



**MINUTES – April 15, 2013**

*The Mental Health & Recovery Board of Clark, Greene and Madison Counties met on Monday, April 15, 2013 at 6:00 p.m. at the Clark State Community College, Library Resource Center, Room 209, 570 East Leffel Lane, Springfield, Ohio.*

**PRESENT** *Roger Roberts, Chairperson, Presiding; Scott Anger, Julie Anthony, Dr. Linda Griffith, Ben Harrison, Delvin Harshaw, Jim Hutchins, Kimberly Michael, Kellie Phillips, Lauren Ross, Julie Vann and Jim Vernon*

*Staff: Dr. Kent Youngman, CEO; Greta Mayer, Roselin Runnels, Kevin Taylor and Tauna Wren*

**GUESTS:** *Sherry Baldwin, Madison County Department of Family and Children  
Renee Lammers, Greene County Family and Children First  
Pam Meerman, Clark County Jobs and Family Services  
Stacia Smith, Clark County Educational Service Center  
Sharon Woolf, NAMI of Clark & Greene Counties*

**OPENING REMARKS**

*Roger Roberts, Chairperson, called the meeting to order and welcomed the Board membership and guests to the meeting. Roger called on Board members and the audience to introduce themselves. Roger stated that there was an amended agenda distributed; this is attributed to the omission of Greene County Family and Children First from the original agenda.*

## **APPROVAL OF MINUTES**

*The Board Minutes for March 18, 2013 Mental Health & Recovery Board meeting were reviewed. Scott Anger requested that his name be added to the Board members present at the March 18<sup>th</sup> meeting. Roger asked for a motion as amended.*

***IT was MOVED BY JIM VERNON, SECONDED BY KIM MICHAEL TO APPROVE THE MINUTES FOR THE MARCH 18, 2013 BOARD MEETING AS AMENDED.***

## **REVIEW OF VOUCHERS**

*Voucher lists dated March 15, 2013, March 22, 2013, March 29, 2013 and April 5, 2013 were reviewed. There were no comments.*

## **CEO REPORT**

*Kent informed the membership that Alexia Callahan has resigned from the Board due to health issues. He stated that in the proposed state budget there is a provision that allows mental health boards to decide whether they want 14 or 18 Board members. Kent suggested to not recruit a new Board member until action is taken by the state on this new provision.*

*Next, Kent provided a budget update. The Governor's budget did not increase allocations to Boards, but did expand Medicaid. The House did include new funding, but removed Medicaid expansion. The Senate has not approved a budget. Kent met with Senator Chris Widener, who does not support Medicaid Expansion, but is interested in expanding the current Medicaid program to cover more people. Kent also stated that he spoke to Representative Ross McGregor who does support Medicaid Expansion and stated that his office is receiving phone calls of approximately 2 to 1 in favor of Medicaid Expansion. The final budget will likely not be approved until the end of June.*

*Kent then stated that CEO evaluation forms were distributed to Board members at tonight's meeting and have also been distributed to Board staff. He asked that the evaluations be completed and returned to the Board office by May 17<sup>th</sup>. The results will be presented at the June Board meeting.*

*Lastly, Kent reminded the membership that there will be an awards ceremony prior to the June 17, 2013 Board meeting from 6:00 p.m. to 6:50 p.m. with the Board meeting beginning at 7:00 p.m. The location of both events is Clark State Community College, Library Resource Center.*

## **NOMINATING COMMITTEE**

*Roger Roberts stated that the members of the Nominating Committee are Scott Anger, Julie Anthony, Delvin Harshaw, Lauren Ross, Jim Vernon and himself. This Committee met prior to tonight's Board meeting. Board members eligible for Chair for fiscal year 2014 are Julie Anthony, Delvin Harshaw, Jim Hutchins, Lauren Ross and Jim Vernon. The committee nominated Jim Vernon for Chair. Board members eligible for Vice-Chair are Julie Anthony, Linda Griffith, Delvin Harshaw, Ben Harrison, Jim Hutchins, Kim Micheal, Roger Roberts and Lauren Ross. Lauren Ross was nominated for Vice-Chair. Board members eligible for Secretary are Julie Anthony, Linda Griffith, Ben Harrison, Jim Hutchins, Kim Michael, Roger Roberts, Lauren Ross and Jim Vernon. The committee nominated Julie Anthony for Secretary. Roger stated the Board's By-Laws define how long an individual must be a member of the Board before he or she is eligible to be nominated for these positions and that the Chair and Vice-Chair must be from different counties. In May the Board membership will accept nominations from the floor and vote on the fiscal year 2014 officers.*

## **ADMINISTRATIVE**

*Roger called on Kevin Taylor to review the Mental Health & Recovery Board financials. Kevin referred the membership to Attachment C in the agenda packet reviewing the Statement of Cash Position and Fund Balances as of March 31, 2013. This report is strictly on a cash basis with total cash receipts of \$17,211,259 and total cash disbursements of \$14,841,032 with an ending fund balance of \$11,826,014.*

*The next report represents the Statement of Receipts and Disbursements for the General Fund with receipts of \$10,539,103 and disbursements totaling \$7,549,057 and an ending fund balance as of March 31, 2013 of \$2,985,619.*

*The third report represents the Statement of Receipts and Disbursements for the Special Revenue Funds. Year-to-date as of March 31, 2013 receipts total \$2,622,371; disbursements total \$2,348,762, with receipts over disbursements by \$403,608.*

*The last financial report represents the Statement of Receipts and Disbursements for the Fiduciary Funds as of March 31, 2013. Total receipts are \$1,783,339; total disbursements are \$1,084,329, with receipts over disbursements of \$699,010.*

*Kevin then reviewed the 3<sup>rd</sup> quarter Budget to Actual – Administration and Support Summary for fiscal year 2013. Total actual expenses were \$778,566, with total budgeted expenses of \$855,188, reflecting actual expenses under budget by \$76,623.*

*Lastly, Kevin reviewed the Board's Projected Cash Position. The actual ending cash balance as of March 31, 2013 was \$11,110,678. Board staff anticipates a cash balance as of January 2014 of \$5,266,884.*

**AD HOC MINI GRANT COMMITTEE**

Roger gave the report of the Ad Hoc Mini Grant Committee meeting held Friday, April 5, 2013 at the Mental Health & Recovery Board Administrative offices in Springfield. Roger stated that the Committee reviewed the Mini Grant process and received updates on the FY 2013 Mini Grant projects and discussed the process for FY 2014. A Committee summary was distributed before the meeting.

**MENTAL HEALTH AND ALCOHOL/DRUG**

Roger called on Jim Vernon, Acting Committee Chair to give the report of the Combined Mental Health and Alcohol/Drug Committees meeting held Tuesday, April 2, 2013 at the Greene County Educational Service Center. Jim referred the membership to Attachment D in the Board packet and reviewed the report. Jim read the first motion for FY 2014 Agency Allocations.

**IT IS THE RECOMMENDATION OF THE COMBINED ALCOHOL/DRUG AND MENTAL HEALTH COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE CLARK COUNTY EDUCATIONAL SERVICE CENTER FOR ALCOHOL AND OTHER DRUG PREVENTION SERVICES FOR A TOTAL OF \$80,000 IN FISCAL YEAR 2014.**

<b>Alcohol and Other Drug</b>	<b>Board Rate</b>	<b>Units</b>	<b>Amount</b>
Education	89.11	808	\$ 72,000
Problem Identification/Referral	186.05	43	\$ 8,000
Total		851	\$ 80,000

**NOTE:** At this time, state department allocations to boards have not been finalized. The MHR Board may be required to re-negotiate FY 2014 allocations depending on final state allocations.

**IT was MOVED BY JULIE VANN, SECONDED BY KIM MICHAEL TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH CLARK COUNTY EDUCATIONAL SERVICE CENTER.**

**MOTION CARRIED.**

*The next recommendation was Clark County Family & Children First Council.*

**IT IS THE RECOMMENDATION OF THE COMBINED ALCOHOL/DRUG AND MENTAL HEALTH COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE CLARK COUNTY FAMILY & CHILDREN FIRST COUNCIL\* FOR FISCAL YEAR 2014 IN THE AMOUNT OF \$111,992. BELOW IS THE ALLOCATION BY SERVICE CATEGORY.**

<b>RESIDENTIAL, WRAPAROUND, THERAPEUTIC FOSTER CARE</b>	<b><u>\$111,992</u></b>
<b>TOTAL</b>	<b>\$111,992</b>

**NOTE: At this time, state department allocations to boards have not been finalized. The MHR Board may be required to re-negotiate FY 2014 allocations depending on final state allocations.**

**\*MHR BOARD PAYMENTS WILL BE MADE DIRECTLY TO JOB AND FAMILY SERVICES OF CLARK COUNTY.**

**IT was MOVED BY JULIE ANTHONY, SECONDED BY BEN HARRISON TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH CLARK COUNTY FAMILY & CHILDREN FIRST COUNCIL.**

**MOTION CARRIED.**

*The next recommendation was Greene County Family & Children First Department.*

**IT IS THE RECOMMENDATION OF THE COMBINED ALCOHOL/DRUG AND MENTAL HEALTH COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE GREENE COUNTY FAMILY & CHILDREN FIRST DEPARTMENT FOR FISCAL YEAR 2014 IN THE AMOUNT OF \$169,494. BELOW IS THE ALLOCATION BY SERVICE CATEGORY.**

<b>YOUTH PLACEMENTS</b>	<b>\$140,198</b>
<b>FAMILY STABILITY</b>	<b><u>29,296</u></b>
<b>TOTAL</b>	<b>\$169,494</b>

**NOTE: At this time, state department allocations to boards have not been finalized. The MHR Board may be required to re-negotiate FY 2014 allocations depending on final state allocations.**

**IT was MOVED BY SCOTT ANGER, SECONDED BY KELLIE PHILLIPS TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH GREENE COUNTY FAMILY & CHILDREN FIRST DEPARTMENT.**

**MOTION CARRIED.**

The next recommendation was Greene Leaf Therapeutic Community.

**IT IS THE RECOMMENDATION OF THE COMBINED ALCOHOL/DRUG AND MENTAL HEALTH COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE GREENE LEAF THERAPEUTIC COMMUNITY FOR ALCOHOL AND OTHER DRUG RESIDENTIAL TREATMENT SERVICES FOR A TOTAL OF \$59,149 IN FY 2014. \$29,306 OF THIS ALLOCATION IS FROM AN ODADAS THERAPEUTIC COMMUNITY GRANT. THE DAILY RATE IS \$17.00.**

**NOTE: At this time, state department allocations to boards have not been finalized. The MHRB may be required to re-negotiate FY 2014 allocations depending on final state allocations and the receipt of grant dollars.**

**IT was MOVED BY DELVIN HARSHAW, SECONDED BY JULIE VANN TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH GREENE LEAF THERAPEUTIC COMMUNITY.**

**MOTION CARRIED.**

The next recommendation was Madison County Department of Family & Children.

**IT IS THE RECOMMENDATION OF THE COMBINED ALCOHOL/DRUG AND MENTAL HEALTH COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH MADISON COUNTY DEPARTMENT OF FAMILY & CHILDREN FOR FISCAL YEAR 2014 IN THE AMOUNT OF \$69,216. BELOW IS THE ALLOCATION BY SERVICE CATEGORY.**

<b>OPERATIONS</b>	<b>\$22,944</b>
<b>RESIDENTIAL PLACEMENTS</b>	<b>3,400</b>
<b>AOD EDUCATION/PREVENTION</b>	<b><u>42,872</u></b>
<b>TOTAL</b>	<b>\$69,216</b>

- (1) FUNDING FOR OPERATIONS WILL BE HANDLED ON A ONE-TWELFTH BASIS.**
- (2) FUNDING FOR RESIDENTIAL PLACEMENTS WILL BE HANDLED ON A REQUEST AS NEEDED BASIS.**
- (3) PREVENTION PROGRAMMING WILL BE FUNDED ON A FEE-FOR-SERVICE BASIS. THE UNIT COST IS \$50.62, WITH 847 BUDGETED UNITS.**

**(4) OPERATIONS FUNDING OF \$22,944 AND RESIDENTIAL PLACEMENT FUNDS OF \$3,400 ARE PAYABLE TO THE MADISON COUNTY FAMILY COUNCIL.**

*NOTE: At this time, state department allocations to boards have not been finalized. The MHR Board may be required to re-negotiate FY 2014 allocations depending on final state allocations.*

**IT was MOVED BY KIM MICHAEL, SECONDED BY LINDA GRIFFITH TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH MADISON COUNTY DEPARTMENT OF FAMILY & CHILDREN.**

**MOTION CARRIED.**

*The next recommendation was Matt Talbot House.*

**IT IS THE RECOMMENDATION OF THE COMBINED ALCOHOL/DRUG AND MENTAL HEALTH COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE MATT TALBOT HOUSE FOR DRUG-FREE TRANSITIONAL HOUSING FOR A TOTAL OF \$71,504 IN FY 2014. THE DAILY RATE IS \$22.29.**

*NOTE: At this time, state department allocations to boards have not been finalized. The MHR Board may be required to re-negotiate FY 2014 allocations depending on final state allocations.*

**IT was MOVED BY KELLIE PHILLIPS, SECONDED BY LINDA GRIFFITH TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH MATT TALBOT HOUSE.**

**MOTION CARRIED**

*The next recommendation was NAMI of Clark & Greene Counties.*

**IT IS THE RECOMMENDATION OF THE COMBINED ALCOHOL/DRUG AND MENTAL HEALTH COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH NAMI OF CLARK AND GREENE COUNTIES FOR FISCAL YEAR 2014 IN THE AMOUNT OF \$313,210. BELOW REFLECTS THE SPECIFIC SERVICES:**

<b>NAMI OPERATIONS</b>	<b>\$ 43,500</b>
<b>PEER SUPPORT CENTER—CLARK</b>	<b>101,055</b>
<b>PEER SUPPORT CENTER—GREENE</b>	<b>156,655</b>
<b>HYGIENE CLINIC—CLARK</b>	<b>*6,000</b>
<b>HYGIENE CLINIC---GREENE</b>	<b><u>6,000</u></b>
	<b>\$313,210</b>

*\* In addition to the Clark County hygiene clinic allocation, \$1,930 of in-kind space is provided by the MHR Board.*

*NOTE: At this time, state department allocations to boards have not been finalized. The MHR Board may be required to re-negotiate FY 2014 allocations depending on final state allocations.*

**THE MHR BOARD WILL PROVIDE FUNDING TO THE AGENCY FOR ALL SERVICES LISTED ABOVE ON A ONE-TWELFTH MONTHLY BASIS.**

**IT was MOVED BY DELVIN HARSHAW, SECONDED BY BEN HARRISON TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH NAMI OF CLARK AND GREENE COUNTIES.**

**MOTION CARRIED.**

*The next recommendation was Springfield Metropolitan Housing Authority-Project Choice.*

**IT IS THE RECOMMENDATION OF THE COMBINED ALCOHOL/DRUG AND MENTAL HEALTH COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE SPRINGFIELD METROPOLITAN HOUSING AUTHORITY PROJECT CHOICE PROGRAM FOR ALCOHOL AND OTHER DRUG PREVENTION SERVICES FOR A TOTAL OF \$34,560 IN FY 2014.**

<b>SERVICE</b>	<b>UNITS</b>	<b>UNIT COST</b>	<b>TOTAL</b>
Alternatives	810	42.67	\$ 34,560

*NOTE: At this time, state department allocations to boards have not been finalized. The MHR Board may be required to re-negotiate FY 2014 allocations depending on final state allocations.*

**IT was MOVED BY JULIE VANN, SECONDED BY DELVIN HARSHAW TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH SPRINGFIELD METROPOLITAN HOUSING AUTHORITY PROJECT CHOICE PROGRAM.**

**MOTION CARRIED.**



## **MISCELLANEOUS**

*Kent noted that a very good article in the Madison Press regarding the PAX good behavior game had been sent to Board members along with the Board agenda packet.*

## **AUDIENCE PARTICIPATION**

*Pam Meerman, Clark County Jobs and Family Services, thanked the Board for its support. Renee Lammers seconded Pam's comments and thanked the Board.*

*Stacia Smith, Clark County Educational Service Center, also thanked the Board for their support.*

*Sherry Baldwin, Madison County Department of Family and Children, thanked the Board and stated she is excited about the PAX good behavior game and stated it's making a positive impact in Madison County.*

## **BOARD MEMBER COMMENTS**

*Lauren Ross asked if the new Clark County mental health facility was on schedule. Kent stated that as far as he knew, the construction was on schedule and there should be an open house coming up soon.*

## **ADJOURNMENT**

**A MOTION WAS MADE BY JIM HUTCHINS AND THE MEETING WAS ADJOURNED BY CHAIR, ROGER ROBERTS.**

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*Delvin Harshaw, Secretary*

*Tauna Wren, MHR Board Staff*