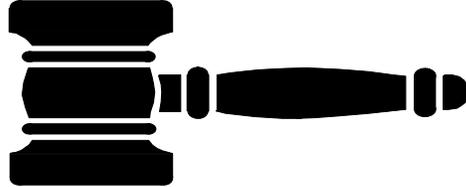


## ATTACHMENT A



### MINUTES – January 20, 2015

*The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in regular session on Tuesday, January 20, 2015 at 6:00 p.m. at the Clark State Community College, Library Resource Center, Room 207, 570 East Leffel Lane, Springfield, Ohio.*

**PRESENT:** *Jim Vernon, Chairperson, Presiding; Scott Anger, Julie Anthony, Lexie Boblitt, Linda Griffith, Delvin Harshaw, Joseph Keferl, Kimberly Michael, Kellie Phillips, Roger Roberts and Lauren Ross*

*Staff: Dr. Kent Youngman, CEO; Mark Huff, Michelle Humphrey, Dr. Greta Mayer, Roselin Runnels and Tracey Stute*

**GUESTS:** *John Federer, Clark County Auditor  
Stephanie McCuiston, Wittenberg University*

#### **OPENING REMARKS**

*Jim Vernon, Chairperson, called the meeting to order, welcomed the Board membership and guests, and then asked the Board members and audience to introduce themselves.*

#### **APPROVAL OF MINUTES**

*The Board Minutes for the November 17, 2014 Mental Health & Recovery Board meeting were reviewed.*

***IT was MOVED BY DELVIN HARSHAW, SECONDED BY LAUREN ROSS, TO APPROVE THE MINUTES OF THE NOVEMBER 17, 2014 BOARD MEETING.***

***MOTION CARRIED.***

*Jim complimented the quality of work that comes from the Board staff.*

#### **REVIEW OF VOUCHERS**

*Voucher lists dated November 7, November 14, November 21, November 28, December 5 and December 8, 2014 were reviewed. Kent Youngman asked Mark Huff to explain the new format for the Voucher list that will be implemented at the next Board meeting. Mark stated that he and Tracey Stute attended a Lean Boot Camp and that this was an outcome from that training. Mark said that this format uses less paper and gives more information. He also stated that the summary ties back to the financial statements.*

### **CEO REPORT**

*Jim called on Kent to give the CEO report. Kent began by introducing Lexie Boblitt, and asking that John Federer, Clark County Auditor, swear her in as a new Board member. Mr. Federer asked Lexie to raise her right hand and recite the Mental Health & Recovery Board of Clark, Greene and Madison Counties Oath of Office, swearing her in as a new Mental Health & Recovery Board member.*

*Kent then stated that this year's Board Retreat will be at Bergamo on March 14, 2015 from 8:30 a.m. to 2:30 p.m. He said that there is not a full agenda yet but that Board staff will work with Jim and the Executive Committee to develop one. Kent then asked Dr. Greta Mayer to explain the Youth Led Prevention Grant. Greta stated that this is a prevention allocation that is received from the state every year. She said that the allocation is moved around so that each county in the Board's region can benefit from it. Greta explained that the point of youth led prevention is that youth are building capacity to become leaders. She then introduced Stephanie McCuiston from Wittenberg University Hagen Center as the recommended recipient in Clark County and asked her to explain how the funds will be used. Stephanie began by thanking the Board for their consideration. She then explained that the money will be used by the Community Alliance for Youth which is an arm of the Hagen Center. The funds will build on the program that the Board has already funded through the mini-grant, Youth Mental Health First Aid. She stated that youth in the community from five different high schools and the adults that serve at those schools in Clark County have been trained. She stated that the outcomes would be empowering youth to grow as leaders through service, fostering protective factors like positive adult interaction and connection with community and overall youth resiliency by using the youth Mental Health First Aid, augmenting awareness of mental health resources and to reduce the associated stigma. Roger Roberts asked how involved the youth were in the decision-making and planning process. Stephanie stated that was one of the primary outcomes that came out of the initial community planning meetings. Greta then stated that Stephanie will be completing the outcomes that are involved with all of prevention providers online through POPS. Delvin Harshaw asked how many students there are and how are they selected. Stephanie stated that the number is currently unknown but that the long-term intention would be that they would reach youth at least in every school district in Clark County within three years. Jim thanked Stephanie.*

*Jim then read the recommendation.*

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO**

**NEGOTIATE AND ENTER INTO CONTRACT WITH WITTENBERG UNIVERSITY IN THE AMOUNT OF \$4,504 FOR THE PROVISION OF YOUTH LED PREVENTION ACTIVITIES IN CLARK COUNTY DURING SFY 2015. PAYMENT WILL BE ON A COST-REIMBURSEMENT GRANT BASIS.**

**IT was MOVED BY JOSEPH KEFERL, SECONDED BY DELVIN HARSHAW TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH WITTENBERG UNIVERSITY FOR STATE FISCAL YEAR 2015 IN THE AMOUNT OF \$4,504.**

**MOTION CARRIED.**

*Kent stated that the Consumer Christmas Party was well attended and reminded everyone that this is a party for all three counties. He explained that the Board supplies the funding and N.A.M.I. supplies the majority of the manpower; although there were a number of staff and some staff families who participated.*

*Next, Kent stated that the Columbus Place Grand Opening in Xenia occurred on December 19, 2014. He said that the Board purchased the land 11 or 12 years ago for consumer housing and it is finally completed. He stated that the housing was completely occupied the day that it opened.*

*Kent then updated everyone on the Cedar Street project. He stated that the Board received \$190,000 from the state. The Board approached the city and asked if it had any vacant land that could be donated to the Board. The city indicated that there is land and federal dollars available. The proposal that the Board is presenting to the city will be somewhere in the neighborhood of \$400,000 to \$450,000 with the city picking up the remainder after our \$190,000 of state funds. Kent explained that there would be four single occupancy units in two buildings because zoning does not allow more than one double on any individual lot. One of the buildings would have an addition for a meeting space. The parcels are located on Cedar and Race Streets. Kent indicated that the next step in the city process could be accomplished by the end of February.*

*Last, Kent talked about his plan to retire in January, 2016. He stated that Jim has an Executive Committee Meeting scheduled on January 30<sup>th</sup> to begin the replacement process. Kent said that he will have served 32½ years in the public system at his retirement.*

*That concluded the CEO report.*

### **ADMINISTRATIVE**

*Jim called on Mark Huff to review the Mental Health & Recovery Board financials. Mark referred the membership to Attachment D in the agenda packet and first reviewed the Statement of Cash Position and Fund Balances as of November 30, 2014. This report is strictly on a cash basis with total cash receipts of \$7,334,849 and total disbursements of (\$6,630,865)*

*with excess cash receipts over disbursements of \$703,984 and an ending fund balance as of November 30, 2014 of \$11,665,086.*

*The next section was the Statement of Receipts and Disbursements for Fiscal Year 2015 activity. The General Fund had an ending cash balance of \$1,820,262; special revenue had a balance of \$449,772; fiduciary had a balance of \$626,481; Capital Projects had no activity to date.*

*Next Mark reviewed the Statement of Cash Position and Fund Balances as of December 30, 2014. This report is strictly on a cash basis with total cash receipts of \$7,504,405 and total disbursements of (\$7,793,305) with excess cash receipts under disbursements of (\$288,901) and an ending fund balance as of December 31, 2014 of \$10,672,202.*

*The next section was the Statement of Receipts and Disbursements through December 31, 2014. The General Fund had an ending cash balance of \$655,681; special revenue had a balance of \$697,100; fiduciary had a balance of \$613,149; Capital Projects had no activity to date.*

*The next section was the Budget to Actual – Administration & Support Summary through December 31, 2014. This report reflected total cash disbursements of \$597,567.95.*

*The last section was the Cash Position (Actual and Projected) through December 31, 2015. This report shows a projected ending balance as of December, 2015 of \$8,986,651.*

*That concluded the Administrative report.*

## **MISCELLANEOUS**

*Jim then moved on to Attachment E of the Agenda which was a recommendation for a grant for Housing Solutions. Jim asked Kent to explain. Kent stated that this is a pass-through. He explained that Housing Solutions applied for an operations grant through the Ohio Department of Development Services Agency and some of that comes directly to them and some comes through Ohio Department of Mental Health and Addiction Services (OhioMHAS). The portion coming through OhioMHAS is \$23,450. That amount will then come to the Board and we in turn pass it along to Housing Solutions. Scott Anger asked Kent to discuss getting Columbus Place assistance with front desk coverage on the weekends. Kent explained to the Membership that when Rhonda Baer of Housing Solutions applied for this grant, she included some dollars for front desk help but it was denied. Kent stated that the Board had previously approved some state money that was originally thought would have to be used for training of peer supporters. Those trainings are being paid for by the state, so that money is available. Kent said that he has spoken with Rhonda and she has a person going through the peer support training so it is being discussed to use some of those dollars to have a trained peer supporter provide front desk coverage on the weekends.*

*Kent then read the recommendation.*

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO PROVIDE PAYMENT TO HOUSING SOLUTIONS OF GREENE COUNTY AS FUNDING FROM OHIOMHAS IS RECEIVED FOR THE DSA GRANT IN STATE FISCAL YEAR 2015. IN ADDITION AN INCREASE OF \$23,450 TO THE SPECIAL REVENUE FUND IS REQUIRED IN THE ESTIMATED REVENUE LINE ITEM AND APPROPRIATION LINE ITEM. THE INCREASES WILL BE SUBMITTED TO THE CLARK COUNTY AUDITOR'S OFFICE.**

**IT was MOVED BY JULIE ANTHONY, SECONDED BY SCOTT ANGER TO AUTHORIZE THE CEO TO PROVIDE PAYMENT TO HOUSING SOLUTIONS OF GREENE COUNTY AS FUNDING FROM OHIOMHAS IS RECEIVED FOR THE DSA GRANT IN STATE FISCAL YEAR 2015 IN THE AMOUNT OF \$23,450.**

**MOTION CARRIED.**

*Kent stated that we are now operational with GOSH. He said that Kevin Taylor will give a complete presentation at the February Committee Meeting. Kent stated that the Board is finalizing agreements with Allen-Auglaize-Hardin and Licking-Knox Boards to provide GOSH services. Services for those Boards should begin in July.*

#### **AUDIENCE PARTICIPATION**

*None.*

#### **BOARD MEMBER COMMENTS**

*Delvin Harshaw stated that Kent's letter took him by surprise. He went on to say that he has enjoyed working with Kent and has appreciated all that Kent has done and wished him well.*

*Jim stated that Delvin expressed everyone's feelings and said that the Board will begin the selection process by having an Executive Committee meeting on January 30<sup>th</sup>. Jim also stated that he would like to hear comments from the Membership either at the Board meeting or in private but his intention is to have the Executive Committee be the selection board.*

*Roger Roberts inquired about moving ahead with the Medication Assisted Treatment in Madison County. Kent stated that good progress was being made. Madison County already has a doctor and nurse practitioner in place. He also stated that the detox in Montgomery County is operational.*

*Joe Keferl stated that Wright State University is looking into positioning itself in terms of a plan for the University with some funding potentials through the Governor's office to try to increase the capacity of opiate treatment and prevention services. Joe said that he has asked Kent to help with advice on how something like this could work. Joe also stated that a Wright State student is one of Michelle Obama's guests at the State of the Union Address.*

*Scott stated that the Xenia Police Department will have Narcan in their cruisers starting next week. He also stated that he was at a Christmas program at which Judge Root spoke and she said some encouraging things about the drug court in Fairborn and the use of Vivitrol. Scott felt that it would be interesting to have her speak at one of the Board's trainings or at the Retreat. Roger stated that Madison County has already had officers administer Narcan. Lauren Ross stated that campus police at Sinclair have also administered it.*

**ADJOURNMENT**

**A MOTION WAS MADE BY ROGER ROBERTS AND THE MEETING WAS ADJOURNED.**

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*Julie Anthony, Secretary*

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*Michelle Humphrey, MHR Board Staff*