



Mental Health & Recovery Board
of Clark, Greene & Madison Counties

Help for Today. Hope for Tomorrow.

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MHRB MISSION STATEMENT

The Mental Health & Recovery Board of Clark, Greene, and Madison Counties advocates for and supports a system of effective treatment, prevention, and supportive services for residents.

**MHRB
Partner Agencies**

CLARK COUNTY

- Clark County Family & Children First
- Matt Talbot House
- McKinley Hall, Inc.
- Mental Health Services for Clark and Madison Counties, Inc.
- National Alliance on Mental Illness (NAMI) Clark, Greene and Madison Counties
- Oesterlen Services for Youth
- Opportunities for Individual Change (OIC) of Clark County
- Project Woman
- Springfield Metropolitan Housing Authority
- United Senior Services
- WellSpring

GREENE COUNTY

- Family Violence Prevention Center of Greene County
- Greene County Educational Service Center
- Greene County Family & Children First Department
- Greene County Juvenile Court
- Greene Leaf
- Housing Solutions of Greene County, Inc.
- National Alliance on Mental Illness (NAMI) Clark, Greene and Madison Counties
- TCN Behavioral Health Services, Inc.
- Women's Recovery Center

MADISON COUNTY

- Madison County Department of Family & Children
- Mental Health Services for Clark and Madison Counties, Inc.
- National Alliance on Mental Illness (NAMI) Clark, Greene and Madison Counties

**BOARD AGENDA
MONDAY, SEPTEMBER 18, 2017
6:50 - 8:00 P.M.**

**CareerConnectEd
700 S. Limestone St., Ste. A
SPRINGFIELD, OHIO**

- | | |
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| I. <u>OPENING REMARKS</u> | |
| A. Welcome Guests & Introductions | <i>Julie Anthony, Chair</i> |
| II. <u>APPROVAL OF MINUTES</u> - June 19, 2017 | Attachment A |
| III. <u>REVIEW OF ACCOUNTS PAYABLE REGISTER</u> | Attachment B |
| IV. <u>CEO REPORT</u> | <i>Greta Mayer</i> |
| 1. Swearing in of Board Member Kellie Phillips | |
| 2. FY2018 Officers & Committee Appointments | Attachment C |
| 3. Board Member Roster | Attachment D |
| 4. Conflict of Interest Policy Update | |
| 5. Invitation to Mental Health Foundation Board Meeting – 12:00pm October 5 – 1055 E. High Street, Springfield – RSVP to michelle@mhrb.org by October 3. | |
| V. <u>ADMINISTRATIVE ISSUES</u> | |
| A. MHR Board Financial Update | Attachment E |
| 1. Board Financials – Final SFY 2017 July and August SFY 2018 | <i>Mark Huff</i> |
| 2. Final SFY 2017 Administrative Budget to Actual Comparison | |
| VI. <u>RECORDS COMMISSION</u> | |
| A. Records Commission Meeting Summary - June 23, 2017 | Attachment F |
| | <i>Lauren Ross</i> |

(Agenda continued on reverse side)

VII. OFFICERS' MEETING

A. Officers' Meeting Summary

1. Ratify and Confirm Action Taken at Officers' Meeting – July 21, 2017
 - a. Recommendation

Attachment G

Julie Anthony

VIII. MENTAL HEALTH AND ADDICTION SERVICES

**A. Program Committee Summary
Report of Committee Chair**

1. Ratify and Confirm Action Taken at Program Committee Meeting – September 5, 2017
 - a. Recommendation

Attachment H

Kellie Phillips, Co-Chair

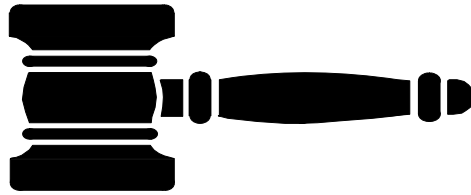
Patrick Williams, Co-Chair

IX. MISCELLANEOUS

X. AUDIENCE PARTICIPATION

XI. BOARD MEMBER COMMENTS

XII. ADJOURNMENT



MINUTES – June 19, 2017

The Mental Health & Recovery Board of Clark, Greene and Madison Counties (MHRB) met in regular session on Monday, June 19, 2017 at 6:00 p.m. at Clark State Community College, LRC Room 207, 570 E. Leffel Lane, Springfield, Ohio.

PRESENT: *Lauren Ross, Esq., Chairperson, Presiding; Captain Scott Anger, Julie Anthony, Lexie Boblitt, Marilyn Demma, Dr. Linda Griffith, Ben Harrison, Chief Mark Kidd, Stephen Massey, Kim Michael*

ABSENT: *Heather Corbin, Chief Jim Hutchins, Dr. Joseph Keferl, Kellie Phillips, Julie Vann, Patrick Williams*

Staff: Dr. Greta Mayer, CEO; Donna Hart, Michelle Humphrey, Tracey Stute

GUESTS: *Dr. Tim Callahan, Greene County Educational Service Center
Kayti Kloimwieder, Keelsra Business Services for Women’s Recovery Center
Richele Shepard, WellSpring
Brad Silvus, Families of Addicts Clark County
Melanie Silvus, Families of Addicts Clark County*

OPENING REMARKS

Lauren Ross, Chairperson, called the meeting to order and thanked everyone for coming. Lauren then invited the membership and audience to introduce themselves.

APPROVAL OF MINUTES

The Board Minutes for the May 15, 2017 MHRB meeting were reviewed. Julie Anthony made two corrections to the first two paragraphs. “Julie” should replace “Lauren” in sentence one under “Review of Accounts Payable Register”. The first sentence should read, “Lauren called on Dr. Greta Mayer....” rather than “Julie called on...”.

IT was MOVED BY SCOTT ANGER, SECONDED BY MARILYN DEMMA TO APPROVE THE MINUTES FOR THE MAY 15, 2017 BOARD MEETING WITH CHANGES.

MOTION CARRIED.

REVIEW OF ACCOUNTS PAYABLE REGISTER

Lauren asked the Membership to review Attachment B, Accounts Payable Register. There were no comments.

BOARD STRATEGIC PLAN

Lauren called on Dr. Greta Mayer to update the membership on the Strategic Plan. Greta stated that the proposed plan was developed at the March Board Retreat and has been reviewed at several meetings. She said that some of the elements from the former plan were retained, but it was updated to reflect the behavioral health system changes that are occurring and to better reflect the Board role and the continuum of care. This proposed plan would assist staff to develop work plans to measure progress toward each of the goals that would more clearly identify priorities that could be accomplished within a year's time. Greta said that there are five goals: Goal 1 - Communications; Goal 2 - Treatment; Goal 3 - Prevention and Goal 4 - Support. She explained that Goals 2, 3 and 4 were designed to reflect the Continuum of Care. Goal 5 is Evaluation. Lauren stated that it is a good plan and asked for a motion to approve it and the Board's revised Mission and Vision Statements as presented.

IT was MOVED BY MARK KIDD, SECONDED BY JULIE ANTHONY TO ACCEPT THE BOARD'S NEW STRATEGIC PLAN AND REVISED MISSION AND VISION STATEMENTS AS SUBMITTED.

MOTION CARRIED.

MENTAL HEALTH AND ADDICTION SERVICES

Lauren explained that she would be giving the report because Committee Co-Chair Kellie Phillips was unable to attend tonight's meeting and Marilyn Demma, Committee Co-Chair was unable to attend the Program Committee meeting. Lauren stated that the Program Committee met on Tuesday, June 6, 2017 at 5:30 p.m. at the Greene County ESC, 360 East Enon Road, Yellow Springs, Ohio.

Lauren stated that the first item on the agenda was a recommendation for Mental Health Services of Clark & Madison Counties in the amount of \$3,834,455. The second item was an allocation to McKinley Hall in the amount of \$1,527,238. Lauren stated that, at the time of the meeting, McKinley Hall had already engaged in two warm handoffs. The third item was an allocation to Project Woman in the amount of \$91,000. Lauren added that one challenge for this agency was consistency in Board membership. Item four on the agenda was an allocation to the Family Violence Prevention Center of Greene County in the amount of \$30,213. Item five was an allocation to Greene County Educational Service Center (ESC) in the amount of \$235,633. Lauren noted that she appreciated hearing Dr. Callahan's presentation and data provided by the ESC, saying that it is very important and an effective model of service delivery.

Item six was an allocation to TCN Behavioral Health Services (TCN) in the amount of \$3,851,644. Item seven was an allocation to Women's Recovery Center in the amount of \$395,105. There was a question about what ACT stood for and Greta clarified that it was Assertive Community Treatment and that it should have been spelled out in the minutes. Lauren explained

that all the recommendations are for annual allocations and are brought to the Board with the contingency that the State of Ohio does not yet have a budget in place for State Fiscal Year 2018 and the Board reserves the right to come back and re-negotiate those allocations based on the outcome of the state budget process. Item eight was an allocation for Central Pharmacy in the amount of \$160,000 for assisting clients in receiving medication at a reduced rate for those who have no insurance and are not eligible for Medicaid. Item nine was an allocation for Ryan Training & Consulting in the amount of \$20,000 for help with logic model implementation in the substance abuse and suicide prevention coalition work. Greta explained that another purpose is to build capacity with the Board's prevention providers. Item ten was an allocation for Clark County Indigent Drivers Alcohol and Treatment in the amount of \$5,000 for the purpose of providing services to eligible indigent clients who have been convicted of a violation of Section 4511.19 of the Revised Code and upon order of the court.

Lauren then read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFIES AND CONFIRMS THE ACTION TAKEN BY THE PROGRAM COMMITTEE ON JUNE 6, 2017. MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

IT was MOVED BY BEN HARRISON, SECONDED BY LINDA GRIFFITH TO RATIFY AND CONFIRM THE ACTION TAKEN AT THE PROGRAM COMMITTEE MEETING ON JUNE 6, 2017.

MOTION CARRIED.

CEO REPORT

Lauren called on Dr. Greta Mayer to give the CEO report. Greta began the report by referring to Attachment E, 21st Century Cures Act Funding. Greta explained that the state received a federal award of \$15 million for immediately actionable projects related to combating the opioid epidemic in Ohio. Board areas were categorized into three tiers based on opioid overdose deaths and treatment need; only Tiers One and Two would be receiving funding. MHRB of Clark, Greene and Madison Counties was categorized as Tier One, having some of the highest level of deaths and need for treatment and recovery expansion in the state. Greta stated that she was notified today that the Board's plan was accepted and MHRB will be awarded \$640,000 of this funding. The state department anticipates that this funding will be available for two years but it's not guaranteed.

Greta further explained that the funding would be divided between the Board's three opiate treatment providers in each county as follows: Clark County – McKinley Hall; Greene County – TCN Behavioral Health Services (TCN); and Madison – Mental Health Services for Clark & Madison Counties. Greta said that the funding would expand McKinley Hall's Warm Hand Off project into staffing for a safe house. She stated that these funds cannot be used for capital projects and there is also a restriction on purchase of Narcan. The plan for Greene County is that TCN will create an interdisciplinary post-residential, intensive recovery team called Heroin Intensive Treatment Team (HITT). This concept is similar to an Assertive Community Treatment (ACT) team model for individuals with severe and persistent mental illness, but aimed toward heroin users to reduce risk of relapse and improve recovery outcomes. Mental Health Services for Clark &

Madison Counties will add a licensed chemical dependency clinician who will be co-located in the courthouse to provide timely assessment, motivational interviewing, linkage to and engagement in Medication Assisted Treatment (MAT) services. This position will serve adult offenders in Madison County Common Pleas and Municipal Courts who are opiate users. Board members asked about whether agency plans have changed since they were approved, and Greta responded by saying that prevention was included in the original plan, in addition to treatment and recovery support expansion, but the state declined funding prevention at the local level. Instead, they will provide statewide funding on the two initiatives we had requested, PAX Good Behavior Game™ (PAX GBG) and Botvin Life Skills, but it is unknown how accessible the statewide training will be for local providers. Some of the treatment projects were changed from the original plan to include the Safe House and more fully develop the Madison County court partnership as a Bridge to MAT.

Lauren then read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE AGENCIES LISTED BELOW FOR THE 21ST CENTURY CURES FUNDING AMOUNT OF \$640,000 DURING STATE FISCAL YEAR 2018. BELOW ARE THE AGENCY AMOUNTS WITH SERVICE CLASS AND PAYMENT METHOD IN THE FOLLOWING TABLE.

Provider Agency	Program	Amount
MHS for Clark & Madison	Court bridge to Medication Assisted Treatment	77,453
McKinley Hall	Warm Handoff/Safe House Expansion	213,333
TCN Behavioral Health Services	Heroin Intensive Treatment Team (HITT)	349,214
Total Agency Funding		640,000

Treatment/Prevention/Supportive	Payment Method	Amount
Medicaid Eligible services (T)	Grant Allocation	-
Prevention services (P)	Grant Allocation	-
Non-Medicaid Eligible services (S)	Grant Allocation	640,000
Total		640,000

THIS FUNDING IS NOT CONSIDERED PART OF THE AGENCY’S BASE ALLOCATION FROM THE BOARD AND WILL FOLLOW OHIOMHAS REPORTING AND POSSIBLE RECONCILIATION PROCESS.

AT THIS TIME, OHIOMHAS ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2018 CONTRACTS DEPENDENT UPON FINAL ALLOCATIONS.

IT was MOVED BY JULIE ANTHONY, SECONDED BY STEPHEN MASSEY TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH MHS FOR CLARK & MADISON COUNTIES, MCKINLEY HALL, AND TCN BEHAVIORAL HEALTH SERVICES FOR THE 21ST CENTURY CURES FUNDING AMOUNT OF \$640,000 DURING STATE FISCAL YEAR 2018.

MOTION CARRIED.

Next, Greta reviewed Attachment F, Families of Addicts Recovery Support Center (FOA). Greta stated that the Board has allocated recovery support center funding over the past several years to Clark, Greene and Madison Counties. In Clark County, McKinley Hall previously served as both the fiscal and administrative oversight for Many Pathways Community Recovery Center. Many Pathways has been located in a Board-owned property. In response to feedback from the recovery community and McKinley Hall, the Board proposes partnering with an existing 501c3 in Springfield to further expand the Many Pathways approach to integrate family support and provide new services. Greta then introduced Brad and Melanie Silvus, Directors of FOA Clark County.

Brad and Melanie explained that they became involved in FOA when their daughter approached them with her addiction. They distributed a folder outlining their proposal and agency information. They spoke about their journey and how they became involved with FOA. Brad and Melanie stated that Clark, Greene and Madison Counties has successfully launched a community recovery center to provide a safe, sober space for socializing, support meetings, and obtaining information on resources. They explained that FOA plans to create a safe, educational and supportive environment for families, friends of addicts and those individuals in recovery. FOA will explore a new name with feedback from the recovery community and will phase in programming over the course of two years.

Stephen Massey asked if they will be contracting with outside entities to provide in-house training and education. Mr. Silvus stated that part of the plan for the facility is to contract with individuals who could provide these services. He also stated that the goal is to have the facility become a community resource center. Another goal is to hire peer supporters not only for persons in recovery, but for parents and loved ones also. Lauren asked if they are envisioning the facility to be a gathering place. Mr. Silvus stated that there aren't any rooms big enough for the size of the weekly FOA meetings. He said that there is a church across the street that could be used for large meetings. Lauren also asked if they have other sources of funding in place. Brad stated that they are receiving funds from FOA in general from donations and rallies. He went on to say that they are reorganizing their board, updating by-laws, etc. and are working with grant writers to seek additional funding. Greta explained that the original source of funds in the motion came from state funding that went to McKinley Hall for peer recovery support and Many Pathways. With this recommendation, the amount would be taken from of the McKinley Hall allocation and directed to this recovery support center initiative in Springfield/Clark County.

Lauren read the recommendation.

MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZES THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH FAMILIES OF ADDICTS (FOA) FOR AN AMOUNT NOT TO EXCEED \$28,461 DURING STATE FISCAL YEAR 2018. BELOW IS THE AMOUNT BY SERVICE CLASS AND PAYMENT METHOD.

Treatment/Prevention/Supportive	Payment Method	Amount
Medicaid Eligible services (T)	Grant Allocation	-
Prevention services (P)	Cost reimbursement	-
Non-Medicaid Eligible services (S)	Grant Allocation	28,461
Total		28,461

AT THIS TIME, OHIOMHAS ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2018 CONTRACTS DEPENDENT UPON FINAL ALLOCATIONS.

IT WAS MOVED BY BEN HARRISON, SECONDED BY KIM MICHAEL, TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH FAMILIES OF ADDICTS (FOA) FOR AN AMOUNT NOT TO EXCEED \$28,461.

MOTION CARRIED.

Greta then referred to Attachment G, WellSpring PAX GBG. She stated that PAX GBG is an evidence-based prevention practice recognized by the federal Substance Abuse and Mental Health Services Administration which, when implemented in early childhood grades by teachers, incorporates a system of research-based strategies that build brain health in children. WellSpring first received funding from the Board to implement PAX GBG in Clark County elementary schools in 2014. Currently PAX is implemented in eight schools and sixty-one classrooms with plans for forty additional teachers in SFY 2018. WellSpring is working with other community partners to continue building capacity in Clark County by leveraging these resources. This recommendation is a one-year increase to WellSpring and not a part of their original allocation. Greta then introduced Richele Shepard, Director of WellSpring.

Richele stated that as capacity grows, there needs to be a PAX partner in the schools doing the work. If not, then the PAX program is not to fidelity and data isn't being collected to measure the impact. Richele said that she has applied for extra funding each year to train teachers and the price continues to rise. For example, it costs \$20,000 to train 40 teachers. She explained that funding from MHRB would support a half full-time employee to be in schools both collecting data and coaching teachers to fidelity. Lauren asked in which schools she was planning to expand. Richele stated that PAX will expand into more classrooms within the current schools that use PAX. She said that there is a waiting list of 70 teachers who have expressed interest in being trained. In addition, Richele said that Possum and Springfield Christian Schools are new schools that would like to be trained in the model. Greta stated that she appreciates that WellSpring partners with a variety of schools and not only public schools.

Lauren read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZES THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH WELLSRING FOR AN ADDITIONAL AMOUNT OF \$24,600 DURING STATE FISCAL YEAR 2018. BELOW IS THE AMOUNT BY SERVICE CLASS AND PAYMENT METHOD.

Treatment/Prevention/Supportive	Payment Method	Amount
Medicaid Eligible services (T)	Grant Allocation	-
Prevention services (P)	Cost reimbursement	24,600
Non-Medicaid Eligible services (S)	Grant Allocation	-
Total		24,600

AT THIS TIME, OHIOMHAS ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2018 CONTRACTS DEPENDENT UPON FINAL ALLOCATIONS.

IT WAS MOVED BY MARILYN DEMMA, SECONDED BY JULIE ANTHONY, TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH WELLSRING FOR AN ADDITIONAL AMOUNT OF \$24,600.

MOTION CARRIED.

Greta moved on to Item D, Expense Reimbursement Reminder. She reminded the membership to turn in their mileage and business reimbursement sheets to Michelle Humphrey or e-mail them no later than Tuesday morning.

Next, Greta gave an update on Item E, Community Plan and Behavioral Health (BH) Redesign. She began by reminding the membership that the Community Plan is the Board's agreement with the State Department outlining what services the Board will contract for, what mandated priority populations it must serve, and how the Board will serve them through the Continuum of Care. This year, Greta explained that the Community Plan is an update to the spreadsheet put out last year which outlined services being offered along with any new service areas. Tracey Stute is preparing the Board's update to the original plan to be submitted to the State Department by the end of June.

Tracey stated that the plan looks at priorities, goals, and strategies in targeted areas. The Board will give an update showing that it is making progress toward the goals or discontinuing a goal because it has been met. She said the goals are in the areas of Trauma Informed Care, prevention or decrease of opiate overdoses or deaths, suicide prevention, and Recovery Oriented Systems of Care. Tracey stated that the Board has made headway in strategies in all of these areas. Greta said that she has been in communication with Senator Hackett and other state representatives regarding the budget for BH Redesign which has not been finalized. She explained that they had advocated as a Board Association for an additional twenty-seven million per year in the next two years to support crisis stabilization units, withdrawal management or detox centers, and treatment services post-detox. Greta said that the House agreed with those requests, but the Senate has taken all but a portion of that (funding 7 rather than 9 withdrawal management centers). She stated that we don't know what the final budget will be and there is still advocacy left to do.

Ben Harrison asked which detox centers were chosen for funding. Greta said the legislators don't want to pay for capital so the facilities would have to be turn-key. This brought to Greta's mind TCN's former Creekside Detox Center. Lynn West, Executive Director of TCN, stated that the center could be re-opened immediately. Greta said that the funding is regional so not all counties will have equal access. She also stated that the BH Redesign changes were

supposed to go into effect July 1, but that date has been pushed back to August 1. Greta will know more on this later in the week. Greta also stated that a move to Managed Medicaid will go into effect in January 2018.

Greta then referred to Item F, June 27 AG/GCTP Opiate Meeting. She handed out a flyer from the Greene County TEA Party who will host Attorney General Mike DeWine to speak to the opioid epidemic along with a panel of experts. Greta said that she has been asked to be on the panel and has shared her time to include someone with lived experience, along with others. The meeting will be held at the Beaver Creek Nazarene Church, 1850 North Fairfield Road, Beaver Creek on June 27 at 6:30 p.m.

Next, Greta directed the membership's attention to the 2018 Board/Committee meetings schedule. She noted that the Program Committee meetings have been moved from Greene ESC to Clark State and the meeting time has been pushed up a half hour to 6:00 p.m. Board members pointed out a discrepancy in the start time for the September and June meetings, based upon the new Recognizing Exceptional People date and this will be corrected prior to distribution. Greta announced that the Records Commission will be meeting Friday, June 23, 2017 at 7:30 a.m. She said that staff will try to stack that meeting on another scheduled meeting next year and the Opiate Issues Ad Hoc Committee meeting will be scheduled as-needed.

Lastly, Greta presented Lauren Ross with a gift for being Board Chair from July 2015 through June 2017 and thanked her for her service. Greta said that she appreciated Lauren agreeing to chairing the Board for two years. Greta went on to say that Lauren was at one time the Board's attorney prior to serving as a Board member. She thanked Lauren again for her leadership and how she valued this continuity during her transition to CEO. Lauren thanked everyone and said that she appreciated the Board members and staff.

That concluded the CEO report.

ADMINISTRATIVE

Greta referred to Attachment H and stated that each year Board staff requests a motion authorizing the Director of Finance to request tax advances from the appropriate counties as needed. Greta read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZES THE BOARD'S DIRECTOR OF FINANCE TO REQUEST PROPERTY TAX ADVANCES FROM THE CLARK, GREENE AND/OR MADISON COUNTY AUDITOR'S OFFICE AS NEEDED DURING STATE FISCAL YEAR 2018.

IT was MOVED BY MARILYN DEMMA, SECONDED BY BEN HARRISON TO AUTHORIZE THE BOARD'S DIRECTOR OF FINANCE TO REQUEST PROPERTY TAX ADVANCES FOR SFY 2018.

MOTION CARRIED.

Next was Attachment I, the Request for Authorization of Board Officers to Act on Behalf of the Board. Greta stated that the Board does not routinely meet during the months of July and August; in the event Board action is necessary, a motion is being presented to authorize the Board

Officers to act on behalf of the full Board. During this time, the Officers may convene the entire Board. Otherwise, any action taken would be brought to the full Board in September to be ratified. Greta read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZES THE STATE FISCAL YEAR 2018 BOARD OFFICERS TO ACT ON BEHALF OF THE FULL BOARD FROM JUNE 20, 2017 UNTIL THE SEPTEMBER 2017 BOARD MEETING. THIS ACTION WILL ENSURE CONTINUED OPERATION OF THE SYSTEM.

IT was MOVED BY SCOTT ANGER, SECONDED BY KIM MICHAEL TO AUTHORIZE THE STATE FISCAL YEAR 2018 BOARD OFFICERS TO ACT ON BEHALF OF THE FULL BOARD.

Lauren called on Donna Hart to review the MHRB financials. Donna referred the membership to Attachment J in the agenda packet and first reviewed the Statement of Cash Position and Fund Balances as of May 31, 2017. This report is strictly on a cash basis with total cash receipts of \$15,379,213 and total disbursements of \$14,867,489 with excess cash receipts over disbursements of \$696,055 and an ending fund balance as of May 31, 2017 of \$12,224,053.

Next, Donna reviewed the Statement of Receipts and Disbursements for Fiscal Year 2017 activity. The General Fund had an ending cash balance of \$1,778,298; special revenue had a balance of \$796,861; and fiduciary had a balance of \$207,242.

Lauren moved on to Attachment K, Request for Authorization of Then and Now Payments and asked Greta to explain. Greta stated that this motion has been revised after consultation with the Board's attorneys about what the fiscal officer has authority to pay without bringing it to the Board first. Greta explained that the fiscal officer would be authorized to pay valid (Then and Now) bills and other obligations in an amount less than \$3,000 and report back to the Board after the fact at the next scheduled meeting. Donna explained that this is to cover payments that the Board is expecting (encumbered) to make but the timing of the invoice is off.

Lauren read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZES THE FISCAL OFFICER, PURSUANT TO R.C. 5705.41 TO PAY VALID BILLS AND OTHER OBLIGATIONS OF THE BOARD IN AMOUNTS LESS THAN THREE THOUSAND DOLLARS, WHEN SUCH BILLS AND OBLIGATIONS DID NOT RECEIVE PROPER CERTIFICATIONS, BUT WILL BE CERTIFIED BY THE COUNTY AUDITOR PURSUANT TO ORC, AND THAT SAID FUNDS ARE ENCUMBERED, APPROPRIATED, AND AVAILABLE FOR SAID OBLIGATIONS FOR THE PERIOD OF JUNE 2017 THROUGH DECEMBER 2017. THEN & NOW PAYMENTS WILL BE REPORTED TO THE BOARD AT THE NEXT SCHEDULED MEETING.

IT was MOVED BY BEN HARRISON, SECONDED BY LEXIE BOBLITT TO AUTHORIZE THE FISCAL OFFICER TO PAY VALID BILLS AND OTHER OBLIGATIONS OF THE BOARD IN AMOUNTS LESS THAN \$3,000.

MOTION CARRIED.

Next on the Agenda was Attachment L, Request for Authorization of Estimated Revenue & Appropriation Amendments. Lauren called on Donna to explain. Donna stated that this gives the CEO the authority to amend estimated revenue and appropriations for money that did not come in at the expected time and report back to the membership at the next scheduled Board meeting.

Lauren read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO OR DESIGNEE TO PROCESS ANY NECESSARY AMENDMENTS TO THE BUDGET FOR THE YEAR END JUNE 30TH MAINTAINING COMPLIANCE WITH R.C. 5705 AND CLARK COUNTY AUDITOR REQUIREMENTS. ANY AMENDMENTS, FISCAL YEAR OR CALENDAR YEAR, MAY BE RATIFIED AT THE NEXT SCHEDULED BOARD MEETING.

IT was MOVED BY JULIE ANTHONY, SECONDED BY MARK KIDD TO AUTHORIZE THE CEO OR DESIGNEE TO PROCESS ANY NECESSARY AMENDMENTS TO THE BUDGET FOR THE YEAR END JUNE 30TH.

MOTION CARRIED.

Lauren then asked Donna to report on Attachment M, Amended Estimated Revenue & Appropriations. Donna explained that this recommendation is requesting to increase the State Fiscal Year 2017 spending authority for items that occurred sooner than anticipated. Donna further explained that the County runs on a calendar year and MHRB runs on a fiscal year basis. This change is in MHRB's fiscal year only so there is no need to submit it to the County.

Lauren read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVES THE AMENDED ESTIMATED REVENUE AND APPROPRIATIONS LISTED IN THE TABLE BELOW. SINCE THE AMENDMENT IS A FISCAL YEAR SHIFT AND NOT A CALENDAR YEAR CHANGE, NO SUBMISSION TO THE CLARK COUNTY AUDITOR'S OFFICE IS REQUIRED.

Calendar Year 2017 Requested Amendments												
County Line	Revenue	January - June 2017					July - December 2017					CY 2017
		General Fund	Special Revenue	Capital Projects	Fiduciary	Total	General Fund	Special Revenue	Capital Projects	Fiduciary	Total	
481000	Miscellaneous	-	(14,234)	(2,125)	-	(16,359)	-	16,359	-	-	16,359	-
411100	Real Tax	-	-	-	-	-	-	-	-	-	-	-
421000	OAKS	-	109,936	-	-	109,936	-	(109,936)	-	-	(109,936)	-
	Transfer In	-	-	-	-	-	-	-	-	-	-	-
	Total	-	95,702	(2,125)	-	93,577	-	(93,577)	-	-	(93,577)	-
	Appropriations											
702000	Salaries	-	-	-	-	-	-	-	-	-	-	-
711000	PERS	-	-	-	-	-	-	-	-	-	-	-
712000	Worker's Comp.	-	-	-	-	-	-	-	-	-	-	-
714000	Medicare	-	-	-	-	-	-	-	-	-	-	-
715000	Dental	-	-	-	-	-	-	-	-	-	-	-
716000	Life	-	-	-	-	-	-	-	-	-	-	-
717000	Health	-	-	-	-	-	-	-	-	-	-	-
795900	Treatment Service	120,000	120,702	(2,125)	-	238,577	(120,000)	(118,577)	-	-	(238,577)	-
790000	General Operating	-	-	-	-	-	-	-	-	-	-	-
	Transfer Out	-	-	-	-	-	-	-	-	-	-	-
	Total	120,000	120,702	(2,125)	-	238,577	(120,000)	(118,577)	-	-	(238,577)	-

Calendar Year 2017 Estimated Revenue & Appropriations												
County Line	Revenue	Amended January - June 2017					Amended July - December 2017					CY 2017
		General Fund	Special Revenue	Capital Projects	Fiduciary	Total	General Fund	Special Revenue	Capital Projects	Fiduciary	Total	
481000	Miscellaneous	304,375	306,932	(2,125)	-	609,182	273,648	268,167	-	-	541,815	1,150,997
411100	Real Tax	5,250,346	-	-	-	5,250,346	5,017,654	-	-	-	5,017,654	10,268,000
421000	OAKS	-	2,172,457	-	-	2,172,457	-	1,662,105	-	-	1,662,105	3,834,562
	Transfer In	-	-	-	-	-	-	125,000	-	-	125,000	125,000
	Total	5,554,721	2,479,389	(2,125)	-	8,031,985	5,291,302	2,055,272	-	-	7,346,574	15,378,559
	Appropriations											
702000	Salaries	435,113	8,000	-	-	443,113	476,625	-	-	-	476,625	919,738
711000	PERS	60,035	2,000	-	-	62,035	66,728	-	-	-	66,728	128,763
712000	Worker's Comp.	18,328	-	-	-	18,328	-	-	-	-	-	18,328
714000	Medicare	5,367	-	-	-	5,367	7,149	-	-	-	7,149	12,516
715000	Dental	812	-	-	-	812	1,128	-	-	-	1,128	1,940
716000	Life	300	-	-	-	300	300	-	-	-	300	600
717000	Health	78,178	-	-	-	78,178	81,954	-	-	-	81,954	160,132
795900	Treatment Service	4,362,541	2,696,010	(2,125)	1,230	7,057,656	4,227,657	1,987,772	-	-	6,215,429	13,273,085
790000	General Operating	695,799	10,000	-	-	705,799	627,576	-	-	-	627,576	1,333,375
	Transfer Out	-	-	-	-	-	125,000	-	-	-	125,000	125,000
	Total	5,656,473	2,716,010	(2,125)	1,230	8,371,588	5,614,117	1,987,772	-	-	7,601,889	15,973,477

- Reference Only -												
Fiscal Year 2017 Estimated Revenue & Appropriations												
County Line	Revenue	Amended July - December 2016					Amended January - June 2017					FY 2017
		General Fund	Special Revenue	Capital Projects	Fiduciary	Total	General Fund	Special Revenue	Capital Projects	Fiduciary	Total	Grand Total
481000	Miscellaneous	338,966	216,449	137,259	-	692,674	304,375	306,932	(2,125)	-	609,182	1,301,856
411100	Real Tax	5,017,654	-	-	-	5,017,654	5,250,346	-	-	-	5,250,346	10,268,000
421000	OAKS	-	1,778,140	-	-	1,778,140	-	2,172,457	-	-	2,172,457	3,950,597
	Transfer In	-	125,000	-	-	125,000	-	-	-	-	-	125,000
	Total	5,356,620	2,119,589	137,259	-	7,613,468	5,554,721	2,479,389	(2,125)	-	8,031,985	15,645,453
	Appropriations											
702000	Salaries	473,300	-	-	-	473,300	435,113	8,000	-	-	443,113	916,413
711000	PERS	66,263	-	-	-	66,263	60,035	2,000	-	-	62,035	128,298
712000	Worker's Comp.	-	-	-	-	-	18,328	-	-	-	18,328	18,328
714000	Medicare	7,921	-	-	-	7,921	5,367	-	-	-	5,367	13,288
715000	Dental	1,291	-	-	-	1,291	812	-	-	-	812	2,103
716000	Life	300	-	-	-	300	300	-	-	-	300	600
717000	Health	75,008	-	-	-	75,008	78,178	-	-	-	78,178	153,186
795900	Treatment Service	4,768,553	1,907,968	137,259	-	6,813,780	4,362,541	2,696,010	(2,125)	1,230	7,057,656	13,871,436
790000	General Operating	570,485	-	-	-	570,485	695,799	10,000	-	-	705,799	1,276,284
	Transfer Out	125,000	-	-	-	125,000	-	-	-	-	-	125,000
	Total	6,088,121	1,907,968	137,259	-	8,133,348	5,656,473	2,716,010	(2,125)	1,230	8,371,588	16,504,936

IT was MOVED BY STEPHEN MASSEY, SECONDED BY MARILYN DEMMA TO APPROVE THE AMENDED ESTIMATED REVENUE AND APPROPRIATIONS LISTED IN THE TABLE ABOVE.

MOTION CARRIED.

That concluded the Administrative Report.

COMBINED EXECUTIVE AND BUILDINGS & GROUNDS

The next item on the Agenda was Attachment N, Combined Executive and Buildings & Ground Committee Summary. Lauren stated that the Committees met 7:30 a.m. on Friday, June 2, 2017 at the administrative offices of MHRB, 1055 East High Street, Springfield, Ohio.

Lauren stated that Greta and Nancy Boop began the meeting with an update on the status of the Madison County Serenity House. Nancy told the Committees that progress was being made on repairs and improvements to the property with a target date of having the house operational on July 1st. She also said that plumbing issues had been discovered requiring extensive repairs and removal of a tree in the front yard and that those repairs would be completed next week. That included replacing main sewer lines inside the house and extending them out to the curb to connect with the city system. There was discussion regarding the inspection that was done prior to the purchase of the house. Nancy told the Committee that she had talked with the Board's legal counsel and they are researching the issue, which includes the inspection report and the disclosure statement signed by the sellers. Nancy also explained to the Committee that there is currently no approved capital budget for Madison County, so staff was recommending an allocation of an amount not to exceed \$20,000 to cover unanticipated repairs.

Lauren said that Greta then informed the committee that the Board had received a notice from an attorney in Madison County stating that the Board is in violation of zoning regulations and should stop progress on the Madison County recovery house project. The City of London's law director had researched this issue and concluded that having five unrelated individuals living in a residential dwelling is not a zoning violation. The Board's attorney will continue to research and consult with the London law director and zoning department. Greta also told the Committees that several attempts had been made to speak one-on-one with the neighbors about the project and address their concerns. Greta told the Committees that since her initial phone conversation last month with a neighbor and agreement to follow up with a meeting, her voice and text messages have not yet been returned. Greta also explained that, prior to beginning the extensive and unanticipated plumbing repairs, she and Nancy had attempted to update the neighbors and discuss with them in person, as there is a shared driveway.

Next, Lauren recapped the SFY 2018 Property Management Five-Year Capital Improvement Plan. Nancy had presented the plan and stated that the proposed improvements are broken down by property location for Clark, Greene and Madison Counties. Nancy stated that this is the first year to have a capital plan for Madison County and that the totals for Clark and Greene Counties are consistent with prior years. Greta then referenced the Clark County recovery center located at 50 West High Street and that the plan is to have the local FOA organization lease this space beginning July 1st to launch and oversee a new recovery center.

Lauren stated that Donna and Nancy then reviewed the SFY 2018 Property Management Budget. Nancy stated that this proposed budget represents an increase of \$11,477 or 1.7% when compared to the SFY 2017 Budget. This increase is concentrated in the Salaries and Insurance lines. Insurance is increasing primarily due to the addition of two properties – Cedar Street in Clark County and Elm Street in Madison County.

Next, Lauren summarized the SFY 2018 MHRB Administrative Budget. She explained to the Committees that when compared to the SFY 2017 Budget, the SFY 2018 Administrative Budget reflects an increase of \$92,752. This increase is concentrated in the salaries and benefits lines. Lauren asked Greta to clarify this increase which is based on a contract for the communications consultant and the benefits line reflects an increase primarily as a safety net for possible changes throughout the year in staffing and insurance coverage changing from single versus family coverage. Greta added that this budget also reflected an increase to legal services based on policy revisions and potential litigation.

Lauren stated that the CEO Annual Performance Review was postponed to give herself and Julie Anthony time to discuss specific details of the evaluation and contract.

Last, Lauren stated that Greta had an attorney review the regulations for Board members' terms. Greta stated that it was determined that a public official can remain in office until replaced, that all terms shall begin on July 1 and end June 30, and that no members can serve more than ten years. Greta stated that staff had reviewed Board members' terms and adjustments will be made to comply with the June 30 end date rule. Greta also stated that Dr. Florence Coleman, a psychiatrist from Greene County, has expressed an interest in becoming a Board member and if her application is approved by Greene County Commissioners, she could be sworn in at the September Board meeting.

Lauren read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFIES AND CONFIRMS THE ACTION TAKEN BY THE EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEES ON JUNE 2, 2017. MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

IT was MOVED BY JULIE ANTHONY, SECONDED BY MARILYN DEMMA TO RATIFY AND CONFIRM THE ACTION TAKEN AT THE PROGRAM COMMITTEE MEETING ON JUNE 6, 2017.

MOTION CARRIED.

In response to Board member questions, Greta stated that all plumbing issues at the Madison Serenity House have been addressed and the repairs are completed. The cost came in under \$20,000. Greta stated that another issue is that there are concerned neighbors about having a recovery house in their neighborhood. Greta said that she, Tracey, local representatives from the Recovery House Steering Committee and former Board member Roger Roberts spoke at a community forum at a local London restaurant. Diana Padrutt and a Mental Health Services team walked the streets to invite folks to attend. A presentation was given to explain what a recovery house is and what the neighbors can expect. She said that there were very angry people at the meeting as well as supporters and that the plan is still moving forward according to best practices. The neighbors have brought up issues with zoning but Greta stated that the house is in compliance; there is no business operating out of it and it is not a licensed treatment facility. Greta explained that the City Law Director has agreed that the Board is in compliance and there is a certificate from Zoning stating that the Board followed procedure and is appropriately zoned residential. Dr. Linda Griffith suggested following up with a newspaper article.

MISCELLANEOUS

None.

AUDIENCE PARTICIPATION

None.

BOARD MEMBER COMMENTS

None.

EXECUTIVE SESSION

Lauren asked that the Board go into Executive Session and asked that the audience be excused except for Greta. Lauren then read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RECOMMENDS ENTERING INTO EXECUTIVE SESSION TO CONSIDER EVALUATION AND COMPENSATION OF PUBLIC EMPLOYEES.

IT was MOVED BY LAUREN ROSS AND SECONDED BY BEN HARRISON TO ENTER INTO EXECUTIVE SESSION.

Michelle Humphrey then took the roll call vote and it was unanimous. The Board went into Executive Session at 7:52 p.m.

The Board came out of Executive Session at 8:15p.m. Lauren then read the recommendation as to salary ranges.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MOVES TO AMEND THE PREVIOUS BOARD RESOLUTION THAT INCREASED THE SALARY RANGES BY 3% TO PROVIDE THAT THE MAXIMUM SALARY RANGE WILL INCREASE BY 3% AND THE MID SALARY RANGE WILL INCREASE ACCORDINGLY AND THE MINIMUM SALARY RANGE WILL NOT INCREASE.

IT was MOVED BY BEN HARRISON, SECONDED BY MARILYN DEMMA TO AMEND THE PREVIOUS BOARD RESOLUTION THAT INCREASED THE SALARY RANGES BY 3% TO PROVIDE THAT THE MAXIMUM SALARY RANGE WILL INCREASE BY 3% AND THE MID SALARY RANGE WILL INCREASE ACCORDINGLY AND THE MINIMUM SALARY RANGE WILL NOT INCREASE.

MOTION CARRIED.

Lauren then read the recommendation as to the SFY 2018 contract for the CEO.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES, DUE TO THE SATISFACTORY EVALUATION RATING, COMPLIES WITH THE PROVISIONS OF THE CONTRACT FOR THE CEO FOR SFY 2018.

IT was MOVED BY LAUREN ROSS, SECONDED BY LINDA GRIFFITH TO COMPLY WITH THE PROVISIONS OF THE CONTRACT FOR THE CEO FOR SFY 2018.

MOTION CARRIED.

ADJOURNMENT

A MOTION WAS MADE BY LINDA GRIFFITH AND THE MEETING WAS ADJOURNED BY CHAIR, LAUREN ROSS.

Kellie Phillips, Secretary

Michelle Humphrey, MHR Board Staff

Accounts Payable Register - June 2017

Vendor Name	Date	Description	Expenses
ADAMHS Board For Montgomery County	6/23/2017	Youth Summit - April 26,2017	3,350.61
Advanced Mechanical Services, Inc.	6/9/2017	A/C repair, 1067 E High	101.00
	6/23/2017	Boilder repair, 1101 E High	1,933.50
	6/23/2017	Boiler repair, 1101 E High	4,072.00
	6/30/2017	AC repair, 255 East	296.00
Antioch University Midwest	6/9/2017	Room rental, 6/5-6/9	200.00
Auditor, Clark County	6/30/2017	Salaries & Benefits	83,253.57
Bentino's Pizza	6/16/2017	SAPST lunches	171.43
Boop, Nancy	6/9/2017	Business expense reimbursement, 4/26-5/31	350.54
	6/30/2017	Business expense reimbursement, 6/1-6/21	301.39
Brain Lumber Company	6/16/2017	Maintenance supplies	70.10
Brown, Jennipher	6/23/2017	Business expense reimbursement, 4/25-6/9	121.98
Busch Bros. Elevator Co.	6/23/2017	Annual safety test & oiling, 600 DYS	500.00
	6/23/2017	Remove wheelchair lift, 50 W High	1,200.00
Cintas Corporation Loc. 02	6/2/2017	Building supplies	152.51
	6/2/2017	Uniforms and building supplies	35.00
	6/9/2017	Building supplies	329.63
	6/9/2017	Uniforms and building supplies	173.53
	6/23/2017	Building supplies	145.36
	6/23/2017	Uniforms and building supplies	246.29
	6/30/2017	Uniforms and building supplies	150.21
City of Springfield	6/2/2017	1054 E. High	130.59
	6/2/2017	1055 E. High	38.41
	6/2/2017	1056 Mound	38.85
	6/2/2017	1061 E. High STORM	9.04
	6/2/2017	1067 E. High	63.01
	6/2/2017	1101 E. High	262.08
	6/2/2017	224 East St	48.85
	6/2/2017	224 East St rear	66.93
	6/2/2017	236 East St	111.57
	6/2/2017	255 East St	270.92
	6/9/2017	2608 E. High	51.42
	6/23/2017	1055 E. High	79.77
	6/23/2017	1056 Mound	52.73
	6/23/2017	1061 E. High STORM	9.04
	6/23/2017	1067 E. High	68.18
	6/23/2017	224 East St	54.02
	6/23/2017	224 East St rear	61.76
	6/23/2017	236 East St	116.74
	6/23/2017	255 East St	266.45
	6/30/2017	1054 E. High	183.89
	6/30/2017	1101 E. High	266.74
Clark County Department of Job & Family Service	6/23/2017	February - May Respite services	6,431.21
Clark State Community College	6/2/2017	Lease room for Board meeting	90.00
Clark, Schaefer, Hackett & Co.	6/16/2017	Levy reporting consultation	500.00
Collins, Alan E.	6/2/2017	June involuntary commitments/forced medication hearings	4,305.08
Columbia Gas of Ohio, Inc.	6/9/2017	1054 E. High	68.09
	6/9/2017	1055 E. High	38.33
	6/9/2017	1056 Mound	60.39
	6/9/2017	1067 E. High 1	50.82
	6/9/2017	1101 E. High	343.60
	6/9/2017	224 East St rear	44.19
	6/9/2017	255 East St	69.16
	6/16/2017	1067 E. High 2	33.56
	6/16/2017	1067 E. High 3	39.93
	6/16/2017	1067 E. High 4	37.82
	6/16/2017	224 East St	60.95
	6/16/2017	236 East St	48.45
	6/16/2017	2608 E. High ES	32.51
	6/16/2017	2608 E. High WS	28.25
Connexion	6/30/2017	Letterhead & #10 Envelope Reprint	1,372.64
Cooper Security Systems	6/30/2017	Monthly Monitoring, HSGC	66.00
Current Cuisine	6/16/2017	SAPST lunches	969.29
Custom Heating & Air	6/9/2017	A/C repair, 189 Dayton Ave	125.00

Vendor Name	Date	Description	Expenses
Dayton Power & Light Co.	6/9/2017	189 Dayton Ave	130.41
	6/9/2017	476 W. Market	603.17
	6/16/2017	513 Clover St	255.93
	6/23/2017	600 Dayton-Yellow	1,021.82
Doug Richey Construction & Maintenance	6/23/2017	Repair gutter & downspouts, 1056 Mound, 222 & 236 East	385.00
Eastway Corporation	6/23/2017	Independent evaluations	2,925.00
Elderly United	6/30/2017	May reimbursement	2,496.00
Emporium Wines	6/23/2017	SAPST meeting	220.00
Geisler I.T. Services, LLC	6/16/2017	GoDaddy cert renewals	70.00
	6/16/2017	GOSH computer consulting hours	5,940.00
Greene County ESC Learning Center	6/2/2017	Additional PAX programs	1,641.00
	6/2/2017	April thru June reimbursement	8,092.00
Greene County Family & Children First Council	6/2/2017	June Allocation	16,132.00
Greene County Juvenile Court	6/9/2017	May reimbursement	4,249.00
Greene Leaf Therapeutic	6/2/2017	June Allocation	1,269.00
H.W. Mann & Sons Hauling Services	6/9/2017	1054 E. High	175.00
	6/9/2017	1101 E. High	350.00
	6/9/2017	255 East St	95.00
Handyman Hardware	6/16/2017	Maintenance supplies	43.49
	6/16/2017	Maintenance supplies	33.91
	6/23/2017	Maintenance supplies	23.99
Hart, Donna	6/23/2017	Business expense reimbursement, 4/4-6/19	18.19
Hassler Communication Systems Technology, Inc.	6/9/2017	Software support and PBX mgmt	194.50
	6/23/2017	Server backup appliance	2,543.20
Housing Solutions of Greene County, Inc.	6/2/2017	June Allocation	11,455.00
	6/30/2017	Employ Opp grant payments	8,173.00
Huff, Mark	6/16/2017	Business expense reimbursement, 4/4-4/17	47.13
Hunter, Tiffany	6/23/2017	Business expense reimbursement, 3/16-6/15	322.61
Impact Network Solutions, Inc.	6/16/2017	Long distance charges	10.00
James Bennett dba Bennett Plumbing	6/23/2017	Water heater repair, 236 East	70.00
James Flooring LLC	6/23/2017	Removie carpet 59 Elm St	160.00
	6/23/2017	Vinyl install 1101 E. High	4,673.38
	6/23/2017	Vinyl install 2608 E. High	588.60
James M. Ryan	6/23/2017	Consultation Services	29,500.00
Jamie Rutherford	6/2/2017	Remove trash, 59 Elm, 1101 E. High	285.00
Jani-Turf Maintenance Services, Inc.	6/9/2017	Janitorial services	380.25
Jenks & Associates, Inc.	6/9/2017	Install electrical system, 21-29 Wright	36,415.00
Julie Anthony	6/23/2017	Business expense reimbursement, 1/3-6/19	425.33
Lawn Masters Lawn/Landscaping	6/2/2017	Lawn treatment, 5/13/17, Clark properties	430.00
	6/9/2017	Mulch, 1055 E High	225.00
	6/16/2017	Mulch, 1055 E High	225.00
	6/16/2017	Remove large tree, 59 Elm St	550.00
Lori F. Houseman	6/23/2017	Communication Project	20,500.00
Madison County Chamber of Commerce	6/16/2017	Annual membership dues	200.00
Madison County Department of Family & Children	6/9/2017	May reimbursement	5,521.00
Madison County Family Council	6/2/2017	June Allocation	1,912.00
Madison County Treasurer	6/2/2017	Parcel# 31-01775.000--Taxes, 59 Elm	1,073.86
Mark Kidd	6/23/2017	Business expense reimbursement, 4/17-6/19	186.07
Martin, Browne, Hull & Harper	6/2/2017	Legal fees	2,128.00
Matt Talbot House	6/2/2017	June Allocation	5,966.00
	6/9/2017	Work vouchers - May 2017	670.00
McKinley Hall, Inc.	6/2/2017	Gosh.150 services thru May	17,343.10
	6/2/2017	June Allocation	19,590.00
	6/9/2017	Gosh.156 services thru May	23,023.59
	6/9/2017	Overdose response team	12,000.00
	6/16/2017	Gosh.163 services thru June	27,155.71
	6/30/2017	BHCJ grant payments	33,886.00
	6/30/2017	Gosh.177 services thru June	52,334.22
	6/16/2017	Annual monitoring, Clark & Greene	3,180.00
	6/23/2017	Reset fire alarm, 189 Dayton	400.00
	6/23/2017	Check security system, 255 East St	140.00
Mental Health Services for Clark & Madison Counties	6/2/2017	June Allocation	143,349.00
	6/23/2017	Return of lease overpayment	5,160.00
	6/30/2017	Gosh.177 services thru April	179,429.15
	6/30/2017	Furntiure purchase for 59 Elm Street	5,929.79
Michelle Humphrey	6/23/2017	Business expense reimbursement, 4/27-6/19	102.72
	6/23/2017	Replenish petty cash	114.05

Vendor Name	Date	Description	Expenses
Miller, Adriane	6/23/2017	Business expense reimbursement, 5/1-6/3	475.43
Mitchell Painting	6/30/2017	59 Elm Street paint rooms	4,000.00
Montgomery Insurance & Investment Agency	6/30/2017	Expense property and liability insurance	9,004.00
NAMI of Clark & Greene Co.	6/2/2017	June Allocation	24,123.00
NAMI of Ohio	6/16/2017	Annual membership dues	200.00
Nancy Williams	6/23/2017	Business expense reimbursement, 4/3-6/20	65.48
NCCJ of Greater Dayton	6/16/2017	Teen Leadership Summit, 4/26	500.00
OACBHA Foundation	6/16/2017	BH Redesign, TH- 4/7	40.00
Oesterlen Services for Youth	6/2/2017	June Allocation	16,261.00
Ohio Edison	6/2/2017	1054 E. High	290.52
	6/2/2017	1055 E. High	592.31
	6/2/2017	1056 Mound	170.20
	6/2/2017	1067 E. High	54.86
	6/2/2017	1067 E. High 1	46.67
	6/2/2017	1067 E. High 2	70.13
	6/2/2017	1067 E. High 3	81.46
	6/2/2017	1067 E. High 4	71.89
	6/2/2017	1101 E. High	2,311.80
	6/2/2017	224 East St	146.62
	6/2/2017	224 East St rear	344.04
	6/2/2017	236 East St	182.08
	6/2/2017	255 East St	335.22
	6/2/2017	2608 E. High B	242.69
	6/23/2017	2608 E. High B	279.06
	6/30/2017	1054 E. High	378.56
	6/30/2017	1055 E. High	764.12
	6/30/2017	1056 Mound	254.42
	6/30/2017	1067 E. High	56.12
	6/30/2017	1067 E. High 1	41.72
	6/30/2017	1067 E. High 2	102.40
	6/30/2017	1067 E. High 3	182.91
	6/30/2017	1067 E. High 4	141.37
	6/30/2017	1101 E. High	2,923.23
	6/30/2017	224 East St	202.90
	6/30/2017	224 East St rear	382.24
	6/30/2017	236 East St	238.16
	6/30/2017	255 East St	361.88
OIC of Clark County, Inc.	6/2/2017	April reimbursement	5,287.00
	6/30/2017	May reimbursement	4,456.00
Patrick Williams	6/30/2017	Business expense reimbursement, 4/04-6/06/17	97.37
Pitney Bowes Global Financial Services LLC	6/30/2017	Postage	1,005.00
PNC Bank	6/2/2017	Utility and various payments	3,998.64
	6/23/2017	Utility and various payments	4,488.72
PNC Bank, N.A.	6/16/2017	Mortgage payment	7,628.67
Project Woman	6/23/2017	Reimburse security upgrade, 1074 E. High	3,177.00
R.W. Louderback	6/23/2017	Clear sewer, 619 Xenia	187.00
Reliant Restoration	6/9/2017	Repair outside wall, 1055 E High	975.00
Roger Storer & Son, Inc.	6/23/2017	Plumbing repair, 59 Elm St	17,238.60
Sampsons Seasonal Services	6/2/2017	Snow/ice removal, 1/27, 1/30	150.00
	6/9/2017	Lawn maintenance, Greene properties	1,095.00
Scott Anger	6/23/2017	Business expense reimbursement, 2/21-6/19	163.18
Shaynak-Diaz Law	6/23/2017	Legal fees, May	166.50
Simonton, Jeanne M.	6/9/2017	ECMH Consultation Services	1,646.63
	6/23/2017	ECMH Consultation Services	2,684.46
Speedway SuperAmerica	6/2/2017	Fuel purchases	72.46
	6/23/2017	Fuel purchases	69.46
Springfield Pro Cleaning Services	6/23/2017	Janitorial services, McK & 600 DYS	3,445.81
Staples Business Advantage	6/2/2017	Office supplies	259.65
	6/16/2017	Office supplies	131.80
	6/23/2017	Office supplies	162.02
Stute, Tracey	6/16/2017	Business expense reimbursement, 11/9/16-6/10/17	1,231.63
Sunrise Cooperative	6/9/2017	Maintenance supplies	13.99
TCN Behavioral Health Services, Inc.	6/2/2017	Gosh.150 services thru May	78,248.11
	6/2/2017	June Allocation	48,177.00
	6/9/2017	Gosh.156 services thru May	84,097.95
	6/23/2017	June reimbursement	36,889.00
	6/23/2017	Reimburse alarm batteries, 189 Dayton Ave	211.95
	6/23/2017	Reimburse carpet cleaning, various TCN	372.50

Vendor Name	Date	Description	Expenses
	6/23/2017	Reimburse Freezer purchase, 476 Market	2,505.00
	6/30/2017	Gosh.177 services thru June	100,332.57
	6/30/2017	Independent evaluations	450.00
The Cincinnati Insurance Company	6/23/2017	Quarterly insurance pmt	4,803.00
Treasurer, State of Ohio	6/16/2017	Cert Fee, 600 Dayton Yellow Springs Rd	259.25
Vectren Energy Delivery	6/2/2017	600 Dayton-Yellow	73.94
	6/9/2017	619 Xenia	68.89
	6/9/2017	619 Xenia Rear	34.69
	6/16/2017	189 Dayton Ave	73.49
	6/16/2017	476 W. Market	109.30
	6/16/2017	513 Clover St	56.47
	6/30/2017	600 Dayton-Yellow	49.85
Village of Yellow Springs	6/9/2017	113 E.N College St	324.76
	6/9/2017	619 Xenia Ave	413.63
WellSpring	6/16/2017	May reimbursement	2,695.29
Westwater Supply-Springfield	6/9/2017	Building supplies	39.24
	6/30/2017	Building supplies	21.00
Women's Recovery Center	6/2/2017	June Allocation	9,709.00
	6/30/2017	Federal Womens Allocation	<u>74,482.75</u>

Cash Disbursements	1,388,606.79
June YTD Expense	16,256,273.53
May YTD Expense	14,867,488.80
Change in Expense	1,388,784.73
Cash Disbursement - Change in Expense	(177.94)
Reconcile Items	
NAMI rent allocation reduction	3,626.00
County Collection fees	1,711.94
Reimburse lease overpayment	(5,160.00)
Reconcile Items Total	177.94
difference	0.00

Accounts Payable Register - July 2017

Vendor Name	Date	Description	Expenses
Advanced Mechanical Services, Inc.	7/14/2017	AC repair, 1056 Mound	223.00
	7/28/2017	A/C repair, 1074 East High	166.50
	7/28/2017	A/C repair, 1101 East High	190.00
	7/28/2017	IT A/C replaced, 1101 East High	5,820.00
Auditor, Clark County	7/31/2017	Salaries & Benefits	84,449.12
Baldwin's Key & Lock Service	7/21/2017	Locks rekeyed, 50 W High	165.00
Brain Lumber Company	7/14/2017	Maintenance supplies	184.73
Cason Roofing	7/21/2017	Leak repair, 619 Xenia Ave	125.00
Cintas Corporation Loc. 02	7/14/2017	Building supplies	316.64
	7/14/2017	Uniforms and building supplies	35.00
	7/28/2017	Building supplies	316.62
	7/28/2017	Uniforms and building supplies	246.84
City of Springfield	7/7/2017	2608 E. High	46.25
	7/28/2017	1054 E. High	160.59
	7/28/2017	1055 E. High	38.41
	7/28/2017	1056 Mound	52.73
	7/28/2017	1060 E. High STORM	28.62
	7/28/2017	1061 E. High STORM	9.04
	7/28/2017	1067 E. High	68.18
	7/28/2017	1070 E. High STORM	27.00
	7/28/2017	1101 E. High	262.08
	7/28/2017	224 East St	55.79
	7/28/2017	224 East St rear	61.76
	7/28/2017	228 East STORM	7.02
	7/28/2017	236 East St	106.40
	7/28/2017	255 East St	297.74
	7/28/2017	2600-2602 E. High STORM	17.52
	7/28/2017	E. High St STORM	25.58
Collins, Alan E.	7/7/2017	July involuntary commitments/forced medication hearings	4,434.17
Columbia Gas of Ohio, Inc.	7/14/2017	1054 E. High	46.39
	7/14/2017	1055 E. High	32.53
	7/14/2017	1056 Mound	48.07
	7/14/2017	1067 E. High 1	37.31
	7/14/2017	1067 E. High 2	34.65
	7/14/2017	1067 E. High 3	41.06
	7/14/2017	1067 E. High 4	33.95
	7/14/2017	1101 E. High	189.07
	7/14/2017	224 East St	37.87
	7/14/2017	224 East St rear	28.25
	7/14/2017	236 East St	44.60
	7/14/2017	255 East St	51.72
	7/14/2017	2608 E. High ES	31.99
	7/14/2017	2608 E. High WS	28.25
Compton Power Equipment	7/14/2017	Wheel and Tire	110.85
Connexion	7/7/2017	Madison Men's Suicide Prevention materials	1,906.87
	7/7/2017	May Partners in Recovery newsletter	1,196.78
Custom Heating & Air	7/21/2017	Install heat pump system, 335 E. Market	5,453.11
	7/21/2017	Maintenance, Greene properties	940.00
Dayton Power & Light Co.	7/14/2017	189 Dayton Ave	239.17
	7/21/2017	513 Clover St	277.09
	7/28/2017	600 Dayton-Yellow	1,034.82
Doug Richey Construction & Maintenance	7/14/2017	Various remodel/repairs, 59 Elm St	7,723.00
Eastway Corporation	7/14/2017	Independent evaluations	2,700.00
Fairborn Area Chamber of Commerce	7/7/2017	Membership dues	125.00
Families of Addicts	7/7/2017	Recovery center allocation	28,461.00
Family Violence Prevention Center of Greene Co.	7/7/2017	July Allocation	2,518.00
Gingerich Hardwood Floors LLC	7/7/2017	Refinish hardwood flooring, 59 Elm St	1,480.00
Greater Springfield Chamber of Commerce	7/7/2017	Membership dues	300.00
Greene County ESC Learning Center	7/7/2017	July Allocation	17,172.00
Greene County Family & Children First Council	7/7/2017	July Allocation	14,125.00
Greene County Juvenile Court	7/14/2017	June reimbursement	1,211.00
Greene Leaf Therapeutic	7/7/2017	July Allocation	2,487.00
H.W. Mann & Sons Hauling Services	7/14/2017	1054 E. High	175.00
	7/14/2017	1101 E. High	350.00
	7/14/2017	255 East St	95.00
Handyman Hardware	7/7/2017	Maintenance supplies	23.99
	7/28/2017	Maintenance supplies	23.99
Hassler Communication Systems Technology, Inc.	7/21/2017	Software support and PBX mgmt	194.50

Vendor Name	Date	Description	Expenses
Housing Solutions of Greene County, Inc.	7/7/2017	Reimburse utilities, 335 E Market	979.34
	7/7/2017	Wright Ave electrical project	2,362.65
	7/14/2017	Housing Assistance Allocation	54,592.00
Impact Network Solutions, Inc.	7/14/2017	July Allocation	13,546.00
	7/14/2017	Long distance charges	10.00
Jani-Turf Maintenance Services, Inc.	7/14/2017	Janitorial services	380.25
Jenks & Associates, Inc.	7/14/2017	Install electrical system, 29 Wright	24,400.00
Lawn Masters Lawn/Landscaping	7/21/2017	Landscaping, 59 Elm St	2,200.00
Lowe's Commercial Services	7/7/2017	Washer & Dryer, 59 Elm St	981.79
Madison County Family Council	7/14/2017	July Allocation	1,912.00
Matt Talbot House	7/7/2017	July Allocation	5,959.00
	7/14/2017	Work vouchers - June 2017	370.00
McKinley Hall, Inc.	7/7/2017	Gosh.186 services thru June	20,928.63
	7/14/2017	Cures Allocation	106,667.00
	7/14/2017	Gsoh.191 services thru June	22,610.43
	7/14/2017	July Allocation	103,454.00
	7/21/2017	Gosh.198 services thru July	9,598.58
Megacity Fire & Security	7/28/2017	Pull station replaced, 236 East	183.00
Mental Health Services for Clark & Madison Counties	7/7/2017	Housing Assistance Allocation	54,592.00
	7/7/2017	July Allocation	305,162.00
	7/14/2017	Cures Allocation	77,453.00
	7/14/2017	FY2017 Pharm Mgmt/CPST medicaid risk pool	220,000.00
NAMI of Clark & Greene Co.	7/14/2017	July Allocation	23,951.00
Oesterlen Services for Youth	7/7/2017	July Allocation	75,000.00
Ohio Association of County Behavioral Health Authorities	7/7/2017	Membership dues	18,275.00
	7/7/2017	One-time assessment due	1,828.00
Ohio Edison	7/28/2017	2608 E. High B	326.40
OIC of Clark County, Inc.	7/21/2017	June reimbursement	4,456.00
Pitzer's Painting	7/21/2017	Paint exterior, 513 Clover	6,244.00
PNC Bank	7/28/2017	Utility and various payments	7,606.44
PNC Bank, N.A.	7/14/2017	Mortgage payment	7,628.67
Project Woman	7/7/2017	July Allocation	17,650.00
R.D. Bennett Construction, Inc.	7/28/2017	Maintenance, Greene properties	1,232.08
Sampsons Seasonal Services	7/14/2017	Lawn maintenance, Greene properties	870.00
Shaynak-Diaz Law	7/28/2017	June legal fees	437.00
Simonton, Jeanne M.	7/7/2017	ECMH Consultation Services	2,762.54
	7/21/2017	ECMH Consultation Services	1,218.80
Springfield City Schools	7/7/2017	Room rentals	220.00
Springfield Pro Cleaning Services	7/28/2017	Janitorial services, McK & 600 DYS	3,263.60
Staples Business Advantage	7/7/2017	Office supplies	307.11
	7/28/2017	Office supplies	97.49
TCN Behavioral Health Services, Inc.	7/7/2017	July Allocation	304,723.00
	7/14/2017	Cures Allocation	174,607.00
	7/14/2017	Gsoh.191 services thru June	54,257.32
	7/21/2017	Gosh.198 services thru July	21,256.84
	7/14/2017	189 Dayton Ave	50.23
Vectren Energy Delivery	7/14/2017	476 W. Market	92.37
	7/14/2017	619 Xenia	54.74
	7/14/2017	619 Xenia Rear	34.67
	7/21/2017	513 Clover St	56.95
	7/28/2017	600 Dayton-Yellow	48.04
Village of Yellow Springs	7/14/2017	113 E.N College St	230.00
	7/14/2017	619 Xenia Ave	621.01
Women's Recovery Center	7/14/2017	July Allocation	8,098.00

Cash Disbursements	1,954,792.18
July YTD Expense	1,948,540.71
Cash Disbursement - Change in Expense	6,251.47
Reconcile Items	
NAMI rent allocation reduction	3,628.00
County Collection fees	7,175.53
Greene FC return of Respite funding	(17,055.00)
Reconcile Items Total	(6,251.47)
difference	0.00

Accounts Payable Register - August 2017

Vendor Name	Date	Description	Expenses
Auditor, Clark County	8/31/2017	Salaries & Benefits	84,714.61
Boop, Nancy	8/11/2017	Business expense reimbursement, 6/27-8/3	284.58
Brain Lumber Company	8/11/2017	Maintenance supplies	190.79
Cintas Corporation Loc. 02	8/4/2017	Uniforms and building supplies	176.43
	8/11/2017	Building supplies	316.64
	8/11/2017	Uniforms and building supplies	185.22
	8/25/2017	Building supplies	197.61
	8/25/2017	Uniforms and building supplies	35.00
City of Springfield	8/4/2017	2608 E. High	46.25
Clark County Department of Job & Family Service	8/4/2017	June Respite services - Greene County Allocation	4,923.97
	8/25/2017	Placement/Wraparound services	111,992.00
Clark County Family & Children First Council	8/4/2017	SFY18 FCFC Admin	1,925.00
	8/25/2017	Cluster services	98,075.00
Collins, Alan E.	8/4/2017	August involuntary commitments/forced medication hearings	4,434.17
Columbia Gas of Ohio, Inc.	8/11/2017	1054 E. High	42.11
	8/11/2017	1055 E. High	31.46
	8/11/2017	1056 Mound	42.42
	8/11/2017	1067 E. High 1	33.91
	8/11/2017	1067 E. High 2	34.65
	8/11/2017	1067 E. High 3	40.34
	8/11/2017	1067 E. High 4	33.23
	8/11/2017	1101 E. High	182.16
	8/11/2017	224 East St rear	28.25
	8/11/2017	236 East St	43.19
	8/11/2017	255 East St	50.12
	8/18/2017	224 East St	32.79
	8/18/2017	2608 E. High ES	30.39
	8/18/2017	2608 E. High WS	28.25
Compton Power Equipment	8/18/2017	Sharpen mower blades	18.00
Custom Heating & Air	8/11/2017	Maintenance, Greene properties	940.00
	8/11/2017	Replace compressor, 476 W Market	1,966.00
Dayton Children's Hospital dba Michael's House	8/11/2017	Mini grant	1,167.00
Dayton Power & Light Co.	8/4/2017	189 Dayton Ave	294.53
	8/4/2017	476 W. Market	904.95
	8/18/2017	513 Clover St	284.79
Eastway Corporation	8/4/2017	Independent evaluations	900.00
Family Violence Prevention Center of Greene Co.	8/4/2017	August Allocation	2,518.00
Greene County ESC Learning Center	8/4/2017	August Allocation	17,172.00
Greene County Family & Children First Council	8/4/2017	August Allocation	14,125.00
	8/4/2017	Mini grant	481.42
	8/18/2017	July reimbursement	1,370.00
Greene County Juvenile Court	8/4/2017	July reimbursement	3,658.00
	8/4/2017	Mini grant	1,150.70
Greene Leaf Therapeutic	8/4/2017	August Allocation	2,487.00
Greta Mayer	8/4/2017	Business expense reimbursement, 11/21-1/31/17	582.79
H.W. Mann & Sons Hauling Services	8/11/2017	1054 E. High	175.00
	8/11/2017	1101 E. High	375.00
	8/11/2017	255 East St	95.00
Handyman Hardware	8/18/2017	Maintenance supplies	48.98
Hassler Communication Systems Technology, Inc.	8/4/2017	Repair network connection	82.80
	8/4/2017	Replacement phone	255.21
House of Hope Inc	8/4/2017	Celebration of Hope	600.00
Housing Solutions of Greene County, Inc.	8/4/2017	August Allocation	13,546.00
J&J Remodeling	8/11/2017	Install drop ceiling, 224 East St	3,500.00
	8/11/2017	Misc repairs, drywall, paint, 50 W High	4,000.00
	8/11/2017	Various repairs, 222 East, 1067 E High	4,000.00
James Bennett dba Bennett Plumbing	8/4/2017	Plumbing repair, 1055 E High	140.00
	8/25/2017	Water heater repair, 1067 E High	120.00

Vendor Name	Date	Description	Expenses
Jani-Turf Maintenance Services, Inc.	8/11/2017	Janitorial services	295.75
John A Becker Company dba Becker Electric Supply	8/11/2017	Lights-600 DYS	15,239.98
John's Sewer & Drain Cleaning	8/18/2017	Open drain, 619 Xenia Ave	120.00
Kevin Taylor	8/18/2017	Business expense reimbursement, 4/27-7/23	138.52
Lawn Masters Lawn/Landscaping	8/11/2017	Landscaping, 1067, 1101 E High	1,800.00
London Recovery Project	8/4/2017	Mini grant	825.00
Lowe's Commercial Services	8/4/2017	Cabinet, building supplies,1055 E High	253.74
	8/4/2017	Lamp, 1055 E High	56.05
	8/4/2017	Refrigerator, 1055 E High	426.55
Madison County Family Council	8/4/2017	August Allocation	1,912.00
	8/4/2017	June Respite services - Greene County Allocation	2,817.78
Martin, Browne, Hull & Harper	8/11/2017	Legal fees, 5/1-5/31	1,347.50
	8/11/2017	Legal fees, 6/1-6/30	2,250.00
Matt Talbot House	8/4/2017	August Allocation	5,959.00
	8/4/2017	Work vouchers - July 2017	170.00
McKinley Hall, Inc.	8/4/2017	August Allocation	103,454.00
	8/4/2017	Gosh.205 services thru July	(270.61)
	8/4/2017	Gosh.212 services thru July	3,893.34
	8/25/2017	Gosh.219 services thru July	(1,245.76)
	8/25/2017	Gosh.226 services thru August	(362.70)
	8/25/2017	Gosh.233 services thru August	12,068.15
	8/25/2017	MH Foundation Spring match	5,000.00
Mental Health Services for Clark & Madison Counties	8/4/2017	August Allocation	305,162.00
	8/4/2017	Gosh.205 services thru May	279,586.14
	8/25/2017	Community Block Allocation	52,616.00
	8/25/2017	Gosh.233 services thru June	151,700.75
Montgomery Insurance & Investment Agency	8/25/2017	Directors and Officers policy renewal	4,851.00
Morgan's Concrete Restoration	8/18/2017	Remove and replace sidewalk/curb, Clark prop.	7,856.00
NAMI of Clark & Greene Co.	8/4/2017	August Allocation	23,951.00
	8/4/2017	Mini grant	274.00
Oesterlen Services for Youth	8/11/2017	Mini grant	5,000.00
Ohio Edison	8/4/2017	1054 E. High	409.13
	8/4/2017	1055 E. High	852.06
	8/4/2017	1056 Mound	234.14
	8/4/2017	1067 E. High	56.38
	8/4/2017	1067 E. High 1	42.98
	8/4/2017	1067 E. High 2	109.25
	8/4/2017	1067 E. High 3	193.73
	8/4/2017	1067 E. High 4	163.94
	8/4/2017	1101 E. High	3,242.62
	8/4/2017	224 East St	218.72
	8/4/2017	224 East St rear	444.66
	8/4/2017	236 East St	303.24
	8/4/2017	255 East St	439.83
PNC Bank	8/18/2017	Utility and various payments	7,339.04
PNC Bank, N.A.	8/11/2017	Mortgage payment	7,628.67
Profile Display, Inc.	8/18/2017	Ad display, Madison Chamber	695.00
Project Woman	8/4/2017	August Allocation	6,668.00
R.D. Bennett Construction, Inc.	8/11/2017	Install LED light kits, 600 DYS	4,275.00
	8/11/2017	Repair ramp, 476 W Market	2,940.00
Sampsons Seasonal Services	8/11/2017	Lawn maintenance, Greene properties	978.00
Sheehan Bros. Vending, Inc.	8/18/2017	Coffee and supplies	81.00
SIFI Ministry dba Safe Harbor	8/11/2017	Mini grant	3,327.14
Simonton, Jeanne M.	8/4/2017	ECMH Consultation Services	653.00
	8/18/2017	ECMH Consultation Services	1,405.91
Springfield Pro Cleaning Services	8/25/2017	Janitorial services, McK & 600 DYS	3,070.02
Staples Business Advantage	8/11/2017	Office supplies	44.39
TCN Behavioral Health Services, Inc.	8/4/2017	August Allocation	304,723.00
	8/4/2017	Gosh.205 services thru July, Contract final	8,092.33
	8/25/2017	Independent evaluations	225.00
	8/25/2017	Temporary housing allocation	2,200.00
	8/25/2017	Treatment Per Capita Allocation	138,177.00
Vectren Energy Delivery	8/18/2017	189 Dayton Ave	42.88
	8/18/2017	476 W. Market	71.22
	8/18/2017	513 Clover St	49.69
	8/18/2017	619 Xenia	58.08
	8/18/2017	619 Xenia Rear	35.86

Vendor Name	Date	Description	Expenses
Village of Yellow Springs	8/11/2017	113 E.N College St	222.20
	8/11/2017	619 Xenia Ave	679.58
WellSpring	8/11/2017	Mini grant	316.16
	8/18/2017	July reimbursement	8,550.17
Westwater Supply-Springfield	8/11/2017	Plumbing supplies, 1055 E High	242.00
Women's Recovery Center	8/4/2017	August Allocation	8,098.00
	8/4/2017	Federal Womens Allocation FY2017	<u>74,482.75</u>

Cash Disbursements	1,964,335.66
August YTD Expense	3,967,405.87
July YTD Expense	1,948,540.71
Change in Expense	2,018,865.16
Cash Disbursement - Change in Expense	(54,529.50)
Reconcile Items	
NAMI rent allocation reduction	3,628.00
County Collection fees	50,901.50
Reconcile Items Total	54,529.50
difference	(0.00)

**MENTAL HEALTH & RECOVERY BOARD OF CLARK,
GREENE AND MADISON COUNTIES**

FISCAL YEAR 2018

OFFICERS

CHAIR, JULIE ANTHONY
VICE CHAIR, KELLIE PHILLIPS
SECRETARY, JIM HUTCHINS

COMMITTEE APPOINTMENTS

Julie Anthony, Ex-Officio member of all committees

PROGRAM COMMITTEE

Kellie Phillips, Chair
Patrick Williams, Co-Chair
Julie Anthony
Linda Griffith
Ben Harrison
Scott Anger
James Hutchins
Joseph Keferl
Lexie Boblitt

Kim Michael
Julie Vann
Patrick Williams
Stephen Massey
Mark Kidd

BUILDINGS & GROUNDS

Ben Harrison, Chair
Julie Anthony
Kellie Phillips
Patrick Williams

EXECUTIVE

Julie Anthony, Chair
Jim Hutchins
Kellie Phillips
Ben Harrison
Patrick Williams
Lauren Ross

FINANCE

Jim Hutchins, Chair
Julie Anthony
Kim Michael
Marilyn Demma
Kellie Phillips
Mark Kidd
Patrick Williams

RECORDS COMMISSION

Julie Anthony, Chair
Patrick Williams

Lauren Ross

(over)

OPIATE ISSUES AD HOC COMMITTEE

Kellie Phillips, Chair
Jim Hutchins
Stephen Massey
Kathy Brinkman
Nathan Crago

Lauren Ross
Scott Anger
Nick Heimlich
Amy Pulver

*MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES
BOARD MEMBER ROSTER - FISCAL YEAR 2018*

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Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Cash Position and Fund Balances

As of 6/30/2017

(In Whole Numbers)

	General Fund	Special Revenue Fund	Capital Projects	Fiduciary Fund	Total
Cash Receipts					
Taxes	9,380,010	0	0	0	9,380,010
Intergovernmental	1,269,816	4,396,016	0	0	5,665,832
Rental	538,117	0	0	0	538,117
Miscellaneous	114,321	42,766	135,134	0	292,221
Total Cash Receipts	<u>11,302,265</u>	<u>4,438,782</u>	<u>135,134</u>	<u>0</u>	<u>15,876,180</u>
Cash Disbursements					
Salaries	(836,883)	(6,116)	0	0	(842,999)
Benefits	(251,558)	(1,903)	0	0	(253,461)
Treatment Services	(8,515,372)	(4,490,020)	0	(59,256)	(13,064,648)
Professional Services	(122,932)	0	0	0	(122,932)
Operating	(51,694)	0	0	0	(51,694)
Rent/Utilities	(250,411)	0	0	0	(250,411)
Repairs/Maintenance	(85,020)	0	0	0	(85,020)
Capital Outlays/Equipment	(915,825)	(100,000)	(135,134)	(94,557)	(1,245,516)
Advertising/Printing	(12,309)	(1,175)	0	(2,069)	(15,553)
Principle/Interest	(91,544)	0	0	0	(91,544)
Insurance	(41,877)	0	0	0	(41,877)
Lease	(12,168)	0	0	0	(12,168)
Travel/Conference	(15,286)	0	0	0	(15,286)
Other	(142,042)	(21,125)	0	0	(163,167)
Total Cash Disbursements	<u>(11,344,920)</u>	<u>(4,620,339)</u>	<u>(135,134)</u>	<u>(155,881)</u>	<u>(16,256,274)</u>
Total receipts over/(under) disbursements	(42,655)	(181,557)	0	(155,881)	(380,093)
Other financing receipts/(disbursements)					
Advance To/(From)	(34,205)	34,205	0	0	0
Transfer In/(Out)	(125,000)	125,000	0	0	0
Prior Year Refund	157,424	0	0	0	157,424
Proceeds from Sale of Assets	8,000	0	0	0	8,000
Other financing sources	18,906	0	0	0	18,906
Total Other financing receipts/(disbursements)	<u>25,126</u>	<u>159,205</u>	<u>0</u>	<u>0</u>	<u>184,330</u>
Excess cash receipts over/(under) disbursements	<u>(17,530)</u>	<u>(22,352)</u>	<u>0</u>	<u>(155,881)</u>	<u>(195,763)</u>
Fund Balance at beginning of year					
	10,642,490	430,926	0	454,582	11,527,998
Fund balances at end of period	<u>10,624,960</u>	<u>408,574</u>	<u>0</u>	<u>298,701</u>	<u>11,332,235</u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

General Fund

FY 2017

From 7/1/2016 Through 8/31/2017

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Taxes	10,268,000	10,268,000	0	10,649,826	381,826
Rental	513,140	538,117	24,977	538,117	0
Miscellaneous	<u>9,180</u>	<u>124,707</u>	<u>115,527</u>	<u>153,055</u>	<u>28,348</u>
Total Cash Receipts	10,790,320	10,930,824	140,504	11,340,998	410,174
Cash Disbursements					
Salaries	894,061	894,061	0	836,883	57,178
Benefits	308,066	308,066	0	251,558	56,508
Treatment Services/Activities	8,678,117	8,870,498	192,381	8,218,512	651,986
Professional Services	135,199	135,199	0	141,937	(6,738)
Operating	54,789	54,789	0	52,791	1,998
Rent/Utilities	296,441	296,441	0	251,072	45,369
Repairs/Maintenance	102,600	102,600	0	90,006	12,594
Capital Outlay/Equipment	390,000	510,000	120,000	491,290	18,710
Advertising/Printing	18,800	18,800	0	11,678	7,122
Principle/Interest	91,545	91,545	0	91,544	1
Insurance	41,581	41,581	0	41,344	237
Lease	11,000	11,000	0	11,838	(838)
Travel/Conference	38,500	38,500	0	13,213	25,287
Other	<u>202,950</u>	<u>202,950</u>	<u>0</u>	<u>141,935</u>	<u>61,015</u>
Total Cash Disbursements	11,263,649	11,576,030	312,381	10,645,601	930,429
Transfers/Advances					
Advance In/(Out)	0	0	0	(11,944)	(11,944)
Transfer In/(Out)	<u>(125,000)</u>	<u>(5,000)</u>	<u>120,000</u>	<u>8,875,272</u>	<u>8,880,272</u>
Total Transfers/Advances	(125,000)	(5,000)	120,000	8,863,328	8,868,328
Cash Receipts Over/(Under) Disbursements	<u><u>(598,329)</u></u>	<u><u>(650,206)</u></u>	<u><u>(51,877)</u></u>	<u><u>9,558,725</u></u>	<u><u>10,208,931</u></u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

Special Revenue Fund

FY 2017

From 7/1/2016 Through 8/31/2017

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	4,056,253	4,458,212	401,959	4,443,277	(14,935)
Miscellaneous	<u>5,000</u>	<u>7,000</u>	<u>2,000</u>	<u>38,132</u>	<u>31,132</u>
Total Cash Receipts	4,061,253	4,465,212	403,959	4,481,409	16,197
Cash Disbursements					
Salaries	0	8,000	8,000	6,116	1,884
Benefits	0	2,000	2,000	1,903	97
Treatment Services/Activities	4,186,253	4,460,276	274,023	4,298,026	162,250
Capital Outlay/Equipment	0	100,000	100,000	100,000	0
Advertising/Printing	0	7,500	7,500	900	6,600
Travel/Conference	0	2,500	2,500	120	2,380
Other	<u>0</u>	<u>21,125</u>	<u>21,125</u>	<u>21,125</u>	<u>0</u>
Total Cash Disbursements	4,186,253	4,601,401	415,148	4,428,190	173,211
Transfers/Advances					
Advance In/(Out)	0	0	0	11,944	11,944
Transfer In/(Out)	<u>125,000</u>	<u>136,189</u>	<u>11,189</u>	<u>170,845</u>	<u>34,656</u>
Total Transfers/Advances	125,000	136,189	11,189	182,789	46,600
Cash Receipts Over/(Under) Disbursements	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>236,008</u></u>	<u><u>236,008</u></u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

Fiduciary Fund

FY 2017

From 7/1/2016 Through 8/31/2017

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Disbursements					
Treatment Services/Activities	0	228,935	228,935	34,452	194,483
Advertising/Printing	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,069</u>	<u>(2,069)</u>
Total Cash Disbursements	0	228,935	228,935	36,521	192,414
Transfers/Advances					
Transfer In/(Out)	<u>0</u>	<u>228,935</u>	<u>228,935</u>	<u>36,521</u>	<u>(192,414)</u>
Total Transfers/Advances	0	228,935	228,935	36,521	(192,414)
Cash Receipts Over/(Under) Disbursements	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Cash Position and Fund Balances

As of 7/31/2017

(In Whole Numbers)

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Fiduciary Fund</u>	<u>Total</u>
Cash Receipts				
Taxes	150,959	0	0	150,959
Intergovernmental	0	0	0	0
Rental	44,844	0	0	44,844
Miscellaneous	<u>37,485</u>	<u>0</u>	<u>0</u>	<u>37,485</u>
Total Cash Receipts	<u>233,288</u>	<u>0</u>	<u>0</u>	<u>233,288</u>
Cash Disbursements				
Salaries	(65,060)	0	0	(65,060)
Benefits	(19,389)	0	0	(19,389)
Treatment Services	(1,342,029)	(349,580)	(50,000)	(1,741,609)
Professional Services	(26,677)	0	0	(26,677)
Operating	(3,899)	0	0	(3,899)
Rent/Utilities	(14,735)	0	0	(14,735)
Repairs/Maintenance	(5,984)	0	0	(5,984)
Capital Outlays/Equipment	(54,302)	0	0	(54,302)
Advertising/Printing	(1,197)	0	0	(1,197)
Principle/Interest	(7,629)	0	0	(7,629)
Insurance	0	0	0	0
Lease	(665)	0	0	(665)
Travel/Conference	(100)	(120)	0	(220)
Other	<u>(7,176)</u>	<u>0</u>	<u>0</u>	<u>(7,176)</u>
Total Cash Disbursements	<u>(1,548,841)</u>	<u>(349,700)</u>	<u>(50,000)</u>	<u>(1,948,541)</u>
Total receipts over/(under) disbursements	(1,315,553)	(349,700)	(50,000)	(1,715,253)
Other financing receipts/(disbursements)				
Advance To/(From)	(358,727)	358,727	0	0
Transfer In/(Out)	(25,000)	25,000	0	0
Prior Year Refund	0	0	0	0
Proceeds from Sale of Assets	0	0	0	0
Other financing sources	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Other financing receipts/(disbursements)	<u>(383,727)</u>	<u>383,727</u>	<u>0</u>	<u>0</u>
Excess cash receipts over/(under) disbursements	<u>(1,699,280)</u>	<u>34,027</u>	<u>(50,000)</u>	<u>(1,715,253)</u>
Fund Balance at beginning of year				
	10,624,960	408,574	298,701	11,332,235
Fund balances at end of period	<u><u>8,925,680</u></u>	<u><u>442,601</u></u>	<u><u>248,701</u></u>	<u><u>9,616,983</u></u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

General Fund

FY 2018

From 7/1/2017 Through 7/31/2017

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Taxes	10,268,000	10,268,000	0	150,959	(10,117,041)
Rental	538,117	538,117	0	44,844	(493,273)
Miscellaneous	<u>105,084</u>	<u>138,017</u>	<u>32,933</u>	<u>26,495</u>	<u>(111,522)</u>
Total Cash Receipts	10,911,201	10,944,134	32,933	222,298	(10,721,836)
Cash Disbursements					
Salaries	937,276	937,276	0	65,060	872,216
Benefits	358,530	358,530	0	19,389	339,141
Treatment Services/Activities	9,418,750	8,370,340	(1,048,410)	982,267	7,388,073
Professional Services	141,349	141,349	0	23,134	118,215
Operating	59,589	59,589	0	1,351	58,238
Rent/Utilities	305,441	305,441	0	4,898	300,543
Repairs/Maintenance	77,100	77,100	0	473	76,627
Capital Outlay/Equipment	253,000	253,000	0	6,879	246,121
Advertising/Printing	18,800	18,800	0	0	18,800
Principle/Interest	91,545	91,545	0	7,629	83,916
Insurance	55,081	55,081	0	13,807	41,274
Lease	11,000	11,000	0	0	11,000
Travel/Conference	42,100	42,100	0	0	42,100
Other	<u>201,950</u>	<u>201,950</u>	<u>0</u>	<u>7,176</u>	<u>194,774</u>
Total Cash Disbursements	11,971,511	10,923,101	(1,048,410)	1,132,062	9,791,039
Transfers/Advances					
Advance In/(Out)	0	0	0	(358,727)	(358,727)
Transfer In/(Out)	<u>(125,000)</u>	<u>(25,000)</u>	<u>100,000</u>	<u>(25,000)</u>	<u>0</u>
Total Transfers/Advances	(125,000)	(25,000)	100,000	(383,727)	(358,727)
Cash Receipts Over/(Under) Disbursements	<u><u>(1,185,310)</u></u>	<u><u>(3,967)</u></u>	<u><u>1,181,343</u></u>	<u><u>(1,293,492)</u></u>	<u><u>(1,289,524)</u></u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

Special Revenue Fund

FY 2018

From 7/1/2017 Through 7/31/2017

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	3,994,778	4,392,768	397,990	0	(4,392,768)
Miscellaneous	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>0</u>	<u>(5,000)</u>
Total Cash Receipts	3,999,778	4,397,768	397,990	0	(4,397,768)
Cash Disbursements					
Treatment Services/Activities	<u>4,124,778</u>	<u>4,277,559</u>	<u>152,781</u>	<u>364,709</u>	<u>3,912,850</u>
Total Cash Disbursements	4,124,778	4,277,559	152,781	364,709	3,912,850
Transfers/Advances					
Advance In/(Out)	0	0	0	358,727	358,727
Transfer In/(Out)	<u>125,000</u>	<u>25,000</u>	<u>(100,000)</u>	<u>25,000</u>	<u>0</u>
Total Transfers/Advances	125,000	25,000	(100,000)	383,727	358,727
Cash Receipts Over/(Under) Disbursements	<u><u>0</u></u>	<u><u>145,209</u></u>	<u><u>145,209</u></u>	<u><u>19,018</u></u>	<u><u>(126,191)</u></u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

Fiduciary Fund

FY 2018

From 7/1/2017 Through 7/31/2017

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Disbursements					
Treatment Services/Activities	<u>0</u>	<u>194,483</u>	<u>194,483</u>	<u>50,000</u>	<u>144,483</u>
Total Treatment Services/Activities	<u>0</u>	<u>194,483</u>	<u>194,483</u>	<u>50,000</u>	<u>144,483</u>
Total Cash Disbursements	<u>0</u>	<u>194,483</u>	<u>194,483</u>	<u>50,000</u>	<u>144,483</u>
Transfers/Advances					
Transfer In/(Out)	<u>0</u>	<u>194,483</u>	<u>194,483</u>	<u>207,242</u>	<u>12,760</u>
Total Transfers/Advances	<u>0</u>	<u>194,483</u>	<u>194,483</u>	<u>207,242</u>	<u>12,760</u>
Cash Receipts Over/(Under) Disbursements	<u>0</u>	<u>0</u>	<u>0</u>	<u>157,242</u>	<u>157,242</u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Cash Position and Fund Balances

As of 8/31/2017

(In Whole Numbers)

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Fiduciary Fund</u>	<u>Total</u>
Cash Receipts				
Taxes	4,256,058	0	0	4,256,058
Intergovernmental	20,253	1,113,234	0	1,133,487
Rental	92,031	0	0	92,031
Miscellaneous	<u>46,376</u>	<u>0</u>	<u>0</u>	<u>46,376</u>
Total Cash Receipts	<u>4,414,719</u>	<u>1,113,234</u>	<u>0</u>	<u>5,527,953</u>
Cash Disbursements				
Salaries	(130,349)	0	0	(130,349)
Benefits	(38,814)	0	0	(38,814)
Treatment Services	(2,820,026)	(661,640)	(50,000)	(3,531,665)
Professional Services	(35,254)	0	0	(35,254)
Operating	(6,965)	0	0	(6,965)
Rent/Utilities	(33,474)	0	0	(33,474)
Repairs/Maintenance	(7,883)	0	0	(7,883)
Capital Outlays/Equipment	(100,239)	0	0	(100,239)
Advertising/Printing	(1,892)	0	0	(1,892)
Principle/Interest	(15,257)	0	0	(15,257)
Insurance	(4,851)	0	0	(4,851)
Lease	(1,330)	0	0	(1,330)
Travel/Conference	(1,210)	(120)	0	(1,330)
Other	<u>(58,101)</u>	<u>0</u>	<u>0</u>	<u>(58,101)</u>
Total Cash Disbursements	<u>(3,255,646)</u>	<u>(661,760)</u>	<u>(50,000)</u>	<u>(3,967,406)</u>
Total receipts over/(under) disbursements	1,159,073	451,474	(50,000)	1,560,547
Other financing receipts/(disbursements)				
Advance To/(From)	67,795	(67,795)	0	0
Transfer In/(Out)	(25,000)	25,000	0	0
Prior Year Refund	0	0	0	0
Proceeds from Sale of Assets	0	0	0	0
Other financing sources	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Other financing receipts/(disbursements)	<u>42,795</u>	<u>(42,795)</u>	<u>0</u>	<u>0</u>
Excess cash receipts over/(under) disbursements	<u>1,201,867</u>	<u>408,679</u>	<u>(50,000)</u>	<u>1,560,547</u>
Fund Balance at beginning of year				
	10,624,960	408,574	298,701	11,332,235
Fund balances at end of period	<u><u>11,826,828</u></u>	<u><u>817,253</u></u>	<u><u>248,701</u></u>	<u><u>12,892,782</u></u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

General Fund

FY 2018

From 7/1/2017 Through 8/31/2017

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Taxes	10,268,000	10,268,000	0	4,276,312	(5,991,688)
Rental	538,117	538,117	0	92,031	(446,086)
Miscellaneous	<u>105,084</u>	<u>138,017</u>	<u>32,933</u>	<u>35,386</u>	<u>(102,631)</u>
Total Cash Receipts	10,911,201	10,944,134	32,933	4,403,729	(6,540,405)
Cash Disbursements					
Salaries	937,276	937,276	0	130,349	806,927
Benefits	358,530	358,530	0	38,814	319,716
Treatment Services/Activities	9,418,750	8,370,340	(1,048,410)	2,002,416	6,367,924
Professional Services	141,349	141,349	0	27,866	113,483
Operating	59,589	59,589	0	4,293	55,296
Rent/Utilities	305,441	305,441	0	23,069	282,372
Repairs/Maintenance	77,100	77,100	0	2,372	74,728
Capital Outlay/Equipment	253,000	253,000	0	44,960	208,040
Advertising/Printing	18,800	18,800	0	695	18,105
Principle/Interest	91,545	91,545	0	15,257	76,288
Insurance	55,081	55,081	0	18,658	36,423
Lease	11,000	11,000	0	665	10,335
Travel/Conference	42,100	42,100	0	723	41,377
Other	<u>201,950</u>	<u>201,950</u>	<u>0</u>	<u>58,077</u>	<u>143,873</u>
Total Cash Disbursements	11,971,511	10,923,101	(1,048,410)	2,368,214	8,554,887
Transfers/Advances					
Advance In/(Out)	0	0	0	(53,333)	(53,333)
Transfer In/(Out)	<u>(125,000)</u>	<u>(25,000)</u>	<u>100,000</u>	<u>(25,000)</u>	<u>0</u>
Total Transfers/Advances	(125,000)	(25,000)	100,000	(78,333)	(53,333)
Cash Receipts Over/(Under) Disbursements	<u><u>(1,185,310)</u></u>	<u><u>(3,967)</u></u>	<u><u>1,181,343</u></u>	<u><u>1,957,182</u></u>	<u><u>1,961,149</u></u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

Special Revenue Fund

FY 2018

From 7/1/2017 Through 8/31/2017

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Receipts					
Intergovernmental	3,994,778	4,392,768	397,990	992,106	(3,400,662)
Miscellaneous	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>0</u>	<u>(5,000)</u>
Total Cash Receipts	3,999,778	4,397,768	397,990	992,106	(3,405,662)
Cash Disbursements					
Treatment Services/Activities	<u>4,124,778</u>	<u>4,277,559</u>	<u>152,781</u>	<u>581,389</u>	<u>3,696,170</u>
Total Cash Disbursements	4,124,778	4,277,559	152,781	581,389	3,696,170
Transfers/Advances					
Advance In/(Out)	0	0	0	53,333	53,333
Transfer In/(Out)	<u>125,000</u>	<u>25,000</u>	<u>(100,000)</u>	<u>25,000</u>	<u>0</u>
Total Transfers/Advances	125,000	25,000	(100,000)	78,333	53,333
Cash Receipts Over/(Under) Disbursements	<u>0</u>	<u>145,209</u>	<u>145,209</u>	<u>489,050</u>	<u>343,841</u>

Mental Health & Recovery Board of Clark, Greene and Madison

Statement of Receipts and Disbursements

Fiduciary Fund

FY 2018

From 7/1/2017 Through 8/31/2017

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Final Budget Variance</u>
Cash Disbursements					
Treatment Services/Activities	<u>0</u>	<u>194,483</u>	<u>194,483</u>	<u>50,000</u>	<u>144,483</u>
Total Treatment Services/Activities	<u>0</u>	<u>194,483</u>	<u>194,483</u>	<u>50,000</u>	<u>144,483</u>
Total Cash Disbursements	<u>0</u>	<u>194,483</u>	<u>194,483</u>	<u>50,000</u>	<u>144,483</u>
Transfers/Advances					
Transfer In/(Out)	<u>0</u>	<u>194,483</u>	<u>194,483</u>	<u>207,242</u>	<u>12,760</u>
Total Transfers/Advances	<u>0</u>	<u>194,483</u>	<u>194,483</u>	<u>207,242</u>	<u>12,760</u>
Cash Receipts Over/(Under) Disbursements	<u>0</u>	<u>0</u>	<u>0</u>	<u>157,242</u>	<u>157,242</u>

Mental Health & Recovery Board of Clark, Greene and Madison

Budget to Actual

FY 2017

Administration

From 7/1/2016 Through 8/31/2017

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Percent Remaining</u>
Cash Disbursements					
Salaries	765,926	773,926	8,000	719,075	7 %
Benefits	276,028	278,028	2,000	223,935	19 %
Professional Services	135,199	135,199	0	141,937	(5)%
Operating	38,039	38,039	0	33,093	13 %
Rent/Utilities	30,860	30,860	0	20,263	34 %
Repairs/Maintenance	10,850	10,850	0	12,022	(11)%
Capital Outlay/Equipment	33,000	33,000	0	23,300	29 %
Advertising/Printing	18,800	26,300	7,500	12,578	52 %
Insurance	11,533	11,533	0	9,471	18 %
Lease	11,000	11,000	0	11,838	(8)%
Travel/Conference	37,000	39,500	2,500	13,333	66 %
Other	<u>197,500</u>	<u>197,500</u>	<u>0</u>	<u>142,104</u>	<u>28 %</u>
Total Cash Disbursements	1,565,735	1,585,735	20,000	1,362,948	14 %

Mental Health & Recovery Board of Clark, Greene and Madison

Budget to Actual

FY 2017

Facility

From 7/1/2016 Through 8/31/2017

(In Whole Numbers)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Budget Change</u>	<u>YTD Actual</u>	<u>Percent Remaining</u>
Cash Disbursements					
Salaries	128,135	128,135	0	123,924	3 %
Benefits	32,038	32,038	0	29,526	8 %
Operating	16,750	16,750	0	19,698	(18)%
Rent/Utilities	265,581	265,581	0	230,810	13 %
Repairs/Maintenance	91,750	91,750	0	77,984	15 %
Capital Outlay/Equipment	218,750	438,750	220,000	429,740	2 %
Principle/Interest	91,545	91,545	0	91,544	0 %
Insurance	30,048	30,048	0	31,873	(6)%
Travel/Conference	1,500	1,500	0	0	100 %
Other	5,450	5,450	0	(169)	103 %
Total Cash Disbursements	<u>881,547</u>	<u>1,101,547</u>	<u>220,000</u>	<u>1,034,930</u>	<u>6 %</u>

**Mental Health & Recovery Board Of
Clark, Greene And Madison Counties
Records Commission Summary
Friday, June 23, 2017**

The meeting of the Records Commission was held on Friday, June 23, 2017 at 7:30 a.m. at the administrative offices of the Mental Health & Recovery Board of Clark, Greene and Madison Counties (MHRB), 1055 E. High Street, Springfield, Ohio.

PRESENT: Lauren Ross, Chair

ABSENT: Julie Anthony, Patrick Williams

STAFF: Dr. Greta Mayer, Mark Huff, Nancy Boop

Lauren Ross opened the meeting and welcomed those present. She stated the purpose of the meeting and then turned the meeting over to Dr. Greta Mayer and Michelle Humphrey. Greta explained that the Records Commission needs to meet once a year to meet Ohio Revised Code (ORC) requirements and MHRB process based on Culture of Quality Peer Certification standards. Greta also stated that Michelle is the MHRB Record Custodian and turned the meeting over to her. Michelle referred the membership to Attachment A, Structure, Purpose and Function of Records Commission, and briefly reviewed the structure of the Commission. She then reviewed the purpose as stated in ORC 149.381, on page two of Attachment A, and ORC 149.412 on page three.

Michelle reviewed the various forms in Attachment B, MHRB Definition of a Record, Ohio Historical Society Forms, including Approval Process for One-time Disposal of Obsolete Records, Schedule, Certificate of Records Disposal, and explained the purpose of each. She then referred to Attachment C, MHRB Record Retention Schedule and accompanying forms, and stated that the current Records Retention Schedule (RC-2) had been given to MHRB department heads for review, recommended changes, and/or additions; there were none. Michelle explained that no further action needed to be taken at this time.

The Commission discussed various examples of a Public Records Request and how to respond. For example, one must always look for the record requested regardless of the approved schedule. Redaction rules and software were also discussed. Lauren suggested simplifying the current RC-2 and gave some examples.

Greta referred to agenda item V., Public Records Training Opportunities, one of which is a free, online 3-hour public record and open meetings law training by the Office of the Attorney General. She described that Michelle and Nancy Williams attended a training on June 22 presented by the Auditor of State. Greta added that she would like for all staff to be trained on public records and requests. Lauren suggested training staff on proper day-to-day filing and retention, including email, voicemail, and text messages. She clarified that the sender is the keeper of the public record. Michelle stated that the Commission would meet again in a year. Greta concluded that the timing of the annual departmental review and Commission meeting may change next year to accommodate staff training and improve efficiency.

The meeting was adjourned by Chair, Lauren Ross.

Officers' Meeting Summary Report Friday, July 21, 2017

The State Fiscal Year 2018 Officers of the Mental Health & Recovery Board of Clark, Greene and Madison Counties (MHRB) met on Friday, July 21, 2017 at 7:30 a.m. at the MHRB Administrative Offices, 1055 East High Street, Springfield, Ohio.

PRESENT: Julie Anthony, Chair; Kellie Phillips, Vice-Chair; Chief Jim Hutchins, Secretary

Staff: Dr. Greta Mayer, CEO; Donna Hart, Mark Huff, Michelle Humphrey, Tracey Stute

Julie Anthony, Chair called the meeting to order and thanked everyone for coming.

The first item on the agenda was the Drug-Free Workforce August Technical Assistance (TA) Course and Julie called on Tracey Stute to review this topic and Attachment A. MHRB applied for a *Working Partners*® Drug-Free Workforce Community Initiative (DWFCI) grant from the Ohio Department of Mental Health & Addiction Services (OMHAS) and is one of seventeen (17) County Behavioral Health Boards chosen to participate. The Initiative is a public-private partnership between the State of Ohio and *Working Partners*® to address the economic threat of substance abuse by employees and job seekers. The goal has been to build a healthier, stronger, more productive workforce and workplaces in Springfield.

Tracey explained that the DWFCI project convened local stakeholders and brought leaders from the community to provide insights, inform approaches and reach out to subsequent circles of influence related to the role of the workplace in addressing addiction. Strategies have included gathering local data from business and community leaders; engaging employers, job seekers and interested others (e.g. Rotarians); and creating new service delivery through McKinley Hall to meet the needs of employers. As a result, five local employers enrolled in a two-day intensive TA training with Working Partners to review, analyze, create or enhance workplace policies and practices. Upon graduation, participants were equipped with legally sound Drug-free Workplace Policies unique to the needs of each place of employment and received a follow-up consultation.

Tracey explained that immediately following the TA training, a Business Leader Drug Forum was held by the Substance Abuse Prevention Coalition. Stakeholders and TA graduates were in attendance, providing testimony about the DWFCI experience and benefits. In addition to in-kind contributions by Coalition members, forums are being funded by Mental Health Foundation donations and MHRB matching dollars, with emphasis on special audiences (e.g. Community Leaders, Business Leaders, Education, Faith Community, general community members, and Medical Providers).

Consequently, eighteen employers have requested more information on upcoming TA training. Board staff is requesting a budget shift to OMHAS so that the remaining grant funds, currently \$10,961, be applied to the expenses related to an additional two-day intensive TA training at a cost of \$ 12,500 for up to five employers. Tracey explained that expenses over the grant amount would be covered by this request, in addition to expansion in the Board area.

Chief Jim Hutchins asked if businesses could put money toward the trainings to increase buy-in and to help stretch the dollars. Tracey explained that there is a September deadline to use these funds, but this option could be considered for next year. Dr. Greta Mayer said that this training was aimed at smaller companies who may not have a human resources department or policies, but larger companies are also expressing an interest, including corporations with offices outside of Ohio. Board members and staff discussed the positive outcome from the first TA and demand for additional training. Board members indicated interest in expanding the grant to businesses in Greene and Madison

Counties. Kellie added that JFS counterparts (Beth Rubin in Greene and Steve Kaifas in Madison) would be key stakeholders for expansion. Tracey stated she is hopeful that additional grant dollars may be available for replication in Greene and Madison Counties. There was general discussion about meeting current demand of local businesses, sustaining this initiative throughout the region, and inviting businesses to help sponsor future TA sessions.

The Mental Health & Recovery Board Officers acting on behalf of the Mental Health & Recovery Board of Clark, Greene and Madison Counties authorize the CEO to spend an amount not to exceed \$60,000 during State Fiscal Year 2018 for DWFCI. Below is the amount by service class and payment method.

Treatment/Prevention/Supportive	Payment Method	Amount
Medicaid Eligible services (T)	Grant Allocation	-
Prevention services (P)	Vendor invoice	60,000
Non-Medicaid Eligible services (S)	Grant Allocation	-
Total		60,000

It was moved by Kellie Phillips, seconded by Jim Hutchins to spend an amount not to exceed \$60,000 for DWFCI.

Motion carried.

The second item on the agenda was a recommendation to amend the County appropriations for calendar year 2017. Julie called on Mark Huff to present the information. Mark reviewed the data in the tables stating that this amendment is necessary to finalize FY2017 and adjust beginning FY2018 numbers. Mark explained that \$991 of Title XX money that was originally included in the FY2017 budget will not be received, so a fiscal year shift is being reported. In the second half of calendar year 2017 (FY2018) he explained that Cluster shared funding is no longer flowing through the Board so the revenue needed to be reduced as well as the Transfer In(Out) associated with performing the fiduciary role. He further explained that the Board applied for and has been awarded \$640,000 of 21st Century Cures Act federal funding, which was not part of the original calendar year 2017 budget and needed to be amended in the second half. Greta reminded Board members that a similar process occurs at calendar year end.

The Mental Health & Recovery Board Officers acting on behalf of the Mental Health & Recovery Board of Clark, Greene and Madison Counties approve the amended estimated revenue in the amount of \$436,833 and appropriations in the amount of \$640,000 as listed in the table below and submit to the Clark County Auditor's Office.

Calendar Year 2017 Requested Amendments												
County Line	Revenue	January - June 2017					July - December 2017					CY 2017
		General Fund	Special Revenue	Capital Projects	Fiduciary	Total	General Fund	Special Revenue	Capital Projects	Fiduciary	Total	Grand Total
481000	Miscellaneous	-	-	-	-	-	-	(203,167)	-	-	(203,167)	(203,167)
411100	Real Tax	-	-	-	-	-	-	-	-	-	-	-
421000	OAKS	-	(991)	-	-	(991)	-	640,991	-	-	640,991	640,000
	Transfer In	-	-	-	-	-	-	(100,000)	-	-	(100,000)	(100,000)
	Total	-	(991)	-	-	(991)	-	337,824	-	-	337,824	336,833
	Appropriations											
702000	Salaries	-	-	-	-	-	-	-	-	-	-	-
711000	PERS	-	-	-	-	-	-	-	-	-	-	-
712000	Worker's Comp.	-	-	-	-	-	-	-	-	-	-	-
714000	Medicare	-	-	-	-	-	-	-	-	-	-	-
715000	Dental	-	-	-	-	-	-	-	-	-	-	-
716000	Life	-	-	-	-	-	-	-	-	-	-	-
717000	Health	-	-	-	-	-	-	-	-	-	-	-
795900	Treatment Service	-	(991)	-	-	(991)	-	640,991	-	-	640,991	640,000
790000	General Operating	-	-	-	-	-	-	-	-	-	-	-
	Transfer Out	-	-	-	-	-	(100,000)	-	-	-	(100,000)	(100,000)
	Total	-	(991)	-	-	(991)	(100,000)	640,991	-	-	540,991	540,000

Calendar Year 2017 Estimated Revenue & Appropriations												
County Line	Revenue	Amended January - June 2017					Amended July - December 2017					CY 2017
		General Fund	Special Revenue	Capital Projects	Fiduciary	Total	General Fund	Special Revenue	Capital Projects	Fiduciary	Total	Grand Total
481000	Miscellaneous	304,375	306,932	(2,125)	-	609,182	273,648	65,000	-	-	338,648	947,830
411100	Real Tax	5,250,346	-	-	-	5,250,346	5,017,654	-	-	-	5,017,654	10,268,000
421000	OAKS	-	2,171,466	-	-	2,171,466	-	2,303,096	-	-	2,303,096	4,474,562
	Transfer In	-	-	-	-	-	-	25,000	-	-	25,000	25,000
	Total	5,554,721	2,478,398	(2,125)	-	8,030,994	5,291,302	2,393,096	-	-	7,684,398	15,715,392
	Appropriations											
702000	Salaries	435,113	8,000	-	-	443,113	476,625	-	-	-	476,625	919,738
711000	PERS	60,035	2,000	-	-	62,035	66,728	-	-	-	66,728	128,763
712000	Worker's Comp.	18,328	-	-	-	18,328	-	-	-	-	-	18,328
714000	Medicare	5,367	-	-	-	5,367	7,149	-	-	-	7,149	12,516
715000	Dental	812	-	-	-	812	1,128	-	-	-	1,128	1,940
716000	Life	300	-	-	-	300	300	-	-	-	300	600
717000	Health	78,178	-	-	-	78,178	81,954	-	-	-	81,954	160,132
795900	Treatment Service	4,362,541	2,695,019	(2,125)	1,230	7,056,665	4,227,657	2,628,763	-	-	6,856,420	13,913,085
790000	General Operating	695,799	10,000	-	-	705,799	627,576	-	-	-	627,576	1,333,375
	Transfer Out	-	-	-	-	-	25,000	-	-	-	25,000	25,000
	Total	5,656,473	2,715,019	(2,125)	1,230	8,370,597	5,514,117	2,628,763	-	-	8,142,880	16,513,477

- Reference Only -

Fiscal Year 2017 Estimated Revenue & Appropriations

County Line	Revenue	Amended July - December 2016					Amended January - June 2017					FY 2017
		General Fund	Special Revenue	Capital Projects	Fiduciary	Total	General Fund	Special Revenue	Capital Projects	Fiduciary	Total	Grand Total
481000	Miscellaneous	338,966	216,449	137,259	-	692,674	304,375	306,932	(2,125)	-	609,182	1,301,856
411100	Real Tax	5,017,654	-	-	-	5,017,654	5,250,346	-	-	-	5,250,346	10,268,000
421000	OAKS	-	1,778,140	-	-	1,778,140	-	2,171,466	-	-	2,171,466	3,949,606
	Transfer In	-	125,000	-	-	125,000	-	-	-	-	-	125,000
	Total	5,356,620	2,119,589	137,259	-	7,613,468	5,554,721	2,478,398	(2,125)	-	8,030,994	15,644,462
	Appropriations											
702000	Salaries	473,300	-	-	-	473,300	435,113	8,000	-	-	443,113	916,413
711000	PERS	66,263	-	-	-	66,263	60,035	2,000	-	-	62,035	128,298
712000	Worker's Comp.	-	-	-	-	-	18,328	-	-	-	18,328	18,328
714000	Medicare	7,921	-	-	-	7,921	5,367	-	-	-	5,367	13,288
715000	Dental	1,291	-	-	-	1,291	812	-	-	-	812	2,103
716000	Life	300	-	-	-	300	300	-	-	-	300	600
717000	Health	75,008	-	-	-	75,008	78,178	-	-	-	78,178	153,186
795900	Treatment Service	4,768,553	1,907,968	137,259	-	6,813,780	4,362,541	2,695,019	(2,125)	1,230	7,056,665	13,870,445
790000	General Operating	570,485	-	-	-	570,485	695,799	10,000	-	-	705,799	1,276,284
	Transfer Out	125,000	-	-	-	125,000	-	-	-	-	-	125,000
	Total	6,088,121	1,907,968	137,259	-	8,133,348	5,656,473	2,715,019	(2,125)	1,230	8,370,597	16,503,945

It was moved by Jim Hutchins, seconded by Kellie Phillips to approve an amendment to the Calendar Year 2017 county estimated revenue and appropriations.

Motion carried.

The next item was SFY 2018 Committee Appointments. Julie asked Greta to review Attachment C and the Officers discussed the process for appointing members to committees. Julie stated that it is important to expand leadership opportunities to other Board members and Officers discussed potential member interest for various Committees. She added that she would like to appoint someone else as the Finance Committee Chair as she is now Chair of the Board. She said that she will ask Lauren Ross. Kellie Phillips stated that she will do it if Lauren declines. Greta said she will consult the By Laws to clarify Lauren's Committee responsibilities as past Chair. Greta suggested also asking Julie Vann as she may have greater flexibility in her schedule to attend morning meetings, rather than evening meetings due to conflicts with her City Council meetings. Kellie agreed to chair the Buildings & Grounds Committee. Based on feedback received from Marilyn and Kellie, it was decided to keep two chairs for the Program Committee and Kellie agreed to remain as one of them. Julie asked Michelle to send her the membership e-mail contact list along with a list of counties that each member represents and she will reach out for volunteers.

Next, Greta requested that Michelle Humphrey describe agenda item V. and several handouts before reviewing agenda item IV. Julie agreed and Michelle stated that after signing a contract for SFY2018 meeting space, she was informed that the Clark State Leffel Lane Campus Library Resource Center (LRC) would be under construction and unavailable. They are remodeling the main building and will be moving employees into cubicles at the LRC building, the location where the MHRB typically meets. Michelle stated that she found space at Springfield City Schools Career ConnectEd building located at 700 S. Limestone St., Suite. A, Springfield. She referred to a handout and explained that the facility would accommodate MHRB at a lesser cost than Clark State and that the facility is state-of-the art. The Officers agreed, that they liked the central location of the proposed facility, and approved moving the meetings to the new space. Board members discussed the challenge of reaching a quorum by 5:30 p.m. with many members traveling a great distance from work to reach the Program Committee meeting in time. Greta referred Board members to another handout which listed the proposed new location and start time. Board members determined that a start time of 6 p.m. and same new central location for both Program and Board meetings would simplify the process

for both Board members and the public. Officers discussed maximizing convenience for most Board members such as proximity to the highway and restaurants. Greta asked if the Officers would like to entertain the idea of holding one meeting in Greene County and one meeting per year in Madison County. At this time, officers thought that this additional change might be too confusing and agreed to keep the meetings in one place. Greta added that the annual retreat would be rotated to Greene County this year. She will include the Career ConnectEd location change in her August memorandum to the entire membership and follow up with the Greene County Educational Service Center (current Program Committee location) about this change.

Next on the agenda was the CEO Evaluation Process and Goals. Greta described feedback that she received from the Board members which stated that the current evaluation form was not user-friendly and reflective of areas the Board could review about her performance. Greta discussed changing the tool and shared examples gleaned from other Board areas. The Officers liked the proposed form and Greta stated that she will align it with her job description and redistribute it for further changes and/or approval. Kellie stated that she liked the detailed paragraphs that explained content and purpose of the questions. Julie suggested that the evaluations need to be distributed earlier than April and suggested they be included in the March Board packet. Officers discussed using Survey Monkey for the annual evaluation as an added convenience for some Board members.

Greta then talked about the 21st Century Cures Act federal grant award based on being designated a Tier 1 region because of the rate of opiate overdose deaths. She was notified that there could be a greater delay in receiving the award and Officers were in agreement with the frequent practice of the Finance Department to transfer local funds while waiting for OMHAS to release funding. In this case, advanced funding would be sent to McKinley Hall, TCN Behavioral Health Services, and Mental Health Services for Madison County so that there is no delay in beginning these important projects. Mark said that according to OMHAS, up to 50% would be released by November 1st. Greta stated that the three projects have already been approved by the state.

Kellie moved to adjourn the meeting at approximately 9:17 am.



Mental Health & Recovery Board
of Clark, Greene & Madison Counties

Help for Today. Hope for Tomorrow.

Program Committee Summary

Tuesday, September 05, 2017

The Program Committee convened Tuesday, September 5, 2017 at 6:00 p.m. at the MHRB Office (this meeting was relocated from Career ConnectEd due to a power outage, see more detailed information below), 1055 East High Street, Springfield, Ohio 45505.

PRESENT: Captain Scott Anger, Julie Anthony, Lexie Boblitt, Marilyn Demma, Dr. Linda Griffith, Ben Harrison, Chief James Hutchins, Dr. Joseph Keferl, Chief Mark Kidd, Stephen Massey, Kimberly Michael, Kellie Phillips (Co-Chair), Lauren Ross, Esq. Julie Vann, Patrick Williams (Co-Chair)

GUESTS: Amy Pulver *The Hope Spot*
Amanda Vantress *Housing Solutions*

STAFF: Dr. Greta Mayer, Jennipher Brown, Donna Hart Mark Huff, Tiffany Hunter, Adriane Miller, Tracey Stute

Kellie Phillips called the meeting to order and recognized a quorum. She had all present introduce themselves. Presentations began by visiting agencies.

I. The Hope Spot

Kellie introduced Tracey Stute who shared with the committee the process by which relevant and necessary supports for successful recovery were initially discovered in 2013. The conclusion was reached that there was a need for safe, sober places for those in recovery to socialize, attend support meetings, and access community resource information. As a result, each county established a recovery center. Tracey discussed MHRB’s response to the expansion of the regional network of recovery supports. There was a need to identify common core elements across recovery support centers while maintaining the unique features each offers based on local needs in each community. Tracey introduced Amy who shared on behalf of The Hope Spot.

Amy provided highlights from the past year, based on the two years that they have been open. Amy thanked the Board for the many building upgrades and for their support. In the past year, non-profit 501(c) 3 status was gained. Legal counsel now is serving on the board, and Amy was hired as director. The board president is the manager of Christopher House, a TCN residential treatment center and The Hope Spot staff works closely to coordinate with TCN. Amy notes that technology support is available for individuals via computers for job searching, completing applications and resume writing. They hold community events including during the holidays. Education projects (i.e. banking series, financial literacy, self-defense) are offered to people who drop in. A meditation room has been created for a regular meditation meeting and the room is open throughout the week. Amy reviewed many new facility upgrades to make better use of the space. Amy announced many community awareness activities including: a successful 5K, informational booths at local events, and invited Committee members to the

upcoming Hog Roast which will emphasize the importance of First Responders. The Greene County Drug-Free Coalition is now using the space to hold their monthly meetings in the facility.

Board members asked several questions including: 1.) Are there any other major sources of funding? Amy answered that all other funding comes from fund raising and collaborations. She is learning how to write grants and will pursue other opportunities including funding to hire additional staff. 2.) What other types of recovery services/models are offered besides AA/NA (i.e. Smart Recovery and cognitive therapies)? Amy said that she provides the space for activities, but that they don't provide treatment or recovery models per se. She stated she works closely with TCN and that groups are provided to meet the diverse needs of people in the community. 3.) In job seeking, are they participating in resume building? The center focuses on assisting with helping them to create the resume and even with basic computer literacy. Greta added that staff would look into the Smart Recovery model to glean more information.

Kellie read the motion as follows.

It is the recommendation of the Program Committee that the Mental Health & Recovery Board of Clark, Greene and Madison Counties authorize the CEO to negotiate and enter into contract with The Hope Spot in an amount not to exceed \$33,319 during State Fiscal Year 2018. Below is the amount by service class and payment method.

Treatment/Prevention/Supportive	Payment Method	Amount
Medicaid Eligible services (T)	Grant Allocation	-
Prevention services (P)	Cost reimbursement	-
Non-Medicaid Eligible services (S)	Grant Allocation	33,319
Total		33,319

At this time, OhioMHAS allocations to Boards have not been finalized. The Mental Health & Recovery Board of Clark, Greene and Madison Counties may be required to re-negotiate SFY 2018 contracts dependent upon final allocations

Lauren Ross moved for the passage of the recommendation, Linda Griffith seconded the motion. The motion passed unanimously.

II. Employment Opportunities Within Housing Agencies MHRB and Housing Solutions *(Kellie agreed to modify the agenda to provide the next guest an opportunity to leave early.)*

Patrick introduced Amanda of Housing Solutions who proceeded to share highlights of the employment within housing agencies program noting the value of having staff with lived experience. She provided examples of the many ways their voice has informed decisions, she noted the benefit of stability for those employed, and shared the quality and work ethic of those employed. Patrick Williams encouraged Tracey to share any additional information and she stated that this was the 3rd and final year of funding for the grant which has been reduced subsequently each year from 100% funded to the current year which provides 50% of the total cost of the granted positions. Board members participated in dialogue and inquired about how many staff are employed and Amanda responded that there are 6 staff members at Housing Solutions.

Patrick read the motion as follows.

It is the recommendation of the Program Committee that the Mental Health & Recovery Board of Clark, Greene and Madison Counties authorize the CEO to negotiate and enter into contract with

Housing Solutions of Greene County for an amount not to exceed \$26,770 during State Fiscal Year 2018. Below is the amount by service class and payment method.

Treatment/Prevention/Supportive	Payment Method	Amount
Medicaid Eligible services (T)	Grant Allocation	-
Prevention services (P)	Cost reimbursement	-
Non-Medicaid Eligible services (S)	Vendor invoice	26,770
Total		26,770

At this time, the fiscal year 2018 grant has been approved by OhioMHAS. Funding will be contingent on actual receipts from OhioMHAS and vendor invoices.

Ben Harrison moved for the passage of the recommendation, Kimberly Michael seconded the motion. The motion passed unanimously.

III. Union /Madison County Strong Families Safe Communities Award

Greta talked about how Madison and Union Counties have share a Family Council Coordinator since 2015. Greta referenced the Jonathon Alder project with suicide prevention support and the partnership with Dr. Dawn Anderson-Butcher as examples of MHRB efforts to partner with Union County Mental Health & Recovery Board. Kelly asked Greta to introduce the motion who shared that the purpose of the Madison County Strong Families, Safe Communities grant is to better serve high-need multisystem youth in each county, improve care coordination and strengthen the high-fidelity wraparound for youth dually diagnosed with mental health and developmental disabilities. The grant will provide opportunities for additional training and catch young people and their families who would otherwise fall through the cracks. The grant works to create a better system of care.

Board members asked several questions including: 1.) Who is the grant from and who might be included to help the families? The grant is from Ohio Mental Health & Addiction Services (OMHAS). Stakeholders and local system representatives could be anyone at the table (i.e. food assistance worker, daycare eligibility specialist etc.) to help the family. Parent mentors are an important piece to help navigate and communicate with families to receive needed services. 2.) How does the money flow? All funds from OMHAS would go to MHRB of Union County and then to MHRB of Clark, Greene and Madison Counties with an MOU and with this recommendation to be allocated to Madison County Family Council. 3.) Will this be available throughout Madison County? Yes, this will serve Madison County as a whole.

Greta read the recommendation as follows:

It is the recommendation of the Program Committee that the Mental Health & Recovery Board of Clark, Greene and Madison Counties authorize the CEO to negotiate and enter into contract with Madison County Department of Family & Children for an amount of \$103,854 during State Fiscal Year 2018. Below is the amount by service class and payment method.

Treatment/Prevention/Supportive	Payment Method	Amount
Medicaid Eligible services (T)	Grant Allocation	
Prevention services (P)	Cost reimbursement	
Non-Medicaid Eligible services (S)	Grant Allocation/Invoice	103,854
Total		103,854

At this time, the Union MHRB funding has not been finalized. The Mental Health & Recovery Board of Clark, Greene and Madison Counties may be required to re-negotiate SFY 2018 contracts dependent upon final amounts.

Jim Hutchins moved for the passage of the recommendation, Ben Harrison seconded the motion. Julie Anthony abstained. The motion passed unanimously.

IV. Problem Gambling

Kellie recognized Tracey who introduced the motion Gambling Allocation and explained previous uses of Problem Gambling Funds. Problem Gambling Prevention resources have been used to train trainers to deliver Question Persuade Respond (QPR) training across the region, create Gatekeeper Cards in coordination with Mental Health Task Force efforts, and the implementation of the Man Campaign in Madison County. Greta shared that all large partner agencies have integrated screening for problem gambling indicators for treatment purposes. To date, gambling addictions are showing up in very low numbers of those who seek treatment. In response to this, more funds are being geared towards prevention instead of treatment. Dr. Linda Griffith shared expertise in the correlation between Parkinson’s Disease and how typical medications used to treat the disorder result in increased dopamine, which can trigger risky gambling practices and addiction in some. The Committee entertained conversation about the correlation and the implications, including a Board member interest in researching gambling comorbidity with other addiction.

Kellie Phillips read the motion as follows:

It is the recommendation of the Program Committee that the Mental Health & Recovery Board of Clark, Greene and Madison Counties authorize the CEO to spend an amount not to exceed \$173,985 for gambling treatment and prevention activities during State Fiscal Year 2018. Below is the amount by service class and payment method.

State Fiscal Year 2018		
Treatment/Prevention/Supportive	Payment Method	Amount
Medicaid Eligible services (T)	Fee for Services, Grant Allocation	-
Prevention services (P)	Cost reimbursement, vendor invoice	56,426
Non-Medicaid Eligible services (S)	Grant Allocation	56,426
Total SFY2018		112,852
Carryover State Fiscal Year 2017		
Treatment/Prevention/Supportive	Payment Method	Amount
Medicaid Eligible services (T)	Fee for Services, Grant Allocation	-
Prevention services (P)	Cost reimbursement, vendor invoice	15,992
Non-Medicaid Eligible services (S)	Grant Allocation	45,141
Total SFY 2017		61,133
	Total Gambling funds	173,985

At this time, The Mental Health & Recovery Board of Clark, Greene and Madison Counties request to carryover SFY2017 has not been approved by OhioMHAS.

Stephen Massey moved for the passage of the recommendation, Ben Harrison seconded the motion. The motion passed unanimously.

V. Workforce Grant Update

Kellie recognized Tracey who provided an update on the Drug-free Workforce Community Initiative in Springfield/Clark County. Tracey shared that the initiative has been underway for about 9 months and they have been: building community readiness; collecting data via surveys of both community and business leaders; and recruiting local employers. Five local employers initially participated in a 2-day technical assistance training. This 2-day course helped local employers to review and revise their drug-

free workplace policies, which in many cases, includes connecting employees to resources and to offer 2nd chance options. The day after the 1st technical assistance training, a local drug forum for business leaders was held. Information on the drug-free workforce was shared and 18 local companies expressed interest in the technical assistance training. With Board Officer action over the summer, the second technical assistance training was held last week, with the second technical assistance day of training scheduled for September 14, 2017. The MHRB and Clark County are participating in this training. There is a stakeholder's celebration scheduled for September 28th at the Ohio Statehouse Atrium where county and statewide data will be shared, initiative outcomes revealed, and next steps announced. Board members are welcome to attend and encouraged to register by September 12, 2017. Tracey shared that 70% of people with addictions are employed which makes this training very relevant.

VI. Miscellaneous

Greta thanked the Board members and staff for their flexibility and pointed out that due to a power outage in the city that affected the Career ConnectEd facility, this meeting was moved to the MHRB Office. Board members were contacted via phone, text, and e-mail at 4:00pm, and the public was notified by a sign placed at the Career ConnectEd doors, on the website, on Facebook and sent to the local Newspaper. Kellie said she did not receive the email, but saw the sign and arrived here in time.

The question was asked about the difference in the caveat about funding across different recommendations. Greta explained that it depends on the source of funding and method of payments. She reviewed the following important flyers about upcoming events given to each Board member:

- **MHRB Recognizing Exceptional People Awards** – Monday, September 18, 2017 5:45pm, Career ConnectEd, Springfield, OH
- **NAMI Beyond The Label** – with Lion's Club Thursday, September 21, 2017 6:00pm First United Methodist Church – 52 North Main Street, London, OH
- **Culture Fest** – MHRB is hosting booth Saturday, September 23, 2017 11:00am Springfield City Hall Plaza
- **The Hope Spot Hog Roast** – Saturday, September 23, 2017, 4:00pm Shawnee Park Pavilion – 591 S. Park Drive, Xenia, OH
- **Crisis Intervention Team Training Graduation** – for police officers Friday, September 29, 2017 2:30pm, 900 Dayton Street, Yellow Springs, Ohio
- **Wright State and DEA 360 Strategy** – to address opiate epidemic Monday, October 16, 2017 6:00pm Nutter Center – 3640 Colonel Glenn Highway, Fairborn, OH

VII. Adjourn: Kellie adjourned at 7:22pm. Post adjournment, Ben asked for a status update on the recovery house in Madison County, which Greta stated that there was a house manager and the first resident moved in July 1st.