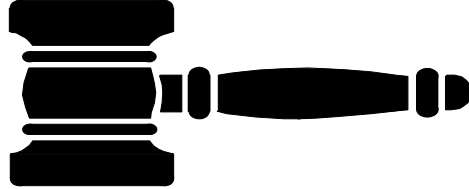


ATTACHMENT A



MINUTES – June 18, 2012

The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in regular session on Monday, June 18, 2012 at 7:00 p.m. at the Clark State Community College, Library Resource Center, Room 207, 570 East Leffel Lane, Springfield, Ohio.

PRESENT *Roger Roberts, Chairperson, Presiding; Scott Anger, Julie Anthony, Linda Griffith, Ben Harrison, Delvin Harshaw, Jim Hutchins, Kimberly Michael, Kellie Phillips, Lauren Ross and Jim Vernon*

Staff: Dr. Kent Youngman, CEO; Nancy Chiles, Roselin Runnels, Kevin Taylor and Tauna Wren

GUESTS: *Harold Alleman, Mental Health Services for Clark and Madison Counties
Sherry Baldwin, Madison County Department of Family and Children
Pat Baraszak, Family and Youth Initiatives
Tim Callahan, Greene County Educational Service Center
Lisa Cron, Greene County Educational Service Center
Marilyn Demma, Clark County Family & Children First Council
Nena Dorsey, Perrin Woods Elementary School
Sara Dixon, Perrin Woods Elementary School
Ron Green, Oesterlen Services for Youth
Randy Haskins, TCN Behavioral Health Services
Kara Marciani, Forensic Psychiatry Center for Western Ohio
Melissa McFarland, Greene Leaf Therapeutic Community
Pam Meermans, Clark County Family & Children First Council
Mary Beth Taylor, Mental Health Services for Clark and Madison Counties
Stacia Smith, Clark County Educational Service Center
Robert Wiant, Catholic Charities of Southwest Ohio
Dawn Wilbur, Family and Youth Initiatives*

OPENING REMARKS

Roger Roberts, Chairperson, called the meeting to order, welcomed the Board membership and guests, and then asked the Board members and audience to introduce themselves. Roger told Board agencies that he, along with Board members, appreciated the work that they have done.

APPROVAL OF MINUTES

The Board Minutes for the May 21, 2012 Mental Health & Recovery Board meeting were reviewed. There were no comments.

IT was MOVED BY JULIE ANTHONY, SECONDED BY DELVIN HARSHAW TO APPROVE THE MINUTES OF THE MAY 21, 2012 BOARD MEETING.

MOTION CARRIED.

REVIEW OF VOUCHERS

Voucher lists dated May 18, 2012, May 25, 2012, June 1, 2012 and June 8, 2012 were reviewed. There were no comments.

CEO'S REPORT

Roger then called on Kent Youngman to give the CEO report. Kent stated that the Board has received a three year Culture of Quality Certification (Peer Certification). He reminded the Board that this was a team effort and stated that approximately 50% of Ohio Board's have gone through this process.

Next, he reminded the membership that travel sheets are due and to please turn them in.

Kent brought the attention of the membership to Attachment C for fiscal year 2013 and stated that the Ohio Department of Mental Health (ODMH) identified \$10,600,000 to be used to fund collaborative "Hot Spot" projects across the state. Using the state psychiatric hospital catchment areas, ODMH created six Board collaboratives and allocated dollars to each on a per capita basis. Each collaborative was asked to develop projects that would best meet their collective needs with the aim of reducing use of the state hospital system or some other agreed upon need. The Mental Health & Recovery Board of Clark, Greene and Madison Counties is part of the Central Ohio Region. Other Boards in this region include Franklin, Delaware-Morrow, Licking-Knox, Paint Valley, Union, and Logan-Champaign. The allocation for this catchment area is \$2,128,502. The Mental Health & Recovery Board of Clark, Greene and Madison Counties (MHRB) is identified as the fiscal agent for this region.

The three priority projects identified by the collaborative are:

1. *Common Information Technology Platform for Effective and Integrated Care with an estimated annual budget of \$880,000.*
2. *Enhanced Access to Psychiatric Services for Youth in Crisis with an annual estimated budget of \$500,000.*
3. *Residential Access to Psychiatric Housing for Fragile Adult Consumers with an annual estimated budget of \$750,000*

The MHRB will participate in these projects based upon need, project completion, and overall collaborative utilization.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE, AND MADISON COUNTIES ACT AS THE FISCAL AGENT FOR THE CENTRAL OHIO 505 HOT SPOT COLLABORATIVE AND AS SUCH ACCEPT AND TRANSFER FUNDS, NOT TO EXCEED \$2,128,502, TO PARTICIPATING CENTRAL OHIO 505 HOT SPOT COLLABORATIVE BOARDS OR PROJECT VENDORS CONTINGENT UPON ODMH APPROVED PROJECT PLANS, BUDGETS, AND RECEIPT OF FUNDING.

IT was MOVED BY LINDA GRIFFITH, SECONDED BY JIM HUTCHINS TO ACT AS THE FISCAL AGENT FOR THE CENTRAL OHIO 505 HOT SPOT COLLABORATIVE.

MOTION CARRIED.

That concluded the CEO report.

ADMINISTRATIVE ISSUES

Kent stated that each year Board staff requests a motion authorizing the Director of MIS and Financial Services to request tax advances from the appropriate counties as needed. These monies have already been collected by the counties prior to disbursing funds to the Board. Kent read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE BOARD'S DIRECTOR OF MIS AND FINANCIAL SERVICES TO REQUEST PROPERTY TAX ADVANCES FROM THE CLARK, GREENE AND/OR MADISON COUNTY AUDITOR'S OFFICE AS NEEDED DURING FISCAL YEAR 2013.

IT was MOVED BY BEN HARRISON, SECONDED BY KIM MICHAEL TO AUTHORIZE THE BOARD'S DIRECTOR OF MIS AND FINANCIAL SERVICES TO REQUEST PROPERTY TAX ADVANCES FOR FY 2013.

MOTION CARRIED.

Next, was the Request for Authorization of Board Officers to Act on Behalf of the Board. Kent stated that typically the Board does not meet during the months of July and August; in the event Board action is necessary, a motion is being presented to authorize the Board Officers to act on behalf of the full Board. Any action taken would be brought to the full Board in September to be ratified. Kent read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE FISCAL YEAR 2013 BOARD OFFICERS TO ACT ON BEHALF OF THE FULL BOARD FROM JUNE 19, 2012 UNTIL THE SEPTEMBER 2012 BOARD MEETING. THIS ACTION WILL ENSURE CONTINUED OPERATION OF THE SYSTEM.

IT was MOVED BY JULIE ANTHONY, SECONDED BY SCOTT ANGER TO AUTHORIZE THE FISCAL YEAR 2013 BOARD OFFICERS TO ACT ON BEHALF OF THE FULL BOARD.

MOTION CARRIED.

Next, Roger called on Kevin Taylor to review the Mental Health & Recovery Board financials. Kevin referred the membership to Attachment F in the agenda packet and reviewed the Statement of Cash Position and Fund Balances as of May 31, 2012. This report is strictly on a cash basis with total cash receipts of \$28,155,727 and total disbursements of \$26,920,059. Kevin reported that the Board's fund balance as of May 31, 2012 was \$10,516,660.

The next page is the Statement of Receipts and Disbursements – Summary Activity for FY 2012, as of May 31, 2012. Total receipts were \$26,356,844; total disbursements were \$22,781,628, with cash receipts over disbursements of \$3,688,454.

Roger Roberts asked where the “505 Hot Spot” project would be reflected in the financials. Kevin replied that it has not yet been determined.

COMBINED EXECUTIVE AND BUILDING & GROUNDS ISSUES

Jim Vernon stated that the Combined Executive and Building & Grounds Committees met on Friday, June 8, 2012 at 7:30 a.m. at the administrative offices of the Mental Health & Recovery Board, located at 1055 East High St., Springfield, Ohio.

Jim briefly reviewed the minutes and then read the Five-Year Capital Plan recommendation.

IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDING & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF

CLARK, GREENE AND MADISON COUNTIES APPROVE THE PROPOSED FIVE-YEAR CAPITAL PLAN BUDGET AS PRESENTED. THIS REPRESENTS AN ALLOCATION OF \$218,900 FOR FISCAL YEAR 2013, REFLECTING \$98,400 FOR CLARK COUNTY AND 120,500 FOR GREENE COUNTY.

IT was MOVED BY KELLIE PHILLIPS, SECONDED BY BEN HARRISON TO APPROVE THE FISCAL YEAR 2013 FIVE-YEAR CAPITAL PLAN.

MOTION CARRIED.

Next, Jim read the Fiscal Year 2013 Property Management Budget recommendation.

IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDING & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE PROPOSED PROPERTY MANAGEMENT BUDGET AS PRESENTED IN THE AMOUNT OF \$726,698.

IT was MOVED BY JULIE ANTHONY, SECONDED BY JIM HUTCHINS TO APPROVE THE FISCAL YEAR 2013 PROPERTY MANAGEMENT BUDGET.

MOTION CARRIED.

Jim then presented the FY 2013 MHR Board Budget recommendation, which includes administration and county fees.

IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDING & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE FISCAL YEAR 2013 MHR BOARD ADMINISTRATION BUDGET IN THE AMOUNT OF \$1,144,737 AND THE COUNTY FEES BUDGET IN THE AMOUNT OF \$195,000 FOR A TOTAL OF \$1,339,737.

IT was MOVED BY DELVIN HARSHAW, SECONDED BY BEN HARRISON TO APPROVE THE FISCAL YEAR 2013 ADMINISTRATION AND COUNTY FEES BUDGET.

Lauren Ross asked why the county fees increased. Kent replied that the increase is due to running a levy in FY 2013.

MOTION CARRIED.

Jim then stated that the next two motions represent “clean up” to assure that the Board is in compliance with GASB 54.

IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDING & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RESCIND ALL “SET ASIDE” LANGUAGE AND REPLACE WITH “ALLOCATE” LANGUAGE IN MOTIONS THAT OCCURRED IN FY 2011 AND FY 2012.

IT was MOVED BY LINDA GRIFFITH, SECONDED BY KIM MICHEAL TO RESCIND ALL “SET ASIDE” LANGUAGE AND REPLACE WITH “ALLOCATE” LANGUAGE IN MOTIONS THAT OCCURRED IN FY 2011 AND FY 2012.

MOTION CARRIED.

The second motion formally commits funds that have a constraint on them.

IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDING AND GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES FORMALLY DIRECT THE FINANCE STAFF TO RECLASSIFY CURRENT AND PREVIOUS YEAR MOTIONS ADHERING TO GASB 54 GUIDELINES WHEN THE OBJECTIVE WAS TO IMPOSE CONSTRAINTS ON THE FUNDS. LISTED IN THE TABLE BELOW ARE THOSE FUND AMOUNTS AND THEIR SPECIFIC PURPOSE DESCRIBED.

Fund	County	Fiscal Year	Purpose	Amount
General	Clark	2007	Shelter Facility Improvements	20,453.00
General	Greene	2012	Public Awareness/Education	90,000.00
General	Madison	2007	Capital Building Project	220,167.00
TOTAL				330,620.00

IT was MOVED BY JULIE ANTHONY, SECONDED BY LINDA GRIFFITH TO RECLASSIFY CURRENT AND PREVIOUS YEAR MOTIONS ADHERING TO GASB 54 GUIDELINES AS DEFINED IN THE ABOVE TABLE.

Kent stated that the Finance Committee will review all committed and assigned funds in October and make a determination whether or not the previous intention is still the current intention.

MOTION CARRIED.

Next, was the CEO annual performance review. Jim stated that Kent’s performance review was more than satisfactory and stated that the Board is fortunate to have Kent as its

CEO. He also stated that Kent is well respected at the state level. He then commended the Board staff on their work. Jim read the recommendation.

IT IS THE RECOMMENDATION OF THE EXECUTIVE COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES, DUE TO THE SATISFACTORY EVALUATION RATING, COMPLY WITH THE PROVISIONS OF THE CONTRACT FOR THE CEO FOR FISCAL YEAR 2013.

IT was MOVED BY LINDA GRIFFITH, SECONDED BY BEN HARRISON TO COMPLY WITH THE PROVISIONS OF THE CONTRACT FOR THE CEO FOR FISCAL YEAR 2013.

MOTION CARRIED.

Kent informed the membership that there will be a facilities tour in August; information will be sent to Board members in July.

AD HOC MINI GRANT ISSUES

Roger stated that the Ad Hoc Mini Grant Committee met on Friday, June 1, 2012 at the Board administrative offices and reviewed the mini grant applications for Clark, Greene and Madison Counties.

The Mental Health & Recovery Board (MHRB) released a request for community grant applications in late spring of 2012. Applicants were required to propose initiatives that reflect the values in the MHRB mission and vision statements. Because the length of funding and program activities was limited to one year (FY 2013), applicants focused on innovative efforts that could become operational in a short period of time. The following amounts were made available in the three county area:

Clark County	\$30,000
Greene County	\$20,000
Madison County	\$2,500

Roger stated there were more grant applications received than there was money to distribute. The Board hopes to continue with the grant process as long as funds are available. Jim Hutchins stated that this process was not an easy process and the Committee tried to distribute grant funds to agencies that will have the largest impact. Kent stated that the grants were possible because of changes in state Medicaid. Also, the Board has been very prudent over the past several years and hasn't over spent, resulting in a fiscal position that allows investing in certain projects. Delvin Harshaw stated that the grant application approach was a fair way to distribute funds.

IT IS THE RECOMMENDATION OF THE AD HOC MINI GRANT COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON

COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE ORGANIZATIONS LISTED BELOW FOR THE RECOMMENDED AMOUNT FOR FY 2013.

<i>Clark County:</i>	
<i>Catholic Charities of Southwest Ohio</i>	<i>\$ 1,836</i>
<i>Clark County Educational Service Center</i>	<i>5,000</i>
<i>Clark County Family and Children First (Trauma Informed Care Task Force)</i>	<i>5,000</i>
<i>Mental Health Services for Clark County</i>	<i>3,164</i>
<i>Oesterlen Services for Youth</i>	<i>5,000</i>
<i>Perrin Woods Elementary School</i>	<i>5,000</i>
<i>Springfield Promise Neighborhood</i>	<i><u>5,000</u></i>
<i>Total Clark County</i>	<i>\$ 30,000</i>

<i>Greene County:</i>	
<i>Family and Youth Initiatives</i>	<i>\$ 4,000</i>
<i>Family Violence Prevention Center of Greene County</i>	<i>4,000</i>
<i>Greene County Educational Service Center</i>	<i>4,000</i>
<i>Oesterlen Services for Youth</i>	<i><u>4,000</u></i>
<i>Total Greene County</i>	<i>\$ 16,000</i>

<i>Madison County:</i>	
<i>Madison County Department of Family and Children</i>	<i>\$ 1,500</i>
<i>Mental Health Services for Madison County</i>	<i><u>1,000</u></i>
<i>Total Madison County</i>	<i>\$ 2,500</i>

IT was MOVED BY JIM HUTCHINS, SECONDED BY SCOTT ANGER TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE ORGANIZATIONS SELECTED TO RECEIVE MINI GRANTS.

MOTION CARRIED.

That concluded the Ad Hoc Mini Grant Committee report.

COMBINED MENTAL HEALTH AND ALCOHOL/DRUG ISSUES

Roger called on Julie Anthony to review the Combined Mental Health and Alcohol/Drug Committees' report. Julie stated that a meeting was held on Tuesday, June 12, 2012 at 5:30 p.m. at the Clark State Community College, Library Resource Center. She read a summary motion to approve the actions taken at the combined committees meeting.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE COMBINED MENTAL HEALTH AND ALCOHOL &

DRUG COMMITTEES ON JUNE 12, 2012. BELOW IS A SUMMARY OF THIS ACTION:

FISCAL YEAR 2013 ALLOCATIONS

GREENE COUNTY EDUCATIONAL SERVICE CENTER	\$225,633
MENTAL HEALTH SERVICES FOR CLARK & MADISON COUNTIES	\$4,176,420
TCN BEHAVIORAL HEALTH SERVICES	\$3,990,244
OESTERLEN SERVICES FOR YOUTH	\$195,000
EARLY CHILDHOOD MENTAL HEALTH CONSULTATION	\$55,000
SPECIAL ALLOCATIONS:	
MENTAL HEALTH SERVICES FOR CLARK & MADISON COUNTIES	\$220,000
GREENE COUNTY EDUCATIONAL SERVICE CENTER	\$10,000
TCN BEHAVIORAL HEALTH SERVICES	\$80,000
McKINLEY HALL	\$122,247
MADISON COUNTY MEDICATION ASSISTED TREATMENT	\$30,000
FORENSIC PSYCHIATRY CENTER FOR WESTERN OHIO	\$13,644
SPECIAL PLACEMENTS, EMERGENCY HOUSING AND MEDICATION	\$38,425
RISK POOL FUNDS	\$975,000
FEEDBACK IN TREATMENT	\$40,000
INDEPENDENT EXPERT TESTIMONY	\$15,000

IT was MOVED BY KELLIE PHILLIPS, SECONDED BY BEN HARRISON TO RATIFY AND CONFIRM THE ACTION TAKEN BY THE COMBINED MENTAL HEALTH AND ALCOHOL & DRUG COMMITTEES ON JUNE 12, 2012.

MOTION CARRIED.

That concluded the Combined Mental Health and Alcohol & Drug Committees' report.

MISCELLANEOUS

Kent stated there was one additional allocation for McKinley Hall that was inadvertently left out while recommending special allocations. Kent read the motion.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTY AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH MCKINLEY HALL IN THE AMOUNT OF \$16,000 FOR THE PURCHASE OF MEDICATION ASSISTED TREATMENT DURING FISCAL YEAR 2013.

STATE DEPARTMENT ALLOCATIONS TO BOARDS AND METHODS OF PAYMENT HAVE NOT BEEN FINALIZED. THE MHR BOARD MAY BE REQUIRED TO RE-NEGOTIATE FY 2013 ALLOCATIONS DEPENDING ON FINAL DECISIONS.

IT was MOVED BY JIM VERNON, SECONDED BY KIM MICHAEL TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH MCKINLEY HALL FOR THE PURCHASE OF MEDICATION ASSISTED TREATMENT.

MOTION CARRIED.

AUDIENCE PARTICIPATION

Agency representatives in attendance thanked the Board for their support.

Roger said that hopefully the agencies receiving mini grants can see the diversity and innovativeness of all the grant proposals that were submitted. This was a great opportunity for the Board to see what other ideas are out there.

BOARD MEMBER COMMENTS

Delvin Harshaw thanked Board agencies for all their hard work and stated how impressed he has been with their services.

Ben Harrison also thanked the agencies and stated they are not alone. He then thanked everyone for their well wishes during his convalescence.

ADJOURNMENT

A MOTION WAS MADE BY DELVIN HARSHAW AND THE MEETING WAS ADJOURNED BY CHAIR, ROGER ROBERTS.

Delvin Harshaw, Secretary

Tauna Wren, MHR Board Staff