

MINUTES – November 16, 2015

The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in regular session on Monday, November 16, 2015 at 6:00 p.m. at the Clark State Community College, Library Resource Center, Room 207, 570 East Leffel Lane, Springfield, Ohio.

PRESENT: *Lauren Ross, Chairperson, Presiding; Julie Anthony, Scott Anger, Heather Corbin, Marilyn Demma, Dr. Linda Griffith, Jim Hutchins, Dr. Joe Keferl, Kimberly Michael, Roger Roberts, Julie Vann, Jim Vernon.*

Staff: Dr. Kent Youngman, CEO; Mark Huff, Michelle Humphrey, Dr. Greta Mayer, Roselin Runnels and Tracey Stute

GUESTS: *John Frabotta, Parent, Greene County
Nila Kaemph, Greene County
Kellie Portman, Thinking Before Sinking
Marianna Worley, Mental Health & Recovery Board Staff*

OPENING REMARKS

Lauren Ross, Chairperson, called the meeting to order and thanked everyone for coming. Lauren then asked that the membership and audience introduce themselves to one another.

APPROVAL OF MINUTES

The Board Minutes for the October 19, 2015 Mental Health & Recovery Board meeting were reviewed.

IT was MOVED BY SCOTT ANGER, SECONDED BY ROGER ROBERTS TO APPROVE THE MINUTES FOR THE OCTOBER 19, 2015 BOARD MEETING AS SUBMITTED.

MOTION CARRIED.

REVIEW OF ACCOUNTS PAYABLE REGISTER

Lauren asked the Membership to review Attachment B, Accounts Payable Register. There were no comments.

CEO REPORT

Lauren called on Dr. Kent Youngman to give the CEO report. Kent began by recognizing Marianna Worley, Mental Health & Recovery Board Support Specialist. Marianna will be retiring from the Board staff on December 31, 2015 after 20 years of service and will be relocating to Atlanta. Kent presented Marianna with a gift from the Board. Marianna stated that it has been a great pleasure to work for the Board and with the staff. Kent described her various jobs at the Board over the years. He thanked her for all that she has done and wished her luck.

Next, Kent presented Roger Roberts with a thank you gift, recognizing his leadership as the Levy Committee Chair for Madison County. Kent stated that the levy passed in every precinct and with the overall highest rate (75%) of any levy that the Board has ever passed. Kent referred to Roger as "Mr. Prevention" meaning he is involved in a number of initiatives to strengthen the Madison County community. He is very creative which helps in raising awareness. On behalf of the Board, Kent expressed how grateful and fortunate it is to have Roger as a Board member. Roger humbly stated that he really didn't have to do much for the levy campaign because the Board staff did such a phenomenal job.

Kent then referred to the Consumer Christmas Party flyer which is sponsored by the Board and NAMI. It will be held on December 11, 2015 and he encouraged the membership to attend. Kent reminded Board members to turn in their Reimbursement Travel Forms to Michelle by December 1.

Next, Kent stated that John Frabotta, a citizen of Greene County, attended last month's Board meeting and raised concerns about TCN Behavioral Health Services (TCN) relocating from the 600 Dayton-Yellow Springs Road Fairborn facility to the Beavercreek area. Kent stated that he invited Lynn West, Executive Director of TCN, to attend this meeting but she declined because she would be out of town. Instead, Lynn invited Board members to a luncheon at TCN to discuss their plans. The luncheon was held last week with seven Board members and various staff attending. Kent summarized the following meeting points: 1) TCN clearly indicated that they need more space; 2) TCN wants to own their own facility; 3) TCN does not like their current building; and 4) TCN would like to capture more of the Beavercreek and Montgomery County clientele. Kent reported that the Research Park purchase was not yet finalized and TCN anticipated knowing before the end of this calendar year. Assuming the sale is finalized and renovations are completed, the move would likely occur in early summer/late fall.

Lynn said that TCN would maintain a small continued presence in Fairborn including case management during the transition. Lauren inquired about TCN's new contractual arrangement with Greene CATS for transportation to both their existing facility and the potential new facility. Lynn stated that TCN examined the impact of the move on existing clients which found that half of the clients would have to drive farther for services while the other half would be closer. Joe Keferl expressed concern about transportation being a barrier, in that only half of the clients would get served. Jim Vernon and Julie Vann believed that TCN would establish a smaller location in Fairborn on a more permanent basis and that TCN won't leave clients without services. From past experience, Joe expressed concern that there would be some people unable navigate the Greene CAT system and who will not acclimate to a new environment. This would likely take more time out of a consumer's day for services and present a hardship for those who already have many challenges with managing their health and behavioral healthcare.

Lauren expressed concern that TCN did not have a well-defined plan to share the move with clients as soon as possible. Joe felt that the Board should not have had to request a meeting to find out TCN's plan and that they are not communicating well to the Board, their consumers, or to their community. Joe continued that TCN has a responsibility to communicate their plans to the Board before the hard decisions get made because it impacts on the Board's mission. Joe warned that this Board will have to address service gaps that are going to happen as a result of TCN moving. Lauren said to keep in mind that even though the Board provides a significant amount of funding, it cannot control where a non-profit agency chooses to operate. Julie Vann stated that now is the right time to voice concerns.

Kent pointed out that the Board would need to consider how best to use the 600 Dayton-Yellow Springs Road facility if it becomes vacant. Lauren said that this move also impacts what the Board wants to spend its money on. Kent suggested to Lynn at the luncheon that TCN remain in the current location and expand to Research Park but she was not receptive to this alternative. Julie Vann stated that TCN does not like the building at 600 Dayton-Yellow Springs because of privacy concerns and mold issues in the basement. Kent then gave John Frabotta an opportunity to speak.

Mr. Frabotta stated that the current facility is easily accessible: clients can walk or be dropped off, and it is easy for clients to drive to and avoid the freeway. He was also concerned about additional cost to clients who use CATS. Lauren explained that TCN would pay for transportation as part of their contract. Mr. Frabotta stated that he thinks the Board should look for another provider to replace TCN in Fairborn. Kent thanked Mr. Frabotta for his feedback. Lauren encouraged Mr. Frabotta to contact Kent or Greta with any other thoughts or ideas.

Next, Nila Kaemph stated that her niece didn't have \$3 to take the Greene CATS to her appointment at TCN. Ms. Kaemph said that she would like to keep TCN where it is.

Last, Kent called on Dr. Greta Mayer to give an update on the November 7 NAMI Town Hall Meeting in Yellow Springs. Greta gave a 45 minute presentation on suicide prevention with about 50 people attending, including two local mayors and one county commissioner. She said that NAMI and the Ohio Empowerment Coalition facilitated a lively panel discussion regarding ending the cycle of legal involvement for people with mental illness. Greta stated that the panel discussion featured Major Kirk Keller from the jail, Melissa Litteral with Greene County Adult Probation and Greene Leaf, youth and adult treatment representatives from TCN, Amanda VanTress from Housing Solutions and Nate Crago from The Hope Spot. Greta said that a number of community members asked questions about available resources and expressed concerns about service gaps.

That concluded the CEO report.

Lauren then recognized Kent for his many years of service for his upcoming retirement from the Board on December 31, 2015. Lauren stated there is a strong successor lined up to take his place but it will be a big change for everyone. She stated that it has been a privilege and a pleasure to have worked with Kent. Lauren then asked Greta to say a few words. Greta described three characteristics which capture Kent's leadership. The first was systematic; he is methodical, planful and he takes any situation that the Board has been faced with and creates an environment where the Board can problem-solve around it in a systematic, careful way. Greta gave an example of the large budget cuts that came from the state when Kent first became CEO

and how he turned what could have been a crisis into a playful approach of how to address the situation. The second is integrity. Greta said that an executive director recently admitted that he didn't know what they were going to do without Kent because he is the first Board Director whom they have trusted. The third is excellence. Greta said that Kent always encourages the staff to do their best. She stated that Kent has always kept the focus on the people who we serve and the staff greatly appreciates his leadership and devotion.

ADMINISTRATIVE

Lauren called on Mark Huff to review the Mental Health & Recovery Board financials. Mark referred the membership to Attachment C in the agenda packet and first reviewed the Statement of Cash Position and Fund Balances as of October 31, 2015. This report is strictly on a cash basis with total cash receipts of \$6,833,167 and total disbursements of (\$5,382,224) with excess cash receipts over disbursements of \$1,451,943 and an ending fund balance as of October 31, 2015 of \$12,355,874.

The next section was the Statement of Receipts and Disbursements for Fiscal Year 2016 activity. The General Fund had an ending cash balance of \$2,805,213; special revenue had a balance of \$683,055; Capital Projects had a balance of \$0; and fiduciary had a balance of \$409,319.

That concluded the Administrative Report.

EXECUTIVE COMMITTEE

Lauren stated that the Executive Committee met on November 6, 2015. Lauren described that the committee reviewed the proposed revisions to the MHRB Table of Organization (T.O.) as Greta will be transitioning to the CEO position in January leaving her position vacant. The committee met to review the proposed T.O. so that staff could post the vacancies and start soliciting applications. Kent stated that he and Greta worked together to look at open positions, retirements, transitions to best utilize current staff and create efficiencies. Greta stated that filling her position was a priority. She then stated that Michelle Humphrey would be promoted to Administrative and HR Manager, the Support Specialist position would be eliminated and become the Administrative Assistant with a more advanced, supportive role for the Program Team. She further stated that Kevin Taylor will retire as of December 31, 2015 and be rehired as the Director of MIS and Data Center. Mark Huff will then be promoted to Director of Finance and Donna Hart will be promoted to Assistant Director of Finance. Donna's current position of Accountant will not be filled. Kent stated that this T.O. falls within the current budget.

Lauren asked if there were any comments and read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN AT THE EXECUTIVE COMMITTEE MEETING ON NOVEMBER 6, 2015. THE MOTION IS CONTAINED IN THE MEETING SUMMARY.

IT was MOVED BY LAUREN ROSS, SECONDED BY HEATHER CORBIN TO RATIFY AND CONFIRM THE ACTION TAKEN AT THE EXECUTIVE COMMITTEE MEETING ON NOVEMBER 6, 2015.

MOTION CARRIED.

That concluded the Executive Committee Report.

MISCELLANEOUS

Lauren called on Greta to discuss Youth Led Prevention. Greta introduced Kellie Portman and stated that the Board receives an annual state allocation which is rotated by county through the region. Youth in Clark County were the focus of last year's grant through the Hagen Center and youth in Madison County would be targeted for this year's funding. Greta referred the membership to Attachment E which showed a summary of some of the deliverables that Kellie has proposed. Greta then asked Kellie to talk about the program. Kellie introduced herself as a court liaison for Madison County Juvenile Court and said she was very excited to work with a core group of kids from every school district who were emerging leaders. She said that these kids would plan to partner up with kids in high schools the next year. Kellie stated that this program teaches kids how to think rather than what to think in terms of alcohol and drugs. This program would bring together rival kids from different schools for a common purpose. Kellie said that it is amazing to watch the ideas and activities they initiate.

Lauren then read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THINKING BEFORE SINKING, LLC IN THE AMOUNT OF \$5,587 FOR THE PROVISION OF YOUTH LED PREVENTION ACTIVITIES IN MADISON COUNTY DURING SFY 2016. PAYMENT WILL BE ON A COST-REIMBURSEMENT GRANT BASIS.

IT was MOVED BY LINDA GRIFFITH, SECONDED BY JULIE ANTHONY TO ENTER INTO CONTRACT WITH THINKING BEFORE SINKING, LLC IN THE AMOUNT OF \$5,587.

MOTION CARRIED.

Roger Roberts abstained from the vote.

Lauren then asked if there were any comments. Julie Vann asked if the grant recipient from last year would continue their program. Greta stated that the Hagen Center was aware of the time limited nature of the grant and that they made plans to continue their programs with other sources of funding.

AUDIENCE PARTICIPATION

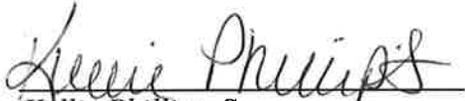
None.

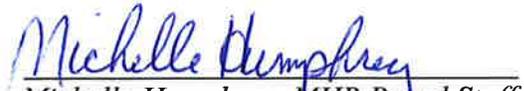
BOARD MEMBER COMMENTS

None.

ADJOURNMENT

**A MOTION WAS MADE BY LINDA GRIFFITH AND THE MEETING WAS
ADJOURNED BY CHAIR, LAUREN ROSS.**


Kellie Phillips, Secretary


Michelle Humphrey, MHR Board Staff