



MINUTES – March 18, 2013

The Mental Health & Recovery Board of Clark, Greene and Madison Counties met on Monday, March 18, 2013 at 6:00 p.m. at the Clark State Community College, Library Resource Center, Room 209, 570 East Leffel Lane, Springfield, Ohio.

PRESENT *Jim Vernon, Vice-Chairperson, Presiding; Julie Anthony, Dr. Linda Griffith, Delvin Harshaw, Jim Hutchins, Kimberly Michael, Kellie Phillips, Lauren Ross, Steve Shelton, Julie Vann and Jim Vernon*

Staff: Dr. Kent Youngman, CEO; Greta Mayer, Roselin Runnels, Kevin Taylor and Tauna Wren

GUESTS: *David Jenner, Student*

OPENING REMARKS

Jim Vernon, Vice-Chairperson, called the meeting to order and welcomed the Board membership and guests to the meeting. Jim called on Board members and the audience to introduce themselves.

APPROVAL OF MINUTES

The Board Minutes for February 19, 2013 Mental Health & Recovery Board meeting were reviewed. There were no comments. Jim asked for a motion for approval.

IT was MOVED BY JULIE ANTHONY, SECONDED BY LINDA GRIFFITH TO APPROVE THE MINUTES FOR THE FEBRUARY 19, 2013 BOARD MEETING.

REVIEW OF VOUCHERS

Voucher lists dated February 15, 2013, February 22, 2013, March 1, 2013 and March 8, 2013 were reviewed. Jim Vernon questioned voucher #25767 for Franklin County ADAMHS Board in the amount of \$111,443. Kent stated that these are Hot Spot funds and that MHRB is the fiscal agent for the collaborative.

CEO REPORT

Kent called on Roselin Runnels to give a report on the Communications Committee. Roselin distributed a handout and stated that the Committee met February 12, 2013. The Committee discussed the MHR Board's value to the community, the website, and CEO/Staff meetings with the community, particularly during levy campaigns. They reviewed the communication plan and the implementation of the MHR Board policy #28, Media Relations and Policy #29, Communication Guide. Lastly there was a discussion regarding a standing Communication Committee. It was recommended that a standing committee was not necessary at this time. It was suggested that the Communications Committee coordinate with the Levy Committee when a levy is on the ballot.

Kent called on Kevin Taylor to give an update on the Rehabilitation Services Commission monitoring (RSC) review. Kevin stated that the MHR Board has coordinators at McKinley Hall and TCN Behavioral Health Services assisting clients needing assessment and assuring that they receive the correct level of care and are employment ready. The state made a site visit on February 20, 2013, which had positive results. Recommendations for collecting consumer feedback have been put into place and case loads are increasing. It was noted that RSC is the same program as VRP3.

Kent stated that he attended a Medicaid Expansion Advocacy Extravaganza on March 14, 2013 in Columbus. If Medicaid expansion occurs the Board will not receive any new funds; but, services that are currently being paid for by the Board through levy funds would be paid via Medicaid, freeing these funds up for other uses. The expansion will go into effect January 2014 if passed. An article from Columbus Dispatch newspaper regarding Medicaid Expansion was distributed to the membership.

Kent described a dinner the Board co-sponsored, with WSU at the PAX National GBG coaches training. There were a number of community leaders in attendance including ODADAS Director Hall and commissioners from both Clark and Madison Counties. The Madison County Commissioners became interested in PAX and have allocated funds for a pilot project for the London City Schools. Kent stated that he and Roselin met with Madison County Commissioners earlier today and a recommendation will be presented later at tonight's meeting.

NOMINATING COMMITTEE

Jim Vernon stated the Nominating Committee will meet prior to the April 15, 2013 Board meeting. The Nominating Committee consist of himself, Scott Anger, Julie Anthony, Delvin Harshaw and Roger Roberts, Chair; and Lauren Ross. By-Laws define eligibility criteria and county representation. In May the Board membership will accept nominations from the floor and vote on a slate of officers for FY 2014.

ADMINISTRATIVE

Jim called on Kevin Taylor to review the Mental Health & Recovery Board financials. Kevin referred the membership to Attachment C in the agenda packet with the first page representing the Statement of Cash Position and Fund Balances as of February 28, 2013. This report is strictly on a cash basis with total cash receipts of \$11,834,350 and total cash disbursements of \$13,150,956 with an ending fund balance at the end of February of \$8,139,181.

The next report represents the Statement of Receipts and Disbursements for the General Fund with receipts of \$5,613,594 and disbursements totaling \$6,310,591 with disbursements exceeding receipts as of February 28, 2013 by \$701,424.

The third report represents the Statement of Receipts and Disbursements for the Special Revenue Funds. Year-to-date as of February 28, 2013 cash receipts total \$2,187,380; cash disbursements total \$1,923,991 with receipts over disbursements by \$393,389.

The last report represents the Statement of Receipts and Disbursements for the Fiduciary Funds as of February 28, 2013. Total cash receipts are \$1,783,339; total cash disbursements are \$1,084,329, with cash receipts over disbursements of \$699,010.

Kent brought the attention of the membership to Then and Now recommendation and stated that due to a timing issue, the Board needs to take action on the following funds for payment.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE PAYMENT OF THE FOLLOWING ITEM, AS REQUIRED BY SECTION 5705.41 OF THE OHIO REVISED CODE:

<i>Voucher</i>	<i>Vendor</i>	<i>Amount</i>
<i>25621</i>	<i>Health Factors Empowering Self Care, Inc.</i>	<i>250.00</i>
Total		\$ 250.00

THE COUNTY AUDITOR WILL ISSUE HIS CERTIFICATION THAT THERE WAS, AT THE TIME OF EXECUTION, A SUFFICIENT SUM APPROPRIATED FOR THE PURPOSE OF SUCH CONTRACT FREE FROM ANY OTHER ENCUMBRANCES.

IT was MOVED BY JULIE VANN, SECONDED BY LINDA GRIFFITH TO AUTHORIZE PAYMENT IN THE AMOUNT OF \$250.00.

MOTION CARRIED.

Next on the agenda was the new and deleted policies recommendation. Jim read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE POLICY REVISIONS, ONE NEW POLICY AND ONE DELETED POLICY EFFECTIVE IMMEDIATELY. BELOW IS A LIST OF THESE POLICIES:

- a. Policy #4 Board Member Compensation**
- b. Policy #5 Cash Reserve**
- c. Policy #7 Relationship with Service Providers and Contract Procedures**
- d. Policy #12 Bidding Requirements**
- e. Policy #15 Advance Payment of Non-Medicaid**
- f. Policy #16 Record Retention**
- g. Policy #17 Whistleblower (New)**
- h. Policy #18 Service Unit Pricing**
- i. Policy #22 MACSIS Enrollment & Eligibility**
- j. Policy #23 Free Choice of Providers (Delete)**
- k. Policy #24 Civil Rights Compliance**
- l. Policy #25 Employee Education about False Claims Recovery**
- m. Policy #27 Public Records Access**

IT was MOVED BY JULIE VANN, SECONDED BY JIM HUTCHINS TO APPROVE THE POLICY REVISIONS, INCLUDING ONE NEW POLICY AND ONE DELETED POLICY.

There was a discussion on the phrase, “meeting within 30 days” in policy #7 and the Board being able to respond to an issue within that 30 day timeframe. It was noted that when the Board recesses, it authorizes Board officers to act on behalf of the full Board until the Board meets again in September. This means the Board is able to take action during the summer if needed. Kent also stated that the Board typically does not meet in December; however, if necessary, the Board could meet. There was also a question regarding who the 30 days applies to; it applies to the provider. Linda Griffith requested that the word “providers” in policy #18, be corrected to read “providers’”.

MOTION CARRIED.

RECORDS COMMISSION

Jim gave the report of the Records Commission meeting held Friday, March 8, 2013 at the MHR Board, 1055 East High Street, Springfield, Ohio. He stated that members of the Records Commission are himself, Julie Anthony, Roger Roberts and Lauren Ross. Jim stated that structure, purpose and function of the Records Commission was discussed. The definition of a record, Ohio Historical Society forms, approval process and schedule were also discussed. Action was taken to adopt a records destruction schedule. The schedule has been sent to the Ohio Historical Society for approval.

MENTAL HEALTH AND ALCOHOL/DRUG

Jim called on Scott Anger, Co-Chair, to give the report of the Combined Mental Health and Alcohol/Drug Committees meeting held Tuesday, March 12, 2013 at the Greene County Educational Service Center. Scott referred the membership to Attachment E in the Board packet and reviewed the report. Scott read the first motion.

IT IS THE RECOMMENDATION OF THE COMBINED MENTAL HEALTH AND ALCOHOL/DRUG COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH VARIOUS PROVIDERS FOR SERVICES THAT MEET THE REQUIREMENTS OF THE ODADAS PREVENTION GRANT. TOTAL CONTRACT AMOUNTS ARE NOT TO EXCEED \$40,000 FOR FY 2013.

IT was MOVED BY JULIE ANTHONY, SECONDED BY KELLIE PHILLIPS TO APPROVE THE ABOVE RECOMMENDATION FOR THE ODADAS PREVENTION GRANT.

MOTION CARRIED.

The next recommendation was the ODADAS Gambling Allocation. Scott read the recommendation.

IT IS THE RECOMMENDATION OF THE COMBINED MENTAL HEALTH AND ALCOHOL/DRUG COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE FOLLOWING PROVIDERS FOR TREATMENT SERVICES IN FY 2013. PAYMENT WILL BE MADE ON A FEE FOR SERVICE BASIS.

MCKINLEY HALL	\$ 6,651
TCN BEHAVIORAL HEALTH SERVICES	\$ 7,448
MENTAL HEALTH SERVICES FOR MADISON CTY	<u>\$ 2,810</u>
	\$16,909

IT IS FURTHER RECOMMENDED TO IMPLEMENT PREVENTION SERVICES VIA VARIOUS PROVIDERS, COALITIONS AND ACTIVITIES FOR A TOTAL AMOUNT NOT TO EXCEED \$25,364 FOR FY 2013.

IT was MOVED BY DELVIN HARSHAW, SECONDED BY KIM MICHAEL TO APPROVE THE ABOVE RECOMMENDATION FOR TREATMENT SERVICES IN FY 2013.

Lauren Ross asked if the \$16,909 was part of the \$25,364 amount. Kent stated that they are two separate amounts. He said that these funds are not limited to individuals with gambling issues and can be used for any addiction services and prevention activities.

MOTION CARRIED.

MISCELLANEOUS

Kent stated that the Madison County Commissions are interested in implementing the PAX Good Behavior Game in the London City Schools and have allocated funds for this program. He stated that Kelly Portman, who is working with the schools, will present data to the Board at a later date. Kent read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE FOLLOWING ENTITIES FOR EXPANDING THE IMPLEMENTATION OF THE PAX GOOD BEHAVIOR GAME® DURING THE REMAINDER OF FY 2013:

<i>PAXIS Institute</i>	<i>\$2,485.50</i>
<i>Greene County Educational Service Center</i>	<i>\$2,935.35</i>
TOTAL	\$5,420.85

THE SOURCE OF THE FUNDS IS THE MADISON COUNTY BOARD OF COMMISSIONERS. THIS MOTION IS EFFECTIVE PENDING RECEIPT OF THE FUNDS FROM THE MADISON COUNTY BOARD OF COMMISSIONERS

IT was MOVED BY STEVE SHELTON, SECONDED BY SCOTT ANGER TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT FOR PAX GOOD BEHAVIOR GAME® DURING THE REMAINDER OF FY 2013.

MOTION CARRIED.

AUDIENCE PARTICIPATION

None.

BOARD MEMBER COMMENTS

None

ADJOURNMENT

**A MOTION WAS MADE BY JULIE VANN AND THE MEETING WAS
ADJOURNED BY VICE-CHAIR, JIM VERNON.**

Delvin Harshaw, Secretary

Tauna Wren, MHR Board Staff