

**MINUTES – June 18, 2018**

*The Mental Health & Recovery Board of Clark, Greene and Madison Counties (MHRB) met in regular session on Monday, June 18, 2018 at 6:00 p.m. at CareerConnectEd, 700 S. Limestone Street, Suite A, Springfield, Ohio.*

**PRESENT:** *Julie Anthony, Chairperson, Presiding; Captain Scott Anger, Dr. Florence Coleman, Ben Harrison, Chief Jim Hutchins, Chief Mark Kidd, Kim Michael, Kellie Phillips, Patrick Williams*

**ABSENT:** *Lexie Boblitt, Marilyn Demma, Dr. Linda Griffith, Dr. Joseph Keferl, Stephen Massey, Lauren Ross, Esq., Julie Vann*

*Staff: Dr. Greta Mayer, CEO; Donna Hart, Mark Huff, Michelle Humphrey, Tracey Stute*

**GUESTS:** *Dr. Huma Bashir  
Leslie Crew, Clark County Family & Children First Council  
Wendy Doolittle, McKinley Hall  
Angela Dugger, NAMI Clark, Greene and Madison Counties  
Dale McNeal, London Recovery Project  
Charlie Patterson, Clark County Combined Health District*

**OPENING REMARKS**

*Julie Anthony, Chairperson, called the meeting to order and thanked everyone for coming. She then asked everyone to introduce themselves.*

**APPROVAL OF MINUTES**

*The Board Minutes for the May 21, 2018 June 5, 2018 MHRB meetings were reviewed after a quorum was met. There were no comments.*

***IT was MOVED BY MARK KIDD, SECONDED BY BEN HARRISON TO APPROVE THE MINUTES FOR THE MAY 21, 2018 BOARD MEETING AS SUBMITTED.***

***MOTION CARRIED.***

*The Board Minutes for the June 5, 2018 MHRB special meeting were reviewed after a quorum was met. There were no comments.*

**IT was MOVED BY KELLIE PHILLIPS, SECONDED BY KIM MICHAEL TO APPROVE THE MINUTES FOR THE JUNE 5, 2018 SPECIAL BOARD MEETING AS SUBMITTED.**

**MOTION CARRIED.**

### **REVIEW OF ACCOUNTS PAYABLE REGISTER**

*Julie asked the Membership to review Attachment C, Accounts Payable Register. There were no comments.*

### **CEO REPORT**

*Julie called on Dr. Greta Mayer to give the CEO report. Greta began her report by recognizing the Board's five outgoing, term-limited Board members. Greta recognized the leadership of Julie Anthony, the Board's current Chair along with Ben Harrison, including his clinical perspective. Greta gave the members a gift on behalf of their fellow Board members and staff in appreciation for their years of service. Greta acknowledged the many years of leadership provided by long-time Board member Dr. Joseph Keferl and that Julie Vann promoted MHRB services through her many community leadership positions. She reminded the Board that Lauren Ross, Esq. was recognized at the June Program Committee meeting as she was unable to attend tonight's meeting.*

*Greta next directed the membership to Item B – Clark County Needle Exchange Resolution and introduced Charlie Patterson, Health Commissioner of the Clark County Combined Health District (CCCHD). Charlie explained that Ohio Revised Code states that the Board of Health is able to provide oversight for a needle exchange program, but that the Board of Health shall consult with a number of community partners, including MHRB, prior to his Board initiating such a program. He directed the membership's attention to Attachment D1 explaining the program. Charlie then went on to explain the benefits of the program such as giving people who are addicted the opportunity to get information about where and how to get help, every time they turn in their needles. Charlie stated that they have also partnered with McKinley Hall to staff the program. Charlie stated that the purpose of the program is to reduce the spread of communicable disease and build trusting relationships with those who are addicted to offer hope and an opportunity to seek treatment.*

*Patrick Williams asked if there is a noticeable increase in intravenous use when these types of programs are initiated. Charlie stated that the numbers remain the same and there are less needles found in parks, restrooms and other places because there is a safe place to exchange them for clean needles. Board members further discussed pros and cons of this opportunity. Greta explained that Charlie has convened a group, in partnership with the Substance Abuse Coalition, which includes first responders, the coroner and human service agencies to study the unintentional drug overdose deaths in Clark County. She summarized that 60% of the deaths had never been seen in treatment. Therefore, the needle exchange is an important harm reduction strategy to engage more people into treatment and reduce overdose deaths. Greta also stated that Greene County started an exchange program in January located in Fairborn. She said that so far, 155 syringes had been exchanged and there have been 14 clients served since January. Greta then asked the membership if the Board would support the Health District to establish a Syringe Exchange Program during SFY 2019. The membership agreed to endorse the program and Julie then read the resolution.*

**THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ADOPTS THE CLARK COUNTY COMBINED HEALTH DISTRICT'S SYRINGE EXCHANGE PROGRAM RESOLUTION AS LISTED BELOW:**

**RESOLUTION:** *The Mental Health & Recovery Board of Clark, Greene and Madison Counties supports the Clark County Combined Health District to establish a Syringe Exchange Program during State Fiscal Year 2019. This program is an effective harm reduction strategy to reduce the spread of life-threatening communicable diseases and engage hard-to-reach individuals into services and supports.*

**IT was MOVED BY KIM MICHAEL, SECONDED BY BEN HARRISON TO APPROVE THE CLARK COUNTY COMBINED HEALTH DISTRICT'S SYRINGE EXCHANGE PROGRAM RESOLUTION.**

**MOTION CARRIED.**

*Charlie then thanked the Board for all that it does and its support.*

*Next on the Agenda was Item C – Champions Group Recognition. Greta stated that the Board's Communications Consultant, Lori Houseman, had developed and kicked off an initiative this year with a group of leaders who are representatives from the Board's agencies and communities across all three counties. Greta said that several of the leaders from that group were in attendance and wanted to share their experience with the Board. Angela Dugger, Executive Director of NAMI Clark, Greene and Madison Counties, thanked the Board for allowing her this opportunity. She said that she was able to hone her leadership skills through this initiative. She also said that she learned more about what the Board does and is better able to help others understand. She then directed the membership to a PowerPoint outlining everything the group learned. Lori Houseman explained that the group met across the three counties in new locations, learned about services, and heard from about 20 speakers who shared their insights about the continuum of care. Wendy Doolittle, McKinley Hall CEO added that the group worked on effective messaging and ways to get the message across. Leslie Crew, Director of Clark County Family & Children First Council, said that the group will continue to work on what they've learned and plan to meet in the future. The group also made recommendations for improvements to the program for next year's participants. Dale McNeal, London Recovery Project, began by stating that he enjoyed the program and thanked the Board for the experience. He stated that he learned how to better delegate responsibilities and professionalize his staff. Last, Lori stated that this group is now better equipped with communication skills and to speak on behalf of the MHRB. Greta thanked the participants and Lori for putting the program together and being an excellent facilitator.*

*Greta moved on to Item D – SFY 2019 Addiction Treatment Program & Specialized (ATP) Docket. Greta explained that this is a new source of funding and the only eligible court in the region is the Fairborn Municipal Drug Court Docket. She stated that the Ohio Department of Mental Health and Addiction Services (OhioMHAS) ATP provides funding to select counties providing medication assisted addiction treatment and recovery support services to individuals who are offenders within the criminal justice system. She explained that Fairborn Municipal Drug Court received initial certification on September 15, 2015 and on September 8, 2017, the Commission on Specialized Dockets voted in favor of the final certification effective through December 31, 2020. She said that \$16 million was appropriated statewide to enhance*

collaboration and create a process for problem solving, both clinically and administratively, for clients with opioid and/or alcohol addiction.

Julie read the recommendation.

**THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZES THE CEO TO ENTER INTO A THREE-PARTY AGREEMENT WITH FAIRBORN MUNICIPAL COURT AND TCN BEHAVIORAL HEALTH FOR STATE FISCAL YEAR 2019. THIS AGREEMENT IS TO PAY FOR ELIGIBLE DRUG COURT CLIENTS TO RECEIVE TREATMENT AND SUPPORTIVE SERVICES FACILITATED BY TCN BEHAVIORAL HEALTH SERVICES. AMOUNT NOT TO EXCEED ATP FUNDS RECEIVED FROM OHIOMHAS. FURTHERMORE, THE BOARD AUTHORIZES THE CEO TO SIGN DOCUMENTS NEEDED TO EXECUTE THIS PROCESS.**

Treatment/Prevention/Supportive	Payment Method	Amount
Medicaid Eligible services (T)		-
Prevention services (P)		-
Non-Medicaid Eligible services (S)	Court and Provider Invoice	100,000
Total		100,000

**PAYMENTS FROM THE FUND ARE CONTINGENT UPON FAIRBORN MUNICIPAL COURT REFERRALS, THIS FUNDING IS NOT INCLUDED IN THE BOARD'S BASE ALLOCATION TO TCN BEHAVIORAL HEALTH.**

**IT was MOVED BY MARK KIDD, SECONDED BY JIM HUTCHINS FOR THE CEO TO ENTER INTO A THREE-PARTY AGREEMENT WITH FAIRBORN MUNICIPAL COURT AND TCN BEHAVIORAL HEALTH FOR STATE FISCAL YEAR 2019 TO PAY FOR ELIGIBLE DRUG COURT CLIENTS TO RECEIVE TREATMENT AND SUPPORTIVE SERVICES FACILITATED BY TCN BEHAVIORAL HEALTH SERVICES.**

**MOTION CARRIED.**

Julie then read the recommendation for the specialized docket.

**THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZES THE CEO TO PROVIDE PAYMENT TO FAIRBORN MUNICIPAL COURT FOR PURPOSES OF THE DRUG COURT DOCKET IN STATE FISCAL YEAR 2019. FURTHERMORE, THE BOARD AUTHORIZES THE CEO TO SIGN DOCUMENTS NEEDED TO EXECUTE THIS PROCESS.**

Treatment/Prevention/Supportive	Payment Method	Amount
Medicaid Eligible services (T)		-
Prevention services (P)		-
Non-Medicaid Eligible services (S)	Court Invoice	30,000
Total		30,000

**IT was MOVED BY BEN HARRISON, SECONDED BY SCOTT ANGER FOR THE CEO TO PROVIDE PAYMENT TO FAIRBORN MUNICIPAL COURT FOR PURPOSES OF**

**THE DRUG COURT DOCKET IN STATE FISCAL YEAR 2019 AND AUTHORIZES THE CEO TO SIGN DOCUMENTS NEEDED TO EXECUTE THIS PROCESS.**

**MOTION CARRIED.**

*The next item on the Agenda was Item E – SFY 2018 Withdrawal Management. Greta explained that the Ohio Association of County Behavioral Health Authorities (OACBHA) advocated for additional funding at the state level for boards to provide more local access to services for people who need detox and crisis management. The state legislature approved funding but required that it be done by region. The original Southwest Board Collaborative regional plan was created to access crisis stabilization and withdrawal management using primarily Beckett Springs in Westchester, OH. This funding could be used to access services from other willing service providers agreed upon by the Collaborative.*

**THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZES THE CEO TO SPEND AN AMOUNT NOT TO EXCEED \$154,958 UNTIL EXHAUSTED. BELOW IS THE AMOUNT BY SERVICE CLASS AND PAYMENT METHOD.**

Treatment/Prevention/Supportive	Payment Method	Amount
Medicaid Eligible services (T)	Grant Allocation	-
Prevention services (P)	Cost reimbursement	-
Non-Medicaid Eligible services (S)	Vendor Invoices	154,958
Total		154,958

**IT was MOVED BY KELLIE PHILLIPS, SECONDED BY KIM MICHAEL TO AUTHORIZE THE CEO TO SPEND AN AMOUNT NOT TO EXCEED \$154,958 UNTIL EXHAUSTED.**

**MOTION CARRIED.**

*Greta moved on to Item F – SFY 2018-19 Community Investment. She explained that the Ohio Department of Mental Health & Addiction Services (OhioMHAS) released funding to MHRB in the amount of \$75,000 per county for SFY '18 and is continued in SFY '19 to enhance the mental health and substance use continuum of care. These resources will be utilized to increase coalition capacity in the use of evidence informed approaches like collective impact. Board staff recommends that each county have two years' worth of funding to enhance the work of the coalitions. Julie then read the recommendation.*

**THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZES THE CEO TO SPEND AN AMOUNT NOT TO EXCEED \$450,000 DURING STATE FISCAL YEARS 2018 AND 2019. BELOW IS THE AMOUNT BY SERVICE CLASS AND PAYMENT METHOD.**

Treatment/Prevention/Supportive	Payment Method	Amount
Medicaid Eligible services (T)	Grant Allocation	-
Prevention services (P)	Cost reimbursement	-
Non-Medicaid Eligible services (S)	Vendor Invoices	450,000
Total		450,000

***AT THIS TIME, OHIOMHAS ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES MAY BE REQUIRED TO RE-NEGOTIATE SFY 2019 CONTRACTS DEPENDENT UPON FINAL ALLOCATIONS.***

***IT was MOVED BY BEN HARRISON, SECONDED BY KELLIE PHILLIPS TO AUTHORIZE THE CEO TO SPEND AN AMOUNT NOT TO EXCEED \$450,000 DURING STATE FISCAL YEARS 2018 AND 2019.***

***MOTION CARRIED.***

*Greta referred to Item G – Expense Reimbursement Reminder and reminded the membership to turn in their mileage sheets no later than Friday, June 22, 2018.*

*Last, Greta introduced Dr. Huma Bashir and stated that the Clark County Commissioners had appointed Dr. Bashir as a Board member. Dr. Bashir stated that she is excited to be a part of the Board. She explained that she is a counselor educator and a clinical mental health practitioner with a small private practice in Springfield. She is also fulltime faculty at Wright State University where she teaches in the clinical mental health counseling program. Greta added that Dr. Bashir works in Dr. Keferl’s school and that she is very involved in the community. She then asked Board staff member Michelle Humphrey to read the oath of office and swear in Dr. Bashir.*

*That concluded the CEO report.*

**ADMINISTRATIVE**

*Julie referred to Attachment E and stated that each year Board staff requests a motion authorizing the Director of Finance to request tax advances from the appropriate counties as needed. Julie read the recommendation.*

***THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZES THE BOARD’S DIRECTOR OF FINANCE TO REQUEST PROPERTY TAX ADVANCES FROM THE CLARK, GREENE AND/OR MADISON COUNTY AUDITOR’S OFFICE AS NEEDED DURING STATE FISCAL YEAR 2019.***

***IT was MOVED BY BEN HARRISON, SECONDED BY JIM HUTCHINS TO AUTHORIZE THE BOARD’S DIRECTOR OF FINANCE TO REQUEST PROPERTY TAX ADVANCES FOR SFY 2019.***

***MOTION CARRIED.***

Next was Attachment F, the Request for Authorization of Board Officers to Act on Behalf of the Board. Greta stated that the Board does not routinely meet during the months of July and August; in the event Board action is necessary, a motion is being presented to authorize the Board Officers to act on behalf of the full Board. During this time, the Officers may convene the entire Board if necessary. Otherwise, any action taken would be brought to the full Board in September to be ratified. Julie read the recommendation.

**THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZES THE STATE FISCAL YEAR 2019 BOARD OFFICERS TO ACT ON BEHALF OF THE FULL BOARD FROM JUNE 20, 2018 UNTIL THE SEPTEMBER 2018 BOARD MEETING. THIS ACTION WILL ENSURE CONTINUED OPERATION OF THE SYSTEM.**

**IT was MOVED BY JIM HUTCHINS, SECONDED BY SCOTT ANGER TO AUTHORIZE THE STATE FISCAL YEAR 2019 BOARD OFFICERS TO ACT ON BEHALF OF THE FULL BOARD.**

**MOTION CARRIED.**

Julie called on Mark Huff to review the MHRB financials. Mark referred the membership to Attachment G in the agenda packet and asked if there were any questions about the financial narrative for reporting period May 31, 2018; there were none. He then reviewed the Statement of Cash Position and Fund Balances as of May 31, 2018. This report is strictly on a cash basis with total cash receipts of \$16,410,797 and total disbursements of \$15,227,619 with excess cash receipts over disbursements of \$1,183,179 and an ending fund balance as of May 31, 2018 of \$12,515,414.

Next, Mark reviewed the Statement of Receipts and Disbursements for Fiscal Year 2018 activity. The General Fund had an ending cash balance of \$2,088,897; special revenue had a balance of \$435,804; and fiduciary had a balance of \$149,682.

Mark then reviewed Attachment H, Amended Estimated Revenue & Appropriations. Mark explained that this recommendation is requesting to increase the State Fiscal Year 2018 spending authority for items that occurred sooner than anticipated. Mark further explained that the County runs on a calendar year and MHRB runs on a fiscal year basis. This change is in MHRB's fiscal year only so there is no need to submit it to the County.

Julie read the recommendation.

**THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVES THE AMENDED ESTIMATED REVENUE AND APPROPRIATIONS LISTED IN THE TABLE BELOW. SINCE THE AMENDMENT IS A FISCAL YEAR SHIFT AND NOT A CALENDAR YEAR CHANGE, NO SUBMISSION TO THE CLARK COUNTY AUDITOR'S OFFICE IS REQUIRED.**

Calendar Year 2018 Requested Amendments												
County Line	Revenue	January - June 2018					July - December 2018					CY 2018
		General Fund	Special Revenue	Capital Projects	Fiduciary	Total	General Fund	Special Revenue	Capital Projects	Fiduciary	Total	Grand Total
481000	Miscellaneous	-	3,823	-	-	3,823	-	(3,823)	-	-	(3,823)	-
411100	Real Tax	-	-	-	-	-	-	-	-	-	-	-
421000	OAKS	-	562,566	-	-	562,566	-	(562,566)	-	-	(562,566)	-
	Transfer In	-	-	-	-	-	-	-	-	-	-	-
	<b>Total</b>	-	<b>566,389</b>	-	-	<b>566,389</b>	-	<b>(566,389)</b>	-	-	<b>(566,389)</b>	-
	<b>Appropriations</b>											
702000	Salaries	-	-	-	-	-	-	-	-	-	-	-
711000	PERS	-	-	-	-	-	-	-	-	-	-	-
712000	Worker's Comp.	-	-	-	-	-	-	-	-	-	-	-
714000	Medicare	-	-	-	-	-	-	-	-	-	-	-
715000	Dental	-	-	-	-	-	-	-	-	-	-	-
716000	Life	-	-	-	-	-	-	-	-	-	-	-
717000	Health	-	-	-	-	-	-	-	-	-	-	-
795900	Treatment Service	-	466,388	-	-	466,388	-	(466,388)	-	-	(466,388)	-
790000	General Operatin	-	-	-	-	-	-	-	-	-	-	-
	Transfer Out	-	-	-	-	-	-	-	-	-	-	-
	<b>Total</b>	-	<b>466,388</b>	-	-	<b>466,388</b>	-	<b>(466,388)</b>	-	-	<b>(466,388)</b>	-

Calendar Year 2018 Estimated Revenue & Appropriations												
County Line	Revenue	Amended January - June 2018					Amended July - December 2018					CY 2018
		General Fund	Special Revenue	Capital Projects	Fiduciary	Total	General Fund	Special Revenue	Capital Projects	Fiduciary	Total	Grand Total
481000	Miscellaneous	402,486	177,677	-	-	580,163	265,692	61,177	-	-	326,869	907,037
411100	Real Tax	5,250,346	-	-	-	5,250,346	5,017,654	-	-	5,017,654	10,268,000	
421000	OAKS	-	2,619,296	-	-	2,619,296	-	1,185,783	-	1,185,783	3,805,079	
	Transfer In	-	-	-	-	-	-	25,000	-	25,000	25,000	
	<b>Total</b>	<b>5,652,832</b>	<b>2,796,973</b>	-	-	<b>8,449,805</b>	<b>5,283,346</b>	<b>1,271,960</b>	-	<b>6,555,306</b>	<b>15,005,111</b>	
	<b>Appropriations</b>											
702000	Salaries	484,083	-	-	-	484,083	480,354	-	-	480,354	964,437	
711000	PERS	67,770	-	-	-	67,770	67,249	-	-	67,249	135,019	
712000	Worker's Comp.	19,214	-	-	-	19,214	-	-	-	-	19,214	
714000	Medicare	6,781	-	-	-	6,781	7,149	-	-	7,149	13,930	
715000	Dental	1,676	-	-	-	1,676	1,402	-	-	1,402	3,078	
716000	Life	315	-	-	-	315	308	-	-	308	623	
717000	Health	114,478	-	-	-	114,478	98,216	-	-	98,216	212,694	
795900	Treatment Service	4,419,594	2,461,304	-	-	6,880,898	4,161,796	1,607,628	-	5,769,424	12,650,322	
790000	General Operatin	865,803	-	-	-	865,803	644,189	-	-	644,189	1,509,992	
	Transfer Out	-	-	-	-	-	25,000	-	-	25,000	25,000	
	<b>Total</b>	<b>5,979,714</b>	<b>2,461,304</b>	-	-	<b>8,441,018</b>	<b>5,485,663</b>	<b>1,607,628</b>	-	<b>7,093,291</b>	<b>15,534,309</b>	



- Reference Only -												
Fiscal Year 2018 Estimated Revenue & Appropriations												
County Line	Revenue	Amended July - December 2017					Amended January - June 2018					FY 2018 Grand Total
		General Fund	Special Revenue	Capital Projects	Fiduciary	Total	General Fund	Special Revenue	Capital Projects	Fiduciary	Total	
481000	Miscellaneous	273,648	65,000	-	-	338,648	402,486	177,677	-	-	580,163	918,811
411100	Real Tax	5,017,654	-	-	-	5,017,654	5,250,346	-	-	-	5,250,346	10,268,000
421000	OAKS	-	2,303,096	-	-	2,303,096	-	2,619,296	-	-	2,619,296	4,922,392
	Transfer In	-	25,000	-	-	25,000	-	-	-	-	-	25,000
	<b>Total</b>	<b>5,291,302</b>	<b>2,393,096</b>	-	-	<b>7,684,398</b>	<b>5,652,832</b>	<b>2,796,973</b>	-	-	<b>8,449,805</b>	<b>16,134,203</b>
	<b>Appropriations</b>											
702000	Salaries	476,625	-	-	-	476,625	484,083	-	-	-	484,083	960,708
711000	PERS	66,728	-	-	-	66,728	67,770	-	-	-	67,770	134,498
712000	Worker's Comp.	-	-	-	-	-	19,214	-	-	-	19,214	19,214
714000	Medicare	7,149	-	-	-	7,149	6,781	-	-	-	6,781	13,930
715000	Dental	1,128	-	-	-	1,128	1,676	-	-	-	1,676	2,804
716000	Life	300	-	-	-	300	315	-	-	-	315	615
717000	Health	81,954	-	-	-	81,954	114,478	-	-	-	114,478	196,432
795900	Treatment Service	4,227,657	2,628,763	-	-	6,856,420	4,419,594	2,461,304	-	-	6,880,898	13,737,318
790000	General Operating	627,576	-	-	-	627,576	865,803	-	-	-	865,803	1,493,379
	Transfer Out	25,000	-	-	-	25,000	-	-	-	-	-	25,000
	<b>Total</b>	<b>5,514,117</b>	<b>2,628,763</b>	-	-	<b>8,142,880</b>	<b>5,979,714</b>	<b>2,461,304</b>	-	-	<b>8,441,018</b>	<b>16,583,898</b>

***IT was MOVED BY BEN HARRISON, SECONDED BY MARK KIDD TO APPROVE THE AMENDED ESTIMATED REVENUE AND APPROPRIATIONS LISTED IN THE TABLE ABOVE.***

***MOTION CARRIED.***

*Last, Julie referred to Attachment J – Mental Health & Recovery Board of Clark, Greene and Madison Counties New Board Policy Recommendation. Julie stated that the first reading of this policy was made at the June 5, 2018 special meeting and this is the second reading. She asked if anyone had any questions and there were none. Julie read the recommendation.*

***THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVES THE BELOW NEW BOARD POLICY EFFECTIVE IMMEDIATELY.***

***a. Policy #100.16 Disposition of Provider Records***

***IT was MOVED BY BEN HARRISON, SECONDED BY JIM HUTCHINS TO APPROVE THE POLICY #100.16 DISPOSITION OF PROVIDER RECORDS.***

***MOTION CARRIED.***

*That concluded the Administrative Report.*

## **COMBINED EXECUTIVE AND BUILDINGS & GROUNDS**

*The next item on the Agenda was Attachment K, Combined Executive and Buildings & Ground Committee Summary. Julie stated that the Committees met at 7:30 a.m. on Friday, June 1, 2018 at the administrative offices of MHRB, 1055 East High Street, Springfield, Ohio. Julie stated that the committee reviewed SFY 2019 Property Management. Nancy Boop provided a status report for the current fiscal year Capital Improvement Plan. Nancy explained that for Clark County, it is anticipated that approximately \$15,000 to \$20,000 will not be needed. She also updated the committee on of the renovations to the 255 East Street facility. The facility is currently vacant due to McKinley Hall moving to their new location. Upgrades are being made to the building which should be completed by July. She also stated that the lease for 1101 East High Street, Springfield, with the Ohio Department of Administrative Services for local probation officers has been finalized. Nancy said the property at 2608 East High Street is vacant and has been on the market since March. Nancy explained that for Greene County, all capital monies would be needed with a concentration on Harbor House in Yellow Springs. Last, Nancy told the committee that all Madison County capital funds were spent early in the fiscal year on a new privacy fence and furnace replacement at Serenity House. Nancy stated that the SFY 2019 Five-Year Capital Improvement Plan reflected a reduction of \$11,255 when compared to the SFY 2018 Capital Plan. Nancy also announced at the meeting that she and the Clark County maintenance supervisor plan to retire by the end of December 2018.*

*Julie said that Donna Hart reviewed the SFY 2019 Property Management Budget. There were no changes to the operating portion of the budget compared to SFY 2018. The staffing portion of the budget reflected two employee retirements and included an increase in professional services.*

*Next, Julie said that the SFY 2019 MHRB Administrative Budget was reviewed. Greta explained at the meeting that the budget included both the Administrative and County Fees. The County Fees are projected to remain the same in SFY 2019. The Administrative Budget is projected to increase \$27,927 or 2% with the concentration being in salaries.*

*Last, Julie stated that the committee went into Executive Session for the purpose of evaluation and compensation of a public employee. Julie read the recommendation.*

**THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFIES AND CONFIRMS THE ACTION TAKEN BY THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEES ON JUNE 1, 2018. APPROVED MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.**

**IT was MOVED BY KELLIE PHILLIPS, SECONDED BY BEN HARRISON TO RATIFY AND CONFIRM THE ACTION TAKEN BY THE COMBINED EXECUTIVE AND BUILDINGS & GROUNDS COMMITTEE MEETING ON JUNE 1, 2018.**

**MOTION CARRIED.**

*That concluded the Combined Executive and Buildings & Grounds report.*

## **MENTAL HEALTH AND ADDICTION SERVICES**

*Patrick Williams, Co-Chair, stated that the Program Committee met on Tuesday, June 5, 2018 at 6:00 p.m. at CareerConnectEd, 700 South Limestone Street, Springfield.*

*Patrick stated that the items on the agenda were recommendations for the following agencies: Family Violence Prevention Center of Greene County in the amount of \$32,800; Families of Addicts (FOA) Foundation Recovery Supports in the amount of \$28,500; Greene County Educational Service Center in the amount of \$352,585; Mental Health Services for Clark & Madison Counties in the amount of \$3,930,882; Madison County Recovery Housing in the amount of \$48,000; McKinley Hall in the amount of \$1,527,238; Project Woman in the amount of \$96,295; Ryan Training & Consulting in the amount of \$45,000; TCN Behavioral Health Services in the amount of \$3,851,644; The Hope Spot Recovery Supports in the amount of \$33,350; United Senior Services in the amount of \$98,000; and Women's Recovery Center in the amount of \$403,679.*

*Patrick said that Tracey Stute presented on behalf of the Clark County Community Collective Impact Model for Change Year II grant. The MHRB received a competitive grant from OhioMHAS in FY18 for \$20,000 to spearhead collective impact framework. The year two award is to be used for implementation.*

*Patrick stated that upcoming events were discussed, and Greta recognized Lauren Ross, Esq. for her service with the Board for 8 years.*

**THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFIES AND CONFIRMS THE ACTION TAKEN BY THE PROGRAM COMMITTEE ON JUNE 5, 2018. APPROVED MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.**

**IT was MOVED BY JIM HUTCHINS, SECONDED BY KIM MICHAEL TO RATIFY AND CONFIRM THE ACTION TAKEN BY THE PROGRAM COMMITTEE ON JUNE 5, 2018.**

**MOTION CARRIED.**

*That concluded the Program Committee report.*

## **MISCELLANEOUS**

*Greta stated that she received feedback from Board members and staff about a new meeting day for Board meetings. She said that Tuesday in the third week seemed to be the best day for most to attend. Greta stated that if anyone hadn't yet filled out the Survey Monkey to please do so. She explained that Program Committee meetings will be reduced to three per year and will be held one in each of the three counties, prior to the Board meeting.*

## **AUDIENCE PARTICIPATION**

*None.*

**BOARD MEMBER COMMENTS**


*Scott Anger discussed the marijuana dispensary boards, the costs associated with the dispensaries, and for those who receive a recommendation of marijuana for medical purposes.*

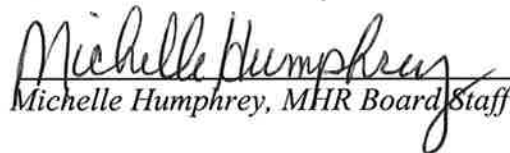
*Julie Anthony said that it had been a pleasure serving on the Board and appreciated the knowledge that she's gained.*

*Greta again thanked the exiting Board members for their service. She stated that Marilyn Demma sent her regrets that she's been ill and unable to participate. Last, she said that Dr. Linda Griffith could not attend this meeting but shared that she appreciated the varying expertise that the exiting Board members have shared and that she will miss everyone.*

**ADJOURNMENT**

**A MOTION WAS MADE BY SCOTT ANGER AND THE BOARD MEETING WAS ADJOURNED BY CHAIR, JULIE ANTHONY.**

  
Jim Hutchins, Secretary

  
Michelle Humphrey, MHR Board Staff