

MINUTES – April 18, 2016

The Mental Health & Recovery Board of Clark, Greene and Madison Counties (MHRB) met in regular session on Monday, April 18, 2016 at 6:00 p.m. at the Greene County ESC, 360 E. Enon Road, Yellow Springs, Ohio.

PRESENT: *Lauren Ross, Chairperson, Presiding; Julie Anthony, Marilyn Demma, Dr. Linda Griffith, Ben Harrison, Jim Hutchins, Dr. Joseph Keferl, Kimberly Michael, Kellie Phillips, Roger Roberts, Jim Vernon.*

Staff: Dr. Greta Mayer, CEO; Dr. Tammy Collins, Donna Hart, Michelle Humphrey, Tracey Stute

GUESTS: *Alan Anderson, Greene County Commissioner
Laura Baxter, Project Woman
Scott Campbell, Keelsra Business Services
Angela Dugger, NAMI of Clark, Greene & Madison Counties
Dawn Hawks, Housing Solutions of Greene County, Inc.
Deborah Matheson, Family Violence Prevention Center of Greene County
Amanda VanTress, Housing Solutions of Greene County, Inc.*

OPENING REMARKS

Lauren Ross, Chairperson, called the meeting to order and thanked everyone for attending. Lauren then invited the membership and audience to introduce themselves.

APPROVAL OF MINUTES

The Board Minutes for the March 12, 2016 MHRB meeting were reviewed.

IT was MOVED BY JULIE ANTHONY, SECONDED BY BEN HARRISON TO APPROVE THE MINUTES FOR THE MARCH 12, 2016 BOARD MEETING AS SUBMITTED.

MOTION CARRIED.

REVIEW OF ACCOUNTS PAYABLE REGISTER

Lauren asked the Membership to review Attachment B, Accounts Payable Register. Linda Griffith asked about the "Thank You Ad". Greta explained that the Levy Steering

Committee decided to affix thank you banners to the existing Madison County levy signs after the levy passed. There were no other comments.

CEO REPORT

Lauren called on Dr. Greta Mayer to give the CEO report. Greta began by introducing Greene County Commissioner Alan Anderson and stated that he would be swearing in Dr. Linda Griffith for her second term as a Board member. Greta went on to explain that Alan is an attorney in Xenia and he had previously served many municipalities, including Yellow Springs where Dr. Griffith lives. Commissioner Anderson asked Dr. Griffith to raise her right hand and recite the MHRB Oath of Office, which she did. Greta then thanked Commissioner Anderson and Dr. Griffith for continuing to volunteer as a Board member.

Next, Greta stated that Amanda VanTress and Dawn Hawks from Housing Solutions of Greene County would present a brief overview of their programs and services purchased by the MHRB. Amanda began by stating that Housing Solutions provides supportive housing for individuals with severe and persistent mental illness, those who are homeless, and have low income. Housing Solutions currently owns 37 units and manages 18 owned by the MHRB. Amanda stated that 4 units are in Xenia and the other 4 are in Fairborn. Housing Solutions helps individuals who don't meet the housing criteria to stabilize their housing situations (i.e. they are at risk for homelessness, currently are homeless and no apartments are available). Amanda also stated that Housing Solutions works closely with Greene MET and TCN Behavioral Health Services (TCN) on a Shelter Plus program; thirty-five vouchers help individuals who have major barriers to housing. Greta stated that this is the first time that Amanda and Dawn have gone through the Agency Allocation Request process and that they have been proactive with Board staff in asking questions and reporting requirements. Lauren then read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH HOUSING SOLUTIONS OF GREENE COUNTY, INC. FOR STATE FISCAL YEAR 2017 IN THE AMOUNT OF \$192,074. PAYMENT WILL BE MADE ON A ONE-TWELFTH MONTHLY BASIS.

Mental Health	Amount
Other Mental Services (Housing)	137,482
Housing Assistance	54,592
Total	192,074

AT THIS TIME, STATE DEPARTMENT ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2017 ALLOCATIONS DEPENDENT UPON FINAL STATE ALLOCATIONS.

IT was MOVED BY KELLIE PHILLIPS, SECONDED BY JIM HUTCHINS TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH HOUSING SOLUTIONS OF GREENE COUNTY, INC. FOR STATE FISCAL YEAR 2017 IN THE AMOUNT OF \$192,074.

MOTION CARRIED.

Then, Greta called upon Laura Baxter, Director of Project Woman, and asked her to give an overview of the services purchased by MHRB. Laura apologized for missing the Program Committee meeting and stated that Project Woman is dedicated to ending domestic violence and sexual assault. While they have a variety of programs, she spoke specifically about the shelter and the supportive services that are provided there. Laura said that in the current fiscal year to date, the crisis line has had 986 contacts, which is more than in previous years. Laura said that the number is publicized at the federal, state and local level. In addition, Project Woman's website allows a person to access crisis services through Facebook or e-mail, which is sometimes safer than calling by phone. Laura said that there has been an increase in behavioral health services and Medicaid service delivery has more than doubled. So far, there have been 4,853 bed nights for the shelter. She also stated that Project Woman has been invited to provide services in Madison County.

Laura also stated that Project Woman is in its second phase of a national Trauma Informed Care pilot research project which is starting to generate some feedback. Greta stated that the Board appreciates the work that Project Woman is doing with Trauma Informed Care and is also eager to help support Project Woman in moving Feedback Informed Treatment forward. Joe Keferl stated that Wright State University landed a multi-university grant to work on sexual assault awareness with Wittenberg, Wright State and Central State. Laura stated that they have a campus advocate that will be trained along with Wittenberg as part of that program and launch the Greene Dot curriculum on local campuses. She said that once the advocate is trained, that person is portable to any campus. Lauren then read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH PROJECT WOMAN FOR STATE FISCAL YEAR 2017 IN THE AMOUNT OF \$91,000. BELOW IS THE ALLOCATION BY SERVICE CATEGORY.

Mental Health	Board Rate	Units	Amount
Mental Health Assessment (non-physician)	-	405	2,860
BH Counseling and Therapy (Ind.)	-	3,710	495
BH Counseling and Therapy (Gp.)	-	1,305	494
Community Psychiatric Supportive Treatment (Ind.)	-	5,340	2,133
Temporary Housing	63.68	4,745	85,018
Total		15,505	91,000

DUE TO BEHAVIORAL HEALTH REDESIGN MEDICAID SERVICES AND RATES WILL BE CHANGING THROUGHOUT SFY 2017. BOARD RATES FOR MEDICAID ELIGIBLE SERVICES WILL BE THE LESSOR OF THE AGENCY CALCULATED RATE OR THE MEDICAID CEILING RATE FOR EACH SERVICE.

AT THIS TIME, STATE DEPARTMENT ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2017 ALLOCATIONS DEPENDENT UPON FINAL STATE ALLOCATIONS.

IT was MOVED BY ROGER ROBERTS, SECONDED BY LINDA GRIFFITH TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH PROJECT WOMAN FOR STATE FISCAL YEAR 2017 IN THE AMOUNT OF \$91,000.

MOTION CARRIED.

Next, Greta directed the membership's attention to newspaper articles stating that TCN has withdrawn their request to pursue the rezoning of a facility at 1400 Grange Hall. As requested by the Board, Greta stated that she sent a letter to the Beavercreek City Council and Zoning Commission addressing stigma in our communities and support for individuals with mental illness and addiction; shared the letter with the newspaper, and attended the community Beavercreek City Council meetings. Greta stated the Lynn West, CEO of TCN, has agreed to stay in Fairborn at the 600 Dayton-Yellow Springs facility for now. TCN occupies all three levels as NAMI of Clark, Greene & Madison Counties had moved out of the lower level. TCN is also looking to expand and continues to grow.

Lauren stated that she had spoken with Greta about offering to do an educational presentation to the parents and staff at the Goddard School about early childhood mental health consultation or something of interest to them. Jim Vernon asked if Greta was able to speak at the meetings and she stated yes and that she touched on some points from the letter that she had prepared. She stated that it seemed to be well-received. She also stated that there seemed to be as many people, if not more, there supporting the rezoning as were against it. Joe asked if the positive news stories were captured in the news reports. Greta stated that there were a couple of quotes about support for rezoning and the need for treatment services in Beavercreek. Lauren added that the final news reports were focused more on the withdrawal of the application. Joe shared frustration with the negative news focus and continued stigma. On the positive side, Lynn West had said that a lot of positive comments and community feedback were posted on a blog called "Beavercreek Buzz".

Roger Roberts pointed out that a Public Relations (PR) person or Public Information Officer on the Board staff could have helped address this situation. Roger went on to say that he has worked with Board staff on two coalitions in Madison County and has seen the amount of communication with local news outlets and community groups that needs to be done. He feels that the Board would benefit from hiring a PR person to take on those responsibilities year round and throughout the region. This person could also be available to our contract agencies to help navigate situations like the one TCN faced. Several agency representatives agreed with this point.

Last, Greta stated that the Board was nominated and received a Madison County United Way Leadership Award. Greta stated that she, along with Lauren, Julie Anthony and Tracey Stute attended the ceremony on March 30, 2016. Greta said that Kerry Pedraza, the Executive Director of United Way, participated on the Mental Health Levy Steering Committee in Madison County. Greta stated that she had great suggestions and helped craft the joint levy ad message. Greta said that the award was a celebration of United Way exceeding their campaign earnings and to recognize community partners. Lauren stated that it was a good event and thanked staff for helping the Board earn the award.

That concluded the CEO report.

NOMINATING COMMITTEE

Lauren Ross, Chairperson, stated that Board members need to vote on the slate of Board Officers for SFY 2017. She stated that the Nominating Committee met before the April 5, 2016 Program Committee meeting and recommends to the Board the following slate of names:

Lauren Ross	Chairperson
Julie Anthony	Vice-Chairperson
Kellie Phillips	Secretary

Lauren then asked the membership for additional nominations from the floor; there were none. The nominations were closed. Lauren stated that the slated candidates will be presented in May and a recommendation will be made at that time.

Lauren also stated that there was a discussion about both the Board By-laws as well as the merger documents that combined Clark and Greene Counties, and then later added Madison County. Lauren reported that the preliminary consensus was that these documents could be reviewed this year for potential changes. As Chair, Lauren said that she will consider how to do this procedurally and present a recommendation to the Board. For example, an Ad Hoc Committee could convene to discuss this over the upcoming months.

ADMINISTRATIVE

Lauren called on Donna Hart to review the MHRB financials. Donna referred the membership to Attachment F in the agenda packet and first reviewed the Statement of Cash Position and Fund Balances as of March 31, 2016. This report is strictly on a cash basis with total cash receipts of \$13,769,884 and total disbursements of (\$12,403,073) with excess cash receipts over disbursements of \$2,294,310 and an ending fund balance as of March 31, 2016 of \$13,198,240.

Next, Donna reviewed the Statement of Receipts and Disbursements for Fiscal Year 2016 activity. The General Fund had an ending cash balance of \$4,168,694; special revenue had a balance of \$187,537; Capital Projects had a balance of \$0; and fiduciary had a balance of \$334,555.

The next section Donna reviewed was the Budget to Actual – Administration Budget Summary for SFY 2016 activity. First, second and third quarter actual expenses were \$1,305,179 against the annual budget of \$1,792,457 for a 27% remaining balance.

The next section reviewed was Budget to Actual – Facility Summary for SFY 2016 activity. Year to date actual expenses were \$652,962 against the annual budget of \$1,024,624 for a 36% remaining balance.

The next section reviewed was the Cash Position (Actual and Projected) for period ending March 31, 2016. This report projects that by this time next year, the combined cash balance of the General and Special Revenue funds will be around \$9,543,934.

Last, Donna referred to a motion asking the Board to amend the appropriations. Donna stated that there is no change in the total amount but the County is now paying Board staff's life

insurance and they have put that appropriation on a line called "Life Insurance." Donna explained that the Board has to move money out of its regular "Other Expense" line into "Life Insurance." Donna then read the motion.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE AMENDED APPROPRIATIONS LISTED IN THE TABLE BELOW AND SUBMIT TO THE CLARK COUNTY AUDITOR'S OFFICE.

Requested Amend Activity			
County Line	Appropriations	January - December 2016	
		General Fund	Amended
716000	Life Insurance	-	600
790000	Other Expenses	1,360,799	(600)
Total		1,360,799	-

- Reference Only -					
CY2016 Estimated Revenue & Appropriations - Amended					
	General Fund	Special Revenue	Capital Projects	Fiduciary	Total
Est. Rev	10,706,965	4,499,923	263,001	-	15,469,889
Approp.	12,179,075	4,439,497	263,001	-	16,881,573

Fiscal Year 2016 Estimated Revenue & Appropriations												
County Line	Revenue	Amended July - December 2015					Amended January - June 2016					FY 2016 Grand Total
		General Fund	Special Revenue	Capital Projects	Fiduciary	Total	General Fund	Special Revenue	Capital Projects	Fiduciary	Total	
481000	Miscellaneous	368,835	260,778	583,360	-	1,212,973	332,691	242,837	263,001	-	838,529	2,051,502
411100	Real Tax	5,017,654	-	-	-	5,017,654	-	-	-	-	5,017,654	10,035,308
421000	OAKS Transfer In Total	4	1,451,02	-	-	4	-	2,102,13	-	-	4	15,764,974
Appropriations		5,386,489	1,836,804	583,360	-	7,806,653	5,350,345	2,344,975	263,001	-	7,958,321	
702000	Salaries	478,973	-	-	-	478,973	692,970	-	-	-	692,970	1,171,943
711000	PERS	67,052	-	-	-	67,052	18,616	-	-	-	63,263	130,315
712000	Worker's Comp.	2	-	-	-	2	10,990	-	-	-	3	5
714000	Medicare	-	-	-	-	-	1,350	-	-	-	18,616	18,616
715000	Dental	6,952	-	-	-	6,952	1,350	-	-	-	6	6
716000	Life	2	-	-	-	2	30	-	-	-	10,99	17,94
717000	Health	1,408	-	-	-	1,408	0	-	-	-	0	2
795900	Treatment Services	-	1,711,804	583,360	-	8	81,250	2,496,170	263,001	-	1,35	2,758
790000	General Operating	97,12	-	-	-	97,12	4,432,501	-	-	-	0	8
		6,189,986	1,711,804	583,360	-	8,485,150	6,090,954	2,496,170	263,001	-	8,850,125	17,335,275

IT was MOVED BY JULIE ANTHONY, SECONDED BY JIM VERNON TO APPROVE THE AMENDED APPROPRIATIONS LISTED IN THE TABLE AND SUBMIT TO THE CLARK COUNTY AUDITOR'S OFFICE.

MOTION CARRIED.

That concluded the Administrative Report.

PROGRAM COMMITTEE

Before moving on to the Program Committee report, Greta stated that Debbie Matheson from Family Violence Prevention Center and Angela Dugger of NAMI of Clark, Greene & Madison Counties were in attendance. She reminded the membership that they had both previously presented, but were available to answer any questions prior to the Board voting on their allocations. There were no questions.

Lauren then called on Marilyn Demma, the Program Committee Co-Chair, to give the Program Committee report. Marilyn stated that the Program Committee met on Tuesday, April 5, 2016 at 5:30 p.m. at the Greene County ESC, 360 East Enon Road, Yellow Springs, Ohio. Marilyn asked Greta if she wanted to speak about the Medicaid rate language, which was brought up at the Program Committee meeting. Greta said that three state-level departments are pushing forward a Behavioral Health Redesign which is dramatically changing all of the rates, the coding, and service structure. Greta stated that there will be new services in place, changes to old ones, and the benefit for individuals with severe and persistent mental illness will be different. All of these things are happening mid-year and the impact is not yet known. Greta stated that the proviso was put in all of the Medicaid funded agencies just to indicate that rates may change over the course of the year and that the Board will go with the lesser of the Medicaid or agency rate. Marilyn stated that the language is in some of the allocation motions where appropriate.

Marilyn then asked Lauren to speak about the openings on the Board for persons from Greene County. Lauren stated that there are presently two vacancies on the Board and the people filling those vacancies need to be residents of Greene County and in recovery. One needs to be a consumer of mental health services and the other of addiction services. Lauren asked that Greta be contacted with recommendations for candidates. Marilyn then stated that there were seven items on the Program Committee Agenda. She said that the first item was the recommendation regarding Family Violence Prevention Center and Debbie Matheson gave a presentation. Next on the Agenda was the Greene Leaf Program and Melissa Litteral gave a presentation. The third item on the Agenda was Housing Solutions of Greene County and a representative was not able to attend. Item IV was presented by Dennis Driscoll for Matt Talbot House. Item V was NAMI of Clark, Greene & Madison Counties. Angela Dugger was not present but had provided an in-depth presentation at the previous Committee meeting. Item VI was Opportunities for Individual Change (OIC) and Mike Calabrese gave a presentation. Marilyn said that Mike spoke about how important the Board funds were in leveraging other resources for much needed services. He added how far reaching their work extends beyond the Clark County jail and five state correctional facilities. They are applying for a \$1 million federal grant, and the MHRB funds are very important in showing local commitment and investment in the re-entry program. Item VII was Project Woman and Laura Baxter was not present at the meeting.

Marilyn then read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE PROGRAM COMMITTEE ON APRIL 5, 2016. MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

IT was MOVED BY BEN HARRISON, SECONDED BY JIM VERNON TO RATIFY AND CONFIRM THE ACTION TAKEN AT THE PROGRAM COMMITTEE MEETING ON APRIL 5, 2016.

MOTION CARRIED.

Lauren abstained from the vote.

That concluded the Program Committee Report.

MINI-GRANT

Lauren moved on to Item H and asked Jim Vernon to give the report. Jim stated that the Mini-Grant Committee met on April 15, 2016 at the MHRB offices located at 1055 E. High Street, Springfield, Ohio. Jim began by stating that he appreciates all the work the Board staff does to put these meetings together. He then stated that this was the last year of five for mini-grant funding. The meeting was spent revising the application and letter which are to be released on April 22, 2016. Jim said the mini-grants are designed as one-time funding to take care of the small projects or needs for clients that would not be covered by the traditional funding sources.

Lauren thanked Jim for chairing the Committee and the other Board members and staff for participating. Kellie Phillips mentioned that last year only a small number of applications were received from Greene County. Roger added that Greene County was the only county to have more money than applications. Kellie encouraged everyone to spread the word so that the funds do not go unused. Lauren encouraged everyone to invite non-traditional partners to participate. Greta said that the Committee discussed different avenues to include such partners. For example, in Madison County, members of the Community Support Coalition and Jonathan Alder Schools may be interested in applying. Greta said that the Board will publish this on the Board's Facebook page, website, through partner agencies and collaborative groups.

That concluded the Mini-Grant Committee Report.

MISCELLANEOUS

None.

AUDIENCE PARTICIPATION

Alan Anderson stated that Greene County has set up a connection to a job and labor education website which has links to every employer and every education provider in the region. He distributed wallet cards describing this resource and added that job training for people with disabilities is included.

BOARD MEMBER COMMENTS

Joe asked if the Board is tracking the recent announcement from the Bureau of Workers' Compensation (BWC) that they are revising their pharmacy policy. Joe expressed concern about this and said he would like for the Board to ask Cheri Walter of the Ohio Association of Behavioral Health Authorities if they or the Ohio Department of Mental Health and Addiction

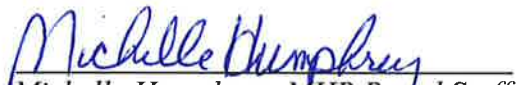
Services is following it. Lauren stated the BWC angle is new and asked Greta and Tammy to reach out to their contacts to see if there is anything to report back to the Board. While policy changes can appear positive, Roger mentioned that negative outcomes have already been seen with closing of the pill mills.

Lauren asked if there were any more comments. Linda Griffith added that the Center for Disease Control put out a new guideline and recommendations for alternatives to using opiates. Joe stated that the Integrated Health Institute is getting closer to fruition. Joe had made a presentation to Wright State's Board of Trustees last Friday and said that this model will be the first of its kind using a ROSC approach. Last, Greta stated that Michelle Humphrey will be sending out the CEO Evaluation form to the membership and Board staff. Lauren asked for feedback on the process and would like to hear suggestions on revamping it. Lauren said there will be a discussion at a future meeting.

ADJOURNMENT

A MOTION WAS MADE BY BEN HARRISON AND THE MEETING WAS ADJOURNED BY CHAIR, LAUREN ROSS.


Kellie Phillips, Secretary


Michelle Humphrey, MHR Board Staff

