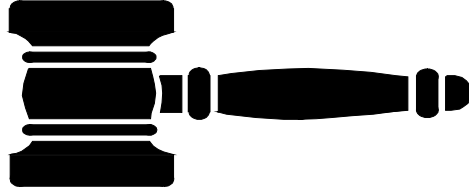


**ATTACHMENT A**



**MINUTES – June 17, 2013**

*The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in regular session on Monday, June 17, 2013 at 7:00 p.m. at the Clark State Community College, Library Resource Center, Room 207, 570 East Leffel Lane, Springfield, Ohio.*

**PRESENT** *Roger Roberts, Chairperson, Presiding; Scott Anger, Julie Anthony, Linda Griffith, Ben Harrison, Delvin Harshaw, Jim Hutchins, Joseph Keferl, Kimberly Michael and Jim Vernon*

*Staff: Dr. Kent Youngman, CEO; Nancy Chiles, Donna Hart, Greta Mayer, Roselin Runnels, Kevin Taylor, Marianna Worley and Tauna Wren*

**GUESTS:** *Chip Arledge, Greene County Educational Service Center  
Rhonda Baer, Housing Solution of Greene County  
Sherry Baldwin, Madison County Department of Family and Children  
Michael Bassell, Mental Health Service for Clark and Madison Counties  
Laura Baxter, Project Woman  
Scott Campbell, Project Woman  
Lynn Corressel, Mental Health Service for Clark and Madison Counties  
Lisa Cron, Greene County Educational Service Center  
Marilyn Demma, Clark County Family & Children First Council  
Wendy Doolittle, McKinley Hall  
Dennis Driscoll, Matt Talbot House  
Sara Dixon, Perrin Woods Elementary School  
Sue Fralick, Mental Health Service for Clark and Madison Counties  
Ron Green, Oesterlen Services for Youth  
Beth Hit, Mental Health Service for Clark and Madison Counties  
Kara Marciani, Forensic Psychiatry Center for Western Ohio  
Debbie Matheson, Family Violence Prevention Center of Greene County  
Melissa McFarland, Greene Leaf Therapeutic Community*

*Jim Perry, Mental Health Service for Clark and Madison Counties  
Judith Potts, Elderly United dba United Senior Services  
Jennifer Powell, Springfield Metropolitan Housing Authority  
Anya Senetra, Greene County Educational Service Center  
Suzanne Sunshine, Rocking Horse Center  
Mary Beth Taylor, Mental Health Service for Clark and Madison Counties  
Robert Welker, Promise Neighborhood  
Robert Wiant, Catholic Charities of Southwest Ohio  
Penny Zimmerman, Wellspring*

### **OPENING REMARKS**

*Roger Roberts, Chairperson, called the meeting to order, welcomed the Board membership and guests, and then asked the Board members and audience to introduce themselves. Roger told Board agencies that he, along with Board members, appreciated the work they have done. He also congratulated award recipients.*

### **APPROVAL OF MINUTES**

*The Board Minutes for the May 20, 2013 Mental Health & Recovery Board meeting were reviewed. There were no comments.*

***IT was MOVED BY DELVIN HARSHAW, SECONDED BY JIM HUTCHINS TO APPROVE THE MINUTES OF THE MAY 20, 2013 BOARD MEETING.***

***MOTION CARRIED.***

### **REVIEW OF VOUCHERS**

*Voucher lists dated May 17, 2013, May 24, 2013, May 31, 2013 and June 7, 2013 were reviewed. There were no comments.*

### **CEO REPORT**

*Roger called on Kent Youngman to give the CEO report. Kent stated that at the Executive Committee meeting there was a discussion regarding Substance Abuse Prevention & Treatment (SAPT) that impacts our Board and agencies for this year and next year. SAPT represents federal dollars that are allocated by ODADAS. ODADAS has been allocating these funds before they are received from the federal government; therefore, ODADAS has spent all their reserves and can no longer disburse funds to Boards in a timely manner. As a result, the state will not be able to allocate all of the FY 2013 funds until early in FY 2014. Kent stated that at the Executive Committee he recommended advancing funds to the agencies with the Board being reimbursed through federal funds in FY 2014. The MHR Board is able to do this because we have adequate reserves. Due to the state overspending and the federal government*

reduction in spending, our drug and alcohol SAPT allocation will be reduced in FY 2014. In both the Senate and House, additional funds were allocated into the budget for mental health boards, amounting to fifty million dollars; however, we do not know the amount each Board will receive. Kent reported that Board staff is waiting for the information regarding Medicaid Expansion and will update the Board in September. Linda Griffith questioned if there was any discussion regarding changing the state fiscal year to match the federal fiscal year. Kent stated that he had not heard of anything.

Kent stated that PAXIS Community Training will be August 1<sup>st</sup> and 2<sup>nd</sup>. This is being offered via an ODADAS grant and is the last portion of this particular grant. This training will teach behavioral kernels to non-teaching personnel such as probation officers, children services' case workers, DARE officers and prevention personnel. Kent also mentioned that Board staff is partnering with Wright State University to develop an evaluation component to monitor the PAXIS process.

Next, Kent stated that with ODMH and ODADAS combining, it may be possible to decrease the MHR Board to 14 members. This must be approved by the majority of Commissioners of each of the Board's three counties. Further specifics regarding this will be brought to the Board in September.

Kent stated there will be no Board or Committee meetings during the summer months and due to the consolidation of ODMH and ODADAS, there will only be a need for one program committee meeting per month beginning in September which will be held at Greene County Educational Services Center.

Kent mentioned to the membership that the FY 2014 Board meeting schedule was distributed at tonight's meeting.

Lastly, Kent presented Roger Roberts with a plaque and gavel for being Board Chair from July 2011 through June 2013 and thanked Roger for his service. Roger graciously accepted the award.

That concluded the CEO report.

### **ADMINISTRATIVE**

Kent stated that each year Board staff requests a motion authorizing the Director of MIS and Financial Services to request tax advances from the appropriate counties as needed. Roger read the recommendation.

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE BOARD'S DIRECTOR OF MIS AND FINANCIAL SERVICES TO REQUEST PROPERTY TAX ADVANCES FROM THE CLARK, GREENE AND/OR MADISON COUNTY AUDITOR'S OFFICE AS NEEDED DURING FISCAL YEAR 2014.**

***IT was MOVED BY BEN HARRISON, SECONDED BY JOSEPH KEFERL TO AUTHORIZE THE BOARD'S DIRECTOR OF MIS AND FINANCIAL SERVICES TO REQUEST PROPERTY TAX ADVANCES FOR FY 2014.***

***MOTION CARRIED.***

*Next, was the Request for Authorization of Board Officers to Act on Behalf of the Board. Kent stated that the Board does not meet during the months of July and August; in the event Board action is necessary, a motion is being presented to authorize the Board Officers to act on behalf of the full Board. Any action taken would be brought to the full Board in September to be ratified. Roger read the recommendation.*

***IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE FISCAL YEAR 2014 BOARD OFFICERS TO ACT ON BEHALF OF THE FULL BOARD FROM JUNE 18, 2013 UNTIL THE SEPTEMBER 2013 BOARD MEETING. THIS ACTION WILL ENSURE CONTINUED OPERATION OF THE SYSTEM.***

***IT was MOVED BY DELVIN HARSHAW, SECONDED BY LINDA GRIFFITH TO AUTHORIZE THE FISCAL YEAR 2014 BOARD OFFICERS TO ACT ON BEHALF OF THE FULL BOARD.***

***MOTION CARRIED.***

*Next, Roger called on Kevin Taylor to review the Mental Health & Recovery Board financials. Kevin referred the membership to Attachment E in the agenda packet and reviewed the Statement of Cash Position and Fund Balances as of May 31, 2013. This report is strictly on a cash basis with total cash receipts of \$18,954,923 and total disbursements of \$17,627,497. Kevin reported that the Board's fund balance as of May 31, 2013 was \$10,783,213.*

*The next report represents the Statement of Receipts and Disbursements for the General Fund with receipts of \$11,339,916; and disbursements totaling \$9,779,105, and an ending fund balance as of May 31, 2013 of \$1,556,383.*

*The third report represents the Statement of Receipts and Disbursements for the Special Revenue Funds. Year-to-date as of May 31, 2013 receipts total \$3,199,726; disbursements total \$2,773,565, with receipts over disbursements by \$556,161.*

*The last financial report represents the Statement of Receipts and Disbursements for the Fiduciary Funds as of May 31, 2013. Total receipts are \$2,127,785; total disbursements are \$1,084,329 with receipts over disbursements by \$1,043,456.*

**COMBINED EXECUTIVE AND BUILDING & GROUNDS**

*Roger stated that the Combined Executive and Building & Grounds Committees met on Friday, June 7, 2013 at 7:30 a.m. at the administrative offices of the Mental Health & Recovery Board, located at 1055 East High St., Springfield, Ohio.*

*Roger briefly reviewed the minutes and then read the Fiscal Year 2014 Five-Year Capital Improvement Plan recommendation.*

***IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDING & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN AS PRESENTED. THIS REPRESENTS AN ALLOCATION OF \$231,200 FOR FISCAL YEAR 2014, REFLECTING \$109,700 FOR CLARK COUNTY AND \$121,500 FOR GREENE COUNTY.***

***IT was MOVED BY JULIE ANTHONY, SECONDED BY KIM MICHAEL TO APPROVE THE FISCAL YEAR 2014 FIVE-YEAR CAPITAL IMPROVEMENT PLAN.***

***MOTION CARRIED.***

*Next, Roger read the Fiscal Year 2014 Property Management Budget recommendation.*

***IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDING & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE PROPOSED PROPERTY MANAGEMENT BUDGET AS PRESENTED IN THE AMOUNT OF \$693,858.***

***IT was MOVED BY DELVIN HARSHAW, SECONDED BY SCOTT ANGER TO APPROVE THE FISCAL YEAR 2014 PROPERTY MANAGEMENT BUDGET.***

***MOTION CARRIED.***

*Roger then presented the FY 2014 MHR Administrative Board Budget recommendation, which includes administration and county fees.*

***IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDING & GROUNDS COMMITTEES THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE FISCAL YEAR 2014 MHR BOARD ADMINISTRATION BUDGET IN THE AMOUNT OF \$1,328,562 AND THE COUNTY FEES BUDGET IN THE AMOUNT OF \$195,000 FOR A TOTAL OF \$1,523,562.***

***IT was MOVED BY BEN HARRISON, SECONDED BY JIM VERNON TO APPROVE THE FISCAL YEAR 2014 ADMINISTRATION AND COUNTY FEES BUDGET.***

***MOTION CARRIED.***

*Next, was the CEO annual performance review. Roger stated that Kent's performance review was more than satisfactory and read the recommendation.*

***IT IS THE RECOMMENDATION OF THE EXECUTIVE COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES, DUE TO THE SATISFACTORY EVALUATION RATING, COMPLY WITH THE PROVISIONS OF THE CONTRACT FOR THE CEO FOR FISCAL YEAR 2014.***

***IT was MOVED BY JIM VERNON, SECONDED BY SCOTT ANGER TO COMPLY WITH THE PROVISIONS OF THE CONTRACT FOR THE CEO FOR FISCAL YEAR 2014.***

***MOTION CARRIED.***

*The last motion is for the purchase of a vehicle for TCN Behavioral Health Services.*

***IT IS THE RECOMMENDATION OF THE COMBINED EXECUTIVE AND BUILDING & GROUNDS COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ALLOCATE UP TO \$20,000 TO TCN BEHAVIORAL HEALTH SERVICES TO BE USED TOWARDS THE PURCHASE OF A VEHICLE FOR GREENE COUNTY FACILITIES MAINTENANCE. THIS VEHICLE SHALL BE TITLED TO TCN AND TCN SHALL BE RESPONSIBLE FOR THE INSURANCE, MAINTENANCE AND FUTURE REPLACEMENT.***

***IT was MOVED BY JULIE ANTHONY, SECONDED BY BEN HARRISON TO PURCHASE A VEHICLE FOR GREENE COUNTY FACILITIES MAINTENANCE.***

*Kent stated that the Board's Greene County maintenance person is retiring in July; the Board will not fill this vacancy. TCN Behavioral Health Services will employ their own maintenance person. In doing so, TCN has requested the Board's assistance in purchasing a vehicle. The estimated annual savings to the Board due to this transition is \$20,000.*

***MOTION CARRIED.***

*That concluded the Combined Executive and Building & Grounds Committee report.*

#### **AD HOC MINI GRANT COMMITTEE**

*Roger stated that the Ad Hoc Mini Grant Committee met on Monday, June 3, 2013 at 7:30 a.m. at the Board administrative offices and reviewed the mini grant applications for Clark, Greene and Madison Counties. He stated that this is the second year that the Board has been able to award these grants. Roger read the motion.*

***IT IS THE RECOMMENDATION OF THE MHRB MINI-GRANT REVIEW COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE ORGANIZATIONS LISTED BELOW FOR THE RECOMMENDED AMOUNT FOR FY 2014.***

**CLARK COUNTY MHRB MINI GRANT APPLICATIONS  
AVAILABLE AMOUNT \$40,000\***

<b>APPLYING ORGANIZATION</b>	<b>AMOUNT AWARDED</b>
<i>Clark County Family &amp; Children First Council Trauma Informed Care Task Force</i>	\$3,600
<i>Elderly United</i>	\$1,934
<i>Matt Talbot House</i>	\$700
<i>McKinley Hall</i>	\$5,000
<i>MHS Clark County Behavioral Health Rehabilitation</i>	\$1,500
<i>MHS Clark County Youth Challenges</i>	\$2,680
<i>Oesterlen Services for Youth</i>	\$5,000
<i>Perrin Woods Elementary School</i>	\$5,000
<i>Project Woman</i>	\$1,000
<i>Rocking Horse Center</i>	\$3,200
<i>Springfield Metropolitan Housing Authority Sherman Court Youth Center</i>	\$1,500
<i>Springfield Promise Neighborhood</i>	\$4,775
<i>WellSpring</i>	\$4,000
<b>TOTAL AMOUNT AWARDED</b>	<b>\$39,889</b>

\* Includes unspent FY 2013 Mini Grant Funds

**GREENE COUNTY MHRB MINI GRANT APPLICATIONS  
AVAILABLE AMOUNT \$20,000**

<b>APPLYING ORGANIZATION</b>	<b>AMOUNT AWARDED</b>
<i>Beavercreek High School Peer Listening Program</i>	\$2,000
<i>Family Violence Prevention Center</i>	\$4,000
<i>Greene County Educational Service Center</i>	\$2,000
<i>Greene Leaf Therapeutic Community</i>	\$4,000
<i>Housing Solutions</i>	\$4,000
<i>Women's Recovery Center</i>	\$4,000
<b>TOTAL AMOUNT REQUESTED</b>	<b>\$20,000</b>

**MADISON COUNTY MHRB MINI GRANT APPLICATIONS  
AVAILABLE AMOUNT \$2,500**

<b>APPLYING ORGANIZATION</b>	<b>AMOUNT AWARDED</b>
<i>Madison County Family Council</i>	\$1,250
<i>Oesterlen Services for Youth</i>	\$1,250
<b>TOTAL AMOUNT REQUESTED</b>	<b>\$2,500</b>

**IT was MOVED BY DELVIN HARSHAW, SECONDED BY KIM MICHAEL TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE ORGANIZATIONS SELECTED TO RECEIVE MINI GRANTS.**

**MOTION CARRIED.**

*That concluded the Ad Hoc Mini Grant Committee report.*

**COMBINED MENTAL HEALTH & ALCOHOL/DRUG**

*Roger called on Ben Harrison to review the Combined Mental Health and Alcohol/Drug Committees' report. Ben stated that a meeting was held on Tuesday, June 11, 2013 at 5:30 p.m. at the Clark State Community College, Library Resource Center. He then read a summary motion to ratify and confirm the actions taken at the combined committees meeting.*

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE COMBINED MENTAL HEALTH AND ALCOHOL & DRUG COMMITTEES ON JUNE 11, 2013. BELOW IS A SUMMARY OF THIS ACTION:**

**FISCAL YEAR 2014 ALLOCATIONS**

<b>FORENSIC PSYCHIATRY CENTER FOR WESTERN OHIO</b>	<b>\$13,230</b>
<b>GREENE COUNTY EDUCATIONAL SERVICE CENTER</b>	<b>\$225,633</b>
<b>EARLY CHILDHOOD MENTAL HEALTH CONSULTATION</b>	<b>\$55,000</b>
<b>MENTAL HEALTH SERVICES FOR CLARK &amp; MADISON COUNTIES</b>	<b>\$4,176,420</b>
<b>PROJECT WOMAN</b>	<b>\$91,000</b>
<b>OESTERLEN SERVICES FOR YOUTH</b>	<b>\$195,000</b>
<b>TCN BEHAVIORAL HEALTH SERVICES</b>	<b>\$3,865,244</b>
<b>FEEDBACK INFORMED TREATMENT</b>	<b>\$40,000</b>
<b>MADISON COUNTY MEDICATION ASSISTED TREATMENT</b>	<b>\$30,000</b>
<b>RISK POOL</b>	<b>\$506,500</b>
<b>PAXIS PREVENTION INITIATIVE</b>	<b>\$58,500</b>
<b>SPECIAL PLACEMENTS, EMERGENCY HOUSING AND MEDICATION</b>	<b>\$42,413</b>
<b>INDEPENDENT EXPERT TESTIMONY</b>	<b>\$15,000</b>
<b>GAMBLING ALLOCATIONS:</b>	
<b>McKINLEY HALL</b>	<b>\$13,302</b>
<b>TCN BEHAVIORAL HEALTH SERVICES</b>	<b>\$14,896</b>
<b>MENTAL HEALTH SERVICES FOR CLARK &amp; MADISON COUNTIES</b>	<b>\$5,620</b>
<b>VARIOUS PREVENTION PROVIDERS</b>	<b>\$50,728</b>
<b>ADDITIONAL SPECIAL ALLOCATIONS:</b>	
<b>MENTAL HEALTH SERVICES FOR CLARK &amp; MADISON COUNTIES</b>	<b>\$220,000</b>
<b>GREENE COUNTY EDUCATIONAL SERVICE CENTER</b>	<b>\$10,000</b>
<b>TCN BEHAVIORAL HEALTH SERVICES</b>	<b>\$80,000</b>
<b>McKINLEY HALL</b>	<b>\$138,247</b>
<b>"HOT SPOT" PROJECTS</b>	<b>\$2,127,785</b>
<b>FY 2013 SUICIDE/SUBSTANCE ABUSE PREVENTION GRANT</b>	<b>\$1,000</b>



***IT was MOVED BY JULIE ANTHONY, SECONDED BY LINDA GRIFFITH TO RATIFY AND CONFIRM THE ACTION TAKEN BY THE COMBINED MENTAL HEALTH AND ALCOHOL & DRUG COMMITTEES ON JUNE 11, 2013.***

***MOTION CARRIED.***

*That concluded the Combined Mental Health and Alcohol & Drug Committees' report.*

**MISCELLANEOUS**

*None.*

**AUDIENCE PARTICIPATION**

*None.*

**BOARD MEMBER COMMENTS**

*Delvin Harshaw thanked Roger and Kent for their leadership and stated it has been a great year.*

*Linda Griffith complimented the staff on the articles written to communities explaining difficult and confusing issues.*

*Jim Vernon stated that he was extremely impressed with the variety of services provided to the community by the MHR Board agencies.*

*Kent thanked Marianna Worley for organizing the awards event.*

*Roger thanked Board members and staff for their leadership and hard work.*

**ADJOURNMENT**

***A MOTION WAS MADE BY BEN HARRISON AND THE MEETING WAS ADJOURNED BY CHAIR, ROGER ROBERTS.***

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*Delvin Harshaw, Secretary*

*Tauna Wren, MHR Board Staff*