



**MINUTES – April 21, 2014**

*The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in regular session on Monday, April 21, 2014 at 6:00 p.m. at the Greene County ESC, 360 East Enon Rd., Yellow Springs, OH.*

**PRESENT** *Jim Vernon, Chairperson, Presiding; Julie Anthony, Marilyn Demma, Linda Griffith, Delvin Harshaw, Kimberly Michael, Kellie Phillips, Roger Roberts, Lauren Ross and Julie Vann*

*Staff: Dr. Kent Youngman, CEO; Dr. Greta Mayer, Roselin Runnels, Tracey Stute, and Kevin Taylor*

**GUESTS** *Sherry Baldwin, Mike Calabrese, Patricia Johnson, Renee Lammers,*

**OPENING REMARKS**

*Jim Vernon, Chairperson, called the meeting to order, welcomed the Board members and guests.*

**APPROVAL OF MINUTES**

*The Board Minutes for the March 15, 2014 Mental Health & Recovery Board meeting were reviewed.*

***IT was MOVED BY DELVIN HARSHAW, SECONDED BY LINDA GRIFFITH TO APPROVE THE MINUTES, FOR THE MARCH 15, 2014 BOARD MEETING.***

***MOTION CARRIED.***

**REVIEW OF VOUCHERS**

*Voucher lists dated March 7, 2014, March 14, 2014, March 21, 2014, March 28, 2014 and April 4, 2014 were reviewed.*

## **CEO REPORT**

*Kent congratulated Greta Mayer on completing her doctoral studies in counseling.*

*Kent stated that the groundbreaking for Columbus Place Housing Solutions Project in Xenia occurred last Monday. Jim Vernon and Scott Anger were there. It will include six units and they are hoping that it will be ready for occupancy before the end of the calendar year.*

*Kent had an update from the March Board meeting. All of the monies owed back to the Board from the Clark County Educational Service Center (ESC) have been repaid. The Board coordinated with the State and, because of timing, we do not have to return those monies to the State; they can be used locally. The figure was around \$80,000.*

*The May Program Committee Meeting will be on the 13<sup>th</sup> rather than the 6<sup>th</sup>.*

*Kent mentioned that Lori Zehrig, MHRB Administrative Assistant, resigned Wednesday, April 16. Michelle Humphrey will start on May 2, 2014.*

*Kent then gave an update on the State budget. He stated that the House passed their budget, the Governor has submitted his and the two are not the same. The Board Association's position has been that this two year budget cycle should be allowed to be completed rather than disrupted mid-stream. That is the position that the Board has been advocating for; to keep things the way they are for another year, allow Medicaid expansion to move forward, allow us to gather data and plan for 2016. That is neither what the Governor proposed or what the House passed. The Senate will act after the Primaries in May. Kent's guess is that they will pass something different so there will be three different versions that will have to be reconciled, which will probably happen in Conference Committee sometime in June. Kent also stated that, as a part of that process, the Association has requested that local boards review this Resolution (Attachment C Local Behavioral Health System Resolution) and, if they are in agreement with it, endorse it which would allow Jim and Kent to sign it and distribute it to our local legislators.*

*Kent stated that one of the troubling components in both the Governor's budget and in the budget that the House passed is an erosion of local planning. In both of those budgets there are State initiatives which, to a large degree, take local planning out of the picture.*

*Kent then read part of the Resolution. Kent stated that there is a concern that the value of local Boards is being degraded to some degree which moves decision making and planning from a local level to a State level.*

*Kent said he would introduce the Resolution and ask for a discussion and, if it the membership is in agreement, for a motion to approve it.*

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ADOPT THE LOCAL BEHAVIORAL HEALTH SYSTEM RESOLUTION AS LISTED BELOW:**

***RESOLUTION: For continued local control of community mental health and addiction services assessing, planning, contracting, funding, monitoring, and evaluating.***

**WHEREAS**, the members of the Mental Health and Recovery Board of Clark, Greene & Madison Counties are committed to assuring that residents of Clark, Greene and Madison Counties live healthier lives through access to quality mental health and addiction prevention, treatment, and support services; and

**WHEREAS**, historically local volunteer citizens of the Mental Health and Recovery Board of Clark, Greene & Madison Counties have identified our local needs and empowered community action through local partnerships with schools, courts, county commissioners, human service agencies, and other stakeholders on issues concerning mental health and addiction prevention, treatment, and recovery supports to provide the services necessary to meet Clark, Greene and Madison needs; and

**WHEREAS**, the Mental Health and Recovery Board of Clark, Greene & Madison Counties being closest to the people in need of mental health and addiction prevention, treatment, and recovery supports in Clark, Greene and Madison are the most accountable level of government and we will be held responsible for any decisions we make; and

**WHEREAS**, in Chapter 340 of the Ohio Revised Code, local ADAMH Boards have both the right and responsibility to assess the community addiction and mental health needs, evaluate strengths and challenges, and set priorities for community addiction and mental health services; and

**WHEREAS**, attempts are being made at the Executive level to restrict funding by reprioritizing local investment and program decisions for Clark, Greene and Madison; and

**WHEREAS**, behavioral health care services are best planned for, managed, and delivered locally, Mental Health and Recovery Board of Clark, Greene & Madison Counties opposes any action which would curb, limit, or remove local authority for mental health and addiction services from the volunteer citizen controlled Mental Health and Recovery Board of Clark, Greene & Madison Counties;

**THEREFORE BE IT RESOLVED** that the members of Mental Health and Recovery Board of Clark, Greene & Madison Counties on behalf of Clark, Greene and Madison urge the Ohio General Assembly to keep intact local control, and not allow the targeting of state funds that were appropriated to meet the needs of our local citizens.

***IT was MOVED BY JULIE VANN, SECONDED BY ROGER ROBERTS, TO APPROVE THE LOCAL BEHAVIORAL HEALTH SYSTEM RESOLUTION FOR CONTINUED LOCAL CONTROL OF COMMUNITY MENTAL HEALTH AND ADDICTION SERVICES ASSESSING, PLANNING, CONTRACTING, FUNDING, MONITORING, AND EVALUATING.***

**MOTION CARRIED.**

*Jim then discussed Attachment D, Strategic Plan Goals & Objectives. He stated that the outline was developed during the March Retreat. Jim asked if anyone wanted to do any additional wordsmithing and, if not, they can be adopted the way that they stand. These goals and objectives are below.*

**GOAL 1:** The MHRB will communicate to consumers, providers, state and local leaders, and the public the need for and value of a community-based behavioral health system of care.

- Objective: The MHRB will annually submit a communication plan to the Board.
- Objective: The MHRB will review semi-annually the communication plan and make needed revisions.

**GOAL 2:** The MHRB will improve system effectiveness by regularly monitoring and evaluating consumer services.

- Objective: The MHRB will expand the implementation of Feedback Informed Treatment throughout the MHRB area, annually increasing the number of consumers.
- Objective: MHRB agencies will annually report on progress regarding their implementation of Feedback Informed Treatment.
- Objective: MHRB staff will review implementation science and work with the Guiding Group to establish effectiveness targets.

**GOAL 3:** The MHRB, in conjunction with agencies and community partners, will continue to assess and improve access to and engagement in mental health, alcohol and other drug services.

- Objective: The MHRB will continue to develop measures for determining consistent and valid timelines for accessing treatment by service category.
- Objective: The MHRB will develop specific plans to improve access to services, reduce wait times and decrease stigma.

**GOAL 4:** The MHRB will collect and analyze data to determine how non-Medicaid dollars will be allocated.

- Objective: Based on the results of the data analysis, the Mental Health and Addiction Committee will annually prioritize services to be funded.
- Objective: The MHRB will explore the implementation of Recovery Oriented Systems of Care (ROSC).

**GOAL 5:** The MHRB will influence the community to adopt practices that prevent mental, emotional and behavioral problems.

- Objective: The MHRB will continue to cooperate with, support and promote existing prevention initiatives currently implemented in the community.
- Objective: The MHRB will continue to pursue additional prevention strategies.
- Objective: The MHRB will evaluate the adequacy and effectiveness of prevention programs.

***IT was MOVED BY DELVIN HARSHAW, SECONDED BY JULIE ANTHONY, TO ADOPT THE STRATEGIC PLAN GOALS & OBJECTIONS AS IT IS SHOWN.***

**MOTION CARRIED.**

*Kent ended the report by announcing that Jim Perry from Mental Health Services will be retiring sometime this year. Mr. Perry will step down when a replacement is found.*

*That concluded the CEO report.*

### **NOMINATING COMMITTEE**

*Jim stated that it is time to review a slate of officers who were recommended by the Nominating Committee. In May, the Board will accept nominations from the Floor. The Board will have a discussion and then a vote will be taken on those officers for the following year.*

*The Chair then reminded the Board of the amended Bylaws and the process by which the Board selects officers. He stated that a Board Chairman has to be a member of the Board for three years, a Board Vice-Chair, two years and a Board Secretary for two years. The officers are elected for a term of one year. Those officers are allowed to serve an additional one year, for a maximum of two years.*

*Jim stated that there are no new nominations and the Nominating Committee proposes to go along with the officers that are in place now. The Committee is recommending that the following officers serve for a second term: Jim Vernon as Chairman, Lauren Ross as Vice-Chairman and Julie Anthony as Secretary. These are the slated candidates that will be presented in May and there will be open nominations from the floor for fiscal year 2015 officers.*

### **ADMINISTRATIVE**

*The Chair then called on Kevin Taylor to review the Mental Health & Recovery Board financials. Kevin referred the membership to Attachment E in the agenda packet reviewing the Statement of Cash Position and Fund Balances as of March 31, 2014. This report is strictly on a cash basis with total cash receipts of \$17,400,818 and total cash disbursements of (\$14,952,637) with excess cash receipts under disbursements of \$2,521,219 and an ending fund balance as of March of \$12,262,408.*

*The next report represents the Statement of Receipts and Disbursements for the General Fund with receipts of \$10,523,396 and disbursements totaling \$6,726,701 with receipts over disbursements by \$3,723,079.*

*The third report represents the Statement of Receipts and Disbursements for the Special Revenue Funds. Year-to-date as of March 31, 2014 receipts total \$4,168,678; disbursements total \$4,221,402, with receipts over disbursements by \$90,218.*

*The last financial report represents the Statement of Receipts and Disbursements for the Fiduciary Funds as of March 31, 2014. Total receipts are \$2,191,716; total disbursements are \$2,374,280, with receipts over disbursements by \$711,547.*

*Kevin then reviewed the 3<sup>rd</sup> quarter Budget to Actual – Administration and Support Summary for fiscal year 2014. Total actual expenses were \$897,320, with total budgeted expenses of \$992,097, reflecting actual expenses under budget by \$94,776.*

Lastly, Kevin reviewed the Board's Projected Cash Position. The actual ending cash balance as of March 31, 2014 was \$11,550,861. Board staff anticipates a cash balance as of March 2015 of \$8,992,911.

**MENTAL HEALTH AND ADDICTION**

Jim stated that the Mental Health and Addiction Services Program Committee met on April 1, 2014 and called on Delvin Harshaw to review the committee's report. Delvin discussed the allocation to the Clark County Family & Children First Council (CCFCFC). Delvin stated that Leslie Crew, Director, explained the primary function of the CCFCFC as the coordination of services for families and children in the least restrictive environment. She explained that most funds are used for placement and wrap-around services. Delvin then read the recommendation as follows:

**IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE CLARK COUNTY FAMILY & CHILDREN FIRST COUNCIL \*FOR STATE FISCAL YEAR 2015 IN THE AMOUNT OF \$111,992. BELOW IS THE ALLOCATION BY SERVICE CATEGORY.**

<b>RESIDENTIAL, WRAPAROUND, THERAPEUTIC FOSTER CARE</b>	<b>\$111,992</b>
<b>TOTAL</b>	<b>\$111,992</b>

**AT THIS TIME, STATE DEPARTMENT ALLOCATIONS TO BOARDS AND METHODS OF PAYMENT HAVE NOT BEEN FINALIZED. THE MHRB MAY BE REQUIRED TO RE-NEGOTIATE SFY 2015 ALLOCATIONS DEPENDING UPON FINAL DECISIONS.**

**\*MHR BOARD PAYMENTS WILL BE MADE DIRECTLY TO JOB AND FAMILY SERVICES OF CLARK COUNTY.**

**IT was MOVED BY LINDA GRIFFITH AND SECONDED BY MARILYN DEMMA TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE CLARK COUNTY FAMILY & CHILDREN FIRST COUNCIL \*FOR STATE FISCAL YEAR 2015 IN THE AMOUNT OF \$111,992.**

**MOTION CARRIED.**

Delvin moved to the next item on the agenda and read the Greene County Family & Children First Council recommendations as follows:

**IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE GREENE COUNTY FAMILY & CHILDREN FIRST DEPARTMENT FOR STATE FISCAL YEAR 2015 IN THE AMOUNT OF \$169,494. BELOW IS THE ALLOCATION BY SERVICE CATEGORY.**

<b>YOUTH PLACEMENTS</b>	<b>\$140,198</b>
<b>FAMILY STABILITY</b>	<b>\$29,296</b>
<b>TOTAL</b>	<b>\$169,494</b>

**AT THIS TIME, STATE DEPARTMENT ALLOCATIONS TO BOARDS HAVE NOT BEEN FINALIZED. THE MHR BOARD MAY BE REQUIRED TO RE-NEGOTIATE SFY 2015 ALLOCATIONS DEPENDENT UPON FINAL STATE ALLOCATIONS.**

**IT was MOVED BY KIM MICHAEL AND SECONDED BY JULIE VANN TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE GREENE COUNTY FAMILY & CHILDREN FIRST DEPARTMENT FOR STATE FISCAL YEAR 2015 IN THE AMOUNT OF \$169,494.**

**MOTION CARRIED.**

*Delvin then talked about the Madison County Department of Job and Family Services programs and read the recommendation as follows:*

**IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH MADISON COUNTY DEPARTMENT OF FAMILY & CHILDREN FOR STATE FISCAL YEAR 2015 IN THE AMOUNT OF \$81,356. BELOW IS THE ALLOCATION BY SERVICE CATEGORY.**

<b>OPERATIONS</b>	<b>\$22,944</b>
<b>RESIDENTIAL PLACEMENTS</b>	<b>3,400</b>
<b>AOD EDUCATION/PREVENTION</b>	<b>42,872</b>
<b>SFY2014 EARLY CHILDHOOD</b>	<b>3,675</b>
<b>SFY2014 COMMUNITY PAX</b>	<b>8,465</b>
<b>TOTAL</b>	<b>\$81,356</b>

- (1) ALL FUNDING WILL BE HANDLED ON A ONE-TWELFTH BASIS.**
- (2) OPERATIONS FUNDING OF \$22,944 AND RESIDENTIAL PLACEMENT FUNDS OF \$3,400 ARE PAYABLE TO THE MADISON COUNTY FAMILY COUNCIL.**

**STATE DEPARTMENT ALLOCATIONS TO BOARDS AND METHODS OF PAYMENT HAVE NOT BEEN FINALIZED. THE MHR BOARD MAY BE REQUIRED TO RE-NEGOTIATE SFY 2015 ALLOCATIONS DEPENDING ON FINAL DECISIONS.**

*Delvin called on Sherry Baldwin of Madison County for comments. Sherry stated that they are very excited about the way that the PAX is going forward in the community, using the PAX Good Behavior Game™ in the schools and the community. Sherry further stated that there are several agencies that want to be a part of this and have their own boards to display their own “tootles.” Delvin asked Sherry to further explain PAX.*

**IT was MOVED BY JULIE VANN AND SECONDED BY KELLIE PHILLIPS TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH MADISON COUNTY DEPARTMENT OF FAMILY & CHILDREN FOR STATE FISCAL YEAR 2015 IN THE AMOUNT OF \$81,356.**

**MOTION CARRIED.**

*Next, Delvin read the recommendation for moving gambling funds from prevention to treatment as follows:*

**IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES REDIRECT \$53,932 OF THE SFY 2014 GAMBLING ALLOCATION FROM PREVENTION SERVICES TO TREATMENT SERVICES AND AUTHORIZES THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE FOLLOWING PROVIDERS FOR TREATMENT SERVICES IN SFY 2014. PAYMENT WILL BE MADE ON A FEE FOR SERVICE BASIS.**

<b>TCN BEHAVIORAL HEALTH SERVICES</b>	<b>26,720</b>
<b>MENTAL HEALTH SERVICES FOR MADISON COUNTY</b>	<b>6,712</b>
<b>TOTAL</b>	<b>33,432</b>

**IT IS FURTHER RECOMMENDED BY THE MENTAL HEALTH & ADDICTION SERVICES PROGRAM COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH OIC OF CLARK COUNTY TO FUND A QUALIFIED MENTAL HEALTH AND ALCOHOL/DRUG CLINICIAN FOR THE PROVISION OF COMPREHENSIVE BEHAVIORAL HEALTH SERVICES TO INCARCERATED INDIVIDUALS RE-ENTERING CLARK COUNTY. THE AMOUNT IS \$20,500.00 FOR THE FOURTH QUARTER OF SFY 2014.**

**IT was MOVED BY KELLIE PHILLIPS AND SECONDED BY KIM MICHAEL TO REDIRECT \$53,932 OF THE SFY 2014 GAMBLING ALLOCATION FROM**



**PREVENTION SERVICES TO TREATMENT SERVICES AND AUTHORIZES THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH TCN BEHAVIORAL HEALTH SERVICES AND MENTAL HEALTH SERVICES FOR MADISON COUNTY FOR A TOTAL OF \$33,432 AND, FURTHER, TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH OIC OF CLARK COUNTY TO FUND A QUALIFIED MENTAL HEALTH AND ALCOHOL/DRUG CLINICIAN FOR THE PROVISION OF COMPREHENSIVE BEHAVIORAL HEALTH SERVICES TO INCARCERATED INDIVIDUALS RE-ENTERING CLARK COUNTY. THE AMOUNT IS \$20,500.00 FOR THE FOURTH QUARTER OF SFY 2014.**

*Before calling for the vote, Delvin asked members of the OIC if they would like to comment on the utilization of the funds. Mike Calabrese explained that the funds would be used, at the minimum, for a mental health assessment and a drug and alcohol assessment.*

*Lauren Ross asked that the Minutes reflect that she abstained from the vote as she is a member of the OIC Board.*

**MOTION CARRIED.**

*That concluded the Mental Health and Addiction Committee report.*

### **EXECUTIVE COMMITTEE**

*Jim Vernon, Chair of the Executive Committee, stated that a meeting was held on Friday, April 4, 2014 at the Board Administration offices. Jim reviewed the Committee minutes and read the recommendation.*

**IT IS THE RECOMMENDATION OF THE EXECUTIVE COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE CEO TO PURCHASE ALL NECESSARY LICENSING, SOFTWARE, HARDWARE AND INSTALLATION CONSULTING HOURS NECESSARY TO IMPLEMENT THE GREAT OFFICE SOLUTIONS HELPER (GOSH) CLAIMS PROCESSING SYSTEM AND TO ALLOCATE AN AMOUNT NOT TO EXCEED \$70,000 FOR THESE PURCHASES.**

**IT was MOVED BY ROGER ROBERTS AND SECONDED BY KIM MICHAEL TO AUTHORIZE THE CEO TO PURCHASE ALL NECESSARY LICENSING, SOFTWARE, HARDWARE AND INSTALLATION CONSULTING HOURS NECESSARY TO IMPLEMENT THE GREAT OFFICE SOLUTIONS HELPER (GOSH) CLAIMS PROCESSING SYSTEM AND TO ALLOCATE AN AMOUNT NOT TO EXCEED \$70,000 FOR THESE PURCHASES.**

**MOTION CARRIED.**

## **MINI GRANT**

*Jim Vernon, Chair of the Mini Grant Committee, stated that a meeting was held on Friday, April 4, 2014. The Committee reviewed the status of twenty-one FY2014 mini grants from the three different counties.*

*Jim communicated staff's two recommendations for improving the process. The first suggestion is, rather than recognizing the grant recipients in June, as was done in the past, this will be done at the September Program Committee Meeting.*

*The second, suggestion is that the recipients be required to report the status of their grant on a quarterly basis. Jim stated that two-thirds of the grants have not been completed, have money out or status unknown and moving to quarterly reporting will improve tracking.*

*Jim also stated that the Mini Grant Committee will meet in June to develop mini grant recommendations for FY 2015.*

*Jim ended by thanking the staff for all of their hard work.*

## **MISCELLANEOUS**

*None.*

## **AUDIENCE PARTICIPATION**

*Renee Lammers thanked the Board for supporting Greene County Family and Children's Services' initiatives, particularly the Greene County Family Stability Program. Sherry Baldwin also thanked the Board for the flexibility of the funding that the Mental Health Board provides that allows them to use the smaller amounts that add up to the full allocation in ways that are meaningful in the community.*

## **BOARD MEMBER COMMENTS**

*Roger Roberts announced that Saturday, April 26, 2014 is Drug Take Back Day in Madison County. He stated that the Substance Abuse Coalition in Madison County will be helping the Sheriff's Office and local police. Roger stated that a survey would be taken of some of the citizens who were dropping off their drugs to aid the Substance Abuse Coalition and Suicide and Depression Coalition in putting together some logic models. The surveys will aid in backing up the models with data. Everyone who participates will be given a pen.*

*Roger also stated that there is a Child Abuse Carnival on Friday, April 25, 2014 at the Community Center in London.*

*Jim Vernon announced that the CEO evaluations need to be turned in.*

**ADJOURNMENT**

**A MOTION WAS MADE BY LINDA GRIFFITH AND THE MEETING WAS  
ADJOURNED BY CHAIR, JIM VERNON.**

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*Julie Anthony, Secretary*

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*Michelle Humphrey, MHR Board  
Staff*