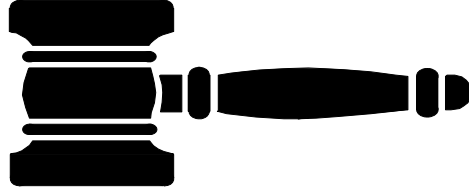


**ATTACHMENT A**



**MINUTES – June 16, 2014**

*The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in regular session on Monday, June 16, 2014 at 7:00 p.m. at the Clark State Community College, Library Resource Center, Room 207, 570 East Leffel Lane, Springfield, Ohio.*

**PRESENT** *Jim Vernon, Chairperson, Presiding; Scott Anger, Julie Anthony, Marilyn Demma, Linda Griffith, Ben Harrison, Delvin Harshaw, Jim Hutchins, Joseph Keferl, Kimberly Michael, Roger Roberts, Lauren Ross and Julie Vann*

*Staff: Dr. Kent Youngman, CEO; Nancy Boop, Michelle Humphrey, Dr. Greta Mayer and Kevin Taylor*

**GUESTS:** *Michael Calabrese, Opportunity for Individual Change  
Sherry Baldwin, Madison County Family & Children First  
Carolyn Destefari, Bellbrook-Sugarcreek Family Resource Center  
Wendy Doolittle, McKinley Hall  
Dennis Driscoll, Matt Talbot House  
Sara Dixon, Perrin Woods Elementary School  
Maureen Fagans, Elderly United dba United Senior Services  
Ron Green, Oesterlen Services for Youth  
Carol Groeber, McKinley Hall  
William Hoffman, Clark County Prosecutor's Office  
Patricia Johnson, Opportunity for Individual Change  
Ellen Lamm, McKinley Hall  
Renee Lammers, Greene County Family & Children First  
Kara Marciani, Forensic Psychiatry Center for Western Ohio  
Stephanie McCuiston, Hagen Center/Community Alliance for Youth  
Judith Potts, Elderly United dba United Senior Services  
Richele Shepard, WellSpring  
Jeffrey Smith, Project Woman  
Suzanne Sunshine, Rocking Horse Center  
Robert Welker, Promise Neighborhood*

Lynn West, TCN

### **OPENING REMARKS**

*Jim Vernon, Chairperson, called the meeting to order with a harmonica note, explaining that it is a PAX technique for getting everyone's attention in the classroom. He then welcomed the Board membership and guests, reminded everyone that it is the last Board meeting until September and asked the Board members and audience to introduce themselves.*

### **APPROVAL OF MINUTES**

*The Board Minutes for the May 19, 2014 Mental Health & Recovery Board meeting were reviewed. There were no comments.*

***IT was MOVED BY DELVIN HARSHAW, SECONDED BY LINDA GRIFFITH TO APPROVE THE MINUTES OF THE MAY 19, 2014 BOARD MEETING.***

***MOTION CARRIED.***

### **REVIEW OF VOUCHERS**

*Voucher lists dated May 9, 2014, May 16, 2014, May 23, 2014 and May 30, 2014 were reviewed. There were no comments.*

### **CEO REPORT**

*Jim called on Kent Youngman to give the CEO report. Kent started by thanking the Membership for their service this year. Kent stated that he wanted to briefly discuss some items that will be coming up in the next year. First, Kent mentioned that we will be transitioning to the G.O.S.H. billing system and it should be ready sometime around the first of the next calendar year. Kevin Taylor and Mark Huff are responsible for that project. Next, Kent discussed that we will be working to help host a group from Serbia in September, thanks to Julie Vann. They want to learn about how we deal with domestic violence issues. Kent thought it would be a great opportunity and will be partnering with Wright State to accomplish this. Kent stated that CIT training will be at the end of the summer. Next he stated that we will be moving PAXIS forward in Clark County. Wellspring is on board and that will begin soon. There will be a community-wide event at some point during the year to introduce PAXIS to the larger community. It has not been scheduled yet but the plan is to have Dennis Embry from Arizona come and also Dr. Jason Fruth from Wright State who is our local expert. Kent stated that there will be a facilities tour for the Board members on two Saturdays in August from 8:30 to noon. There will be a van or small bus to tour the facilities in Clark and Greene Counties. Kent will let the Membership know the exact dates. Next, Kent stated that the fourth regional FIT training will be held in January and everyone will be notified when it is scheduled. Last, Kent stated that he was asked to continue on as the Association President for another year and he has agreed to do so.*

*That concluded the CEO report.*

*Jim stated that he received a call from Cheri Walter thanking us for Kent's time this year serving as the President of the Ohio Association of County Behavioral Health Authorities and asking that he serve another year. Jim thought that was very complimentary to the Board and to all of us.*

**ADMINISTRATIVE**

*Kent stated that each year Board staff requests a motion authorizing the Director of MIS and Financial Services to request tax advances from the appropriate counties as needed. Jim read the recommendation.*

***IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE BOARD'S DIRECTOR OF MIS AND FINANCIAL SERVICES TO REQUEST PROPERTY TAX ADVANCES FROM THE CLARK, GREENE AND/OR MADISON COUNTY AUDITOR'S OFFICE AS NEEDED DURING FISCAL YEAR 2015.***

***IT was MOVED BY JOSEPH KEFERL, SECONDED BY JULIE ANTHONY TO AUTHORIZE THE BOARD'S DIRECTOR OF MIS AND FINANCIAL SERVICES TO REQUEST PROPERTY TAX ADVANCES FOR FY 2015.***

***MOTION CARRIED.***

*Next, was the Request for Authorization of Board Officers to Act on Behalf of the Board. Kent stated that the Board does not meet during the months of July and August; in the event Board action is necessary, a motion is being presented to authorize the Board Officers to act on behalf of the full Board. Any action taken would be brought to the full Board in September to be ratified. Jim read the recommendation.*

***IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE FISCAL YEAR 2015 BOARD OFFICERS TO ACT ON BEHALF OF THE FULL BOARD FROM JUNE 17, 2014 UNTIL THE SEPTEMBER 2014 BOARD MEETING. THIS ACTION WILL ENSURE CONTINUED OPERATION OF THE SYSTEM.***

***IT was MOVED BY ROGER ROBERTS, SECONDED BY SCOTT ANGER TO AUTHORIZE THE FISCAL YEAR 2015 BOARD OFFICERS TO ACT ON BEHALF OF THE FULL BOARD.***

***MOTION CARRIED.***

*Next, Jim called on Kevin Taylor to review the Mental Health & Recovery Board financials. Kevin referred the membership to Attachment E in the agenda packet and reviewed the Statement of Cash Position and Fund Balances as of May 31, 2014. This report is strictly on a cash basis with total cash receipts of \$20,242,123 and cash disbursements of \$18,517,402,*

with the receipts over disbursements of \$1,797,758 and with a fund balance at the beginning of the year of \$9,741,189, the fund balance as of May 31, 2014 was \$11,538,947.

The next report represents the Statement of Receipts and Disbursements for the General Fund with receipts of \$11,032,308; and disbursements totaling \$7,927,429, and cash receipts over disbursements of \$3,031,263 as of May 31, 2014.

The third report represents the Statement of Receipts and Disbursements for the Special Revenue Funds. Year-to-date as of May 31, 2014 receipts total \$6,020,501; disbursements total \$5,725,470, with receipts over disbursements by \$437,973.

The last financial report represents the Statement of Receipts and Disbursements for the Fiduciary Funds as of May 31, 2014. Total receipts are \$2,672,286; total disbursements are \$3,239,887 with receipts over disbursements by \$326,510.

### **COMBINED EXECUTIVE AND BUILDINGS & GROUNDS**

Jim stated that the Combined Executive and Buildings & Grounds Committees met on Friday, June 6, 2014 at 7:30 a.m. at the administrative offices of the Mental Health & Recovery Board, located at 1055 East High St., Springfield, Ohio.

Jim briefly reviewed the minutes and then read the State Fiscal Year 2015 Five-Year Capital Improvement Plan recommendation.

**IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN AS PRESENTED. THIS REPRESENTS AN ALLOCATION OF \$264,800 FOR STATE FISCAL YEAR 2015, REFLECTING \$100,500 FOR CLARK COUNTY AND \$164,300 FOR GREENE COUNTY.**

**IT was MOVED BY SCOTT ANGER, SECONDED BY KIM MICHAEL TO APPROVE THE STATE FISCAL YEAR 2015 FIVE-YEAR CAPITAL IMPROVEMENT PLAN.**

Jim then asked if there were any questions.

**MOTION CARRIED.**

Next, Jim read the Fiscal Year 2015 Property Management Budget recommendation.

**IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE STATE FISCAL YEAR 2015 PROPERTY MANAGEMENT BUDGET AS PRESENTED IN THE AMOUNT OF \$645,395.**

***IT was MOVED BY BEN HARRISON, SECONDED BY JULIE VANN TO APPROVE THE STATE FISCAL YEAR 2015 PROPERTY MANAGEMENT BUDGET.***

*Jim then asked if there were any questions or comments.*

**MOTION CARRIED.**

*Jim then presented the SFY 2015 MHR Administrative Board Budget recommendation, which includes administration and county fees.*

***IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE STATE FISCAL YEAR 2015 MHR BOARD ADMINISTRATION BUDGET AS PRESENTED IN THE AMOUNT OF \$1,304,793 AND THE COUNTY FEES BUDGET IN THE AMOUNT OF \$195,000 FOR A TOTAL OF \$1,499,793.***

***IT was MOVED BY ROGER ROBERTS, SECONDED BY DELVIN HARSHAW TO APPROVE THE STATE FISCAL YEAR 2015 ADMINISTRATION AND COUNTY FEES BUDGET.***

*Jim then asked if there were any questions or comments.*

**MOTION CARRIED.**

*Next, Jim addressed the motion for Ohio Housing Finance Agency. He stated that the MHR Board applied for a grant to renovate a ten unit apartment facility located in Fairborn. The grant was not awarded. One year later, the Board received a call stating that funds were now available and the Ohio Housing Finance Agency and Ohio Mental Health and Addiction Services would like to proceed with this renovation project. Jim then read the recommendation.*

***IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ENTER INTO AN AGREEMENT WITH THE OHIO HOUSING FINANCE AGENCY FOR CAPITAL FUNDING IN THE AMOUNT OF \$600,000 FOR RENOVATION OF THE BOARD'S APARTMENT FACILITY LOCATED AT 1480 ANNA STREET IN FAIRBORN. OHIO HOUSING FINANCE AGENCY WILL REIMBURSE THE MENTAL HEALTH & RECOVERY BOARD AS EXPENSES ARE INCURRED.***

***IT was MOVED BY JULIE ANTHONY, SECONDED BY BEN HARRISON TO ENTER INTO AN AGREEMENT WITH THE OHIO HOUSING FINANCE AGENCY FOR CAPITAL FUNDING IN THE AMOUNT OF \$600,000 FOR RENOVATION OF THE BOARD'S APARTMENT FACILITY LOCATED AT 1480 ANNA STREET IN FAIRBORN.***

*Jim asked if there were any questions. Joe Keferl asked if the facility was currently occupied and if the residents would be disbursed or what would happen to them. Kent explained that the money included a relocation plan, which would be managed by Housing Solutions of Greene County.*

**MOTION CARRIED.**

*Next, was the CEO annual performance review. Jim stated that there were thirteen responses from the Board and seven from the staff. Jim said all of the comments were extraordinary and complimentary. Jim stated that Kent received an outstanding rating and then read the recommendation.*

**IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES, DUE TO THE SATISFACTORY EVALUATION RATING, COMPLY WITH THE PROVISIONS OF THE CONTRACT FOR THE CEO FOR STATE FISCAL YEAR 2015.**

**IT was MOVED BY BEN HARRISON, SECONDED BY SCOTT ANGER TO COMPLY WITH THE PROVISIONS OF THE CONTRACT FOR THE CEO FOR STATE FISCAL YEAR 2015.**

*Jim asked if there were any comments or questions.*

**MOTION CARRIED.**

*That concluded the Combined Executive and Buildings & Grounds Committee report.*

**AD HOC MINI GRANT COMMITTEE**

*Jim stated that the Ad Hoc Mini Grant Committee met on Monday, June 2, 2014 at 7:30 a.m. at the Board administrative offices and reviewed the mini grant applications for Clark, Greene and Madison Counties. He stated that there were fourteen initial applications totaling almost \$60,000 and the Board only had \$30,000 to distribute. Jim said that some of the Clark County applications had to be denied and some were trimmed back. Jim read the recommendation.*

**IT IS THE RECOMMENDATION OF THE AD HOC MINI-GRANTS COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE ORGANIZATIONS LISTED BELOW FOR STATE FISCAL YEAR 2015 IN THE AMOUNT OF \$37,000.**

	Request	Award
1 CC Prosecutor's Office	\$ 5,000	\$ 5,000
2 Matt Talbot House	\$ 5,000	\$ 5,000
3 McKinley Hall	\$ 4,400	\$ 4,400
4 MHS Youth & Family Recovery	\$ 475	\$ 475
5 MHS Youth Challenges	\$ 1,650	\$ 1,650
6 Perrin Woods Elementary School	\$ 4,520	\$ 4,520
7 Project Woman	\$ 5,000	\$ 990
8 Springfield Promise Neighborhood	\$ 4,965	\$ 4,965
9 Wittenberg Hagen CAY	\$ 5,000	\$ 3,000
<b>TOTAL</b>		<b>\$ 30,000</b>

**GREENE COUNTY**

	Request	Award
1 Family Violence Prevention Center	\$ 4,000	\$ 4,000
2 Greene County FCFC	\$ 500	\$ 500
<b>TOTAL</b>		<b>\$ 4,500</b>

**MADISON COUNTY**

	Request	Award
1 Madison County Family Council	\$ 1,250	\$ 1,250
2 Oesterlen	\$ 1,500	\$ 1,250
<b>TOTAL</b>		<b>\$ 2,500</b>

***IT was MOVED BY JULIE ANTHONY, SECONDED BY KIM MICHAEL TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE ORGANIZATIONS SELECTED TO RECEIVE MINI GRANTS.***

*Jim asked if there were any questions or comments. Roger Roberts asked if the State Department allocations to Boards language was necessary after the Motion. Kent stated that the funds are reserved and the language is not necessary for this one. Kent also stated that the grantees will have an opportunity to talk about their programs at the September Program Committee meeting. Jim said that they will be recognized at that time.*

***MOTION CARRIED.***

*That concluded the Ad Hoc Mini Grant Committee report.*

**MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE**

*Jim stated that the Mental Health & Addiction Services Program Committee met on Tuesday, June 3, 2014 at 5:30 p.m. at the Greene County Educational Service Center. Jim called on Delvin Harshaw to give the Program Committee report. Delvin stated that twenty-four agencies were present and he thanked everyone for coming. Delvin then read a summary motion to ratify and confirm the actions taken at the committee meeting.*

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE ON JUNE 3, 2014. BELOW IS A SUMMARY OF THIS ACTION:**

**STATE FISCAL YEAR 2015**

**ADDITIONAL SPECIAL ALLOCATIONS**

<b>GREENE COUNTY EDUCATIONAL SERVICE CENTER</b>	<b>\$10,000</b>
<b>McKINLEY HALL</b>	<b>\$138,250</b>
<b>MENTAL HEALTH SERVICES FOR CLARK AND MADISON COUNTIES</b>	<b>\$220,000</b>
<b>TCN BEHAVIORAL HEALTH SERVICES</b>	<b>\$80,000</b>
<b>AGREEMENT WITH CLARK COUNTY MUNICIPAL COURT &amp; McKINLEY HALL</b>	<b>\$5,000</b>
<b>ELDERLY UNITED OF SPRINGFIELD &amp; CLARK COUNTY DBA UNITED SENIOR SERVICES</b>	<b>\$93,484</b>
<b>GAMBLING ALLOCATION</b>	
<b>McKINLEY HALL</b>	<b>\$30,195</b>
<b>MENTAL HEALTH SERVICES FOR CLARK AND MADISON COUNTIES</b>	<b>\$13,460</b>
<b>TCN BEHAVIORAL HEALTH SERVICES</b>	<b>\$35,350</b>
<b>VARIOUS PREVENTION PROVIDERS</b>	<b>\$33,847</b>
<b>INDEPENDENT EXPERT TESTIMONY</b>	<b>\$15,000</b>
<b>FEEDBACK INFORMED TREATMENT (F.I.T.)</b>	<b>\$40,000</b>
<b>FORENSIC PSYCHIATRY CENTER FOR WESTERN OHIO</b>	<b>\$13,522</b>
<b>GREENE COUNTY EDUCATIONAL SERVICE CENTER</b>	<b>\$225,633</b>
<b>MADISON COUNTY MEDICATION ASSISTED TREATMENT</b>	<b>\$30,000</b>
<b>McKINLEY HALL</b>	<b>\$1,387,827</b>
<b>MENTAL HEALTH SERVICES FOR CLARK AND MADISON COUNTIES</b>	<b>\$4,476,871</b>
<b>OESTERLEN SERVICES FOR YOUTH</b>	
<b>INTENSIVE HOME-BASED THERAPY</b>	<b>\$195,000</b>
<b>PAX GOOD BEHAVIOR GAME™ COACHING/TECHNICAL ASSISTANCE</b>	<b>\$58,500</b>
<b>ROCKING HORSE CENTER EARLY CHILDHOOD MENTAL HEALTH CONSULTATION</b>	<b>\$55,000</b>
<b>SPECIAL PLACEMENTS/SERVICES, EMERGENCY HOUSING AND MEDICATIONS</b>	<b>\$42,400</b>
<b>TCN BEHAVIORAL HEALTH SERVICES</b>	<b>\$966,309</b>
<b>WELLSPRING</b>	<b>\$80,000</b>
<b>WOMEN'S RECOVERY CENTER</b>	<b>\$414,428</b>

**IT was MOVED BY JULIE VANN, SECONDED BY SCOTT ANGER TO RATIFY AND CONFIRM THE ACTION TAKEN BY THE MENTAL HEALTH AND ADDICTION SERVICES PROGRAM COMMITTEE ON JUNE 3, 2014.**

**MOTION CARRIED.**

*That concluded the Mental Health and Addiction Services Program Committee report.*

**MISCELLANEOUS**



*Jim asked Kent Youngman to explain the recommendation for OIC. Kent stated that earlier in the year, the Board allocated dollars to extend this program into the fourth quarter of this year after a federal grant ran out. Since that time, the Board has been working with OIC to look to next year to see how the Board could help extend their re-entry program. In the process of trying to identify some matching opportunities, the Board was not able to bring this to the Committee. Kent stated that, since that time, some match dollars have been identified. Kent further stated that OIC has identified \$30,000 that they can provide as match against the \$50,000 that the staff is suggesting be allocated. Kent said that this amount will sustain the program for another fiscal year. Kent reminded the Membership that they already heard OIC's presentation a few months ago. Kent then asked if anyone has any questions. Jim read the recommendation.*

***IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH OIC TO FUND A QUALIFIED MENTAL HEALTH AND ALCOHOL/DRUG CLINICIAN FOR THE PROVISION OF COMPREHENSIVE BEHAVIORAL HEALTH SERVICES TO INCARCERATED INDIVIDUALS RE-ENTERING CLARK COUNTY FOR STATE FISCAL YEAR 2015 IN AN AMOUNT NOT TO EXCEED \$50,000. PAYMENT WILL BE ON A COST REIMBURSEMENT BASIS.***

***IT was MOVED BY DELVIN HARSHAW, SECONDED BY SCOTT ANGER TO RATIFY AND CONFIRM THE ACTION TAKEN BY THE MENTAL HEALTH AND ADDICTION SERVICES PROGRAM COMMITTEE ON JUNE 3, 2014.***

*Jim asked if there were any comments or questions. Kent stated that it is always good when we can find community partners to match with us and the Board thanks them. Julie Vann stated that she was glad that they could find the money because it is an important project.*

***MOTION CARRIED.***

### **AUDIENCE PARTICIPATION**

*Jim asked if there were any comments or questions. He stated that it was amazing to him to see how much heart and soul they put into their work. Wendy Doolittle thanked the Board for supporting the agencies in Springfield because she thinks Clark County has a great social services system. Renee Lammers thanked the Board for their continuous support. Renee then addressed Kent Youngman's evaluation and stated that Joe Keferl announced at OPEC that the whole State of Ohio values Kent's leadership. Renee went on to state that Kent is a wonderful mentor and has a terrific way of giving constructive criticism. Sherry Baldwin of Madison County thanked the Board for all of the funds that they provide for services in their County. Maureen Fagans of United Senior Services stated that she is very impressed with the work that the Board does.*

### **BOARD MEMBER COMMENTS**

*Joe Keferl stated that he likes the mini-grant idea and that one of the criteria the Board looks at is what would happen to the program if they did not receive the grant.*

*Ben Harrison commented that he started in mental health in 1983 because he wanted to help people. He stated that he is proud to serve on this Board and proud to be supportive of the programs that come to the Board for assistance. He said there is a lot of work to be done out there. He also stated that there is an endless battle with drugs and alcohol but that there are people out there doing a lot of good work to help fight this.*

*Delvin Harshaw stated that this is one of the best Boards that he has worked on. He also stated that Kent Youngman is a great leader and always laid back and Delvin appreciates it.*

**ADJOURNMENT**

**A MOTION WAS MADE BY ROGER ROBERTS AND THE MEETING WAS ADJOURNED BY CHAIR, JIM VERNON.**

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*Julie Anthony, Secretary*

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*Michelle Humphrey, MHR Board Staff*