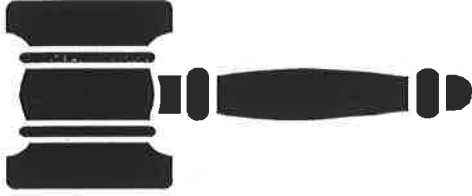


ATTACHMENT A



MINUTES – October 21, 2013

The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in regular session on Monday, October 21, 2013 at 7:00 p.m. at the Clark State Community College, Library Resource Center, Room 207, 570 East Leffel Lane, Springfield, Ohio.

PRESENT *Jim Vernon, Chairperson, Presiding; Scott Anger, Julie Anthony, Ben Harrison, Delvin Harshaw, Jim Hutchins, Kimberly Michael, Lauren Ross, Kellie Phillips, Linda Griffith, Roger Roberts and Steven Shelton*

Staff: Dr. Kent Youngman, CEO; Greta Mayer, Kevin Taylor, Roselin Runnels and Lori Zehring

GUESTS: *Sheriff Gene Kelly, Clark County Sheriff's Department
Deputy Josh Berner, Clark County Sheriff's Department*

OPENING REMARKS

Jim Vernon, Chairperson, called the meeting to order, welcomed the Board membership and guests, and then asked the Board members and audience to introduce themselves.

APPROVAL OF MINUTES

The Board Minutes for the September 16, 2013 Mental Health & Recovery Board meeting were reviewed. Ben Harrison stated that his name was misspelled in the CEO Report on page 2016. Julie Anthony stated that on page 2020 in the second paragraph, first sentence the word "to" needed to be removed.

IT was MOVED BY SCOTT ANGER, SECONDED BY DELVIN HARSHAW TO APPROVE THE MINUTES, AS REVISED FOR THE SEPTEMBER 16, 2013 BOARD MEETING.

MOTION CARRIED.

REVIEW OF VOUCHERS

Voucher lists dated September 13, 2013, September 20, 2013, September 27, 2013, October 4, 2013, and October 11, 2013 were reviewed. Linda Griffith questioned the expenditure of \$900 to Eastway Corporation for independent evaluations. Kent Youngman explained that this was a fee the Board incurred when having second evaluations done on clients.

CEO REPORT

Jim called on Kent Youngman to give the CEO report. Kent started the report by introducing Sheriff Gene Kelly. Sheriff Gene Kelly was present at the meeting to introduce the recipient of the 2013 CIT Officer of the Year, Deputy Josh Berner. Deputy Berner discussed with the Board members how important CIT was for him in his day-to-day routine of being a deputy. He stated it was truly an honor for himself as well as his family to receive the award. Deputy Berner shared that in a situation that had just happened today he was able to put his training to use with an individual who was attempting suicide. With his knowledge from CIT he was able to command the situation. Deputy Berner stated that the training and knowledge he has gained has opened his eyes to so many things he did not know about; he is able to assess situations differently by knowing what to look for such as medicinal changes in repeat offenders, realizing they have to let their body adjust to the change which can cause the offenders to act out. Deputy Berner stated without CIT he would not be prepared for those types of situations. He now has information to help these individuals get the proper treatment needed. He hopes the training continues because he believes it to be top notch!

Kent reported on the Clark County Levy, reminding everyone we only have 2 weeks left of the campaign. Kent stated that newspaper ads will run in the Springfield paper on October 27, 31 and November 3. He invited the Board members to the Levy Watch at NAMI on November 5th at 7:00pm. Kent also encouraged the Board members to personalize the Levy postcards and mail them out to friends and family.

Kent stated that the Medicaid Additional Funding Allocation was passed today by the state controlling board. He stated that Ross McGregor was put on the board today and voted yes, as well as Chris Wiedner voted yes. Those who are opposing Medicaid are going to file a lawsuit on the merit of the procedure. Chris Wiedner also stated that he believes no effort will be made to take back the money already allocated. Kent reported that it will take a period of time locally to see the changes and effects it has in the community.

Kent informed the Board that we have hired for the new position that was approved by the Board, the new employee is Tracey Stute and she will start November 4th. Kent also wanted to thank Joe Keferl for being a key note speaker at the Greene County Linking Youth to Services Seminar. This was a seminar that Greta Mayer helped organize in Greene County to link public and private services together.

That concluded the CEO report.

ADMINISTRATIVE

Jim called on Kevin Taylor to review the Mental Health & Recovery Board financials. Kevin referred the membership to Attachment C in the agenda packet and first reviewed the Statement of Cash Position and Fund Balances as of September 30, 2013. This report is strictly on a cash basis with total cash receipts of \$7,045,909 and total disbursements of \$(4,008,168). Kevin reported that the Board's fund balance as of September 30, 2013 was \$12,778,930.

The next report was the Statement of Receipts and Disbursements for Fiscal Year 2014 activity. The first page was General Fund activities with receipts of \$5,047,857; and disbursements totaling \$1,726,044, and an ending fund balance of \$3,286,813.

The second page of the report was the Statement of Receipts and Disbursements for the Special Revenue Funds for Fiscal Year 2014 activity with total receipts of \$1,413,281 and total disbursements of \$911,635, with receipts over disbursements by \$644,588.

The third page of the report represents the Statement of Receipts and Disbursements for the Fiduciary Funds for Fiscal Year 2014 activity. Total receipts were \$0.00; total disbursements were \$1,397 with receipts over disbursements by \$14,929.

Next, Kevin reviewed the Budget to Actual – Administration and Support Budget Summary as of September 30, 2013. Total actual expenses were \$305,897; budgeted expenses were \$322,247, with actual expenses under budget \$16,349.

Kevin then reviewed the Board's Projected Cash Position. The actual ending balance as of September 30, 2013 is \$11,886,216. Board staff anticipates a cash balance as of September 30, 2014 of \$8,867,726.

Kent stated that the fieldwork has been completed for the audit, and that the auditor was at the Board Office for three and a half weeks. We do not expect to have our exit interview till the end of November.

MENTAL HEALTH AND ADDICTION SERVICES PROGRAM COMMITTEE

Jim stated that the Mental Health and Addiction Services Program Committee met on Tuesday October 1, 2013 at 5:30 p.m. at the Greene County ESC, 360 East Enon Road, Yellow Springs, Ohio.

Delvin read the motion that encompassed the SFY 2014 Additional Allocation.

SFY 2014 ADDITIONAL ALLOCATION

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE MENTAL HEALTH AND ADDICTION SERVICES COMMITTEE ON OCTOBER 1, 2013. BELOW IS A SUMMARY OF THIS ACTION:

SFY 2014 ADDITIONAL ALLOCATIONS

CLARK COUNTY FAMILY & CHILDREN FIRST	\$15,296
ELDERLY UNITED OF SPRINGFIELD AND CLARK COUNTY	\$12,768
FAMILY VIOLENCE PREVENTION CENTER OF GREENE COUNTY	\$6,055
GREENE COUNTY EDUCATIONAL SERVICE CENTER	\$47,636
GREENE COUNTY FAMILY AND CHILDREN FIRST COUNCIL	\$33,967
GREENE COUNTY JUVENILE COURT	\$6,109
GREENE LEAF THERAPEUTIC COMMUNITY	\$4,051
HOUSING SOLUTIONS	\$27,552
MADISON COUNTY DEPARTMENT OF FAMILY & CHILDREN/ FAMILY COUNCIL	\$22,643
MATT TALBOT HOUSE	\$9,214
McKINLEY HALL	\$157,000
MENTAL HEALTH SERVICES FOR CLARK AND MADISON COUNTIES	
CLARK COUNTY	\$434,735
MADISON COUNTY	\$135,451
NAMI OF CLARK AND GREENE COUNTIES	\$56,710
PROJECT WOMAN	\$12,429
SPRINGFIELD METROPOLITAN HOUSING AUTHORITY	\$4,454
PROJECT CHOICE	
TCN BEHAVIORAL HEALTH SERVICES	\$665,936
WOMEN'S RECOVERY CENTER	\$12,628

COMMITTED FOR SFY 2015 ADDITIONAL ALLOCATIONS

MADISON COUNTY DEPARTMENT OF FAMILY & CHILDREN/ FAMILY COUNCIL	\$12,140
MENTAL HEALTH SERVICES FOR CLARK AND MADISON COUNTIES	
MADISON COUNTY	\$135,451

IT was MOVED BY LINDA GRIFFITH, SECONDED BY SCOTT ANGER TO APPROVE SFY 2014 ADDITIONAL ALLOCATION.

MOTION CARRIED.

This concluded the Mental Health and Addiction Services Committee Report.

EXECUTIVE

Jim stated the Executive Committee met on Friday October 4, 2013 at 7:30 a.m. at the administrative offices of the Mental Health & Recovery Board of Clark, Greene and Madison Counties, 1055 E. High St., Springfield, Ohio.

Jim stated that Dr. Stacia Smith, Superintendent of the Clark County Educational Service Center had noticed some improprieties in one of their employees who supported the Strengthening Families Program. They were unable to account for gift cards and during their investigation they found other things that had caused some concern. She brought it to Kent's attention as soon as she was made aware of it. Dr. Smith explained the outline of what they were going to do from a stand point of the investigation, as well as, how they were going to correct it. It was the consensus of the Executive Committee and staff that we withhold 2014 funds to the Clark County ESC until the 2013 issues can be resolved. Jim then proceeded to read the recommendation:

FY 2013 PROGRAMMATIC REVIEW

IT IS THE RECOMMENDATION OF THE EXECUTIVE COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE, AND MADISON COUNTIES PROVIDE WRITTEN NOTICE TO THE CLARK COUNTY EDUCATIONAL SERVICE CENTER INFORMING THEM THAT THEY WILL NOT RECEIVE ANY FUNDS FROM THE MHR BOARD FOR SFY 2014 UNTIL ALL SFY 2013 SERVICE PROVIDER ISSUES HAVE BEEN RESOLVED TO THE SATISFACTION OF BOTH PARTIES.

IT was MOVED BY ROGER ROBERTS, SECONDED BY JULIE ANTHONY TO APPROVE FY 2013 PROGRAMMATIC REVIEW.

FINANCE

Julie Anthony, Chair of the Finance Committee, stated that the Finance Committee meeting was held on Friday, October 18, 2013 at the Board Administration offices. Julie reviewed the Committee minutes and read the first recommendation.

SFY 2014 REVENUE SOURCES

IT IS THE RECOMMENDATION OF THE FINANCE COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE PROPOSED STATE FISCAL YEAR 2014 FUNDING SOURCES AS REFLECTED IN THE ATTACHED DOCUMENT. THE TOTAL REVENUE NEEDED FOR FY 2014 EXPENDITURES IS \$17,361,862.

IT was MOVED BY BEN HARRISON, SECONDED BY JIM HUTCHINS TO APPROVE SFY 2014 REVENUE SOURCES.

MOTION CARRIED.

Julie then proceeded to read the second recommendation:

**RETURN OF MEDICAID MATCH RECONCILIATION FUNDS
TO TCN BEHAVIORAL HEALTH SERVICES**

IT IS THE RECOMMENDATION OF THE FINANCE COMMITTEE THAT THE MENTAL HEALTH AND RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RETURN THE ASSIGNED FUNDS TO TCNBHS FOR RECONCILED MEDICAID MATCH IN THE AMOUNT OF \$108,975. FUNDS FOR THIS MOTION RESIDE IN FY 2007 FUND BALANCE AND WILL BE TRANSFERRED AND EXPENDED IN FY 2014.

IT was MOVED BY DELVIN HARSHAW, SECONDED BY KIM MICHAEL TO APPROVE RETURN OF MEDICAID MATCH RECONCILIATION FUNDS TO TCN BEHAVIORAL HEALTH SERVICES.

MOTION CARRIED.

Julie continued with the last recommendation.

**OPPORTUNITIES FOR OHIOANS WITH DISABILITIES (formerly RSC)
RECOVERY TO WORK (VRP3)**

IT IS THE RECOMMENDATION OF THE FINANCE COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ALLOCATE UP TO \$732,696 FOR THE VRP3 PROJECT (BOTH ADMINISTRATIVE AND VOCATIONAL/TREATMENT SERVICES). THE PROJECT COVERS PERIOD FROM OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014. ADMINISTRATIVE EXPENSES OF UP TO \$232,696 WILL BE PROCESSED THROUGH THE BOARD WHILE THE CASE SERVICES AMOUNT OF UP TO \$500,000 WILL BE BILLED DIRECTLY TO OPPORTUNITIES FOR OHIOANS WITH DISABILITIES (OOD) BY THE PROVIDERS.

IT was MOVED BY ROGER ROBERTS, SECONDED BY BEN HARRISON TO APPROVE OPPORTUNITIES FOR OHIOANS WITH DISABILITIES (formerly RSC) RECOVERY TO WORK (VRP3).

MOTION CARRIED.

MISCELLANEOUS

None.

AUDIENCE PARTICIPATION

None.

BOARD MEMBER COMMENTS

Delvin Harshaw commented they had the Johnson couple come to his church and they talked to the congregation about the levy, signed people up and handed out levy signs.

ADJOURNMENT

A MOTION WAS MADE BY JIM HUTCHINS AND THE MEETING WAS ADJOURNED BY CHAIR, JIM VERNON.

Julie Anthony, Secretary

Lori Zehring, MHR Board Staff