



MINUTES – March 19, 2012

The Mental Health & Recovery Board of Clark, Greene and Madison Counties met on Monday, March 19, 2012 at 6:00 p.m. at the Clark State Community College, Library Resource Center, Room 209, 570 East Leffel Lane, Springfield, Ohio.

PRESENT *Roger Roberts, Chairperson, Presiding; Scott Anger, Julie Anthony, Linda Griffith, Ben Harrison, Delvin Harshaw, Jim Hutchins, Kimberly Michael, Kellie Phillips, Lauren Ross and Jim Vernon*

Staff: Dr. Kent Youngman, CEO; Greta Mayer, Kevin Taylor and Tauna Wren

GUESTS: *John Frabotta, N.A.M.I. Greene County*

OPENING REMARKS

Roger Roberts, Chairperson, called the meeting to order and welcomed the Board membership and guest to the meeting.

APPROVAL OF MINUTES

The Board Minutes for February 21, 2012 Mental Health & Recovery Board meeting were reviewed. It was requested that on page 1907, Executive Issues, first sentence, that the wording “Combined Executive & Finance Committee” be corrected to say Executive Committee. Roger asked for a motion for approval as amended.

IT was MOVED BY DELVIN HARSHAW, SECONDED BY JULIE ANTHONY TO APPROVE THE MINUTES FOR THE FEBRUARY 21, 2012 BOARD MEETING AS AMENDED.

MOTION CARRIED.

REVIEW OF VOUCHERS

Voucher lists dated February 17, 2012, February 24, 2012, March 2, 2012 and March 9, 2012 were reviewed. There were no comments.

CEO REPORT

Roger called on Kent to give the CEO report. Kent stated that he was pleased with the March 3, 2012 Board retreat at the Bergamo Center and felt that everyone enjoyed their learning experience. He then stated that the MHR Board's Peer Certification was March 13th and 14th and is confident that the Board will be recertified for another three years.

Kent brought the attention of the membership to Attachment C and stated that at this month's Board meeting, the Board will be asked to adopt a resolution requesting the Greene County Commissioners place a levy on the November ballot. The Board will decide if they want to request a renewal levy, or a replacement levy. A renewal levy does not increase taxes to property owners while a replacement levy does increase taxes. Below are two sample recommendations.

RENEWAL LEVY

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE, AND MADISON COUNTIES AUTHORIZE THE CEO TO REQUEST THAT THE GREENE COUNTY COMMISSIONERS PLACE A 10 YEAR RENEWAL LEVY ON THE NOVEMBER 2012 BALLOT. THIS LEVY WILL RENEW THE EXISTING LEVY PASSED IN 2009.

REPLACEMENT LEVY

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE, AND MADISON COUNTIES AUTHORIZE THE CEO TO REQUEST THAT THE GREENE COUNTY COMMISSIONERS PLACE A TEN YEAR REPLACEMENT LEVY ON THE NOVEMBER 2012 BALLOT. THIS LEVY WILL REPLACE THE EXISTING LEVY PASSED IN 2009.

After a discussion regarding placing a renewal levy or replacement levy for the November 2012 ballot, it was decided by the Board membership to request the Greene County Commissioners to place a renewal levy on the November 2012 ballot. Therefore;

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE, AND MADISON COUNTIES AUTHORIZE THE CEO TO REQUEST THAT THE GREENE COUNTY COMMISSIONERS PLACE A 10 YEAR RENEWAL LEVY ON THE NOVEMBER 2012 BALLOT. THIS LEVY WILL RENEW THE EXISTING LEVY PASSED IN 2009.

IT was MOVED BY LINDA GRIFFITH, SECONDED BY JIM VERNON TO REQUEST THAT A RENEWAL LEVY BE PLACED ON THE NOVEMBER 2012 BALLOT.

MOTION CARRIED.

Next, Kent reviewed the MHR Board Strategic Plan goals. Kent read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ADOPT THE STRATEGIC PLAN GOALS AS LISTED BELOW.

*MHRB Strategic Plan Goals
March 2012*

GOAL 1: *The MHRB will communicate to consumers, providers, and the public the need for and value of a community-based behavioral health system of care.*

- *Objective: The MHRB will annually review the communication plan, make needed revisions and present the revised plan at the January MHRB meeting.*
- *Objective: The MHRB will create a standing Communications Committee by June 30, 2012.*
- *Objective: The MHRB Communications Committee will implement the communications plan.*

GOAL 2: *The MHRB will improve system effectiveness by regularly monitoring and evaluating consumer services.*

- *Objective: The MHRB will expand the implementation of Feedback Informed Treatment throughout the MHRB area with the goal of an annual minimum 10% increase in clients receiving services using the FIT approach.**
- *Objective: MHRB agencies will annually report on progress regarding their FIT Agency Implementation Plan.*
- *Objective: The MHRB will evaluate the applicability of the Feedback Informed Treatment approach by service category.*

GOAL 3: *The MHRB, in conjunction with agencies, will continue to assess and improve access to mental health, alcohol and other drug services to reduce wait times.*

- *Objective: The MHRB will continue to work with contract agencies to develop measures for determining consistent and valid timelines for accessing treatment by service category.*
- *Objective: By June 2013 the MHRB will work with partner agencies to develop specific plans to improve access to services.*

GOAL 4: *The MHRB will collect and analyze data to determine how non-Medicaid dollars will be allocated.*

- *Objective: Based on the results of the data analysis, the Alcohol/Drug and Mental Health Committees will annually prioritize services to be funded.*

GOAL 5: *The MHRB will influence the community to adopt practices that prevent mental, emotional and behavioral problems.*

- *Objective: The MHRB will continue to cooperate with, support and promote existing prevention initiatives currently implemented in the community.*
- *Objective: The MHRB will continue to pursue additional prevention strategies.*
- *Objective: The MHRB will evaluate the adequacy and effectiveness of the existing peer support programs by June 30, 2013.*

**This objective may require revision pending the availability of data on Medicaid clients.*

IT was MOVED BY JULIE ANTHONY, SECONDED BY SCOTT ANGER TO ADOPT THE STRATEGIC PLAN GOALS AS PRESENTED.

After the motion was moved, Ben Harrison requested that Goal 5 have the word "influence" replaced by the word encourage. It was decided to change the wording to read;

GOAL 5: *The MHRB will use its influence to encourage the community to adopt practices that prevent mental, emotional and behavioral problems.*

IT was MOVED BY BEN HARRISON, SECONDED BY LAUREN ROSS TO ADOPT THE AMENDED STRATEGIC PLAN GOALS.

MOTION CARRIED.

NOMINATING COMMITTEE REPORT

Roger stated that he had chosen the Nominating Committee that will select Board members eligible for Board Chair, Vice-Chair and Secretary for FY2013. They are; Scott Anger, Julie Anthony, Delvin Harshaw, Jim Vernon and Lauren Ross. Roger stated the Board's By-Laws define how long you must be a member of the Board before you are eligible to be nominated for these positions and that the Chair and Vice-Chair must be from different counties. Roger requested that the guidelines for selecting officers be sent to the Nominating Committee as soon as possible. In May the Board membership will accept nominations from the floor and vote.

ADMINISTRATIVE ISSUES

Roger called on Kevin Taylor to review the Mental Health & Recovery Board financials. Kevin referred the membership to Attachment E in the agenda packet with the first page representing the Statement of Cash Position and Fund Balances as of February 29, 2012. This report is strictly on a cash basis with total cash receipts of \$18,684,703 and total cash disbursements of \$19,928,835 with a fund balance as of February 29, 2012 of \$8,036,861.

Next is the Statement of Receipts and Disbursements – Summary Activity for FY 2012, as of February 29, 2012. Total receipts are \$16,898,713; total disbursements are \$15,868,324, with cash receipts over disbursements of \$1,103,335.

Next Roger reviewed Attachment F, new policies and policy revisions. He stated there is one Human Resources Policy and five Board policies for approval at tonight's meeting and stated that these policies were in the Board packet last month. This month is the second reading and the Board will be asked to take action. Roger read the recommendation:

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE FOLLOWING NEW AND REVISED POLICIES:

***HUMAN RESOURCES POLICY #45 DISCIPLINARY PRINCIPLES
BOARD POLICY #16 RECORD RETENTION
BOARD POLICY #9 CLIENTS RIGHTS
BOARD POLICY #10 REPORT OF MAJOR UNUSUAL INCIDENTS
BOARD POLICY #11 REPORTING OF CLIENT ABUSE OR NEGLECT
BOARD POLICY #27 PUBLIC RECORDS ACCESS***

IT was MOVED BY BEN HARRISON, SECONDED BY JIM HUTCHINS TO APPROVE THE NEW AND REVISED POLICIES.

Kent stated that the new and revised policies were sent to Board agencies for comments and there were no comments.

MOTION CARRIED.

MENTAL HEALTH AND ALCOHOL/DRUG ISSUES

Roger called on Julie Anthony, Co-Chair, to give the report of the Combined Mental Health and Alcohol/Drug Committees meeting held Tuesday, March 13, 2012 at the Greene County Educational Service Center. Julie reviewed the report and read the first recommendation.

IT IS THE RECOMMENDATION OF THE COMBINED MENTAL HEALTH AND ALCOHOL AND DRUG COMMITTEES THAT THE MOTION TO REMOVE \$25,000 FROM THE MADISON COUNTY RISK POOL BE RESCINDED AND THAT THE FULL \$50,000 RISK POOL AMOUNT BE RESTORED. BELOW IS THE ORIGINAL MOTION THAT WAS APPROVED AT THE SEPTEMBER 13, 2011 BOARD MEETING.

IT IS THE RECOMMENDATION OF THE FINANCE COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE WITH THE MADISON COUNTY COMMON PLEAS AND MUNICIPAL COURT JUDGES FOR THE CREATION OF A COURT CASE MANAGEMENT POSITION TO ASSIST WITH THE INCREASE IN DEMAND FOR SERVICES RELATED TO OPIATE ADDICTION AND THE SENTENCING CHANGES BROUGHT ABOUT BY HOUSE BILL 86. THE CEO IS AUTHORIZED TO CONTRIBUTE UP TO \$25,000 TOWARDS THIS POSITION.

IT IS FURTHER RECOMMENDED THAT THE SOURCE OF THESE FUNDS BE THE MADISON COUNTY FISCAL YEAR 2012 RISK POOL OF \$50,000. THE AMENDED RISK POOL TOTAL IS REDUCED TO \$25,000.

IT was MOVED BY JIM VERNON, SECONDED BY KIM MICHEAL TO RESCIND THE SEPTEMBER 13, 2011 MHRB BOARD ACTION.

MOTION CARRIED.

The next recommendation was Madison County Youth Led Prevention. Julie read the recommendation.

IT IS THE RECOMMENDATION OF THE COMBINED MENTAL HEALTH AND ALCOHOL/DRUG COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT IN FY 2012 WITH A QUALIFIED INDIVIDUAL IN MADISON COUNTY FOR THE PURPOSE OF PROVIDING GUIDANCE FOR YOUTH LED PREVENTION ACTIVITIES IN THE AMOUNT OF \$6,756.00. THE SOURCE OF THESE FUNDS IS AN ODADAS GRANT.

IT was MOVED BY KELLIE PHILLIPS, SECONDED BY JULIE ANTHONY TO APPROVE THE CONTRACT FOR A QUALIFIED INDIVIDUAL TO PROVIDE GUIDANCE FOR YOUTH LED PREVENTION ACTIVITIES.

MOTION CARRIED.

Lastly, Julie stated that there was a discussion regarding additional special allocations for FY 2012, including options for distributing these funds. A mixed approach was agreed upon by the Committee, using mini grants and focused allocation increases consistent with Board priorities. Board staff will present more information at a later date.

MISCELLANEOUS

Greta distributed MHRB of Clark, Greene and Madison Counties sample brochures and reviewed the public awareness campaign for all three counties. Greta stated that she and Roselin Runnels focus on promotion and advocacy year round. Board staff attends fairs, festivals and important events to promote public awareness of partner agency core services. She added that this is the second year for the Partners in Recovery quarterly newsletter. Greta also mentioned that the suicide prevention and substance abuse coalition work continues, the website/facebook has been online since October 2011, staff submits press releases and the MHR Board is a member of five Chambers of Commerce's in Clark, Greene and Madison counties. Greta discussed utilizing a billboard campaign in Greene County and shared design examples. There will be a total of eight public awareness billboards. Scott Anger asked about services for veterans with PTSD and wants to be proactive for individuals coming home from overseas. Greta stated that Board agencies report serving this population, especially within the proximity of WPAFB. Board staff can follow up to explore this question further. Kent read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE, AND MADISON COUNTIES NEGOTIATE AND ENTER INTO CONTRACT WITH VARIOUS VENDORS FOR THE PURPOSE OF IMPLEMENTING A PUBLIC EDUCATION AND AWARENESS EFFORT. THIS EFFORT WILL INCLUDE UPDATED MHRB EDUCATIONAL MATERIALS FOR CLARK, GREENE, AND MADISON COUNTIES AND A BILLBOARD CAMPAIGN IN GREENE COUNTY. THE ADDITIONAL ALLOCATION AMOUNT IS NOT TO EXCEED \$25,000.

IT was MOVED BY DELVIN HARSHAW, SECONDED BY BEN HARRISON TO CONTRACT WITH VARIOUS VENDORS FOR THE PURPOSE OF IMPLEMENTING A PUBLIC EDUCATION AND AWARENESS EFFORT.

MOTION CARRIED.

AUDIENCE PARTICIPATION

None.

BOARD MEMBER COMMENTS

Jim Vernon commented that when he started on the Board there wasn't a consistent way to measure agency outcomes, but now that is possible with FIT. Board staff has also done a tremendous job promoting the MHR Board and local systems through coalitions and by enhancing public awareness.

Roger asked the membership to be aware of community issues and to please funnel them back to the Board in order for issues to be addressed.

ADJOURNMENT

A MOTION WAS MADE BY JIM HUTCHINS AND THE MEETING WAS ADJOURNED BY CHAIR, ROGER ROBERTS.

Delvin Harshaw, Secretary

Tauna Wren, MHR Board Staff