

MINUTES – November 20, 2017

The Mental Health & Recovery Board of Clark, Greene and Madison Counties (MHRB) met in regular session on Monday, November 20, 2017 at 6:00 p.m. at CareerConnectEd, 700 S. Limestone Street, Suite A, Springfield, Ohio.

PRESENT: *Julie Anthony, Chairperson, Presiding; Captain Scott Anger, Dr. Florence Coleman, Marilyn Demma, Ben Harrison, Chief Jim Hutchins, Dr. Joseph Keferl, Kim Michael, Lauren Ross, Esq., Patrick Williams*

ABSENT: *Lexie Boblitt, Dr. Linda Griffith, Chief Mark Kidd, Kellie Phillips, Stephen Massey, Julie Vann*

Staff: Dr. Greta Mayer, CEO; Donna Hart, Mark Huff, Michelle Humphrey, Adriane Miller, Tracey Stute

GUESTS: *None.*

OPENING REMARKS

Julie Anthony, Chairperson, called the meeting to order and thanked everyone for coming. Dr. Greta Mayer suggested saving introductions until Dr. Florence Coleman arrived.

APPROVAL OF MINUTES

The Board Minutes for the October 16, 2017 MHRB meeting were reviewed. There were no comments.

IT was MOVED BY MARILYN DEMMMA, SECONDED BY BEN HARRISON TO APPROVE THE MINUTES FOR THE OCTOBER 16, 2017 BOARD MEETING.

MOTION CARRIED.

REVIEW OF ACCOUNTS PAYABLE REGISTER

Julie asked the Membership to review Attachment B, Accounts Payable Register. Julie asked for clarification regarding the contracts for Early Childhood Mental Health (ECMH). Greta explained that the Board is now contracting with two independent contractors instead of one to expand capacity for service delivery.

CEO REPORT

Julie called on Dr. Greta Mayer to give the CEO report. Greta began by expressing her gratitude to the members of the Board and staff for all the work that they do in support of people with mental health and addiction issues. She then stated that she received a letter from the Ohio Department of Mental Health and Addiction Services (OMHAS) officially re-appointing Board member Marilyn Demma to a second four-year term and asked Michelle Humphrey, Board staff, to swear in Marilyn. Greta thanked Marilyn for her continued service on the Board.

Next, Greta explained the new Upcoming Events Calendar which will be featured each month in the Program Committee packets. This will allow the membership to preview and choose events that they would like to attend. Greta gave a synopsis of events that occurred since the last Board meeting starting with the Greene County Drug-Free Coalition which sponsored an event held at Soin Medical Center (Soin) on October 27, 2017 for elected officials. She explained that the mayor of Fairborn was a catalyst for the event to bring elected officials up to speed on the opiate epidemic and on addiction in general, with a focus on recovery and local resources. She then asked Adriane Miller to give a report, who stated that approximately 100 people attended. There were presenters who addressed treatment, prevention and support and 25 people in recovery told their stories. Adriane said that she is exploring with Greene County Career Center their capacity to record recovery stories to share with others. Greta stated that Soin has been an excellent partner and is willing to donate space and food for future events as well. Staff met with Soin, who will now delegate someone from their leadership team to participate in the Greene County Drug-Free Coalition. It is hoped that this partnership will grow over time to reduce crisis related issues such as suicide and overdose risk. She added that Board members Patrick Williams and Julie Vann attended the conference. Dr. Joe Keferl asked how the recovery stories could be used. Greta explained that they could be used at other forums, trainings, and events. Joe suggested that they could be a tool that the student-led Opioid Task Force would use at Wright State University. Greta also stated that the Clark County Auditor's Office has purchased mapping software to map where overdoses are occurring in the city and where helping resources are located. She explained that they have pitched a story board idea where people who have lost loved ones to overdose or that those who have survived an overdose could post and share their stories. Greta said that the Drug Death Review Committee suggested promoting recovery and success stories as well.

Next, Greta reported that a new partnership was forged with Antioch University and Sinclair through an event called Creating a Narrative for Change: The Opioid Crisis which was co-sponsored between the Board, the Board in Montgomery County, and ThinkTV. She said that she sat on a panel, invited a number of local experts to present, and that Board members Patrick Williams and Julie Vann attended as well. Greta stated that New York Times best selling author Barry Meier was a keynote speaker and moderated a panel. She said that award-winning journalists and filmmakers attended and met with a select group of people who had applied to attend a story-teller's masters class. Patrick Williams stated that he attended both the Soin and Sinclair events and he felt the Soin event left a distinct positive feel that things were moving in the right direction and that progress is being made. He also attended the story-teller's master class and said that he learned quite a bit.

Greta next said that the Champions Academy kickoff was on November 8, 2017, which involves 15 of the Board's partner agencies/stakeholders. Tracey is leading this initiative along

with the Board's consultant, Lori Houseman. The purpose of the Academy is for participants to learn effective communications strategies, for them to better understand the role of the Board in the community, and create an effective communication network. Greta said that Tracey and Mark Huff are both attending the Academy and participants will report back on what they learn.

Greta then stated that the Local Outreach to Suicide Survivor (LOSS) Team Regional Training was on Friday, November 17, 2017 and 50 people attended. She explained that the team consists of interested and existing members from all three counties. Trained members go out to a scene with law enforcement to provide support to the newly bereaved and get them connected immediately to services. Greta also explained that Clark County began responding to suicide scenes in 2015 and that Greene County responds after-the-fact by visiting with survivors. Madison County has a robust Crisis Response Team, which may incorporate features of the LOSS model in the future.

Next, Greta stated that the Board has a new grant award, the Tri-County Jail Justice & Mental Health Collaboration Program Award. This is a partnership led by Union County to implement the Stepping Up Initiative and Sequential Intercept Mapping which is an evidence-based tool to analyze and target those with mental illness because they disproportionately end up in the jail. She explained that the Tri-County Jail serves Madison, Champaign and Union Counties. The partnership includes commissioners, Behavioral Health entities and the Boards on this project to implement this process. Tracey will be program lead on it and this will be a focus in Madison County.

Item D under CEO Report was the Madison County Department of Family & Children/Family Council Revised Strong Families, Safe Communities Award. Greta explained that the membership already voted on this award, but the Board received an increase of \$14,000 in funding from Union County. Greta then read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZES THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH MADISON COUNTY DEPARTMENT OF FAMILY & CHILDREN FOR AN AMOUNT OF \$117,854 DURING STATE FISCAL YEAR 2018. BELOW IS THE AMOUNT BY SERVICE CLASS AND PAYMENT METHOD.

Medicaid Eligible services (T)	Grant Allocation	
Prevention services (P)	Cost reimbursement	
Non-Medicaid Eligible services (S)	Grant Allocation/Invoice	117,854
Total		117,854

AT THIS TIME, THE UNION MHRB FUNDING HAS NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2018 CONTRACTS DEPENDENT UPON FINAL AMOUNTS.

IT was MOVED BY JOE KEFERL, SECONDED BY JIM HUTCHINS TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH MADISON COUNTY DEPARTMENT OF FAMILY & CHILDREN FOR AN AMOUNT OF \$117,854 DURING STATE FISCAL YEAR 2018.

MOTION CARRIED.

Greta asked Tracey to report on the Madison County Depression & Suicide Prevention Coalition Man Campaign. Tracey explained that the campaign was created by the Madison County Suicide Prevention Coalition and focuses on men who are prone to depression and suicide. She passed out a folder of information and stated that Zack Starr, an actor and model who is also a veteran and has lived experience, is actively involved in the campaign. He was also involved in crafting the message in the campaign around the topic. Tracey explained that the information is given to employers in Madison County for them to decide in what part of the initiative that they would like to participate. Joe asked if this is only in Madison County. Greta said that it is for now. Adriane stated that the coalitions in Clark and Greene Counties are already having discussions about it and expressed interest. As an outreach strategy, Joe suggested putting information in the Greene County Family Court and Job and Family Services. Ben Harrison mentioned that he was informed that veterans are not being told upon discharge to go to the Veteran's Administration for an assessment. Finally, Greta added that former Board member, Roger Roberts, received recognition for his expertise and was invited to lead a debriefing team in the aftermath of the Las Vegas shootings.

Next, Greta reminded the membership that the National Alliance on Mental Illness (NAMI) Consumer Holiday Party is Thursday, December 14, 2017 from 6-8pm at the Bushnell Building. Greta stated that a memorandum was included in the packet asking for donations to buy consumer holiday gifts. She also stated that Families of Addicts (FOA) are holding a holiday toy drive on December 6th if any members would like to participate.

Last, Greta stated that mileage/expense sheets that were included in the November packet need to be given to Michelle no later than December 5, 2017. She also stated that the Buildings & Grounds Committee meeting will take place on Tuesday, December 5, 6-7:30pm at the Board Administrative Office, 1055 E. High Street, Springfield. Next, Greta reviewed the meeting process and asked the membership to please R.S.V.P. to Michelle no later than 2:00 pm on meeting days to be sure that there is a quorum for the meeting.

That concluded the CEO report.

ADMINISTRATIVE

Julie called on Donna Hart to review the MHRB financials. Donna referred the membership to Attachment E in the agenda packet and first reviewed the Statement of Cash Position and Fund Balances as of October 31, 2017. This report is strictly on a cash basis with total cash receipts of \$6,341,834, total disbursements of \$6,157,505 other financing receipts/(disbursements) of \$0 for excess cash receipts over disbursements of \$184,329. Ending fund balance as of October 31, 2017 is \$11,516,564.

The next section was the Statement of Receipts and Disbursements for Fiscal Year 2018 activity. The General Fund had an ending cash balance of \$1,351,524; special revenue had a balance of \$65,523; and fiduciary had a balance of \$152,652.

Donna moved on to the next item, December Appropriation Authorization and explained that this was needed to process any necessary amendments to the budget for the year end December 31, 2017. Julie then read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZES THE CEO OR DESIGNEE TO PROCESS ANY NECESSARY AMENDMENTS TO THE BUDGET FOR THE YEAR END DECEMBER 31ST MAINTAINING COMPLIANCE WITH R.C. 5705 AND CLARK COUNTY AUDITOR REQUIREMENTS. ANY AMENDMENTS, FISCAL YEAR OR CALENDAR YEAR, MAY BE RATIFIED AT THE NEXT SCHEDULED BOARD MEETING.

IT was MOVED BY SCOTT ANGER, SECONDED BY MARILYN DEMMA TO AUTHORIZE THE CEO OR DESIGNEE TO PROCESS ANY NECESSARY AMENDMENTS TO THE BUDGET FOR THE YEAR END DECEMBER 31ST.

MOTION CARRIED.

Last, Donna explained that the CY 2018 Then & Now Authorization allows the fiscal officer to pay valid bills and other obligations of the Board in amounts less than three thousand dollars when such bills and obligations did not receive proper certification. Julie then read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZES THE FISCAL OFFICER, PURSUANT TO R.C. 5705.41 TO PAY VALID BILLS AND OTHER OBLIGATIONS OF THE BOARD IN AMOUNTS LESS THAN THREE THOUSAND DOLLARS, WHEN SUCH BILLS AND OBLIGATIONS DID NOT RECEIVE PROPER CERTIFICATIONS, BUT WILL BE CERTIFIED BY THE COUNTY AUDITOR PURSUANT TO ORC, AND THAT SAID FUNDS ARE ENCUMBERED, APPROPRIATED, AND AVAILABLE FOR SAID OBLIGATIONS FOR THE PERIOD OF JANUARY 2018 THROUGH DECEMBER 2018. THEN & NOW PAYMENTS WILL BE REPORTED MONTHLY TO THE BOARD DURING THE FOLLOWING SCHEDULED MEETINGS.

IT was MOVED BY BEN HARRISON, SECONDED BY KIM MICHAEL TO AUTHORIZE THE FISCAL OFFICER TO PAY VALID BILLS AND OTHER OBLIGATIONS OF THE BOARD IN AMOUNTS LESS THAN \$3,000.

MOTION CARRIED.

The next item was New Board Policy #100.04 – Conflict of Interest. Greta explained that this is the second reading of the policy; the first being at the October Board meeting. She said that she, Lauren Ross, Esq. and Julie met with an attorney to discuss revisions to the policy to meet state requirements, clarify issues of concern, and align with the requirements of the Ohio Revised Code. Captain Scott Anger and Joe asked how far-reaching a Board member's role in the community, could be considered a conflict. Lauren explained that there is only a conflict if the contracted agency is a provider, received Board funding, and you are an employee of that agency or sit on their board. She also stated that if there is a question of conflict, a Board member may abstain. Greta added that the purpose of the policy is not to eliminate all potential conflicts, but

for there to be greater awareness about this issue and to outline a process to address it when it arises. Julie then read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVES THE CONFLICT OF INTEREST POLICY REVISION EFFECTIVE IMMEDIATELY.

IT was MOVED BY LAUREN ROSS, SECONDED BY BEN HARRISON TO APPROVE THE CONFLICT OF INTEREST POLICY REVISION EFFECTIVE IMMEDIATELY.

MOTION CARRIED.

Greta asked that the membership return their completed Annual Conflict of Interest Affidavits to Michelle by the January 16, 2018 Board meeting. She explained that this will be an annual practice by Board members and staff. Michelle will monitor any potential conflicts. Greta suggested having an ethics training at the March Board retreat. Lauren suggested inviting Attorney Shaynak-Diaz who wrote the revised Conflict of Interest policy to also speak at the retreat.

The last item under Administrative was Revised Human Resource Policy #37 – Drug-Free (Substance-Free) Workplace Program. Greta explained that the policy revision stemmed from the Drug-Free Workforce Community Initiative that is being led by Tracey. Several Clark County employers have attended the technical assistance training and the Board is also adopting a second-chance program. Greta explained that the Board will be holding a staff training and Board members are welcome to attend, if interested. Greta read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVES THE REVISED HUMAN RESOURCES POLICY #37, DRUG-FREE (SUBSTANCE-FREE) WORKPLACE PROGRAM EFFECTIVE JANUARY 1, 2018.

IT was MOVED BY JIM HUTCHINS, SECONDED BY KIM MICHAEL TO APPROVE THE CONFLICT OF INTEREST POLICY REVISION EFFECTIVE IMMEDIATELY.

That concluded the Administrative Report.

MISCELLANEOUS

None.

AUDIENCE PARTICIPATION

None.

BOARD MEMBER COMMENTS

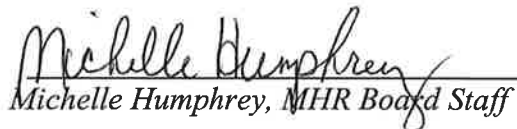
Joe invited the membership to a public forum being held on Monday, November 27, 2017 at 3:00 p.m. that will be describing the idea of a re-alignment of Wright State University to build an integrated behavioral health college.

At this time, Julie invited the membership to introduce themselves.

ADJOURNMENT

A MOTION WAS MADE BY BEN HARRISON AND THE MEETING WAS ADJOURNED BY CHAIR, JULIE ANTHONY.


Jim Hutchins, Secretary


Michelle Humphrey, MHR Board Staff

