



MINUTES – February 21, 2017

The Mental Health & Recovery Board of Clark, Greene and Madison Counties (MHRB) met in regular session on Tuesday, February 21, 2017 at 6:00 p.m. at Clark State Community College, LRC Room 207, 570 E. Leffel Lane, Springfield, Ohio.

PRESENT: *Lauren Ross, Chairperson, Presiding; Scott Anger, Lexie Boblitt, Marilyn Demma, Dr. Linda Griffith, Stephen Massey, Kim Michael, Patrick Williams*

Staff: Dr. Greta Mayer, CEO; Mark Huff, Michelle Humphrey, Adriane Miller, Tracey Stute

GUESTS: *Melanie Flax-Wilt, Clark County Commissioner
Bonny Kinnunen, Oesterlen Services for Youth
Melissa Massey*

OPENING REMARKS

Lauren Ross, Chairperson, called the meeting to order and thanked everyone for coming. She stated that, prior to the meeting, new Board member Stephen Massey, was sworn in by Clark County Commissioner Melanie Flax-Wilt. Lauren asked Stephen to introduce himself. He stated that he has worked in the field of addictions for many years and is currently the director of Citilookout's domestic violence program. Lauren then asked the membership and audience to introduce themselves.

APPROVAL OF MINUTES

The Board Minutes for the January 17, 2017 MHRB meeting were reviewed.

IT was MOVED BY MARILYN DEMMA, SECONDED BY SCOTT ANGER TO APPROVE THE MINUTES FOR THE JANUARY 17, 2017 BOARD MEETING AS SUBMITTED.

MOTION CARRIED.

REVIEW OF ACCOUNTS PAYABLE REGISTER

Lauren asked the Membership to review Attachment B, Accounts Payable Register. There were no comments.

CEO REPORT

Lauren stated that there was a revision to the Agenda; Stephen Massey was sworn in prior to the meeting and a new item was added. She then called on Dr. Greta Mayer to give the CEO report. Greta began her report by asking Tracey Stute to explain to the membership a new request for Oesterlen Services for Youth (OSY). Tracey stated that, in June 2016, a mini grant in the amount of \$5,000 was awarded to OSY for the purpose of purchasing a barn kit. In November, OSY approached MHRB to explore the possibility of utilizing the mini grant amount to help pay for a OSY campus architectural rendering instead of a barn kit. The renderings were intended to inform OSY of how best to situate the barn and other planned facilities on a six-acre site at the corner of Zimmerman and Mechanicsburg Roads. OSY was also awarded a Clark County Mental Health Foundation grant for this purpose in the amount of \$4,609. This funding is contingent upon OSY fund raising the remaining balance for the project, an estimated total of \$15-20,000. Tracey explained that on November 1, 2016 a formal request was received by MHRB to consider re-distributing the mini grant award as the original goal for the mini grant had changed. The MHRB Mini Grant Committee informally discussed this request and following much consideration, the Committee agreed to approve a request to change the original purpose from the purchase of a barn kit to commissioning architectural renderings. Lauren asked if the \$5,000 from the Board would count toward the matching funds that the Mental Health Foundation is requiring in order to access their funds. Bonny assured the Board that OSY has the matching funds in place to meet the Mental Health Foundation's stipulations. Lauren requested that the motion be of the Board rather than a recommendation of the Mini-Grant Committee since it didn't officially meet in public session. Scott Anger, a member of the Mini-Grant Committee indicated his support for the re-designation. She then read the revised recommendation:

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZES THE CEO TO RE-DESIGNATE THE PURPOSE OF THE STATE FISCAL YEAR 2017 MINI GRANT AWARD IN THE AMOUNT OF \$5,000 FOR ARCHITECTURAL RENDERINGS.

IT was MOVED BY MARILYN DEMMA, SECONDED BY KIM MICHAEL TO AUTHORIZE THE CEO TO RE-DESIGNATE THE PURPOSE OF THE STATE FISCAL YEAR 2017 MINI GRANT AWARD IN THE AMOUNT OF \$5,000 FOR ARCHITECTURAL RENDERINGS.

MOTION CARRIED.

Greta next referred to the Culture of Quality (COQ) three-year certification award from the Ohio Association of County Behavioral Health Authorities (OACBHA). She said that the Board was recognized at the January 30, 2017 Legislative Day and received a report of the findings. Greta directed the membership to a one-page summary of the report that she prepared and walked them through it. She stated that the goals of COQ are to enhance the quality of Board operations, to improve the consistency across Boards in Ohio about what measures and standards show excellence and to create a culture of quality improvement. This process enhances and raises the status of certified Boards. Greta explained that 140 standards were surveyed by Fonda Freeman of OACBHA and a peer surveyor from another Board, Joe Trollian. Former MHRB staff member, Roselin Runnels, was a surveyor and staff members Tracey Stute and Mark Huff have expressed an interest in becoming surveyors. Greta went on to say that there were three sections

of standards that had no notations; even for quality improvement considerations. The Board was awarded a three-year certification which is the highest level through this process. Greta stated that the Board received several commendations. One was the Recognizing Exceptional People Awards that the Board provides annually. The surveyors were impressed that youth, seasoned professionals, our community alcohol/drug and mental health leaders as well as advocates, consumers and peers. Another commendation was for the rigorous safety oversight of twenty-two facilities that the Board owns and operates. The surveyors also liked the very detailed Fiscal Department Operations Manual that Mark had developed and the idea of cross-training within the department. MHR Board Chair Lauren Ross and Wendy Doolittle of McKinley Hall were both interviewed to talk about the interface between the community and the Board, agencies and the Board, Board perception of staff and our work. The way that the Board uses community feedback to develop goals and strategies was another positive. Kevin Taylor's development of the Datamart system received commendation. The steering committee for Trauma Informed Care that Tracey Stute has developed was pointed out as another strength. Greta stated that the areas of improvement must be addressed in a quality improvement plan to be completed by the end of April. Greta said that one area of improvement is that the Board needs to convene a Records Commission every twelve months. Lauren will appoint members to be on the commission and a meeting will be scheduled within this calendar year. Greta stated that Joe Trollian shared that they have contract agencies and affiliates in their Board area. Mr. Trollian explained that they are established, certified providers who would like to be considered as a contract agency, providing a unique service that is complimentary to the continuum of care. Greta offered examples of potential benefits, such as attending MHRB-sponsored trainings and communications that the Board sends out to partner agencies and a relationship is developed. Lauren suggested submitting a press release to publish the findings. Lauren also suggested adding a link to the full report on the Board's website.

Greta then referred the membership to Attachment D, 120 Day Notice. She explained that this is an annual notice that is required under statute announcing that the Board is planning not to renew the existing contract with contract agencies and that the Board may negotiate and substantially change the contract in the future. Greta then read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES INFORM EACH OF ITS CONTRACT AGENCIES THAT PURSUANT TO OHIO REVISED CODE 340.03 (A) (8) (A) AND/OR 340.033 (D) IS HEREBY NOTIFIED THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES HAS PROPOSED TO NOT RENEW THE FISCAL YEAR 2017 CONTRACTS FOR THE AGENCIES LISTED BELOW, WHICH EXPIRE JUNE 30, 2017.

IT IS THE BOARD'S INTENT TO ENGAGE IN GOOD FAITH COLLABORATION AND NEGOTIATION. IF SUCH GOOD FAITH NEGOTIATIONS RESULT IN THE BOARD RENEWING ITS CONTRACT WITH A GIVEN PROVIDER AGENCY, THE NEW CONTRACT MAY REFLECT SUBSTANTIAL CHANGE.

Clark County Family & Children First Council
United Senior Services
Family Violence Prevention Center of Greene County
Greene County Educational Service Center
Greene County Family & Children First

*Greene County Juvenile Court
Greene Leaf
Housing Solutions of Greene County
Madison County Department of Family & Children
Matt Talbot House
McKinley Hall, Inc.
Mental Health Services for Clark & Madison Counties
NAMI Clark, Greene & Madison Counties
Oesterlen Services for Youth
OIC of Clark County
Project Woman
Springfield Metropolitan Housing Authority
TCN Behavioral Health Services
WellSpring
Women's Recovery Center*

IT was MOVED BY KIM MICHAEL, SECONDED BY LEXIE BOBLITT TO APPROVE BOARD/AGENCY CONTRACTS 120 DAY NOTICE TO NOT RENEW OR SUBSTANTIALLY CHANGE.

MOTION CARRIED.

Next, Greta stated that the 2017 Board Retreat will be in Madison County on Saturday, March 18 from 8am to 4pm at Brennan's Loft in downtown London. She said that the membership will be reviewing the Strategic Plan and Cheri Walter and Liz Heinrich from OACBHA will be the presenters. Greta said that she and Lauren discussed holding an abbreviated Board meeting right after the retreat rather than coming back the following Monday. The membership agreed.

Greta referred the membership to a report from the Attorney General's Office. She stated that on October 25, 2016, both she and Dr. Joe Keferl presented prevention testimony for the Attorney General's Joint Study Committee on Drug Use Prevention Education. She stated that she and Joe were able to put the Board's message forward and advocate for funding things like PAX Good Behavior Game© and other evidence-based practices should there be future funding opportunities. Greta said that she and Tracey were recognized as representing the MHRB in contributing to the report. There are discussions underway about how PAX and other strategies could be funded with state dollars.

Last, Greta passed out a packet from Legislative Day. She described the budget platform that talked about key areas of where the Board Association is advocating with the legislature for additional funding around the opiate epidemic and mental health crises. Greta stated that the Board is continuing to educate the legislators about supporting Medicaid expansion, the importance of maintaining existing funding and the integral role of the Boards. Greta said that she was unable to meet with Representative Kyle Koehler on Legislative Day but she plans to meet with him locally.

That concluded the CEO report.

ADMINISTRATIVE

Lauren called on Mark Huff to review the MHRB financials. Mark referred the membership to Attachment E in the agenda packet and first reviewed the Statement of Cash Position and Fund Balances as of January 31, 2017. This report is strictly on a cash basis with total cash receipts of \$7,897,861, total disbursements of \$9,185,458, other financing receipts/(disbursements) of \$157,424 for total cash receipts under disbursements of (\$1,130,173). Ending fund balance as of January 31, 2017 is \$10,397,826.

The last section was the SFY 2017 Statement of Receipts and Disbursements from July 1, 2016 through January 31, 2017 activity. The General Fund had an ending cash balance of (\$299,992); special revenue had a balance of \$496,404; and fiduciary had a balance of \$208,862.

Greta explained that the intention for the Hot Spot funds is to include Medication Assisted Treatment in the Nova House agreement for detox stays. The funds will also be made available to Mental Health Services for Madison County and TCN Behavioral Health Services for employed people in recovery who are losing Medicaid benefits and cannot afford their Vivitrol shots.

That concluded the Administrative Report.

FINANCE COMMITTEE

Lauren stated that the Finance Committee met on Friday, February 3, 2017 at 7:30 a.m. at the MHRB Administrative Offices, 1055 East High Street, Springfield, Ohio. Julie Anthony chaired the meeting but Lauren gave the report because Julie could not attend the Board meeting.

Lauren stated that the first agenda item was State Fiscal Year 2018 Funding. She said that Greta Mayer provided background on the purpose of delineating county-specific funding amounts. Mark Huff reviewed the Board's Five Year Projections Report (SFY 2017 – SFY 2021) and introduced the new Treatment/Prevention/Support (TPS) page of the report. The TPS view classifies all the projected expenses involving provider services into the elements of the continuum of care. The report gave the members a look at what the projected funding is comprised of at the TPS level instead of the usual provider level. Discussions of a monthly or quarterly TPS budget to actual can be reported to the Board starting in SFY 2018. Mark continued in the Five Year Projections Report moving to the Total page and by County pages. Mark explained in the Total page that staff is projecting to start spending the Future planning dollars, which came from last year's Levy and OhioMHAS revenue distribution percentage change. Mark also explained that staff is requesting to project an additional \$1,000,000 of Reserve spending. The additional Reserve spending amounts by County were determined by following the Board's Cash reserve policy. Lastly, Greta stated that Board staff would bring recommendations to Board membership for provider contracts in April, May and June. Board members asked questions and discussed community needs and priorities of funding across the continuum of care. There was consensus of the membership that these new reports would greatly enhance Board members' understanding about how they are investing in the continuum of care.

The next agenda item was State Fiscal Year 2018 Allocation Payment Method. At the meeting, Mark described the CFO meetings that were held starting in July of last year and the

three main goals, Replacing the Uniform Cost Report (UCR) with a useful budgeting mechanism, introducing the providers to the TPS logic and to revise Policy #18 of the Board. The workgroup discussed five possible contract payment methods. Those methods were Grant based, Outcomes based, Incentive based, Open allocation, and the current Fee for Service approach. Lastly, Mark stated that with all the changes to our system involving the Behavioral Health (BH) Re-design moving to a Grant based payment method for one year would give more time for the entire system to adapt and minimize a disruption of services delivered with respect to the continuum of care.

Next at the meeting, Mark reviewed the calendar year 2017 County appropriations. Mark walked members through the table showing the request for amending the estimated revenue and appropriations for the general and special revenue fund. The Committee approved an Amended Estimated Revenue and Appropriations listing. Lauren stated that the changes that needed to be made were not ones that needed to be reported back to the county; they needed to be reflected in the Board's official records.

The next agenda item was a review of the Board's and contract agencies SFY 2016 annual audits. At the meeting, Mark informed the committee that the Board's audit fieldwork is finished and we are currently awaiting final review from the Auditor of State's senior audit manager. Lauren stated that the Committee asked to hold a post-audit meeting with the Auditor and Mark will schedule one before a Program or other Committee meeting.

The next agenda item was a review of the Board's SFY 2016 contract agency reconciliation process. Mark reviewed the report at the meeting and walked the members through each agency unearned amount. Mark pointed out that some OhioMHAS funding was not earned this year as well. State funding to Housing Solutions has been granted a carryover for SFY 2017, but there has been no communication on the disposition of McKinley Hall's remaining state grant funding yet.

The next item on the agenda was McKinley Hall's reconciliation request of unearned SFY 2016 allocation for a capital project. At the meeting, Greta described the request highlighting that Many Pathways relocation to downtown Springfield in a Board facility recently vacated by United Senior Services. This move opened office space originally planned at the Lexington property to increase McKinley Hall's office space for additional employees and service delivery which also comes with increased costs.

A Miscellaneous item was discussed at the meeting regarding the revamping of motions for state fiscal year 2018. Greta, Mark, and Tracey shared their thoughts on revising the motion template to be easier to read and understand how funding decisions impact the continuum of care. Mark told the Committee that the most important change to the motion template was replacing the unit rate table with a table breakdown of TPS funding and payment method. For the upcoming fiscal year 2018, the table will display only the current contract amounts, starting in 2019, there will be a prior year comparison column for the contracting amounts.

Lauren read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFIES AND CONFIRMS THE ACTION TAKEN BY THE FINANCE COMMITTEE ON FEBRUARY 3, 2017. THE INDIVIDUAL MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

IT was MOVED BY LINDA GRIFFITH, SECONDED BY MARILYN DEMMA TO RATIFY AND CONFIRM THE ACTION TAKEN BY THE FINANCE COMMITTEE ON FEBRUARY 3, 2017.

MOTION CARRIED.

That concluded the Finance Committee report.

MENTAL HEALTH & ADDICTION SERVICES

Lauren called on Marilyn Demma to give the report since Kellie Phillips, Presiding Committee Co-Chair, was unable to attend the Board meeting. Marilyn stated that the Program Committee met on Tuesday, February 7, 2017 at 5:30 p.m. at the Greene County ESC, 360 East Enon Road, Yellow Springs, Ohio.

Marilyn stated that the first item on the agenda was the Cedar Street Project Supportive Housing. At the meeting, Curt Gillespie and Lynn Coressel of Mental Health Services for Clark and Madison Counties (MHS) explained that the program was created to help individuals with mental health issues who have been precariously housed. They have 4 people placed who are now stable. There have been a few challenges due to theft of the HVAC systems between Christmas and the New Year. Fortunately, clients were not displaced. This has been addressed through education of residents and installing security cameras. They also had a need to have storage for outdoor items including lawn mowers and shovels.

Including estimates for these purchases, the remaining unspent funds from the capital project is to be used for the pilot program, an amount of \$22,000. Accordingly, MHS has proposed program expenditures for the remaining resources include the integration of Peer Recovery Certified Supporters, supervision of the Assertive Community Treatment (ACT) team and subsequent training in evidence based program approaches.

The next item on the agenda was Ryan Training and Consulting Expansion. Marilyn stated that Jim Ryan provided background information on the need to expand his contract to build internal and external prevention capacity. At the meeting, Greta stated that Jim has been a great resource person in training our Board, staff, and in assisting Coalitions. This funding would expand his role in helping with coalitions, Substance Abuse Prevention Specialist Training (SAPST), prevention certification for provider agencies, and the Youth Leadership Summit. The contract would extend through the end of the fiscal year.

Next on the agenda was OMHAS Supportive Housing Matching Funds. Marilyn stated that Tracey spoke to the committee about supportive housing explaining that there were 3 organizations (2 in Clark and 1 in Greene), that were approved through the State for \$50,000 of pass-through money. The money will be divided between Interfaith Hospitality Network (IHN;, which isn't a contract agency, but provides housing and shelter in Clark County), Project Woman in Clark County and Housing Solutions in Greene County. Levy funds will be used to provide a match for Project Woman and Housing Solutions and state Capital funds will go towards IHN.

Marilyn stated that Greene Leaf funding was discussed next. At the meeting, Greta explained that the Greene Leaf funding amount changed due to the Department's GFMS system and state funding coming straight through to the agency rather than through the Board. Overall, they will receive the same amount of funds. Greene Leaf has already received their funds from the state.

Under Miscellaneous, Marilyn stated that Legislative Day and the Culture of Quality report were discussed. Also, Greta reminded the Board members that Dr. Kent Youngman, CEO of Rocking Horse Center had invited the Board and partner agencies to participate in an Attorney General-led governance training on February 22nd from noon – 1:30.

Marilyn read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFIES AND CONFIRMS THE ACTION TAKEN BY THE PROGRAM COMMITTEE ON FEBRUARY 7, 2017. THE INDIVIDUAL MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

IT was MOVED BY MARILYN DEMMA, SECONDED BY STEPHEN MASSEY TO RATIFY AND CONFIRM THE ACTION TAKEN BY THE PROGRAM COMMITTEE ON FEBRUARY 7, 2017.

MOTION CARRIED.

Scott Anger abstained from the vote.

That concluded the Program Committee Report.

COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEES

Lauren stated that the Combined Executive and Buildings & Grounds Committees met on Friday, February 10, 2017 at 7:30 a.m. at the MHRB Administrative Offices, 1055 East High Street, Springfield, Ohio.

The first item on the agenda was an update by Wendy Doolittle, CEO of McKinley Hall on the status of renovations to McKinley Hall's Lexington Avenue property. Lauren stated that the plan is for construction contractor bidding to occur in April and construction to begin early in June. The project should take approximately six months to complete.

The next item on the agenda was the sale of 601 North Fountain Avenue in Springfield; a property owned by Mental Health Services for Clark County. Lauren stated that this property was originally owned by the Board and ownership was transferred to Mental Health Services for Clark County in the 1980s. A note payable was created with 0% interest; this payment was to be forgiven over a forty-year period, ending in June 2027. This facility was used by Mental Health Services for their Housing Division and their Resource Center; however, for the last two years this facility has been empty. In August of 2016, the MHRB received a letter from Mental Health Services stating that they would like to list the property for sale. Board staff agreed with the agency that the approximate balance on the note payable of \$20,000 would be paid to the MHRB upon closing.

The Board was notified in January that Mental Health Services has a buyer for the property, with the closing set for mid-February.

Next on the agenda was the Madison County Recovery Housing Project. Lauren explained that a property has been selected close to downtown London, Ohio for recovery housing. This recovery home will support various abstinence-based pathways to recovery. This project consists of a minimum of five (5) beds for men including a house manager and person in long-term recovery. In the fall of 2016, the Board was notified by OMHAS that its request for \$100,000 of state funds was available (with local match of \$100,000) and that staff should proceed to locate a property and then formalize an application to the state. Nancy reported at the meeting that staff has been working with a real estate agent to locate a property that would meet the specifications. The property is in very good condition, requiring little renovation. It has four bedrooms upstairs, a laundry room upstairs and a total of three full bathrooms. One area on the first floor could be used as the house manager's suite. It has a total of 3,384 square feet with a fenced in back yard and two-car detached garage. Asking price is \$193,900; the seller has accepted the Board's offer of \$180,000, contingent upon OMHAS funding and MHRB approval. The next steps include inspections, appraisals, completion of application to the state and state approval. Closing cannot be finalized prior to approval from the state.

Under Miscellaneous, Lauren stated that a discussion occurred related to Trauma-informed Policing that Tracey has been providing for the Springfield Police Officers.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFIES AND CONFIRMS THE ACTION TAKEN BY THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEES ON FEBRUARY 10, 2017. THE INDIVIDUAL MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

IT was MOVED BY LAUREN ROSS, SECONDED BY KIM MICHAEL TO RATIFY AND CONFIRM THE ACTION TAKEN BY THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEES ON FEBRUARY 10, 2017.

MOTION CARRIED.

That concluded the Combined Executive and Buildings & Grounds Committees Report.

ADDRESSING ISSUES RELATED TO OPIATE OVERDOSES

Lauren stated that, at the Combined Executive and Buildings & Grounds Committee, there was a brief discussion about the possibility of the Board specifically addressing the opiate crisis situation in our region. Lauren then asked Greta to give the Board more information. Greta stated that the community sentiment around use of Narcan, myth that recovery is possible, and negative views toward people with addiction. Greta said that Board members discussed how they would like to see a campaign or positive messaging about recovery and support of first responders to see that what they do matters. Board members came to consensus to convene to study this and to develop actionable next steps. Greta stated that Kellie Phillips shared that, it was important for the group to be time limited and focused on concrete, positive outcomes. Greta would like to include some key stakeholders with direct experience in the community. Scott Anger stated that the Xenia Police Department is holding a training on April 25 for their officers to listen to people from the community who have been successful in their recovery.

Lauren stated that she will be putting together an Ad Hoc Committee to address this issue. Lauren suggested posting videos on social media with local success stories. Marilyn added the important role of family members and the church to help fight stigma. Linda Griffith stated that within psychiatry and the DSM they are trying to get away from the use of the words "addiction" and "addicts" because of the stigmatizing nature of those terms. She suggested that part of the education should be to use the proper language and stress that this is a disorder. Lauren said that the Ad Hoc Committee may meet on the regular Board meeting date of March 20, 2017. She will follow up with those members who expressed an interest in participating in the committee.

MISCELLANEOUS

Greta pointed out the NAMI Lighthouse open house article which was featured in the Fairborn Daily Herald.

AUDIENCE PARTICIPATION

None.

BOARD MEMBER COMMENTS

None.

ADJOURNMENT

A MOTION WAS MADE BY LINDA GRIFFITH AND THE MEETING WAS ADJOURNED BY CHAIR, LAUREN ROSS.


Kellie Phillips, Secretary


Michelle Humphrey, MHR Board Staff