

MINUTES – February 20, 2018

The Mental Health & Recovery Board of Clark, Greene and Madison Counties (MHRB) met in regular session on Tuesday, February 20, 2018 at 6:00 p.m. at Career ConnectEd, 700 S. Limestone Street, Suite A, Springfield, Ohio.

PRESENT: *Julie Anthony, Chairperson, Presiding; Lexie Boblitt, Dr. Linda Griffith, Dr. Joseph Keferl, Chief Mark Kidd, Stephen Massey, Kim Michael, Kellie Phillips, Lauren Ross, Esq., Patrick Williams*

ABSENT: *Scott Anger, Lexie Boblitt, Dr. Florence Coleman, Marilyn Demma, Chief Jim Hutchins, Julie Vann*

Staff: Dr. Greta Mayer, CEO; Donna Hart, Mark Huff, Michelle Humphrey, Tracey Stute

GUESTS: *None.*

OPENING REMARKS

Julie Anthony, Chairperson, called the meeting to order and thanked everyone for coming.

APPROVAL OF MINUTES

The Board Minutes for the January 15, 2018 MHRB meeting were reviewed. There were no comments.

IT was MOVED BY KELLIE PHILLIPS, SECONDED BY LEXIE BOBLITT TO APPROVE THE MINUTES FOR THE JANUARY 15, 2018 BOARD MEETING.

MOTION CARRIED.

REVIEW OF ACCOUNTS PAYABLE REGISTER

Julie asked the Membership to review Attachment B, Accounts Payable Register. There were no comments.

CEO REPORT

Julie called on Dr. Greta Mayer to give the CEO report. Greta began her report with Item B – Board/Agency 120 Day Notice. She explained that this is an annual notice that is required under statute announcing that the Board is planning not to renew the existing contract with contract agencies and that the Board may negotiate and substantially change the contract in the future. Greta then read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES INFORMS EACH OF ITS CONTRACT AGENCIES THAT PURSUANT TO OHIO REVISED CODE 340.03 (A) (8) (A) AND/OR 340.033 (D) IS HEREBY NOTIFIED THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES HAS PROPOSED TO NOT RENEW THE FISCAL YEAR 2018 CONTRACTS FOR THE AGENCIES LISTED BELOW, WHICH EXPIRE JUNE 30, 2018.

IT IS THE BOARD'S INTENT TO ENGAGE IN GOOD FAITH COLLABORATION AND NEGOTIATION. IF SUCH GOOD FAITH NEGOTIATIONS RESULT IN THE BOARD RENEWING ITS CONTRACT WITH A GIVEN PROVIDER AGENCY, THE NEW CONTRACT MAY REFLECT SUBSTANTIAL CHANGE.

*Clark County Family & Children First Council
United Senior Services
Families of Addicts Clark County
Family Violence Prevention Center of Greene County
Greene County Educational Service Center
Greene County Family & Children First
Greene County Juvenile Court
Greene Leaf
Housing Solutions of Greene County
Madison County Department of Family & Children
Matt Talbot House
McKinley Hall, Inc.
Mental Health Services for Clark & Madison Counties
NAMI Clark, Greene & Madison Counties
Oesterlen Services for Youth
Project Woman
Springfield Metropolitan Housing Authority
TCN Behavioral Health Services
The Hope Spot
WellSpring
Women's Recovery Center*

IT was MOVED BY LINDA GRIFFITH, SECONDED BY KELLIE PHILLIPS TO NOT RENEW THE FISCAL YEAR 2018 CONTRACTS FOR THE FISCAL YEAR 2018 AGENCIES, WHICH EXPIRE JUNE 30, 2018.

MOTION CARRIED.

Next, Greta stated that the Board Retreat will be held on Saturday, March 24 at Cedarville College Milner Building, room 110 beginning at 8:30 am. She said that Attorney Christina Shaynak-Diaz will be presenting on ethics, conflicts of interest, and the future role of Boards. Linda clarified that the Retreat will be in lieu of the March Board meeting. Greta said yes, that at the end of the retreat, the Board hold its March meeting.

Last, Greta referred the membership to Item A – Levy Basics Part I. She reviewed a PowerPoint which discussed Ohio's Mental Health & Recovery/Alcohol Drug/Mental Health Service System; explained what a mill is; clarified the difference between a renewal, replacement levy and tax rollback impact; laid out the levy timelines for all three counties and explained the current one for Clark County is the next one which can be on the ballot in the fall; and discussed the next steps that will occur. Greta also stated that the current levy expires in 2019. Dr. Joe Keferl stated that he would like to see past levy patterns of renewals and replacements and a list of who else will be on the ballot. He also said that the Board needs to make sure that it is clear to the community why there are two levies. Greta stated that it was discussed at Executive Committee that if the Board decides to ask for more money, that it's prepared to show in what the Board will invest. Attorney Lauren Ross stated that traditional campaigning is in the past and the Board should have its communications person look at how to use social media and other outlets. Greta talked about how levy campaigns unfold and important events like early voting, community education/awareness, and impact of absentee voting.

That concluded the CEO report.

ADMINISTRATIVE

Julie called on Mark Huff to review the MHRB financials. Mark referred the membership to Attachment D and stated that Board members had asked for a narrative to help them better understand the financials, which he described. He reviewed the new financial summary and Dr. Linda Griffith requested that the font be larger. Lauren thought that color graphs and charts may be helpful also. Overall Board members expressed their appreciation of the narrative and believed it was helpful.

Mark then reviewed the Statement of Cash Position and Fund Balances as of January 31, 2018. This report is strictly on a cash basis with total cash receipts of \$8,742,322, total disbursements of \$10,153,098, other financing receipts/(disbursements) of \$0 for cash receipts under disbursements of \$1,410,776. Ending fund balance as of January 31, 2018 is \$9,921,459.

The next section was the Statement of Receipts and Disbursements for Fiscal Year 2018 activity. The General Fund had an ending cash balance of (\$701,888); special revenue had a balance of \$1,006,084; and fiduciary had a balance of \$149,682.

Last, Mark updated the membership on the Board audit. He stated that the audit began at the end of January the Board is currently awaiting final review from the Auditor of State's senior audit managers. The Board should receive the results in April.

That concluded the Administrative Report.

FINANCE COMMITTEE

Julie Anthony reported on the meeting in the Chair, Chief Jim Hutchins' absence. Julie stated that the Finance Committee met on February 2, 2018 at the Board Administrative Office, 1055 E. High Street, Springfield.

Julie stated that the first agenda item was State Fiscal Year 2019 Funding and Greta provided background on the purpose of delineating county-specific funding amounts, based on levy projections and state/federal funding distribution. Mark then reviewed the Board's Five Year Projections Report (SFY 2018 – SFY 2022).

The next agenda item was State Fiscal Year 2019 Allocation Payment Method and Mark described the changing state mandates impacting the environment that provider agencies are facing.

Next was a review of the Board's and contract agencies' SFY 2017 annual audits. Mark informed the committee that the Board's audit fieldwork was finished and we are currently awaiting final review from the Auditor of State's senior audit managers.

Julie said that next on the agenda was a review of the Board's SFY 2017 contract agency reconciliations. Mark reviewed a report and walked the members through the grand totals of the unearned provider allocations.

Miscellaneous items discussed were staff's suggestion for improving the efficiency of the recommendation process involving funding by a direct grant or grantor (i.e. OhioMHAS) and possible ways to improve the effectiveness of financial information presented to the Board. Last, the Committee gave suggestions to improve the financial presentations during Board meetings.

Julie read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFIES AND CONFIRMS THE ACTION TAKEN BY THE FINANCE COMMITTEE ON FEBRUARY 2, 2018. THE MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

IT was MOVED BY JOE KEFERL, SECONDED BY BEN HARRISON TO RATIFY AND CONFIRM THE ACTION TAKEN BY THE EXECUTIVE COMMITTEE ON FEBRUARY 2, 2018.

MOTION CARRIED.

That concluded the Finance Committee report.

MENTAL HEALTH AND ADDICTION SERVICES

Julie asked Kellie Phillips to report on the Program Committee meeting. Kellie stated that the Committee met on Tuesday, February 6, 2018 at Career ConnectEd, 700 Limestone Street, Springfield.

Kellie stated that first on the agenda was Grants Trail Consulting, LLC. She said that Carey Carr, the owner of Grants Trail Consulting, presented to the Committee. She is a professional grant writer and evaluator whom the Board is proposing to contract with to assist in writing grants related to strengthening treatment, prevention, recovery support and increasing resources for aspects of the continuum.

Next on the agenda was OACBHA Crisis Text Line Mini Grant. Kellie said that Adriane Miller explained to the Committee that the Board applied for a \$1,000 mini-grant from Ohio Association of County Behavioral Health Authorities (OACBHA) to use for Depression and Suicide Prevention Coalitions in Clark, Greene, and Madison Counties. The funds will be used to purchase a durable banner that will advertise the Crisis Text Line.

The next agenda item was Stigma Reduction Awareness Campaign. Kellie said that Tracey Stute, Board staff, introduced preliminary concepts for an education campaign which will provide a foundation for upcoming levy activities by leveraging relationships, connections and community support. The campaign messaging will focus on the impact addiction has on families and will include five primary strategies.

Next was Madison County (Tri-County Jail) Stepping Up Overview. At the meeting, Tracey explained that Madison County's Stepping Up program is a cross-county collaboration between Champaign, Union, and Madison Counties to best serve individuals with mental illness who are engaged in the court system and to reduce incarceration for crimes committed due to mental illness. The approach will include Sequential Intercept Mapping which identifies opportunities to intervene prior to incarceration and links those with mental health problems to proper services either pre-incarceration or upon release.

Kellie stated that the Miscellaneous items discussed were the Upcoming Events Calendar and the Mental Health Awareness Rocks! basketball games which were sponsored by NAMI Clark, Greene, and Madison Counties.

Greta read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFIES AND CONFIRMS THE ACTION TAKEN BY THE PROGRAM COMMITTEE ON FEBRUARY 6, 2018. THE MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

IT was MOVED BY KIM MICHAEL, SECONDED BY LAUREN ROSS TO RATIFY AND CONFIRM THE ACTION TAKEN BY THE PROGRAM COMMITTEE ON FEBRUARY 6, 2018.

MOTION CARRIED.

That concluded the Program Committee report.

EXECUTIVE COMMITTEE

Julie Anthony, Chair, stated that the Executive Committee met on February 9, 2018 at the Board Administrative Office, 1055 E. High Street, Springfield.

Julie stated that Nancy Boop began the meeting with a discussion on McKinley Hall's purchase of two Recovery Houses. Appraisals, inspections and the applications for state funding have all been completed and the funding request will be submitted to the state Controlling Board on February 20, 2018. The closing on the properties needs to occur no later than February 28th.

Next on the agenda was Mental Health Services Property Purchase. Nancy explained at the meeting that the City of Springfield owns property on Jackson Street. The city has built a new two-story home and have not been successful in selling the property. They thought Mental Health Services might be interested in purchasing it. Mental Health Services will purchase the property using funds from the Board earmarked for client housing. The city will then provide the same amount of money back to Mental Health Services to replenish this pool of funds. Greta explained at the meeting that the new house would provide immediate access to housing for individuals with severe and persistent mental illness.

The next item on the agenda was Madison County Serenity House. At the meeting, Greta stated that the Board is waiting on an agreement for the Community Housing Impact & Preservation (CHIP) grant. Staff was told last fall that the Board's grant request had been approved. This grant is to make needed repairs and improvements to the Serenity House.

The next discussion was State of Ohio Lease for 1101 East High Street, Springfield. Nancy explained to the Committee that McKinley Hall is in the process of moving to its new Lexington Avenue location and this will leave approximately one third of the Board's 1101 East High Street property vacant. The other two-thirds of this facility are leased to Mental Health Services for its Behavioral Health Rehabilitation programs. Board staff has met with representatives from the Ohio Department of Rehabilitation and Correction and the Ohio Department of Administrative Services who are interested in leasing approximately one half of the space to house their local probation officers. Board staff is currently discussing the amount of the lease.

Next at the meeting, Greta discussed the upcoming Clark County Levy. She explained that there are two levies in Clark County and the 1 mill levy is coming up for renewal. Greta will provide some levy background training to Board members and further discussion is planned to occur at the March Retreat and Board meeting.

Last, Greta updated the Committee on the London Recovery Project (LRP) support center. There have been some reported issues with LRP providing housing to those in need and concern about additional liability associated with these cases. She also stated that LRP has been given until the end of February to obtain its 501(c)3 status.

Julie read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFIES AND CONFIRMS THE ACTION TAKEN BY THE EXECUTIVE COMMITTEE ON FEBRUARY 9, 2018. THE MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

IT was MOVED BY JOE KEFERL, SECONDED BY STEPHEN MASSEY TO RATIFY AND CONFIRM THE ACTION TAKEN BY THE EXECUTIVE COMMITTEE ON FEBRUARY 9, 2018.

MOTION CARRIED.

That concluded the Executive Committee report.

MISCELLANEOUS

Lauren asked if the Program Committee meeting will be voting on anything regarding the levy and, if so, would the Board be giving full authority to that Committee. Greta said that it could be done that way, but is not necessary, and that there will be Board authorization at the Board meeting after the Retreat concludes in March.

AUDIENCE PARTICIPATION

None.

BOARD MEMBER COMMENTS

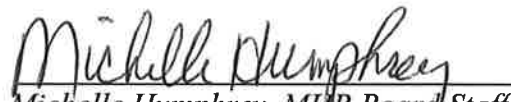
Stephen Massey stated that he was glad to see that the agencies that the Board partners with are looking at more control and support measures to help people in recovery succeed.

ADJOURNMENT

A MOTION WAS MADE BY LINDA GRIFFITH AND THE MEETING WAS ADJOURNED BY CHAIR, JULIE ANTHONY.



Jim Hutchins, Secretary



Michelle Humphrey, MHR Board Staff

