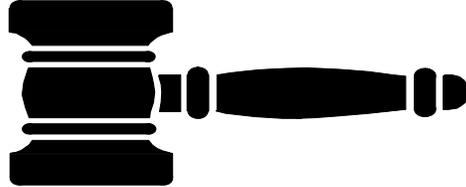


ATTACHMENT A



MINUTES – February 17, 2015

The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in regular session on Tuesday, February 17, 2015 at 6:00 p.m. at the Clark State Community College, Library Resource Center, Room 207, 570 East Leffel Lane, Springfield, Ohio.

PRESENT: *Jim Vernon, Chairperson, Presiding; Scott Anger, Julie Anthony, Lexie Boblitt, Marilyn Demma, Linda Griffith, Ben Harrison, Jim Hutchins, Joseph Keferl, Kimberly Michael, Roger Roberts and Lauren Ross*

Staff: Dr. Kent Youngman, CEO; Nancy Boop, Mark Huff, Michelle Humphrey, Dr. Greta Mayer, Roselin Runnels and Tracey Stute

GUESTS: *Rhonda Baer, Director, Housing Solutions
Rabecca Bozeman, Peer Support Specialist, London Recovery Project
Kathy Brinkman, Peer Support Specialist, Madison County
James Clark, Peer Support Specialist, Housing Solutions
George Dustin Combs, N.A.M.I., Fairborn
Kimberly Davis, Peer Support Specialist, McKinley Hall
Dacinda Foster, Peer Support Specialist, Gemini Reliance
Shane Keyton, Peer Support Specialist, McKinley Hall
Sarah Lansing, N.A.M.I., Yellow Springs
Jean Perry, London Recovery Project, Madison County Substance Abuse Coalition
Keith Robinson, Peer Support Specialist, Clark County
Charles Rollins, Peer Support Specialist, Gemini Reliance
Michael Rollins, Sr., Peer Support Specialist, McKinley Hall
Donna Sorrell, N.A.M.I., Yellow Springs
Debra West, Peer Support Specialist, Recovery Support*

OPENING REMARKS

Jim Vernon, Chairperson, called the meeting to order, welcomed the Board membership and guests, and then asked the Board members and audience to introduce themselves.

APPROVAL OF MINUTES

The Board Minutes for the January 20, 2015 Mental Health & Recovery Board meeting were reviewed.

IT was MOVED BY LAUREN ROSS, SECONDED BY SCOTT ANGER, TO APPROVE THE MINUTES OF THE JANUARY 20, 2015 BOARD MEETING.

MOTION CARRIED.

REVIEW OF ACCOUNTS PAYABLE REGISTER

Jim asked the Membership to review Attachment B, Accounts Payable Register. There were no comments.

CEO REPORT

Jim called on Kent to give the CEO report. Kent began by recognizing the Peer Support Specialists and asked Roselin to describe the program. Roselin explained that Peer Support Specialists are individuals who use their lived experience with mental illness or addiction to assist others who are also in long term recovery. She went on to say that a Peer Support Training was held on five consecutive Saturdays in January and asked those in the audience that attended the training to stand up and say a few words about their experience. The participants introduced themselves and gave a short statement about what they took away from the training. Kent stated that these are the people that really help make the Recovery Oriented Systems of Care in our region happen. He stated that he was pleased with the amount of people who were willing to give up five Saturdays in January and do the additional online training.

Kent then moved on to Attachment C, 120 Day Notice. Kent stated that this is sent out to the Agencies at the same time every year to notify them that their contracts are expiring and that, while the Board intends to continue with them, it is not known what their state budget will be and changes may be necessary.

Kent read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES INFORM EACH OF ITS CONTRACT AGENCIES THAT PURSUANT TO OHIO REVISED CODE 340.03 (A) (6) (A) AND/OR 340.033 (D) IS HEREBY NOTIFIED THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES HAS PROPOSED TO NOT RENEW THE FISCAL YEAR 2015 CONTRACTS FOR THE AGENCIES LISTED BELOW, WHICH EXPIRE JUNE 30, 2015.

IT IS THE BOARD'S INTENT TO ENGAGE IN GOOD FAITH COLLABORATION AND NEGOTIATION. IF SUCH GOOD FAITH NEGOTIATIONS RESULT IN THE BOARD RENEWING ITS CONTRACT WITH A GIVEN PROVIDER AGENCY, THE NEW CONTRACT MAY REFLECT SUBSTANTIAL CHANGE.

MHR BOARD AGENCIES

**Clark County Family & Children First Council
Elderly United – DBA United Senior Services
Family Violence Prevention Center of Greene County
Greene County Adult Probation Department
Greene County Educational Service Center
Greene County Family & Children First
Greene County Juvenile Court
Greene Leaf Therapeutic Community
Housing Solutions of Greene County
Madison County Department of Family & Children
Matt Talbot House
McKinley Hall, Inc.
Mental Health Services for Clark & Madison Counties
NAMI of Clark & Greene Counties
Oesterlen Services for Youth
OIC of Clark County
Project Woman
Rocking Horse Center
Springfield Metropolitan Housing Authority
TCN Behavioral Health Services
WellSpring
Women's Recovery Center**

IT was MOVED BY ROGER ROBERTS, SECONDED BY JIM HUTCHINS TO APPROVE BOARD/AGENCY CONTRACTS 120 DAY NOTICE TO NOT RENEW OR SUBSTANTIALLY CHANGE.

MOTION CARRIED.

Kent informed the Peer Supporters that they were welcome to stay for the rest of the business meeting that they could leave if they were so inclined. The membership thanked them for attending.

Kent then directed the membership to their reminder of the Board Retreat and reviewed the Agenda. He also stated that the Board meeting will be at 2:15 p.m. at the Retreat in lieu of Monday, March 16.

Next, Kent stated that Danielle Smoot of Cole's Warriors will be moving to Florida and Andy Wilson, Clark County Prosecutor who funds Danielle's work, approached Kent and said

that he would like to keep Cole's Warriors operational in the county and asked if there was something to be done together to make that happen. Kent said the plan is that the Prosecutor's Office will hire Emily Magoto, who previously ran Greene County Strengthening Families Program, and continue to provide all of the material support that they have been providing but Emily will be housed in the Board's Administrative Office. The Prosecutor's Office will absorb the cost but Dr. Greta Mayer will work with Emily, getting her incorporated into various things and finding other opportunities to get her involved. Kent stated that the Board has an empty office that Emily can utilize when she needs to and the Board will provide her with peer support and possibly some administrative support, etc. This way the program can stay operational and help get her integrated more fully into the community system. Kent also stated that Cole's Warriors will no longer be under the wing of Family & Youth Initiatives (F.Y.I.) in New Carlisle. Kent stated that this is a good opportunity for the Board to support this program and it gives the Board an opportunity to infuse things such as PAX Principles and Community Kernels into the operations. This will occur later in the spring and the Board will need to develop a Memorandum of Understanding with the Prosecutor's Office around roles and responsibilities, etc. The Prosecutor's Office will have the administrative supervision and Greta will supervise Emily day-to-day. Scott Anger asked if the drug testing that was being done in the high schools will continue under Emily and Kent stated that it would.

Kent reported that on Friday, March 6, 2015 from 9-1 p.m. there will be a Recovery Oriented Systems of Care Training (R.O.S.C.). He explained that this is a roll out community training that will be held at the Greene County Educational Service Center and is targeted at agencies to help them begin to understand what R.O.S.C. is about. Peer Support Specialists who are working in other counties will be coming as well as some agency people and they will talk about what they are doing and the benefit that R.O.S.C. has brought to their organization.

Next, Kent gave a state budget update. He stated that Medicaid Expansion will not be the hot topic with the General Assembly that it was originally thought to be. He stated that the Leadership in both the House and Senate has come forward and said that they are not going to oppose the continuation of Medicaid Expansion. Kent said that there are a couple of nuanced changes that they are proposing; one being that folks in the 100 to 138% of poverty range would have a monthly premium and also that probably in 2017 Medicaid will move under Managed Care. Kent stated that no one knows what this will mean.

Kent then stated that he wanted to bring a proposal to the Board at the March meeting regarding the Madison County Levy. He reminded everyone that this needs to be acted on in November. Kent then gave a short tutorial in changes in levies. Kent stated that until recently, if a levy was already in existence you had three options. You could go with a renewal which is same dollar, you could go with a replacement which was same millage but current dollar or you could go with something new. There are current tax breaks for certain groups of people that are called rollbacks. Those would continue under the renewals. If however, you have a replacement or a new levy, that tax break is no longer in effect. It does not affect what taxes are collected but it affects what people pay; it makes it more expensive. As a result, what some groups have done has been to run a renewal with increase. This locks in the tax breaks for what currently is in place and the increase is a small amount like .1 or .2, so the new tax laws only apply to that portion of the levy. Therefore, it is less expensive for property owners and it can generate

additional revenue. For replacement, the idea is you would bring the rates up to current value. Kent stated that the Madison County Levy is 13 years old so it is actually generating .37 instead of .5 mill. Kent gave an example that, currently in Madison County, the cost per \$100,000 for a homeowner is \$9.80 annually and that generates \$391,000 for the Board annually. To go to a replacement, same millage but current rates, that jumps up to \$17.50 annually and it generates \$560,000. So it is a \$7.70 raise in terms of cost and \$169,000 in terms of revenue. If we were to look at a renewal with a .2 mill increase, the cost would be \$16.80 and the revenue would be \$615,000. Kent stated that there are new rules and there will need to be new education unless the assumption is we simply stay with what we have. There are also options on the length of time on the levy; typically, it is either five years or ten years. Kent stated that he still has a few more bases to touch but he has received cautious encouragement to look at trying to increase the amount of revenue. He said that he learned that there has been a significant increase in tax cost to farmers recently so that is a consideration. Kent stated that the simplest thing to do is to stay with what we have and know you are only going to get what you have. A more difficult thing to do would be to make a case saying we think there are additional needs and we need additional revenue to meet them. Kent said that the Commissioners actually put the levy on the ballot. This Board makes a recommendation that we would take to the Commissioners and they would then evaluate what they wanted to do; ultimately it is their call. Ben Harrison asked if the reason for the decrease in the millage was due to the property values. Kent stated that it was mostly because of time. He explained that the dollar amount is fixed so the \$391,000 is \$391,000 so if the base expands and the amount stays the same, then the millage goes down accordingly. Kent stated that if the Board and the Commissioners decided to go for something that was additional and, if it did not pass in November, then there would be May and November to try again. If that did not pass, then you would lose that revenue for at least a year until a new levy passed. Kent stated that the message of renewal is pretty simple and to replace a levy now is more expensive for homeowners than it is to keep what you have and do a percentage increase on the millage. Jim Vernon stated that it would be interesting to see what the entities that passed their levies did in terms of educating and advertising, etc. Several Board members questioned if any type of increase would pass.

That concluded the CEO report.

Jim Vernon thanked Roselin for the time that she spent with the Peer Support Training.

ADMINISTRATIVE

Jim called on Mark Huff to review the Mental Health & Recovery Board financials. Mark referred the membership to Attachment D in the agenda packet and first reviewed the Statement of Cash Position and Fund Balances as of January 31, 2015. This report is strictly on a cash basis with total cash receipts of \$8,046,408 and total disbursements of (\$9,792,443) with excess cash receipts over disbursements of (\$1,746,034) and an ending fund balance as of January 31, 2015 of \$9,215,068.

The next section was the Statement of Receipts and Disbursements for Fiscal Year 2015 activity. The General Fund had an ending cash balance of (\$375,937); special revenue had a

balance of \$442,244; fiduciary had a balance of \$599,817; Capital Projects had no activity to date.

That concluded the Administrative report.

EXECUTIVE COMMITTEE

Jim then moved on to Attachment E of the Agenda which was the report of the Executive Committee that was held on Friday, January 30, 2015 at the Board Administration offices. Jim stated that the purpose of the meeting was to begin the search for a replacement for the Board's current CEO. Jim said that it was officially declared as a closed meeting and then a discussion was had. Jim stated that the committee is reviewing and refining the Position Description and he hopes to have that published in early summer, May or June, receive applications and begin the interview process during the summer months. Jim hopes to have the interviews completed no later than October. He would like to make an announcement by the first part of November and then have a thirty day transition time wherein the new hire would work with Kent to get acquainted with the job duties. Jim stated that the committee will meet again at the end of March to review any suggested changes to the job description and application. Jim said that he will keep the Board informed as the committee moves forward. He stated that he would like to involve some of the staff in some of the process and perhaps some of the Board members but nothing has been determined yet. Dr. Keferl asked who has the final authority to determine who is hired and Kent stated that it was the Board. Kent also stated that, on occasion in situations like this, there are Board members who are interested in a position and there are ethics that people would have to be aware of. Jim Hutchins questioned the Board staff being involved and Jim Vernon stated that perhaps some of the staff would sit in to listen to an applicant's presentation. Jim Hutchins said that he thinks it is important that the staff be involved and have a voice. Jim Vernon stated that the committee's biggest concern is hiring someone who does not disrupt the professional behavior and cohesiveness of the Board staff.

MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE

Jim stated that the Mental Health & Addiction Services Program Committee met on Tuesday, February 3, 2015 at the Greene County Educational Service Center, 360 Enon Road, Yellow Springs, Ohio and asked Scott Anger, Co-Chair to give a report. Scott stated that there were several items on the Agenda. He said the Kent gave a Service Enriched Housing Project Update and Roselin gave the Community Plan update. He stated that Roselin also gave a presentation on Clark County Recovery Supports and that Wendy Doolittle, CEO of McKinley Hall, described McKinley Hall's role in the project. Scott stated that Decinda Foster of Gemini Reliance gave a summary of her experience with addiction and described how the space will be utilized at the building on the corner of Lagonda and Belmont to facilitate the project. Scott then stated that Curt Gillespie, CEO of Clark County Mental Health Services, spoke about the need for a budget revision to include Medication Assisted Treatment and Medical Somatic services change. Curt said that a doctor will be hired from Madison County and that they are excited about partnering with the courts to provide the new service. Scott stated that Greta presented the recent mini-grant awards for suicide prevention in Madison and Greene Counties.

Scott then stated that Kevin Taylor, Director of Finance, gave a detailed G.O.S.H. presentation. Last, Scott read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE ON FEBRUARY 3, 2015. MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

IT was MOVED BY BEN HARRISON, SECONDED BY JULIE ANTHONY TO RATIFY AND CONFIRM THE ACTIONS TAKEN BY THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE ON TUESDAY, FEBRUARY 3, 2015.

MOTION CARRIED.

FINANCE COMMITTEE

Jim stated that the Finance Committee met on Friday, February 6, 2015 at 7:30 a.m. at the Mental Health & Recovery Board of Clark, Greene and Madison Counties, 1055 E. High Street, Springfield, Ohio and asked Julie Anthony, Committee Chair, to give the report. Julie stated that the Committee discussed the amount of money that can be allocated in each county so that the Board can begin working on contracts. The committee also discussed the reconciliation process and Julie stated that Mental Health Services of Clark and Madison Counties was able to access the unearned allocation for bad debt. Julie said that Mark Huff, Assistant Director of Finance, reviewed the audit and stated that it was a good audit and unqualified. Then Julie stated that Kent mentioned that TCN has requested to purchase the Board's main facility located in Xenia.

Julie read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE FINANCE COMMITTEE ON FEBRUARY 6, 2015. MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

IT was MOVED BY ROGER ROBERTS, SECONDED BY KIM MICHAEL TO RATIFY AND CONFIRM THE ACTIONS TAKEN BY THE FINANCE COMMITTEE ON FRIDAY, FEBRUARY 6, 2015.

MOTION CARRIED.

COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEE

Jim stated that the Combined Executive and Buildings & Grounds Committee met on Friday, February 13, 2015 at 7:30 a.m. at the MHR Administrative Offices, 1055 East High Street, Springfield. Jim said that the committee discussed a change to Human Resources Policy #23 – Business Expenses to bring it more in line with Clark County's policy.

Jim also stated that TCN sent a letter to Kent asking to purchase their main campus facility from the Board. Jim said the committee thought that it was an idea worth considering and decided to ask TCN for more information, get an appraisal, etc. so that a decision can be made. Joe asked if Jim knew what TCN's motivation was. Kent stated that Lynn West, Director of TCN, has had an interest in doing this for a while. Kent said that he thought it would be an asset on their books, corporate identity and owning their own building. Kent stated that they already maintain the building and it would probably be an interest of theirs to be in their own building and not have to be renters but be owners. Nancy Boop stated that TCN owns the Family Solutions building, Freedom Hall and they just purchased the apartment facility on Weaver Street so it would make sense for them to own the main building. Kent stated that a concern on the Board's part would be if, in the unlikely event, they went out of business or something happened and they stopped providing services, that is a community asset that the Board would want to be able to retain some rights to. Any sort of arrangement would have to include that if something occurred, the Board would be able to get that asset back and have it available to use in the community. Kent also said that there is an OHMAS mortgage of \$220,000. If the building is sold, that money has to go back to the state and then the Board can request that it be returned and Kent's guess is that they will not return it for office space, they would return it for something else, housing or something like that. Kent stated the other part of the discussion that has not been had yet is that right now a portion of the allocation from the Board to the agency is used to support their rent back to us so that the building can be maintained. The Board would then have to decide if it wants to allocate money that is no longer being used for rent or use it for some other purpose.

Jim next stated that the Cedar Street Project was discussed. He said the Board has the option to work with the City of Springfield to construct two apartment houses which hold two units each and one building will have a common area for meetings, etc. There are two parcels of land confirmed available and possibly a third for green space. The property would be owned by the Board and managed by Mental Health Services. Jim stated that the committee was excited about the possibility of moving forward with this project.

Jim said that the committee discussed the elevator in the TCN/NAMI building in Fairborn. The elevator is old and in need of repair and Nancy Boop obtained five estimates from different contractors within a 50 mile radius and selected the lowest bidder. Busch Bros. Elevator Company from Cincinnati won the contract.

Last, Jim stated that the committee discussed the Anna Street Project. Jim said that there are ten apartment units in one building and there is \$600,000 available for major renovation to the apartments. The original architect decided that this project was not the type that he wanted to do so Nancy Boop retained the services of McCall Sharp Architecture, the same firm who is working on the Cedar Street Project. The project should be completed by September 2016.

*Jim thanked Nancy Boop for all that she does for the Board.
Jim read the recommendation.*

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEE ON FEBRUARY 13, 2015. MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

IT was MOVED BY KIM MICHAEL, SECONDED BY BEN HARRISON TO RATIFY AND CONFIRM THE ACTIONS TAKEN BY THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEE ON FEBRUARY 13, 2015.

MOTION CARRIED.

MISCELLANEOUS

Kent reminded the membership that there will be no Program Committee meeting in March and the Board meeting will be at the Retreat on March 14.

AUDIENCE PARTICIPATION

None.

BOARD MEMBER COMMENTS

None.

ADJOURNMENT

A MOTION WAS MADE BY DR. LINDA GRIFFITH AND THE MEETING WAS ADJOURNED.

Julie Anthony, Secretary

Michelle Humphrey, MHR Board Staff