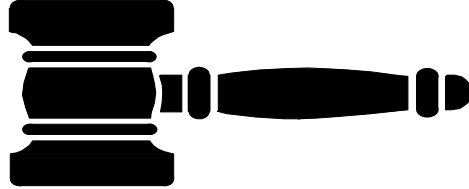


ATTACHMENT A



MINUTES – September 15, 2014

The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in regular session on Monday, September 15, 2014 at 6:00 p.m. at the Clark State Community College, Library Resource Center, Room 207, 570 East Leffel Lane, Springfield, Ohio.

PRESENT: *Jim Vernon, Chairperson, Presiding; Julie Anthony, Marilyn Demma, Linda Griffith, Ben Harrison, Delvin Harshaw, Jim Hutchins, Kimberly Michael, Kellie Phillips, Roger Roberts and Lauren Ross*

Staff: Dr. Kent Youngman, CEO; Mark Huff, Michelle Humphrey, Dr. Greta Mayer and Tracey Stute

GUESTS: *Sherry Baldwin, Madison County Family Council
Carolyn Destefani, Bellbrook-Sugarcreek Family Resource Center for Youth
Christy Detrick, Mental Health Services, Clark County – Youth Challenges
Sara Dixon, Perrin Woods Elementary
Dennis Driscoll, Matt Talbot House
Curt Gillespie, Mental Health Services for Clark and Madison Counties
William Hoffman, Clark County Prosecutor's Office
Renee Lammers, Greene County Family & Children First Council
Deborah Matheson, Family Violence Prevention Center
Melissa McFarland, Greene Leaf Therapeutic Community
Jennifer Powell, Springfield Metropolitan Housing Authority
Adam Sorensen, Oesterlen Services for Youth
Robert Welker, Springfield Promise Neighborhood*

OPENING REMARKS

Jim Vernon, Chairperson, called the meeting to order, welcomed the Board membership and guests, and then asked the Board members and audience to introduce themselves.

APPROVAL OF MINUTES

The Board Minutes for the June 16, 2014 Mental Health & Recovery Board meeting were reviewed. Kellie Phillips stated that she attended the June Board meeting but that her name was left off of those present.

IT was MOVED BY DELVIN HARSHAW, SECONDED BY LINDA GRIFFITH, TO APPROVE THE MINUTES OF THE JUNE 16, 2014 BOARD MEETING, AS CORRECTED.

MOTION CARRIED.

REVIEW OF VOUCHERS

Voucher lists dated June 6, 2014, June 13, 2014, June 20, 2014, June 27, 2014, July 4, 2014, July 11, 2014, July 18, 2014, July 25, 2014, August 1, 2014, August 8, 2014, August 15, 2014, August 22, 2014, August 29, 2014 were reviewed.

CEO REPORT

Jim called on Kent Youngman to give the CEO report. Kent started the report by welcoming the SFY '15 mini grant recipients. Each recipient explained to the Board what their grant is for and gave an update on the implementation of their projects. Next, Kent discussed the Crisis Intervention Training that occurred the last week of August. He stated that this was the largest training so far with 32 graduates; 11 from Clark County, 15 from Greene County, 3 from Madison County, one from the Department of Natural Resources and 2 from Grandview Medical.

Kent called on Greta Mayer to introduce Peggy Hanna with the Youth Promise Act. Peggy stated that the goal of this legislation is to address the root causes of youth crime and violence to prevent it from happening. Peggy told her personal story behind starting the program and stated that she is trying to get it to the House and Senate and asked for the Board to support it. Kent read the endorsement.

IT was MOVED BY BEN HARRISON, SECONDED BY ROGER ROBERTS TO APPROVE THE ENDORSEMENT.

MOTION CARRIED.

Next, Kent reported that it had been a busy summer. He stated that MHRB staff member Tracey Stute attended F.I.T. training in Chicago. Also, the new G.O.S.H. hardware and software have been installed with a projected go live date around the first of the year. MHRB staff member Kevin Taylor will make a presentation and demonstration in the coming months at a Program Committee meeting. Kent stated that Judge Root and the Board hosted an Opiate Town Hall Meeting in Greene County with 300 in attendance. There is presently a coalition under development. Also, Kent stated that the Board Administrative office did some reorganizing and

moving of offices and that the front offices have been painted. Last, Kent reported that Mark Huff, MHRB Assistant Finance Director, is taking over reporting to the Board the Monthly Finance Reports, allowing Kevin Taylor more time to focus on G.O.S.H.

That concluded the CEO report.

ADMINISTRATIVE

Jim called on Mark Huff to review the Mental Health & Recovery Board financials. Mark referred the membership to Attachment C in the agenda packet and first reviewed the Statement of Cash Position and Fund Balances as of June 30, 2014. This report is strictly on a cash basis with total cash receipts of \$20,693,988 and total disbursements of (\$19,521,451) with excess cash receipts over disbursements of \$1,219,913 and an ending fund balance as of June 30, 2014 of \$10,961,102.

The next section was the Statement of Receipts and Disbursements for Fiscal Year 2014 activity. The General Fund had an ending cash balance of \$8,628,452 which included prior year intra fund transfer; special revenue had a balance of \$138,807; fiduciary had a balance of \$303,278.

The next financial section Mark reviewed was the Statement of Cash Position and Fund Balances as of August 31, 2014. Total receipts were \$5,027,508; total disbursements were (\$2,591,150) with excess cash receipts over disbursements of \$2,536,358 and an ending fund balance as of August 31, 2014 of \$13,497,460.

The next section was the Statement of Receipts and Disbursements for Fiscal Year 2015 activity. The General Fund had an ending cash balance of \$3,448,383; special revenue had a balance of \$573,145; a new report this fiscal year, Capital Projects, had no activity to date; fiduciary fund had no activity to date.

The final section Mark reviewed was the Budget to Actual – Administration and Support Budget Summary for FY 2014 activity. Total actual expenses were \$1,220,528.77; budgeted expenses were \$1,337,562. Actual expenses were under budget by \$117,033.23.

Kellie Phillips complimented Mark on his reporting style.

OFFICERS' MEETING

Jim stated that there was a Board Officers' Meeting held on August 11, 2014 at the Mental Health & Recovery Board, 1055 E. High Street, Springfield, Ohio and requested that the recommended actions from that meeting be ratified and confirmed and approve the minutes. Jim first reviewed the Parkside Community Church's request that they renovate one room at Project Woman, building Murphy Beds, adding a table and chair and possibly a computer, all at Parkside's expense. Jim stated that they wanted to do this to show the community their good deeds and to put it on their website. Jim also stated that there were some concerns about liability language in the contract and that Lauren Ross, MHR Board Member, rectified them.

The second item on the Agenda was McKinley Hall Vocational Services and TCNBHS request to no longer contract with Opportunities for Ohioans with Disabilities (OOD) to provide vocational coordinators. McKinley Hall and TCN feel that they spend more time reporting to OOD than assisting clients. OOD is no longer paying for treatment services that are provided to clients in recovery. OOD wants to pay more for vocational services and less for treatment services.

Jim called for a motion to ratify and confirm these actions and approve the minutes and read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTIONS TAKEN BY THE BOARD OFFICERS AT THEIR AUGUST 11, 2014 OFFICERS' BOARD MEETING AND APPROVE THE MINUTES.

IT was MOVED BY MARILYN DEMMA, SECONDED BY KIM MICHAEL TO RATIFY AND CONFIRM THE ACTIONS TAKEN BY THE BOARD OFFICERS AT THEIR AUGUST 11, 2014 BOARD MEETING AND APPROVE THE MINUTES.

MOTION CARRIED.

That concluded the Officers' Meeting report.

MENTAL HEALTH AND ADDICTION SERVICES PROGRAM COMMITTEE

Jim stated that the Mental Health and Addiction Services Program Committee met on Tuesday September 2, 2014 at 5:30 p.m. at the Greene County ESC, 360 East Enon Road, Yellow Springs, Ohio. Jim pointed out that the Minutes incorrectly reflected the date of August 2, 2014 for the meeting. Jim then called on Delvin Harshaw, Committee Chair, to report on the actions at the meeting.

Delvin stated that they had a very good meeting and then reviewed the minutes and read the first recommendation.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH GREENE COUNTY ADULT PROBATION DEPARTMENT TO FUND A CRIMINAL JUSTICE BEHAVIORAL HEALTH LIAISON FOR STATE FISCAL YEAR 2015 IN THE AMOUNT OF \$29,998.

IT was MOVED BY BEN HARRISON, SECONDED BY KELLIE PHILLIPS TO APPROVE THE CONTRACT WITH GREENE COUNTY ADULT PROBATION DEPARTMENT TO FUND A CRIMINAL JUSTICE BEHAVIORAL HEALTH LIAISON.

MOTION CARRIED.

Delvin described the next agenda item, Greene County Family & Children First Council Family Resource Centers and read the recommendation.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE GREENE COUNTY FAMILY & CHILDREN FIRST DEPARTMENT TO FUND PREVENTION ACTIVITIES FOR STATE FISCAL YEAR 2015 IN THE AMOUNT OF \$18,018.

IT was MOVED BY JULIE ANTHONY, SECONDED BY BEN HARRISON TO APPROVE THE CONTRACT WITH GREENE COUNTY FAMILY & CHILDREN FIRST DEPARTMENT TO FUND PREVENTION ACTIVITIES.

MOTION CARRIED.

Next on the agenda was a Hot Spot Alcohol/Drug Expansion Recovery Supports recommendation.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH VARIOUS PROJECT VENDORS FOR STATE FISCAL YEAR 2015 IN THE AMOUNT OF \$74,463 TO IMPLEMENT LOCAL STRATEGIES FOR RECOVERY SUPPORT.

IT was MOVED BY KIM MICHAEL, SECONDED BY LAUREN ROSS TO APPROVE THE CONTRACT WITH VARIOUS PROJECT VENDORS TO IMPLEMENT LOCAL STRATEGIES FOR RECOVERY SUPPORT.

MOTION CARRIED.

Delvin then presented a recommendation for Hot Spot Mental Health Expansion Housing Assistance.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH HOUSING SOLUTIONS OF GREENE COUNTY AND MENTAL HEALTH SERVICES OF CLARK AND MADISON COUNTIES TO FUND HOUSING ASSISTANCE AND SUPPORT FOR STATE FISCAL YEAR 2015 IN THE AMOUNT OF \$54,592 PER AGENCY FOR A TOTAL AMOUNT OF \$109,184.

IT was MOVED BY ROGER ROBERTS, SECONDED BY JIM HUTCHINS TO APPROVE THE CONTRACT WITH HOUSING SOLUTIONS OF GREENE COUNTY AND

MENTAL HEALTH SERVICES OF CLARK AND MADISON COUNTIES TO FUND HOUSING ASSISTANCE AND SUPPORT.

MOTION CARRIED.

Next, Delvin presented a recommendation for Ryan Training & Consulting.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH RYAN TRAINING & CONSULTING FOR STATE FISCAL YEAR 2015 IN AN AMOUNT NOT TO EXCEED \$10,000 FOR THE PURPOSE OF ASSISTING COALITIONS.

IT was MOVED BY MARILYN DEMMA, SECONDED BY ROGER ROBERTS TO APPROVE THE CONTRACT WITH RYAN TRAINING & CONSULTING.

MOTION CARRIED.

Delvin asked Kent to explain to the membership why it is giving Ryan Training & Consulting additional funds. Kent explained that the Board uses him in coalition development and support in a number of coalitions; the newest being the one in Greene County. He is also used in the suicide prevention and substance abuse coalition in Madison County and some of the other projects.

The next recommendation was for TCN Behavioral Health Services.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH AND ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH TCN BEHAVIORAL HEALTH SERVICES FOR THE REMAINING THREE QUARTERS OF STATE FISCAL YEAR 2015 IN THE AMOUNT OF \$2,940,917. ANY UNEARNED FIRST QUARTER ALLOCATION WILL BE AVAILABLE THE REMAINDER OF THE FISCAL YEAR. ATTACHED IS THE ALLOCATION BY SERVICE CATEGORY. PREVENTION SERVICES WILL BE ON A COST REIMBURSEMENT BASIS.

THE FOLLOWING SERVICES WILL BE FUNDED ON A GRANT BASIS:

- **INPATIENT SERVICES**
- **OTHER (INDIGENT CLIENT FOOD)**

Delvin asked Kent to explain to those who were not at the Committee meeting what indigent client food means. Kent stated that it is used for emergency situations where someone needs some short term help with food and housing to get them through a tough time

IT was MOVED BY LINDA GRIFFITH, SECONDED BY BEN HARRISON TO APPROVE THE CONTRACT WITH TCN FOR THE REMAINING THREE QUARTERS OF SFY 2015.

MOTION CARRIED.

This concluded the Mental Health and Addiction Services Committee Report.

MISCELLANEOUS

Jim asked Kent to explain the next item on the agenda regarding Oesterlen Service for Youth Crisis Respite Grant. Kent stated that, first, he had a question that he was struggling with and wanted some suggestions from the membership. He said that since the Board went to one combined Committee meeting, most of the members have the opportunity to hear all of the motions. He is trying to figure out how to be more efficient with the members' time here but also allow for optimal opportunity for discussion and feedback if a member was not at the Committee meeting. Kent stated that there is not a requirement that the membership has to approve every single motion; it can approve the actions of the Committee. But, in doing that, it could remove the opportunity for discussion here. He stated that if the membership is comfortable going through each motion then it can continue doing it that way. He would like to find a way to streamline that process by presenting one motion; the members have an opportunity to review the motions in the packet that they receive. Kent stated that he does not want to shut down discussion or not allow people the opportunity to talk, but the question is if you reviewed it once, do you need to review it again. Linda Griffith agreed that it should be streamlined as Kent suggested. Jim Vernon asked if everyone is on the Committee. Lauren Ross agreed that it should be streamlined unless there is someone in the audience and then the motions should be addressed. Delvin suggested that when he opens up the Program Committee discussion, he could ask if anyone wants to discuss the motions. The Board will address this at a later date. Kent stated that he did not want to suppress discussion but there is no need to go over the motions twice.

Kent then discussed the Oesterlen Service for Youth Crisis Respite Grant. He stated that the Board is trying to work with the State and still do not have finalization on this; the money is going to come, it just has not been released yet. Kent stated Oesterlen Service for Youth opened a facility and renovated the building and the Board needs to allocate the second year of the grant. Kent then asked Adam Sorensen to describe the program. Adam stated that the program is functioning the way that it was intended to. It is allowing families to be unified with each other instead of going into foster care placement. He stated that the Board should be proud of its role because it took tremendous vision and oversight and grant writing to accomplish this and Oesterlen staff appreciates it very much.

Kent went on to say that this is a State grant and the holdup is that they are trying to finalize the previous year and move forward into this year. Roger Roberts asked if, at the end, would there be a way to create a cost benefit analysis that would show how much was saved by reunification in lieu of out-of- county or out-of-home placement. Adam stated that should be a requirement of the grant reporting. Roger thought that would be an impressive number to see.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE, AND MADISON COUNTIES AUTHORIZE THE CEO TO ENTER INTO CONTRACT WITH OESTERLEN SERVICES FOR YOUTH, INC. FOR CRISIS RESPITE SERVICES DURING SFY 2015 IN AN AMOUNT NOT TO EXCEED \$171,056. PAYMENT WILL BE ON A REIMBURSEMENT BASIS FUNDED BY OHIO MENTAL HEALTH AND ADDICTION SERVICES AND IS CONTINGENT UPON RECEIPT OF FUNDS.

IT was MOVED BY JULIE ANTHONY, SECONDED BY KELLIE PHILLIPS TO APPROVE THE HELPING OHIO'S CHILDREN YOUTH CRISIS RESPITE CENTER.

MOTION CARRIED.

AUDIENCE PARTICIPATION

None.

BOARD MEMBER COMMENTS

Kim Michael thanked the MHRB staff for the effort put into the C.I.T. training. Jim Vernon complimented Roselin for together C.I.T. Jim also stated that a woman gave her story about how well the police handled her mentally ill son when he was out of control.

Linda Griffith stated that mental health first aid training is being held in Yellow Springs for the community. She will e-mail Greta the information.

ADJOURNMENT

A MOTION WAS MADE BY JIM HUTCHINS AND THE MEETING WAS ADJOURNED.

Julie Anthony, Secretary

Michelle Humphrey, MHR Board Staff