



MINUTES – October 19, 2015

The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in regular session on Monday, October 19, 2015 at 6:00 p.m. at the Clark State Community College, Library Resource Center, Room 207, 570 East Leffel Lane, Springfield, Ohio.

PRESENT: *Lauren Ross, Chairperson, Presiding; Julie Anthony, Scott Anger, Lexie Boblitt, Marilyn Demma, Linda Griffith, Ben Harrison, Jim Hutchins, Joe Keferl, Kimberly Michael, Kellie Phillips, Roger Roberts, Jim Vernon.*

Staff: Dr. Kent Youngman, CEO; Mark Huff, Michelle Humphrey and Roselin Runnels

GUESTS: *John Frabotta, Parent, Greene County
Officer Jackie Jones, Bellbrook Police Department*

OPENING REMARKS

Lauren Ross, Chairperson, called the meeting to order and thanked everyone for coming. Lauren then asked that the membership and audience introduce themselves.

APPROVAL OF MINUTES

The Board Minutes for the September 21, 2015 Mental Health & Recovery Board meeting was reviewed. Linda Griffith referred back to her correction to the August 3, 2015 Minutes indicating that “Medicated Assisted Treatment” needed to be changed to “Medication Assisted Treatment” on p. 2150, third line down under “Miscellaneous”

IT was MOVED BY JIM VERNON, SECONDED BY SCOTT ANGER TO APPROVE THE MINUTES FOR THE SEPTEMBER 21, 2015 BOARD MEETING WITH ONE CORRECTION TO THE AUGUST 3, 2015 MINUTES.

MOTION CARRIED.

REVIEW OF ACCOUNTS PAYABLE REGISTER

Lauren asked the Membership to review Attachment B, Accounts Payable Register. There were no comments.

CEO REPORT

Lauren called on Dr. Kent Youngman to give the CEO report. Kent started the report by introducing one of the Crisis Intervention Training (C.I.T.) Officer of the Year recipients, Jackie Jones, from the Bellbrook Police Department. Kent asked her to discuss her experience as a C.I.T. officer. Jackie explained that she has been with Bellbrook for 25 years and had attended the C.I.T. training a number of years ago. She went on to say that she was taught in the academy how to react to situations but the C.I.T. training has helped her and her fellow officers better understand and deal with calls involving people not only with mental health issues but those who are suicidal or are generally upset and angry. She said that the training has helped her slow down and try to talk instead of reacting to the situation first.

Kellie Phillips stated that she had met Jackie last fall on Halloween and they spent four or five hours at an elderly person's house. Kellie said that Jackie did not come across as threatening in her uniform and she spoke to the couple who had dementia and Alzheimer's with compassion and helped Kellie get what she needed to get accomplished. Kellie stated that Jackie did an excellent job.

Joe Keferl thanked Jackie for her service as a police officer and stated that C.I.T. helps officers take a breath and think calmly and rationally when their adrenaline is telling them to do the opposite. Joe said that he appreciated everything that Jackie and her colleagues do.

Kent stated that there was another C.I.T. Officer of the Year, Deputy Irons, who was unable to attend. Deputy Irons was a 2008 C.I.T. graduate. Kent said that he received an e-mail from this officer detailing an incident in which his C.I.T. training came into play and Kent shared it with the membership.

Next, Kent reviewed a Springfield News-Sun newspaper article regarding an event that occurred in 2013 involving a contract the Board had with the Clark County ESC. Services were billed to the Board by the ESC but there was no documentation to document that the services had been provided. Clark ESC returned all of the money to the Board. The ESC employee misused some of the dollars and was charged and ordered to pay restitution, which she has not done. ESC's insurance company is now suing her. Kent stated that he spoke to the new superintendent and asked that he keep our Board informed as things develop with this.

Then Kent read a letter that he received from Housing Solutions stating that Rhonda Baer was no longer an employee. Kent has spoken to their Board of Directors and is aware of the situation. Kent stated that the Board has worked with the Amanda and Dawn who are stepping in for Rhonda and the Housing Solutions Board is trying to determine their next steps. Kent stated that the Housing Solution Board Chair indicated that they had a clean 2015 fiscal audit. Kent said that operationally everything is continuing as normal.

Kent directed everyone's attention to the invitation for the Cedar Street Housing Project Groundbreaking Ceremony on November 4, 2015 from 2-3 p.m.

Last, Kent presented Jim Vernon with a plaque recognizing his two years of service as the Board's Chair.

That concluded the CEO report.

ADMINISTRATIVE

Lauren called on Mark Huff to review the Mental Health & Recovery Board financials. Mark referred the membership to Attachment C in the agenda packet and first reviewed the Statement of Cash Position and Fund Balances as of September 30, 2015. This report is strictly on a cash basis with total cash receipts of \$5,490,851 and total disbursements of (\$3,608,790) with excess cash receipts over disbursements of \$1,882,062 and an ending fund balance as of September 30, 2015 of \$12,785,992.

The next section was the Statement of Receipts and Disbursements for Fiscal Year 2016 activity. The General Fund had an ending cash balance of \$3,097,650; special revenue had a balance of \$653,227; Capital Projects had a balance of \$0; and fiduciary had a balance of \$436,802.

The next section Mark reviewed was the Budget to Actual – Administration Budget Summary for SFY 2016 activity. First quarter actual expenses were \$364,346 against the annual budget of \$1,700,928 for a 79% remaining balance.

The next section was a new report, Budget to Actual – Facility Summary for SFY 2016 activity. First quarter actual expenses were \$212,433 against the annual budget of \$1,026,632 for a 79% remaining balance.

The last section reviewed was the Cash Position (Actual and Projected) for period ending September 30, 2015. This report projects that by this time next year, the combined cash balance of the General and Special Revenue funds will be around \$8.8 million.

Roger Roberts asked if September or October was an actual in the Cash Position Report. Mark reported that September was the actual. Mark further stated that this is only the General and Special Revenue Funds, not the Capital or Fiduciary Fund.

That concluded the Administrative Report.

MENTAL HEALTH AND ADDICTION SERVICES PROGRAM COMMITTEE

Lauren called on Marilyn Demma, the Program Committee Co-Chair, to give the Program Committee report. Marilyn stated that the Program Committee met on Tuesday October 6, 2015 at 5:30 p.m. at the Greene County ESC, 360 East Enon Road, Yellow Springs, Ohio. Marilyn stated that two presentations were given; one by Angela Dugger from NAMI and one by Wendy Doolittle from McKinley Hall and updates were given by Kent. Marilyn asked if anyone had any questions and stated that there was no action taken at the meeting. The minutes were accepted as submitted.

That concluded the Program Committee Report.

FINANCE COMMITTEE

Lauren stated that the Finance Committee met on October 2, 2015 at 7:30 a.m. at the MHRB Administrative Offices, 1055 East High Street, Springfield and called on Julie Anthony to give the report. Julie stated that the first item on the agenda was a motion to amend the county appropriations for calendar year 2015. She stated that the next agenda item was a motion to approve an adjustment to the Board Administration budget for state fiscal year 2016. The third agenda item was a motion to approve the calendar year 2016 appropriations to the county auditor's office. Next, Julie stated that Mark Huff reviewed the state fiscal year 2016 Revenue Sources attachment. The documents showed the revenue needed to support the budgeted expenditures for the current year and Mark walked members through the various reports that broke down the revenue in different ways. Julie then stated that Mark walked members through the tables with supporting information that described the Calendar Year 2016 Estimated Revenue and Appropriations. Last, Julie said federal/state base revenue and levy projections used in creating the 5 year projections were discussed.

Lauren stated that the last item mentioned was the most significant item. Kent explained that in SFY2009/2010 there were large state cuts, Medicaid elevation was on the way and other factors were coming into play. A clear way was needed to determine the way state money, that is not specific to a particular agency or program, is handled. The Board decided that for state money that is general allocation to take twenty percent (20%) off the top and divide it equally across the three counties. The remaining eighty percent (80%) is then divided on a per capita basis. The Board also made some decisions around how levy revenue would be projected so actual trends were looked at and then decisions were made about projecting levy revenue. Kent stated that as Mark has tracked this over the years, the levy revenue has trended higher than the projections. Kent said that looking at the levy revenue and assigning it to the communities and looking at Medicaid and various factors, the staff presented to the Committee several scenarios which are in the attachment to the minutes. After reviewing the scenarios, Kent stated that a more formal decision will be made by the Finance Committee in the spring.

Lauren then asked Kent if he could think of anything that might occur between now and spring that might lead the Board to want to revisit. Kent stated that a bi-annual budget review is unlikely this time because the Governor is preoccupied with other things right now. The levy revenue is solid so no real changes are anticipated. Kent stated that the Madison County levy is on the ballot now; Clark and Greene are not for a number of years so he does not anticipate anything that would cause a change.

Lauren read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN AT THE FINANCE COMMITTEE MEETING ON OCTOBER 2, 2015. APPROVED MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

THE FOLLOWING ITEMS ARE CONTAINED IN THIS MOTION: THE AMENDED BUDGET ADJUSTMENT STATE FISCAL YEAR 2016; ADMINISTRATION BUDGET ADJUSTMENT STATE FISCAL YEAR 2016; AND COUNTY APPROPRIATIONS CALENDAR YEAR 2016.

IT was MOVED BY JULIE ANTHONY, SECONDED BY KELLIE PHILLIPS TO RATIFY AND CONFIRM THE ACTIONS TAKEN BY THE FINANCE COMMITTEE ON OCTOBER 6, 2015.

MOTION CARRIED.

EXECUTIVE SESSION

Lauren asked that the Board go into Executive Session and read the recommendation as follows.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ENTER INTO EXECUTIVE SESSION FOR A PERSONNEL MATTER RELATING TO THE CONTRACT FOR THE NEW PRESIDENT/CEO, AS PERMITTED BY FEDERAL LAW, RULES OR STATE STATUTE.

IT was MOVED BY LAUREN ROSS AND SECONDED BY LINDA GRIFFITH TO ENTER INTO EXECUTIVE SESSION.

Michelle Humphrey then took the roll call vote and it was unanimous.

MOTION CARRIED.

The Board came out of Executive Session at 6:57 p.m.

IT WAS MOVED BY JOE KEFERL, SECONDED BY SCOTT ANGER TO APPROVE THE EMPLOYMENT AGREEMENT.

MOTION CARRIED.

MISCELLANEOUS

None.

AUDIENCE PARTICIPATION

John Frabotta from Fairborn addressed the membership regarding his concern that TCN will be moving from their current location at 600 Dayton-Yellow Springs Road. Mr. Frabotta stated that he has a family member who uses the services provided at that location and he had questions that he would like answered. Kent explained that TCN has talked about relocating a couple of miles over toward 675 but it is not definite. Kent also stated that the Board has no control over TCN's decision to move. Mr. Frabotta said that his concern is that there are many people in Fairborn who use the Dayton-Yellow Springs facility who will not have the means or transportation to travel to a new location. Mr. Frabotta also stated that he was concerned that if case managers had to travel further distances to meet with their clients in their homes, that would take up some of the time meant to be used with their clients. Mr. Frabotta further expressed his concern that payees would have to travel further to get their funds. Mr. Frabotta suggested to the Board that if TCN can't be convinced to stay in Fairborn that the Board look for another contractor who would take their place.

Lauren thanked Mr. Frabotta for sharing his concerns. Roger Roberts asked Kent if he had an idea where TCN is considering moving to and what the actual distance is. Kent stated that his understanding is that the new facility would be several miles from the current location. Roger suggested that the Board ask TCN if they have considered the impact that moving would make on their clients and what their plan is for addressing this problem. Kent stated that the lease at the Dayton-Yellow Springs building expires June 30, 2016. Jim Vernon suggested that on November 7, 2015 in Yellow Springs there will be a consortium of people that talk about all the things that people with mental illness deal with and part of that is transportation. Jim said that TCN will have two or three representatives there. Joe Keferl stated that he doesn't like feeling unsettled about what TCN's master plan is because it impacts how the Board is serving its communities. Joe asked that TCN meet with the Board to address questions that it might have about their strategic plan and why they are considering things that are atypical to our providers. Kent suggested that they come to the November meeting and present to the full Board. Lauren said she liked that idea because the Board does provide a significant amount of funding so there is some leverage, if not control.

BOARD MEMBER COMMENTS

Joe Keferl said that Wright State held an all-day event for domestic violence and sexual assault as a part of their Stand Strong, Be Strong Initiative. He stated that it was well-attended and another one will be held in 2016.

Ben Harrison stated that his church in Enon had a seminar about human trafficking. He said that a Springfield officer gave a presentation and people are very unaware of what is happening in this area.

ADJOURNMENT

A MOTION WAS MADE BY LINDA GRIFFITH AND THE MEETING WAS ADJOURNED BY CHAIR, LAUREN ROSS.

Kellie Phillips, Secretary

Michelle Humphrey, MHR Board Staff