/Conference Room	3,000	10,000	5,000	5,000	5,000
Air Conditioning in Gym			30,000		
Replace Air Handler Units (2)		10,000	10,000		
External Painting				8,000	
Seal & Stripe Parking Lot			5,000		
<b>2608 EAST HIGH STREET (AOD Women's O/P)</b>					
Replace Entrance Landing	1,500				
Resurface, Seal & Stripe Parking Lot			2,000		
Furnace Replacement (2)		12,000			
Interior Painting				3,000	
Replace Carpet/Tile			2,000		2,000
<b>1056 MOUND STREET (MH Residential Group Home)</b>					
Replace Porch & Sidewalk Railing	4,000				
Remove Back Patio Enclosure	3,500				
Window Replacement (2 Year Plan)	4,000	4,000			
Replace Carpet/Tile		3,000		3,000	
Replace Air Conditioning			3,000		
Interior Painting		2,500		3,000	
<b>CONTINGENCY (\$1,000 per facility)</b>	12,000	12,000	12,000	12,000	12,000
<b>TOTAL CLARK COUNTY</b>	<b>139,050</b>	<b>119,750</b>	<b>119,500</b>	<b>103,500</b>	<b>113,000</b>

**MENTAL HEALTH & RECOVERY BOARD  
PROPOSED FIVE-YEAR CAPITAL IMPROVEMENT PLAN  
STATE FISCAL YEAR 2017 THRU 2021**

<b>GREENE COUNTY</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
<b>FAIRBORN</b>					
<b>600 Dayton-Yellow Springs (TCN Fairborn Center)</b>					
Seal & Stripe Parking Lot			5,000		5,000
Interior Painting (3 Floors)				7,000	
Furnace Replacement (Total of 8; 3 Year Plan)		15,000	15,000	10,000	
Window Replacement		20,000			
Exterior Painting		2,000			2,000
Replace Duro-Last Roof			25,000		
<b>513 Clover Street (Cloverbridge - MH Res Trmt)</b>					
Replace Carpet/Tile/Wood	2,000	2,000	2,000	2,000	2,000
Roof Replacement (Rubber Membrane Section)	4,000				
Exterior Painting	6,000				
Replace Hot Water Heaters (2)	1,500	1,500			
Interior Painting			5,000		5,000
<b>XENIA</b>					
<b>189 Dayton Avenue (Greenebridge- MH Res Trmt)</b>					
Replace Carpet/Tile	2,000	2,000	2,000	2,000	2,000
Interior Painting	4,000			4,000	
Replace Fascia & Spouting	1,500				
Replace Hot Water Heater (2)	1,500			1,500	
Replace Parking Lot (concrete)					15,000
<b>476 West Market (Christopher House - AOD Res)</b>					
Replace Carpet/Tile	2,000	2,000	2,000	2,000	2,000
Interior Painting				10,000	
Seal & Stripe Parking Lot			2,500		
Exterior Painting		6,000			6,000
<b>335 East Market (Housing Solutions &amp; Hope Spot)</b>					
Exterior Painting	3,000			3,500	
Seal & Stripe Parking Lot			2,000		
Replace Carpet /Tile		1,500		1,500	
Furnace Replacement (1 of 2)		5,000			
Interior Painting			3,000		
<b>YELLOW SPRINGS</b>					
<b>619 Xenia Avenue (Harbor House- MH Res Trmt)</b>					
Replace Carpet/Tile	3,000	2,000	2,000	2,000	2,000
Repair Durolast Roof	3,200				
Exterior Repair & Painting	4,000			7,500	
Windows/Doors Replacement					15,000
Roof over Deck				7,000	
Bathroom Remodel					10,000
<b>619 Xenia Avenue (Harbor House 4 Apartments)</b>					
Complete Remodel (1 unit per year)	10,000	10,000	10,000	10,000	
Exterior Painting		4,000			4,500
<b>SUB-TOTAL GREENE COUNTY</b>	<b>47,700</b>	<b>73,000</b>	<b>75,500</b>	<b>70,000</b>	<b>70,500</b>

**MENTAL HEALTH & RECOVERY BOARD  
 PROPOSED FIVE-YEAR CAPITAL IMPROVEMENT PLAN  
 STATE FISCAL YEAR 2017 THRU 2021**

<b>GREENE COUNTY</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
<b>PROPERTY MANAGED BY HOUSING SOLUTIONS</b>					
<b>1480 Anna Street, Fairborn (10 apartments)</b>					
Seal & Stripe Parking Lot			2,000		
<b>21 &amp; 29 Wright Avenue, Fairborn (8 apartments)</b>					
Bathroom & Kitchen remodel		15,000	15,000	30,000	30,000
Upgrade Electric (2 of 2 Buildings)	18,000			-	
Replace 4 Furnaces (21)	18,000				
<b>SUB-TOTAL PROPERTY MANAGED BY HS</b>	<b>36,000</b>	<b>15,000</b>	<b>17,000</b>	<b>30,000</b>	<b>30,000</b>
<b>CONTINGENCY \$1,000 PER FACILITY</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
<b>TOTAL GREENE COUNTY</b>	<b>92,700</b>	<b>97,000</b>	<b>101,500</b>	<b>109,000</b>	<b>109,500</b>
<b>TOTAL CLARK AND GREENE COUNTIES</b>	<b>231,750</b>	<b>216,750</b>	<b>221,000</b>	<b>212,500</b>	<b>222,500</b>

**PROPERTY MANAGEMENT PLAN  
STATE FISCAL YEAR 2017**

Description	FY 2016 Budget	FY 2017 Budget	Budget Change
<i>Salaries</i>	125,335	128,135	2,800
<i>-Retirement</i>	28,440	-	(28,440)
<i>Benefits</i>	32,041	32,038	(3)
<i>Operating</i>	16,750	16,750	-
<i>Rent/Utilities</i>	321,349	265,581	(55,768)
<i>Repairs/Maintenance</i>	21,750	91,750	70,000
<i>Principle/Interest</i>	91,545	91,545	-
<i>Insurance</i>	35,240	30,048	(5,192)
<i>Travel &amp; Conference</i>	-	1,500	1,500
<i>Other</i>	6,950	5,450	(1,500)
<i>Total Operations</i>	<u>679,400</u>	<u>662,797</u>	<u>(16,603)</u>

**ADMINISTRATION & COUNTY FEES BUDGET  
STATE FISCAL YEAR 2017**

The proposed State Fiscal Year 2017 Administration & County Fees Budget is reflected on the attached spreadsheet. The budgetary amount of \$1,552,735 consists of \$1,357,735 direct administrative expense related to MHR Board operations and \$195,000 County tax collection fees.

The table below is a fiscal year summary comparison of the entire MHR Board budget.

	SFY2016	SFY2017	Change
Administration	\$ 1,586,857	1,357,735	(229,122)
Agency Related & County Fees	195,000	195,000	-
Property Management	679,400	662,797	(16,603)
Capital Improvement Plan	<u>355,824</u>	<u>231,750</u>	<u>(124,074)</u>
Total	\$ 2,817,081	2,447,282	(369,799)

The table below reflects a budget decrease in the entire MHR Board's Salaries and Benefits of \$265,754 from SFY 2016.

	SFY2016	SFY2017	Change
Personnel Cost			
Salaries	\$ 908,143	894,061	(14,082)
Retirement	235,215	-	(235,215)
Benefits	<u>324,523</u>	<u>308,066</u>	<u>(16,457)</u>
Total Personnel Cost	\$ 1,467,881	1,202,127	(265,754)

**(over)**

**Mental Health & Recovery Board of Clark, Greene and Madison Counties**  
**Departmental Expense**  
**Administration & County Fees**

Description	FY 2016 Budget	FY 2017 Budget	Budget Change
<i>Salaries</i>	782,808	765,926	(16,882)
- <i>Retirement</i>	206,775	-	(206,775)
<i>Benefits</i>	292,482	276,028	(16,454)
<i>Professional Services</i>	127,710	135,199	7,489
<i>Operating</i>	37,039	38,039	1,000
<i>Rent/Utilities</i>	30,860	30,860	-
<i>Repairs/Maintenance</i>	10,850	10,850	-
<i>Advertising/Printing</i>	15,000	18,800	3,800
<i>Insurance</i>	11,533	11,533	-
<i>Lease</i>	11,000	11,000	-
<i>Travel &amp; Conference</i>	38,800	37,000	(1,800)
<i>Other</i>	<u>2,000</u>	<u>2,500</u>	<u>500</u>
<i>Total Operations</i>	1,566,857	1,337,735	(229,122)
 <i>Information Technology Purchases</i>	 <u>20,000</u>	 <u>20,000</u>	 <u>-</u>
 <i>Total Administration</i>	 1,586,857	 1,357,735	 (229,122)
 <i>Agency Related &amp; County Fees</i>	 <u>195,000</u>	 <u>195,000</u>	 <u>-</u>
 <i>Total Administration &amp; County Fees</i>	 <u><u>1,781,857</u></u>	 <u><u>1,552,735</u></u>	 <u><u>(229,122)</u></u>



**PROGRAM COMMITTEE**

**RATIFY AND CONFIRM ACTION TAKEN AT PROGRAM COMMITTEE MEETING**

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFIES AND CONFIRMS THE ACTION TAKEN BY THE PROGRAM COMMITTEE ON JUNE 7, 2016. MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.**

## Program Committee Minutes

Tuesday, June 07, 2016

The Program Committee convened Tuesday June 07, 2016, at 5:30 p.m. at the Greene County Educational Service Center (ESC), 360 East Enon Road, Yellow Springs, OH.

PRESENT: Marilyn Demma Co-Chair presiding; Lauren Ross; Julie Anthony; Lexie Boblitt; Dr. Linda Griffith; Ben Harrison; Kim Michael; Roger Roberts; Jim Vernon; Kellie Philips; Dr. Joseph Keferl; Scott Anger; Julie Vann

GUESTS:	Heidi Sanders, Bill Voskuhl	Greene Co Juvenile Court
	Tim Callahan	Greene Co ESC
	Carol Groeber	McKinley Hall
	Wendy Doolittle	McKinley Hall
	Mary Beth Taylor	McKinley Hall
	Curt Gillespie	MHS
	Par Tolliver, Mary Daniels	Springfield Metropolitan Housing
	Tom Otto, Randall Haskins	TCN / Family Solutions Center
	Lynn West ,Lori Strobl	TCN
	Richele Shephard	Wellspring
	Dr. Kara Marciani	Psychiatry for Western Ohio

STAFF: Dr. Greta Mayer, Dr. Tammy Collins, Susan Hewitt, Mark Huff, Adriane Miller, Tracey Stute

Marilyn Demma called the meeting to order and announced the implementation of a board member suggestion that the agenda be organized in reverse alphabetical order in tonight's meeting. Marilyn recognized a quorum.

### **I. SFY 2017 Agency Allocation Recommendation, Item A- WellSpring**

Marilyn invited Richele Shephard to provide a brief overview of the implementation of PAX Good Behavior Game (GBG) practice within Clark County elementary schools. Richele stated that this implementation was indeed a success so far in 2016 and described the schools who are implementing PAX GBG. Additional funding has been secured from alternative sources to expand training to more teachers in the existing four schools with no additional cost to the Mental Health & Recovery Board of Clark, Greene and Madison Counties (MHRB).

Marilyn read the recommendation as follows:

**IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH WELLSRING FOR STATE FISCAL YEAR 2017 IN THE AMOUNT OF \$80,000 FOR PREVENTION SERVICES. PAYMENT WILL BE ON A COST REIMBURSEMENT BASIS.**

**AT THIS TIME, STATE DEPARTMENT ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2017 ALLOCATIONS DEPENDENT UPON FINAL STATE ALLOCATIONS.**

Julie Anthony moved for the passage of the recommendation. Jim Vernon seconded the motion. The recommendation passed unanimously.

**Item B-TCN Behavioral Health Services (TCN)**

Marilyn recognized Lynn West who provided a summary of their agency growth and full continuum of care. Tom Otto mentioned how they are addressing opiate addiction through Project DAWN, use of Vivitrol, and expansion of case management. TCN has increased staff to accommodate newly extended walk-in hours and to implement best practices. Four new schools have been added in prevention for a total of 13 served in Greene County. Enhancing transition-aged youth services also reflects progress toward last year's goals on expansion of youth services. Randy Haskins distributed a handout highlighting funding, characteristics of persons served, and adult and youth mental health/substance use services. Board members asked questions about the integration of care, assessments, and evidence of outcomes.

Marilyn read the recommendation for Item B as follows:

**IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH TCN BEHAVIORAL HEALTH SERVICES FOR STATE FISCAL YEAR 2017 IN THE AMOUNT OF \$3,801,644. BELOW IS THE ALLOCATION BY SERVICE CATEGORY.**

**THE FOLLOWING SERVICES WILL BE FUNDED ON A NON-FEE FOR SERVICE BASIS:**

- **INPATIENT SERVICES**
- **INDIGENT CLIENT FOOD**
- **PREVENTION SERVICES**
- **HOTLINE**

**DUE TO BEHAVIORAL HEALTH REDESIGN MEDICAID SERVICES AND RATES WILL BE CHANGING THROUGHOUT SFY 2017. BOARD RATES FOR MEDICAID ELIGIBLE SERVICES WILL BE THE LESSER OF THE AGENCY CALCULATED RATE OR THE MEDICAID CEILING RATE FOR EACH SERVICE.**

**AT THIS TIME, STATE DEPARTMENT ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2017 ALLOCATIONS DEPENDENT UPON FINAL STATE ALLOCATIONS.**

Ben Harrison moved for the passage of the recommendation. Roger Roberts seconded the motion. Marilyn called for a vote and the recommendation passed unanimously.

**Item C-Springfield Metropolitan Housing Authority (SMHA) Project Choice**

Marilyn invited Par Tolliver and Mary Taylor to provide an overview of this service. Mary discussed that their focus was homework help after school, decreasing risk factors and the prevention practices. Mary emphasized that these groups should be divided by age as they currently serve a broad range of youth from 5-17 years. Mary shared that activities including literacy development, educational field trips and art-related activities are just a few examples of opportunities provided to youth in attendance.

Greta noted that Dr. Tammy Collins has been onsite several times recently. Tammy shared her observations related to workforce development efforts. She mentioned the challenges related to staff turnover within Springfield Metropolitan staff, explained changes in prevention credentialing and that SMHA is working hard to obtain the appropriate certifications to prepare the current staff to deliver prevention services. It was recognized that budget restrictions and part-time staffing have previously posed a challenge to obtain needed training.

Jim Vernon shared that his perception of the impact of Project Choice on young people was “powerful.”

Marilyn read the recommendation for Item C as follows.

**IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE SPRINGFIELD METROPOLITAN HOUSING AUTHORITY PROJECT CHOICE PROGRAM FOR STATE FISCAL YEAR 2017 IN THE AMOUNT OF \$34,560 FOR PREVENTION SERVICES. PAYMENT WILL BE ON A COST REIMBURSEMENT BASIS.**

**AT THIS TIME, STATE DEPARTMENT ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2017 ALLOCATIONS DEPENDENT UPON FINAL STATE ALLOCATIONS.**

Joe Keferl moved for the passage of the recommendations. Scott Anger seconded the motion. The recommendation passed unanimously.

**Item D- Mental Health Services for Clark & Madison Counties (MHS)**

Marilyn began by noting that the increase for this allocation is due to the incorporation of Housing Assistance dollars. Cluster funding and MHRB involvement with youth services is part of this allocation.

Marilyn recognized Curt Gillespie to provide an overview of this agency. He began by updating the progress made on his goals as presented last year as a new CEO, new initiatives, and challenges in recruiting staff. A handout was provided to the audience with MHS outcomes. There was discussion about the implications of Behavioral Health Redesign on nursing and client care. Dr. Linda Griffith shared her perspective about the impact of these changes for physicians. There was discussion about the importance of providing holistic care. Marilyn read the recommendation for Item D as follows.

**IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH MENTAL HEALTH SERVICES FOR CLARK AND MADISON COUNTIES FOR STATE FISCAL YEAR 2017 IN THE AMOUNT OF \$4,213,070. ATTACHED IS THE ALLOCATION BY SERVICE CATEGORY.**

**THE MADISON COUNTY TRI-COUNTY JAIL AND ASSESSMENT SERVICES IN THE AMOUNT OF \$68,000 ARE FUNDED ON A ONE-TWELFTH BASIS WITH RECONCILIATION OCCURRING AT YEAR END.**

**INPATIENT SERVICES ARE FUNDED ON A ONE-TWELFTH BASIS WITH RECONCILIATION OCCURRING AT YEAR END.**

**CLUSTER FUNDING, A PART OF THE TOTAL ALLOCATION, WILL BE ACCESSED USING A COMBINATION OF CLAIMS BILLINGS AND GRANT PAYMENTS. CLUSTER FUNDING IS COMPRISED OF COMMUNITY PARTNERS' CONTRIBUTIONS AND MHR BOARD TRANSFER OF \$100,000 FROM CLARK LEVY TO THE CLUSTER FUND ACCORDING TO THE POOLED FUNDING AGREEMENT.**

**DUE TO BEHAVIORAL HEALTH REDESIGN MEDICAID SERVICES AND RATES WILL BE CHANGING THROUGHOUT SFY 2017. BOARD RATES FOR MEDICAID ELIGIBLE SERVICES WILL BE THE LESSER OF THE AGENCY CALCULATED RATE OR THE MEDICAID CEILING RATE FOR EACH SERVICE.**

**AT THIS TIME, STATE DEPARTMENT ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2017 ALLOCATIONS DEPENDENT UPON FINAL STATE ALLOCATIONS.**

Lauren Ross moved for the passage of the recommendations. Heather Corbin seconded the motion. Marilyn called for a vote, and the motions were approved.

#### **Item E-McKinley Hall**

Marilyn recognized Wendy Doolittle for her presentation. Wendy distributed a handout and spoke about their treatment engagement efforts, recovery supports including Many Pathways, and the expansion of Medication Assisted Treatment (MAT) in Clark County. Additionally, she discussed their innovative program targeting pregnant mothers and provided data demonstrating the decline in babies being born with addiction. Overall, the switch to Vivitrol from Suboxone has been a positive one.

Lauren Ross asked how they can be sure that services are coordinated between similar agencies (MHS and McKinley) so that they are not being paid twice for a similar service. Wendy and Curt reported that duplication of services seldom happens because they identify a person's primary issue and refer accordingly. Curt responded that there not enough resources to meet all the needs, so they work very closely with McKinley Hall to ensure appropriate referrals are made.

Marilyn read the recommendations for Item E as follows.

**IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH MCKINLEY HALL FOR STATE FISCAL YEAR 2017 IN THE AMOUNT OF \$1,408,091. BELOW IS THE ALLOCATION BY SERVICE CATEGORY. TRANSPORTATION WILL BE PAID ON A ONE-TWELFTH BASIS.**

<b>Alcohol and Other Drug</b>	<b>Board Rate</b>	<b>Units</b>	<b>Amount</b>
Assessment	-	2,350	56,777
Case Management	-	3,906	38,277
Group Counseling	-	197,269	296,776
Individual Counseling	-	6,298	15,225
Laboratory Urinalysis	-	755	11,590
Medical Somatic	-	488	6,667
Medication Assisted Treatment	-	705	10,282
Peer Support	-	3,692	146,184
Urine Dip Screen	29.46	7,100	209,144
Intervention	75.22	525	24,986
Transportation	41.90	2,120	88,830
Room and Board			
-Residential Treatment	94.16	3,942	368,941
-Recovery Housing	21.35	6,296	134,412
<b>TOTAL</b>		<b>235,446</b>	<b>1,408,091</b>

**DUE TO BEHAVIORAL HEALTH REDESIGN MEDICAID SERVICES AND RATES WILL BE CHANGING THROUGHOUT SFY 2017. BOARD RATES FOR MEDICAID ELIGIBLE SERVICES WILL BE THE LESSER OF THE AGENCY CALCULATED RATE OR THE MEDICAID CEILING RATE FOR EACH SERVICE.**

**AT THIS TIME, STATE DEPARTMENT ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2017 ALLOCATIONS DEPENDENT UPON FINAL STATE ALLOCATIONS.**

Roger Roberts moved for the passage of the recommendation. Kim Michael seconded the motion. Marilyn called for a vote, and the motions were approved.

Lauren Ross suggested that they move to Item I on the agenda to finish with McKinley Hall.

Marilyn then brought the meeting to **Item I** on the agenda, **Clark County Municipal Court & McKinley Hall**. Marilyn recognized Tracey Stute to introduce this agreement.

Tracey read the agreement with Clark County Municipal Court & McKinley Hall for the purpose of providing services to eligible indigent clients who have been convicted of a violation of Section 4511.19 of the Ohio Revised Code and upon order of the Court Judge.

Marilyn read the recommendations for Item I as follows.

**IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO ENTER INTO A THREE-PARTY AGREEMENT WITH CLARK COUNTY MUNICIPAL COURT AND MCKINLEY HALL FOR STATE FISCAL YEAR 2017. THIS AGREEMENT IS FOR THE BOARD TO BILL THE COURT FOR TREATMENT SERVICES OF COURT ORDERED INDIGENT CLIENTS AND PAY TO MCKINLEY HALL.**

**PAYMENTS FROM THE FUND ARE CONTINGENT UPON CLARK COUNTY MUNICIPAL COURT REFERRALS AND RECEIPT OF FUNDS. MCKINLEY HALL PROJECTS ACCESSING \$5,000 OF THE FUND FOR SFY2017, WHICH IS NOT INCLUDED IN THE BOARD ALLOCATION.**

Dr. Joe Keferl moved for the passage of the recommendation. Dr. Linda Griffith seconded the motion. Marilyn called for a vote and the recommendation passed unanimously.

Marilyn then brought the meeting back to the Item F on the agenda.

**Item F- Forensic Psychiatry Center for Western Ohio**

Marilyn recognized Dr. Kara Marciani for her presentation. Kara discussed the evaluations and testimony provided on behalf of MHRB which includes civil commitments, forced medication orders and forensic monitoring. Kara stated this applies mostly to a small population of individuals that are at higher risk of committing a crime and need appropriate evaluation. The state has requested development of specialized programming to divert folks from the state hospital to restore competency, and Kara suggested that possible outpatient programs may be more accessible in the long term. Kara noted that the growing forensic population has reduced the availability of civil beds in the state hospital.

Marilyn read the recommendation for Item F as follows.

**IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH FORENSIC PSYCHIATRY CENTER FOR WESTERN OHIO FOR STATE FISCAL YEAR 2017 IN THE AMOUNT OF \$12,969 FOR FORENSIC MONITORING SERVICES OF CLARK, GREENE, AND MADISON COUNTIES.**

**AT THIS TIME, STATE DEPARTMENT ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2017 ALLOCATIONS DEPENDENT UPON FINAL STATE ALLOCATIONS.**

Ben Harrison moved for the passage of the recommendations. Julie Anthony seconded the motion. Marilyn called for a vote and the recommendation passed unanimously,

**Item G-Greene County Juvenile Court**

Marilyn recognized Heidi Sanders and Bill Voskuhl to present for the Juvenile Court programming. Heidi distributed a brochure and discussed their Strengthening Families Program, identifying where money is being spent and currently needed the most. Bill requested an allocation increase to \$50,000 be considered by the Board for next fiscal year.

Greta said that their letter of request for an increase was received, but the decision at this time was to maintain level base allocations until additional system analysis and recommendations brought to the Board for review. Greta noted that the landscape is changing due to Behavioral Health Redesign, the new Continuum of Care mandate and other potential impacts to the system.

Marilyn read the recommendations for Item G as follows.

**IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH GREENE COUNTY JUVENILE COURT FOR STATE FISCAL YEAR 2017 IN THE AMOUNT OF \$45,000 FOR PREVENTION SERVICES. PAYMENT WILL BE ON A COST REIMBURSEMENT BASIS.**

**AT THIS TIME, STATE DEPARTMENT ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2017 ALLOCATIONS DEPENDENT UPON FINAL STATE ALLOCATIONS.**

Julie Vann moved for the passage of the recommendations. Scott Anger seconded the motion. Marilyn called for a vote, and the motions were approved.

**Item H-Greene County Educational Services Center (ESC)**

Marilyn recognized Dr. Tim Callahan to present about school based mental health programs. Tim provided a detailed handout that explained the ESC mission to support youth and families in maximizing their potential and enhancing their wellness in the natural environments of school. Tim gave a brief overview on how it provides better access to services and the ability to collaborate more fully with teachers. Greene County ESC had significant improvements as well as challenges. Under new Superintendent Terry Strieter, they have made strides forward in evolving the agency into a premier educational service center. In 2015, Greene County ESC served more students than ever before with more than 570 clients served, and have been able to expand services in high need districts. Feedback Informed Treatment evaluation data is showing that 88% of persons served experienced successful outcomes from treatment interventions. Other prevention initiatives through PAX GBG, Positive Behavior Intervention Supports (PBIS), and Drug Free Schools initiatives were described. There was further discussion about an assessment tool and teacher referral to services.

Marilyn read the recommendations for Item H as follows.

**IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH GREENE COUNTY EDUCATIONAL SERVICE CENTER FOR STATE FISCAL YEAR 2017 IN THE AMOUNT OF \$225,633. BELOW IS THE ALLOCATION BY SERVICE CATEGORY. PREVENTION SERVICES WILL BE ON A COST REIMBURSEMENT BASIS.**



<b>Mental Health</b>	<b>Board Rate</b>	<b>Units</b>	<b>Amount</b>
Mental Health Assessment (non-physician)	-	961	16,292
BH Counseling and Therapy (Ind.)	-	26,233	121,496
BH Counseling and Therapy (Gp.)	-	8,703	11,513
Crisis Intervention MH Services	-	193	3,244
Community Psychiatric Supportive Treatment (Ind.)	-	9,786	42,853
Community Psychiatric Supportive Treatment (Gp.)	-	512	677
<b>Subtotal</b>		<b>46,388</b>	<b>196,075</b>
<b>Alcohol and Other Drug</b>			
Community-Based Process		37	4,434
Education		209	25,124
<b>Subtotal</b>		<b>246</b>	<b>29,558</b>
<b>TOTAL</b>		<b>46,634</b>	<b>225,633</b>

**DUE TO BEHAVIORAL HEALTH REDESIGN MEDICAID SERVICES AND RATES WILL BE CHANGING THROUGHOUT SFY 2017. BOARD RATES FOR MEDICAID ELIGIBLE SERVICES WILL BE THE LESSER OF THE AGENCY CALCULATED RATE OR THE MEDICAID CEILING RATE FOR EACH SERVICE.**

**AT THIS TIME, STATE DEPARTMENT ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2017 ALLOCATIONS DEPENDENT UPON FINAL STATE ALLOCATIONS.**

Roger Roberts moved for the passage of the recommendations. Kim Michael seconded the motion. Marilyn called for a vote and the recommendation passed unanimously.

**Item J-Central Pharmacy**

Marilyn recognized Mark Huff for his presentation. Mark discussed briefly the allocations and how the process has changed to access these funds for medication. A clarification was made about this process and our providers, which may include correctional facilities with Board staff and state approval, because residents lose their Medicaid benefit while incarcerated.

Marilyn read the recommendation for Item J as follows.

**IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ALLOCATE \$160,000 FOR MEDICATIONS IN STATE FISCAL YEAR 2017 TO BE ACCESSED BY VENDORS AUTHORIZED BY OHIO’S PHARMACY SERVICE CENTER.**

Jim Vernon moved for the passage of the recommendation. Heather Corbin seconded the motion. Marilyn called for a vote, and the recommendation passed unanimously.

**Item K-Special Allocations**

Marilyn recognized Dr. Greta Mayer to present about approved reserve funding to provide agencies with special allocations to be used for specific purposes or projects. Greta stated that the requests from contract agencies are listed along with the amount of funding and submitted plans and outlines from each agency. Board members discussed concerns about sustainability of these initiatives and how additional funding could be leveraged.

Marilyn read the recommendations for Item K as follows.

**IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE, AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE FOLLOWING AGENCIES IN STATE FISCAL YEAR 2017 FOR THE AMOUNTS AND PURPOSES LISTED BELOW:**

1. McKinley Hall		
Assistance in Phase II Construction of new facility		138,250
2. Mental Health Services for Clark and Madison Counties		
Medicaid Risk Pool		220,000
3. TCN Behavioral Health Services		
Medication Assisted Treatment (MAT)		50,000
Primary Care Clinic		<u>30,000</u>
Total		80,000
4. Greene County Educational Service Center		
Consultation		10,000
5. Madison County MAT		
Madison General Allocation		15,000
Madison Special Allocation		<u>12,500</u>
Total		27,500
6. Various Providers		
MHRB Region PAX Coaching		50,000

Kellie Phillips moved for the passage of the recommendation. Ben Harrison seconded the motion. Marilyn called for a vote, and the recommendation was passed unanimously.

**II. Miscellaneous**

Marilyn announced that there was an additional recommendation provided and asked Dr. Tammy Collins to speak about Ryan Consulting. Tammy described the training and technical assistance he has been providing for various coalitions. Tammy also mentioned the strategic planning he is completing is helping to make the coalitions more effective.

Marilyn read the recommendation for the miscellaneous item.

**IT IS THE RECOMMENDATION OF THE PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH RYAN TRAINING & CONSULTING FOR STATE FISCAL YEAR 2017 IN AN AMOUNT NOT TO EXCEED \$10,000 FOR THE PURPOSE OF ASSISTING COALITIONS.**

Roger Roberts moved for the passage of the recommendation. Jim Vernon seconded the motion. Marilyn called for a vote, and the recommendation passed unanimously.

Greta Mayer announced that the upcoming annual Recognizing Exceptional People awards ceremony will take place on June the 20<sup>th</sup> at 5:45 p.m. at Clark State prior to the 7 p.m. Board meeting. Greta called attention to the fliers provided to review the evening events, location and encouraged all to attend. She also pointed out that there was local and statewide information provided about the use of marijuana as medicine.

Marilyn mentioned that she, Julie Vann, and Kellie Phillips attended the June 1<sup>st</sup> Board Empowerment Summit. Kellie thanked Dr. Kara Marciani for staying so late until the close of the meeting.

**III.** Marilyn adjourned the meeting at 7:38 p.m.

**ATTACHMENT H**

Mini Grant Committee Report

Thursday, June 09, 2016

The Mini Grant Committee met on Thursday, June 09, 2016 at 7:30 a.m. at the Mental Health & Recovery Board of Clark, Greene and Madison Counties (MHRB), 1055 East High Street Springfield OH, 45505.

**PRESENT:** Roger Roberts, presiding chairperson; Scott Anger; Jim Hutchins; Kim Michael; Kellie Phillips.

**STAFF:** Dr. Greta Mayer; Donna Hart; Susan Hewitt; Tracey Stute

Roger thanked everyone for attending and stated the purpose of the meeting: to review the applications for Mini Grant for SFY 2017 and make funding recommendations for approval to the Mental Health & Recovery Board of Clark, Greene and Madison Counties. Dr. Greta Mayer welcomed everyone and thanked Roger for chairing the committee for Jim Vernon who was unable to attend, but had provided written feedback on all applications to share with the group. It was noted that a number of the applications focused on key MHRB initiatives, such as Recovery Oriented Systems of Care.

Tracey distributed a handout and went over the status of current fiscal year Mini Grant projects including incomplete projects and pertinent changes since the last meeting. Greta discussed that unaccessed dollars could be applied if the Committee should choose to fund more of the SFY '17 applications than previous funding limits would allow.

Tracey distributed a chart with agency names and dollar amounts to use as a guide to follow during the meeting. Tracey announced that applications are organized by county and reviewed the following funding amounts for each county with the unutilized resources included:

Clark County	\$44,900
Greene County	\$29,806
Madison County	\$5,538

Roger suggested that the conversation start with Clark County and work through the list provided alphabetically.

There were a total of eleven Clark County applications with a total request amount of \$44,900. The following applications were recommended for funding:

Gemini Reliance Inc. – Recovery Housing Assistance \$5,000  
This organization provides recovery housing and works closely with McKinley Hall and Many Pathways, the recovery support center. The group accepted the proposal as written which included purchase of tangibles such as food, hygiene, and cleaning supplies, and air conditioners.

Intangibles such as transportation and training would be utilized to enhance client recovery and quality of life.

Matt Talbot House – Kitchen Appliances \$4,750

Discussion included previously funded mini grants, their successful completion, and program changes that have been implemented in response to a changing client paradigm. The outcomes were reviewed and accepted.

McKinley Hall – Recovery Month Events \$4,400

The Committee reviewed the proposal, past successfully funded projects, and considered the listed outcomes. It was mentioned that they are very innovative and involved in the community thanks to Wendy Doolittle’s leadership.

Mental Health Services – Youth Challenges \$2,500

Trauma Focused supplies and materials are being requested to integrate sensory activities into current practice. The agency has been conducting trauma training within the Springfield area schools as well as their Youth Challenges program. The proposal reflected several tools to measure response to the interventions, one being the evidence based tool from UCLA for PTSD.

NAMI – Environmental Upgrades \$2,500

Greta mentioned that there was also a capital plan project which would assist with outdoor improvements that should complement this proposal for chairs and equipment. Roger stated that the items that are listed were great ideas to better accommodate the needs of the individuals who are assisted through NAMI.

Oesterlen Youth Services – Build a Barn \$5,000

Roger voiced concerns with the request being part of a larger project with additional fund raising required. Tracey highlighted her conversations with the applicant and indicated that previous fund raising and mini-grant projects were successful. Plans to involve the youth in 4-H and other prosocial activities were discussed.

Oesterlen Youth Services – Training Equipment \$5,000

This request pertained to the purchase of staff development training equipment and supplies. The Committee discussed the importance of staff training to promote feelings of effectiveness, retain qualified staff, and to develop professional skills. Board members noted that Oesterlen utilizes Feedback Informed Treatment.

Project Woman – Serenity Garden \$4,750

The proposal includes the development of a garden area to assist with clients and staff to reflect, meditate, and develop coping strategies as indicated by the evidence in Trauma Informed Care practice. Several community volunteers were needed for the project to be successful. Outcomes need to be more measurable and questions were asked about maintaining the garden.

Safe Harbor – Community Outreach & Education Pilot Program \$5,000

Safe Harbor partners with local provider agencies (i.e. McKinley, Wellspring, Mental Health Services) to address the mental health and substance use concerns of the women served. The

mini-grant funding will help reduce the barriers to participation through trauma informed childcare, access to materials, and psychoeducational training. Donna will clarify their budget. Springfield Metro Housing Authority – Project Choice (Kernels for Life) \$1,500  
Items proposed are used to pay for proper training and certification for staff to enhance programming. This is different than the funding allocation listed in Tuesday’s program meeting.

Wellspring – Trauma Informed Care Practice \$4,500  
Tracey updated the group with budget details not originally itemized, including the number and cost of rocking chairs, iPods and Speakers, contributing to their Trauma Informed environment.

Nine applications were received from Greene County totaling \$29,806.00. After review, all were approved:

Community Action Partnership – Harding Place \$4,000  
This proposal is a request for assistance to pay for hygiene items, food, supplies, and other basic needs for Greene County residents who are precariously housed. It was stated that there needs to be reporting processes in place to ensure receipts are received. Kellie shared her positive experience in working with this organization.

Family and Children First – Visitation Center Garden \$1,806  
Board members discussed engagement of families and utilizing a journal to track outcomes. Scott Anger abstained from voting on this particular item. The dollar amount was rounded up (\$0.25).

Family Violence Prevention Center – Staff Development/Training \$4,000  
The group discussed funding for online courses as well travel to annual Attorney General training to maintain certification and competencies. Detailed outcomes were included.

Housing Solutions Wright Ave. – Security Cameras \$4,000  
It was noted that outcomes were clear, such as decreased vandalism and police involvement and increased perception of client safety.

Housing Solutions 3<sup>rd</sup> Street – Security Cameras \$4,000  
It was noted that outcomes will be achievable for this as previously stated.

Housing Solutions – Bedbug Eradication Program \$4,000  
Roger suggested that ongoing training to prevent infestation would be helpful for residents. It was noted that outcomes would be achievable for this project.

Juvenile Court – Training and Prevention Incentives \$3,500  
Tracey stated that there has been great participation in the strengthening families program. There have been donations received from other sources to support funding for training as well. The outcomes do need improvement.

Michaels House – Trauma Training for Parents and Caregivers \$4,000  
Tracey noted that therapy groups have been developed and all professional fees will go to TCN via Family Solutions Center. Scott Anger abstained from voting on this proposal.

NAMI – Consumer Operated Snack Bar \$ 500  
Tracey stated that the supplies requested will be used to build life skills and a sense of purpose. Group discussed that this will be a nice feature for clients in their new location.

Four applications were received from Madison County totaling \$5,538.00. After review, all were approved:

London City Schools – Support & Training \$ 941  
The group clarified that the supplies are for Mental Health First Aid (an evidenced based training) booklets and supplies to support other interventions for youth identified as needing social, emotional or behavioral support/skills. The outcome needs to track the total number of students who have been helped in various ways. The total dollar amount rounded up (\$0.50).

London Recovery Project (LRP) – West Central Correctional Transition Support \$ 825  
Roger stated that LRP has initiated supports to those transitioning from West Central back to the community and plans to provide transportation, community linkage to resources and encourage connection with the recovery community. The Art Start program at LRP has been very successful and this funding will cover professional fees as well as supplies.

Mental Health Services Outpatient – Rocking Chairs \$1,186  
This request is for adult and youth rocking chairs to enhance the Trauma Informed care approach adopted by the agency. The total dollar amount rounded up (\$0.08).

Mental Health Services Inpatient – Therapeutic Music Supplies \$2,586  
Data reporting and sensory experiences have been included in the treatment provided. Kellie felt as if the outcomes need to be sharpened. Greta stated that staff would follow up and she will provide feedback. The total dollar amount rounded up (\$1.22).

Following action by the MHRB, staff will notify awardees of the status of their applications, provide feedback and information about reporting requirements. The group suggested adding “funding provided by MHRB” to tangible projects whenever possible.

Board members expressed interest in observing some of the finished projects and facilities. Staff confirmed that MHRB facility tours would be planned for this summer. Kellie, who recently attended the Empowerment Summit, also indicated interest in touring the local jails. Scott said he would follow up in Greene County. The group also discussed that the MHRB could provide future evaluation training and technical assistance for partner agencies and community groups.

See attached for Mini Grant Awards Recommendation.

The meeting was adjourned.

**MINI GRANT AWARDS  
STATE FISCAL YEAR 2017**

**IT IS THE RECOMMENDATION OF THE MINI GRANT COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE ORGANIZATIONS LISTED BELOW FOR STATE FISCAL YEAR 2017 IN THE AMOUNT OF \$80,244.**

**NOTE: UNACCESSED STATE FISCAL YEAR 2016 IN AN AMOUNT NOT TO EXCEED \$6,575 IS INCLUDED IN THE ALLOCATION**

**SFY 2017 MHRB Mini Grant Recommended Funding**

<b>Clark County</b>		
Gemini Reliance Inc.	Recovery Housing	5,000.00
Matt Talbot House	Appliances	4,750.00
McKinley Hall	Recovery Month Events	4,400.00
MHS (Youth Challenges)	Trauma Focused Resources	2,500.00
NAMI	Environmental Upgrades	2,500.00
Oesterlen Youth Services	Build a New Barn	5,000.00
Oesterlen Youth Services	Training Equipment	5,000.00
Project Woman	Serenity Garden	4,750.00
Safe Harbor	Recovery Classes/Supports	5,000.00
Springfield Metropolitan Housing Authority	Project Choice (Kernels)	1,500.00
Wellspring	Trauma Informed Supports	4,500.00
<b>TOTAL</b>		<b>44,900.00</b>
<b>Greene County</b>		
Community Action Partnership (Harding Place)	Trans. Hsg. Basic Needs	4,000.00
Family and Children First	Visitation Center Garden	1,806.00
Family Violence Prevention Center	Staff Development/Training	4,000.00
Housing Solutions - Wright Ave	Security Cameras	4,000.00
Housing Solutions - 3rd Street	Security Cameras	4,000.00
Housing Solutions	Bedbug Eradication Program	4,000.00
Juvenile Court	Training/Incentives	3,500.00
Michaels House	Trauma Training, Caregivers	4,000.00
NAMI	Consumer Operated Snack	500.00
<b>TOTAL</b>		<b>29,806.00</b>
<b>Madison County</b>		
London City Schools	Social/Emotional	941.00
London Recovery Project	West Central Re-entry, Art	825.00
MHS (Outpatient)	Rocking Chairs	1,186.00
MHS (Inpatient)	Therapeutic Music Supplies	2,586.00
<b>TOTAL</b>		<b>5,538.00</b>
<b>TOTAL AWARD AMOUNT</b>		<b>80,244.00</b>



**EXECUTIVE SESSION RECOMMENDATION**

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING COMPENSATION OF A COUNTY EMPLOYEE AS PERMITTED BY FEDERAL LAW, RULES OR STATE STATUTE.**