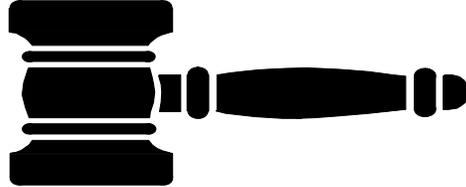


ATTACHMENT A



MINUTES – November 17, 2014

The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in regular session on Monday, November 17, 2014 at 6:00 p.m. at the Clark State Community College, Library Resource Center, Room 207, 570 East Leffel Lane, Springfield, Ohio.

PRESENT: *Jim Vernon, Chairperson, Presiding; Scott Anger, Julie Anthony, Marilyn Demma, Linda Griffith, Ben Harrison, Delvin Harshaw, Jim Hutchins, Kimberly Michael, Roger Roberts and Lauren Ross*

Staff: Dr. Kent Youngman, CEO; Mark Huff, Michelle Humphrey, Dr. Greta Mayer, Roselin Runnels and Tracey Stute

GUESTS: *None*

OPENING REMARKS

Jim Vernon, Chairperson, called the meeting to order, welcomed the Board membership and guests, and then asked the Board members and audience to introduce themselves.

APPROVAL OF MINUTES

The Board Minutes for the October 20, 2014 Mental Health & Recovery Board meeting were reviewed.

IT was MOVED BY LAUREN ROSS, SECONDED BY SCOTT ANGER, TO APPROVE THE MINUTES OF THE OCTOBER 20, 2014 BOARD MEETING.

MOTION CARRIED.

REVIEW OF VOUCHERS

Voucher lists dated October 10, 2014, October 17, 2014, October 24, 2014 and October 31, 2014 were reviewed. Jim Vernon asked what "Clarb" stands for. Mark Huff explained that it is an abbreviation for Clark Board and that it was an invoice from Greene County ESC for August through September for MACSIS services. Also, Lauren Ross stated that reviewing the vouchers reminded her that David Weaver of Martin, Browne, Hull & Harper is retiring.

CEO REPORT

Jim called on Kent Youngman to give the CEO report. Kent began with Attachment C on the Agenda, the Ohio Department of Mental Health & Addiction Services Community Capital Project Application/Contract for State Assistance in Construction, Purchase, or Renovation. He explained that through the grant process this year, TCN was awarded \$143,450 for recovery housing in Xenia on Weaver Street and that process has been completed. He stated that their Board and our Board need to pass a Resolution saying that we are in support of that application. The money will go directly to TCN without passing through our Board, but we will monitor the program for compliance. Kent clarified to Jim Vernon that TCN will own the building and the Board will monitor it for appropriate use. He then stated that the total grant award is \$286,900 and TCN will receive half of that amount. Kent then read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVES SAID APPLICATION WITH AN ASSURANCE OF AN INTENT TO SUPPORT APPLICANT'S PROGRAM CONSISTENT WITH THE APPLICATION AND, IN ADDITION, TO ANNUALLY MONITOR THE PROGRAM AND OPERATIONS OF THE FACILITY TO ASSURE COMPLIANCE.

IT was MOVED BY DELVIN HARSHAW, SECONDED BY SCOTT ANGER TO APPROVE THE ENDORSEMENT.

MOTION CARRIED.

Kent announced that the N.A.M.I. annual Consumer Christmas Party will be held on December 15th from 6:00 p.m.-8:30 p.m. at United Senior Services (Elderly United) in Springfield and encouraged everyone to attend.

Kent reminded Board members that they need to turn in their travel reimbursement forms by the end of the month in order to receive their checks before the end of the year.

Next, Kent stated that the Board is tentatively planning an Open House for Housing Solutions' Columbus Place on December 19, 2014 from 2:00-4:00 p.m. Kent stated that he, Nancy Boop and Michelle Humphrey toured the facility and it is almost finished. The intent is to have people start moving in before Christmas.

Kent then updated everyone on the possible Clark County transitional housing project downtown in the Safety Building. He stated that the project was contingent upon a number of

things, one of them being support from the various courts, judges and other legal professionals and, as it turns out, they are not in support of the project. Kent said that they wanted the Safety Building to be consistent with its continued use and did not want the use changed. He stated that the Board has a capital application in to OMHAS for \$500,000. If the Board is awarded the money, then it will actively seek another alternative for the project.

Kent stated that the behavioral health levies statewide did well. He said that all twelve passed; three had new millage associated with them and nine were either replacements or renewals. Kent stated that in November, 2015, the Board will be on the ballot in Madison County and we are increasing the public awareness with billboards and some other things throughout the year. Jim Vernon stated that the Greene County Public Library levy passed. Kent stated that United Senior Services passed as well.

Kent then stated that Lexie Boblitt will be sworn in as a new Board member at the January 20th meeting. She was recommended by Kim Michael and is from Clark County. Kent stated that leaves two Greene County vacancies for state appointments; one who has been a consumer of mental health services, one who has been a consumer of drug and alcohol services and they both have to have received services in the public sector. Kent asked for Board members to recommend anyone who they think would be interested that fit into one of those categories.

Last, Kent mentioned the flyer for Ohio Peer Supporter Training Program. He stated that they are scheduled in Clark, Greene and Madison Counties. Roselin Runnels explained that there is no cost and to pass the information on to anyone who might be interested. Linda Griffith asked if it would be a conflict of interest to recommend someone who is attending the training to become a Board member. Kent stated that if they were employed by any agency or held a position that was supported by Board dollars, they would not be eligible to be a Board member.

That concluded the CEO report.

ADMINISTRATIVE

Jim called on Mark Huff to review the Mental Health & Recovery Board financials. Mark referred the membership to Attachment D in the agenda packet and first reviewed the Statement of Cash Position and Fund Balances as of October 31, 2014. This report is strictly on a cash basis with total cash receipts of \$6,544,577 and total disbursements of (\$5,592,445) with excess cash receipts over disbursements of \$952,131 and an ending fund balance as of October 31, 2014 of \$11,913,233.

The next section was the Statement of Receipts and Disbursements for Fiscal Year 2015 activity. The General Fund had an ending cash balance of \$2,366,394; special revenue had a balance of \$722,645; fiduciary had a balance of \$41,132; Capital Projects had no activity to date. Kent Youngman stated that Capital Projects has had no activity because the architect that the Board had been working with on the project pulled out. The Board is actively seeking another architectural firm who is familiar with that type of project.

Next, Mark explained that the SFY 2014 agency audit is still in progress and should be completed sometime in December. He also stated that the Board members should have received an e-mail on November 6, 2014 from the State regarding the SFY 2014 Board audit. Mark explained that he will go over the audit in detail at the Finance Committee meeting.

That concluded the Administrative report.

MENTAL HEALTH AND ADDICTION SERVICES PROGRAM COMMITTEE

Jim stated that the Mental Health and Addiction Services Program Committee met on Tuesday, November 4, 2014 at 5:30 p.m. at the Greene County ESC, 360 East Enon Road, Yellow Springs, Ohio and asked Delvin Harshaw, Committee Chair, to give a report. Delvin stated that Cheri Walter and Liz Henrich of Ohio Association of County Behavioral Health Authorities attended the meeting to talk about various programs that Boards will be looking at over the coming years and to inform us of some of the things that the State is doing. Delvin asked Kent to give an update. Kent stated that the bulk of the meeting had to do with looking at the Association's initiative which they are calling "Recovery is Beautiful" or "Recovery Oriented Systems of Care." He stated that it is a way to enhance or make more effective the treatment and recovery component of things while at the same time, paying close attention to and building in prevention and resiliency activities along with that. Kent stated that it is a framework within each local community and the local communities can figure out how to best implement that. He also stated that it puts consumers and family members at a focal point in terms of trying to determine what is most effective for them. Delvin also said that 30 to 35 Boards will be receiving the same training that this Board received. Kent also stated that one of the biggest challenges for this next year will be to keep Medicaid expansion. He said that was a two-year commitment and several legislators want to repeal it; the Governor wants to keep it.

Delvin then mentioned the Greene County Community Drug Coalition meeting which will be held on November 18, 2014 at the Beavercreek Church of the Nazarene at 7:00 p.m.

That concluded the Mental Health and Addiction Services Program Committee Report.

MISCELLANEOUS

Jim then moved on to Attachment F of the Agenda and asked Kent to explain the proposal. Kent reiterated that Housing Solutions' Columbus Place is getting close to opening. He explained that it is a six unit apartment building with a common area and provides permanent supportive housing. Kent stated that it was his understanding that the grant included furnishings, which it did not. Kent said that there is \$20,000 of unused mini-grant money in Greene County and he proposes that the Board uses those dollars to furnish the apartments and the common areas. He stated that he, Nancy Boop and Michelle Humphrey walked through the facility last week and met with Rhonda Baer, Director of Housing Solutions, and Nancy and Michelle volunteered to work with Rhonda to find the furnishings and help with the decorating. Kent then asked Michelle to update the membership on what she has done so far. Michelle stated that she called Ashley Furniture who offered a 55% discount with free delivery and set up. She said that she, Nancy and Rhonda are available to pick out items on Thursday, November 20th

at their showroom. She also stated that they want to keep the cost of furnishings for each unit around \$2,900 - \$3,000 so that there is money to furnish an office and common area.

Kent then read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ALLOCATE \$20,000 TO HOUSING SOLUTIONS OF GREENE COUNTY, INC. FOR THE PURPOSE OF PURCHASING FURNISHINGS FOR THE COLUMBUS PLACE APARTMENT FACILITY LOCATED IN XENIA. THE SOURCE OF THESE FUNDS IS UNSPENT/UNALLOCATED MINI-GRANT FUNDS.

IT was MOVED BY LINDA GRIFFITH, SECONDED BY JIM HUTCHINS TO APPROVE THE ALLOCATION OF \$20,000 OF UNSPENT MINI-GRANT FUNDS TO FURNISH COLUMBUS PLACE APARTMENT FACILITY.

MOTION CARRIED.

AUDIENCE PARTICIPATION

None.

BOARD MEMBER COMMENTS

None.

ADJOURNMENT

A MOTION WAS MADE BY LINDA GRIFFITH AND THE MEETING WAS ADJOURNED.

Julie Anthony, Secretary

Michelle Humphrey, MHR Board Staff